URBAN/MUNICIPAL
CA4 ON HBL A05
C51F31
1995

AGENDA / MINUTES
OF THE
FINANCE AND
ADMINISTRATION COMMITTEE

JAN 1995

Urban/Municipal Librarian
Hamilton Public Library
2nd Floor

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

URBAN MUNICIPAL

DEC 23 1994

GOVERNMENT DOCUMENTS

TUESDAY, 1995 JANUARY 3RD
1:30 o'clock p.m.
Room 233, City Hall

Susan K. Reeder
Secretary

Please note new meeting date and time

AGENDA

1. **IN CAMERA AGENDA**
2. **CONSENT AGENDA**
3. **HAMILTON TENNIS CLUB (NEW CLUB HOUSE) - ADDITIONAL FINANCING**
   - (a) Recommendation - Director of Property
   - (b) Recommendation - Treasurer
4. **DIRECTOR OF PROPERTY**

   Land Exchange between Corrine Martin and John Martin and the City of Hamilton - Stone Church Road East at DiCenzo Drive
5. **OTHER BUSINESS**
6. **ADJOURNMENT**

2.

FINANCE AND ADMINISTRATION COMMITTEE

TUESDAY, 1995 JANUARY 3RD

CONSENT AGENDA

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1994 December 8th

B. COMMISSIONER OF HUMAN RESOURCES

(i) Appointments to and terminations from Permanent Positions with the Corporation of the City of Hamilton to 1994 December 19th

(ii) Amendment - Contract - International Union of Bricklayers and Allied Craftsmen, Local 1

C. CITY SOLICITOR

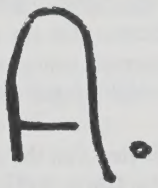
By-law to reduce the cost of upgrading Sam Lawrence Park

D. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items.

Thursday, 1994 December 8
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.



There were present:
Alderman B. Charters, Chairperson
Alderman D. Ross, Vice-Chairperson
Alderman M. Kiss
Alderman D. Agostino
Alderman D. Wilson
Alderman D. Drury

Regrets:
Mayor Robert M. Morrow - City Business
Alderman T. Anderson - Vacation
Alderman V. Agro - Vacation

Also present:
Alderman W. McCulloch
Alderman M. Caplan
J. Pavelka, Chief Administrative Officer
P. Noé Johnson, City Solicitor
A. Ross, Treasurer
L. King, Building Commissioner
H. Solomon, Traffic Department
P. Lampman, Deputy Building Commissioner
Fire Chief Baker
D. Vyce, Director of Property
T. Daw, Treasury Department
B. Gilchrist, Treasury Department
Coralee Secore, Treasury Department
J. Hindson, Director of Information Systems
J. Schatz, City Clerk
B. Desnoyers, Property Department
Susan K. Reeder, Secretary

A G E N D A

ADDED - ALDERMAN W. McCULLOCH - V.E. DAY CELEBRATIONS

Alderman McCulloch requested an opportunity to provide the Committee with an update on activities for the V.E. Day Celebrations. He indicated that the Committee has decided to extend the invitation to participate in the Celebration to Hamilton Veteran Residents only, at this point, as there is an estimated cost to providing the Veteran with a Scroll and Medallion, etc. at a cost of approximately $20. each.

Some discussion ensued on the number of Hamilton Resident Veterans that would be involved, as well as extending an invitation to Veterans from other municipalities with a provision that either the municipality pay for the Veteran's involvements or that the cost be covered by the particular Veteran.

The Committee then thanked Alderman McCulloch for the update on the Celebration's plans.

9:30 o'clock a.m. - Public Meeting - Development Charges By-law 90-074

The Treasurer provided an overhead presentation on the present policy and status of the Development Charges Account.

The Building Commissioner addressed the issues which are being considered in the amendments to the present Development Charges By-law.

Larry Spierglass, Hamilton Halton Home Builders Association, spoke to the Committee. He indicated that his Association wishes to be part of the process as the formulation for the proposed amendments are being made, and would like to sit down with the Staff Team creating this recommendation report.

He indicated that the Association is grateful to the previous Councils for actions taken to assist the Home Building Industry.

Hamilton & District Chamber of Commerce - Kathy Durham and Ed Fothergill

Ed Fothergill spoke on behalf of the Hamilton & District Chamber of Commerce. He gave reference to a presentation distributed to members of the Committee at the meeting which outlines the Chamber's position with respect to Development Charges.

He indicated that the Chamber is concerned that the City's philosophy needs to be changed on its views of funding sources. He gave reference to other municipalities, i.e. East York, who recently eliminated their Development Charges as they felt that these charges were prohibitive and prevented businesses from locating there and thus affecting the increase to the revenue base. He indicated that a balance is needed between financing essential services and encouraging growth.

He requested that the City consider participating with the Region of Hamilton-Wentworth in undertaking a cost analysis study which the Chamber has requested be undertaken before any amendments are made to the Development Charges By-law. He indicated that the City should pursue new sources of revenue that are more reliable as Development Charges are unpredictable and tenuous.

Hamilton Harbour Commissioners

The Committee was in receipt of correspondence from the Hamilton Harbour Commissioners dated 1994 November 28, respecting the new Development Charges By-law.

Discussion then ensued with the Committee requesting comments from the Staff on the process for preparing the recommendation report. It was agreed, that the Building Commissioner would ensure that the Chamber of Commerce's Representatives, the Home Builder's Representatives, and Hamilton Harbour Commissioners' Representatives are asked to express their points of view to the Staff Group preparing the recommendation. It was indicated by the Building Commissioner that these points of views will be contained within the report to the Committee, and the comments of Staff on these views would also be contained within the Staff Report.

The Building Commissioner indicated that it is the intent of the Staff Group to have the recommendation back before the Finance and Administration Committee at the end of 1995 February.

Alderman Drury requested that staff look at the East York situation to see what advantages they have obtained by eliminating their Development Charges.

2. CONSENT AGENDA

The Committee was in receipt of its Consent Agenda and approved the following:

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its regular meeting held Thursday, 1994 November 3, and approved these minutes as circulated.

B. TREASURER

(i) Financing - City's Share of Land Severance Applications and Beaverton Estates

The Committee was in receipt of a report from the Treasurer dated 1994 November 30, respecting the above noted matter and approved the following:

That as referred to in Section 65 of the First Report of the Transport and Environment Committee, the City's share of Services for "Land Severance Applications H-46 to 49-94" at a cost of $2,635. and for "Beaverton Estates" at an additional cost of $45,000. to a total of $47,635. be financed from Centre No. CH 00107 - "Reserve for Services through Unsubdivided Lands".

(ii) Tax applications processed under Section 443, Subsection (5) of the Municipal Act, Chapter 45, Statutes of Ontario, 1990

The Committee was in receipt of a report from the Treasurer dated 1994 November 30, respecting the above noted matter and approved the following:

That Realty and Business Tax Applications processed under Section 443 of the Municipal Act, Chapter 45 Statutes of Ontario, 1990 in the amount of $152,670.34 be approved and charged to CH53307-24104 Tax Remissions.

C. CITY SOLICITOR - By-Law to authorize Central Utilities Plant Trigeneration Project and Additional Sidewalk Reconstruction Project

The Committee was in receipt of the above noted By-law and approved that it be submitted to City Council for enactment.

D. CITY SOLICITOR AND COMMISSIONER OF HUMAN RESOURCES - Amendment to Sick Leave By-law No. 7530

The Committee was in receipt of a Joint Report from the City Solicitor and the Commissioner of Human Resources dated 1994 December 1, respecting the above noted matter. The Committee approved that the By-law be forwarded to City Council for enactment.

E. DIRECTOR OF PROPERTY - Closure of Property Department Capital Projects

The Committee was in receipt of a report from the Director of Property dated 1994 November 29, respecting the above noted matter and approved the following:

That the City Treasurer be directed to close the following Capital Project accounts with any excess funding to be transferred to its original source of financing:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended To Date	Balance Available	Source(s) of Financing
(a) 708641003	Barrier Free Design Access-Various Recreation Buildings	$100,000.	$99,843.58	$156.42	Capital Levy
(b) 319341010	125 Barton Street West - Replace Heating System	125,000.	46,772.59	78,227.41	Reserve for Capital Projects
(c) 319441006	Scott Park Arena - Replace Rink Boards	90,000.	89,977.83	22.17	Capital Levy
TOTAL				$78,406.	

F. COMMISSIONER OF HUMAN RESOURCES

(i) Appointments to and terminations from permanent positions with the Corporation of the City of Hamilton to 1994 November 30th

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 November 17, respecting the above noted matter and approved the following:

> That the listing of Appointments To and Terminations From Permanent Positions with the Corporation of the City of Hamilton to 1994 November 30, attached herewith and marked Appendix "A", be approved.

(ii) Contract - United Brotherhood of Carpenters and Joiners of America, Local 18

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 November 16, respecting the above noted matter. The Committee approved the following:

> That the amendment to the United Brotherhood of Carpenters and Joiners of America, Local 18, contract, attached herewith and marked Appendix "B", be received pursuant to the Fair Wage Policy of the City of Hamilton.

G. DIRECTOR OF INFORMATION SYSTEMS - Payment of 1995 Dunn and Bradstreet Software Maintenance Invoice

The Committee was in receipt of a report from the Director of Information Systems dated 1994 December 1, respecting the above noted matter. The Committee approved the following:

> That the 1995 Invoice for $97,240. (plus GST) from Dunn and Bradstreet Software (formerly Management Science America) be authorized for payment from Account CH 5609X-26021 (User Software).

H. ACTING DIRECTOR OF PUBLIC WORKS - Replacement of One (1) Detachable, Loader Mount Snowblower, Fleet Services

The Committee was in receipt of a report from the Acting Director of Public Works dated 1994 November 7, respecting the above noted matter. The Committee approved the following:

> That a purchase order be issued to Sheridan Equipment Ltd., Mississauga, in the amount of $112,164., including all applicable taxes and trade-ins, for the replacement of one (1) Detachable, Loader Mount Snowblower for Fleet Services, being the lowest acceptable of three tenders received in accordance with specifications issued by Purchasing and Vendor's tender, and be financed through the Reserve for Mobile Equipment Account No. CH5X503 00101.

I. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee dated 1994 December 5, respecting Information Items. The Committee approved the following:

> That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Information Report - Commissioner of Human Resources - Arbitration Award of M. Saltman regarding the assignment of defibrillation duties to City of Hamilton Fire Fighters - report dated 1994 November 16th

(b) Correspondence - AMO Municipal Alert - Municipalities urged to voice opposition to Bill 173 - dated 1994 November 15th

(c) Information Report - Chief Administrative Officer - Payroll Deduction to purchase Tiger-Cat Season's Tickets - report dated 1994 November 17th

(d) Minutes - Keep Hamilton Clean Committee - meeting held 1994 October 5th

(e) Correspondence - Regional Clerk's Office - "Receipt" of City of Hamilton resolution respecting the Appointment of a Consultant to perform the Operational Review of the Information Systems Department - dated 1994 November 3rd.

(f) Information Report - Fire Chief - Canadian Association of Fire Chiefs' Conference - Hamilton - 1994 - Grant repayment

(g) Correspondence - AMO - Announcing the 1995 Municipal Councillor Orientation Seminars - dated 1994 November 22nd

3. TREASURER AND DIRECTOR OF TRAFFIC SERVICES - Staff Transfer - Parking Infractions Processing

The Committee was in receipt of a Joint Report from the Director of Traffic Services and the Treasurer dated 1994 November 8, respecting the above noted matter.

Some discussion ensued with respect to the added cost of Staff being reclassified and salaries increased, and it was confirmed by Staff that the best estimates is that no change to salaries should occur.

The Committee then approved the following:

That the positions of Senior Parking Violations Clerk, Junior Parking Violations Clerk and Parking Violations Processing Clerk be transferred from the City of Hamilton Treasury Department to the City of Hamilton Traffic Department effective 1995 January 1.

4. TREASURER

(a) Interest Charges on Outstanding Accounts Receivable.

The Committee was in receipt of a report from the Treasurer dated 1994 November 29, respecting the above noted matter. The Committee approved the following:

That the City of Hamilton adopt the following policy with respect to the charging of interest on outstanding accounts billed through the accounts receivable system:

(a) That all outstanding accounts for taxes applicable to tenants occupying City owned properties be charged interest in accordance with the provisions of tax levy by-law 71-69; and,

(b) That Government bodies be exempt from the charging of interest on overdue accounts; and,

(c) That all other overdue accounts be charged interest at the prime rate of the Canadian Imperial Bank of Commerce plus 2% adjusted quarterly; and,

(d) That the Treasurer be authorized to waive interest charges if the account is paid within 60 days of the invoice date to eliminate the administration of collecting small balances; and,

(e) That the City continue to charge the interest rate outlined in existing agreements and that all future agreements contain the new policy; and,

(f) That the Treasurer be authorized to write off small balances below $25. that prove to be uncollectible in accordance with the policy previously approved on business tax accounts.

(b) **Realty and Business Tax Arrears and Collection Procedures.**

The Committee was in receipt of a report from the Treasurer dated 1994 December 1, respecting the above noted matter. The Committee approved the following:

That the City of Hamilton's Tax Collection Procedures be amended to include the following:

(a) Realty Taxes:

Implement a procedure whereby a listing of all properties with arrears in excess of two years be forwarded to all major financial institutions in the City of Hamilton; and,

(b) Business Taxes:

(i) Develop a system to match the City's accounts payables against outstanding business tax arrears and withhold payment pending negotiated settlement of the outstanding business taxes; and,

(ii) Purchase a system from Creditel at an estimated cost of $1,200. per annum, which will provide staff with up to date and complete credit reports on the status of companies with business tax arrears; and,

(iii) Provide formal training for staff in collection techniques which will increase the effectiveness of in-house collections; and,

(iv) Advertise in the Hamilton Spectator requesting "Letters of Interest" for the on-site collection of outstanding business taxes from bailiffs licensed to operate in the Hamilton area.

(c) **Settlement of Outstanding Condominium Assessment Appeals.**

The Committee was in receipt of an Information Report from the Treasurer dated 1994 November 30, respecting the above noted matter. The Committee agreed to **receive** this document for information purposes.

(d) Request for Proposal - Benefits.

The Committee was in receipt of a report from the Treasurer dated 1994 November 30, respecting the above noted matter. The Committee approved the following:

(a) That the Treasurer be authorized to prepare and issue a Request for Proposal to provide employee benefit coverage to include Long Term Disability, Major Medical, Dental, Extended Health Care, Group Life and Dependent Life Insurance and Accidental Death and Dismemberment Insurance; and,

(b) That the Request for Proposal be issued in conjunction with the Region's Request for Proposal for Benefit Plans; and,

(c) That the Wyatt Co. be retained to prepare the Request for Proposal and assist in the analysis of the responses.

(e) Authorization to enter into Extension Agreements on Specific properties for the payment of realty tax arrears.

The Committee was in receipt of a report from the Treasurer dated 1994 November 25, respecting the above noted matter. The Committee approved the following:

(a) That the City be authorized to enter into Extension Agreements, if required, in a form satisfactory to the City Solicitor and the City Treasurer pursuant to Section 8 of the Municipal Tax Sales Act, with the owners of the following properties to extend the time open for payment of realty tax arrears in accordance with the policy for extension agreements approved by City Council on 1994 June 28:

2415 Barton St. E.	256 Weir St. N.
398 Concession St.	48 Division St.
172 Julian Avenue	89 Garside Ave. S.
1935 Brampton St.	121 Huxley Ave. S.
155 Sunrise Dr.	124 Ottawa St. N.
99 Owen Place	111 MacNab St. S.
21 Crawford Dr.	244 James St. S.
2806 Barton St. E.	154 Catharine St. S.
265 East 17th St.	457 Wellington St. N.
920 Burlington St. E.	350 Ferguson Ave. N.
922 Burlington St. E.	69 Connaught Ave. N.
10 Leeds St.	185 Market St.
13 East Bend N.	40 East Ave. N.
15 East Bend N.	57 1/2 Breadalbane St.
27 Mons Ave.	135 Strachan St. E.
935 Barton St. E.	191 Market St.
15 Lincoln St.	72 Cheever St.
1249 Main St. E.	132 Robert St.

(f) Tax Position - Restructuring.

The Committee was in receipt of a report which was distributed at the meeting from the Treasurer dated 1994 December 7. The Committee approved the following:

(a) That the vacant position of " Secretary- Taxation (CTR 132A) " in the Taxation area be declared redundant and deleted from the complement of the Treasury Department; and,

(b) That a position entitled " Assistant Collections Clerk/Taxation " be created and added to the complement of the Treasury Department; and,

(c) That this position be assigned a temporary rating and be subject to review by the Maintenance Committee after a 6 month period to establish final classification; and,

(d) That the Commissioner of Human Resources be authorized to post and fill the Assistant Collections Clerk/Taxation position.

5. **TREASURER, DIRECTOR OF TRAFFIC SERVICES AND DIRECTOR OF INFORMATION SYSTEMS - Automating the Parking Infraction Notice Process**

The Committee was in receipt of a Joint Report from the Director of Traffic Services, the Director of Information Systems, and the Treasurer dated 1994 November 23, respecting the above noted matter. The Committee approved the following:

(a) That staff be authorized to enter into negotiations with Bell Advanced Communications, to finalize the purchase price for automated parking infraction notice issuing devices and associated hardware, operating software, maintenance, installation, training and maintenance repair contracts; and,

(b) That staff be authorized to enter into negotiations with McDonald Systems and Consulting, and subject to demonstration of satisfactory operation on the City's computer network, to finalize the price of purchase of software for the processing of parking infraction notices, including installation, system maintenance and training; and,

(c) That staff be authorized to enter into negotiations with Paradigm Consulting Group Inc. to finalize the purchase price of point of sale and cashiering software and hardware including installation, system training and ongoing maintenance system; and,

(d) That a report be brought back to the Committee on the outcome of the parking infraction notice hardware and software purchase negotiations and to obtain final Committee approvals before proceeding.

6. **GRANTS CO-ORDINATOR - Information Report - Request for additional 1994 Grant funds to offset rental charge at the Airport for the Hamilton Fire Fighter Drum and Bugle Corps**

The Committee was in receipt of an Information Report from the Grants Co-Ordinator dated 1994 December 1, respecting the above noted matter.

The Committee approved the following recommendation:

(a) That the approved 1994 Grant for the Hamilton Firefighters Drum and Bugle Corps be increased to $5,580. from the original amount of $3,000. to offset the rental charges at the Hamilton Airport; and,

(b) That this additional amount totalling $2,580. be financed by a transfer of appropriation from Account CH 5A049 20016, Unallocated Grant Funds to account CH 5A084 20030, Fire Department Band.

7. TREASURER AND FIRE CHIEF - 1995 Replacement of Fire Department Vehicle

The Committee was in receipt of a Joint Report from the Fire Chief and Treasurer dated 1994 November 29, respecting the above noted matter. The Committee approved the following:

That funds be allocated from the Reserve for Replacement of Mobile Equipment for the replacement of a G.M.C. Suburban Emergency Vehicle in 1995, in the total estimated cost of $29,000.

8. FIRE CHIEF

(a) Contract amendment for one (1) Combination Fire Apparatus (Quint #1) and Purchase of One (1) Combination Fire Apparatus (Quint #2)

The Committee was in receipt of a report from the Fire Chief dated 1994 November 30, respecting the above noted matter. The Committee approved the following:

(a) That the contract between the City of Hamilton and Nova Quintech for the purchase of a Combination Fire Apparatus (Quint #1), approved by City Council on 1994 May 31, be amended to provide for progress payments and an option for the City of Hamilton to sell the proposed trade-in vehicle; and,

(b) (i) That a purchase order be issued to Nova Quintech, not to exceed $662,530. including all applicable taxes, for the supply and delivery of One (1) Combination Fire Apparatus (Quint #2) with a 65 foot, 3 section pre-piped Aerial Ladder and Class "A" Pumper Truck; and,

(ii) That this expenditure be financed through the Reserve for Replacement of Mobile Equipment Account No. CH 5X502 00101; and,

(iii) That One (1) Aerial Ladder Truck and Two (2) Triple Combination Pumpers be disposed of to offset the purchase price of the Combination Fire Apparatus (Quint #2); and,

(iv) That a contract be entered into satisfactory to the City Solicitor (Quint #2).

(b) Purchase of One (1) Fire Department Rescue Vehicle

The Committee was in receipt of a report from the Fire Chief dated 1994 November 29, respecting the above noted matter. The Committee approved the following:

(a) That a purchase order be issued to Code 4 Fire & Rescue Inc., Mississauga, Ontario, in the amount of $214,623.81, including all applicable taxes, for the supply and delivery on One (1) Rescue Vehicle; and,

(b) That this expenditure be financed through the Reserve for Replacement of Mobile Equipment Account No. CH 5X502 00101; and,

(c) That a contract be entered into satisfactory to the City Solicitor.

9. DIRECTOR OF PROPERTY

(a) Additional Financing - Balfour Estate Renovations - 654 Garth Street

The Committee was in receipt of a report from the Director of Property dated 1994 November 29, respecting the above noted matter. The Committee approved the following:

That the City Treasurer be authorized to finance additional expenditures incurred for unexpected repairs to the City owned property known as the Balfour Estate, 654 Garth Street, in the amount of $10,996.82, from the Balfour Estate Trust Fund (CH 5X999 00404).

(b) Electrical and Lighting Maintenance in various Civic buildings for 1995, 1996 and 1997

Alderman Wilson requested that this matter be discussed In-Camera.

Secretary's Note: The Committee upon meeting In-Camera moved back into Regular Session and approved the following recommendation pertaining to the above noted matter:

(a) That approval be given to issue a purchase order in the amount of $166,200. to Ark-Tech Contracting Ltd., of 250 Wilderness Dr. Ancaster, to provide monthly maintenance services for the electrical and lighting systems to the City buildings mentioned herein, this being the lowest tender received in accordance with specifications issued by the Treasury Department, Purchasing Division.

Preventative Maintenance of Electrical Equipment
Ark-Tech Contracting Ltd.

Location	Price Per Month For The Period Ending		
	1995	1996	1997
City Hall	$ 600.	$ 600.	$ 600.
Hamilton Conv. Centre	$ 400.	$ 400.	$ 400.
Library and Market	$ 350.	$ 350.	$ 350.
C.U.P.& Park Garage	$ 600.	$ 600.	$ 600.
Hamilton Place	$ 550.	$ 550.	$ 550.
Copps Coliseum	$ 500.	$ 500.	$ 550.
Total	$3,000.	$3,000.	$3,050.

Preventative Maintenance Of Lighting Equipment
Ark-Tech Contracting Ltd.

Location	Price Per Month For The Period Ending		
	1995	1996	1997
City Hall (Outside)	$ 300.	$ 300.	$ 300.
Library/Market	$ 950.	$ 950.	$ 950.
Outside Lighting	$ 350.	$ 350.	$ 350.
Total	$1,600.	$1,600.	$1,600.

(b) That contracts be entered into satisfactory to the City Solicitor.

(c) Offer to Purchase City owned lands - 32 Lincoln Street

The Committee was in receipt of a report from the Director of Property dated 1994 November 25, respecting the above noted matter. The Committee approved the following:

(a) That an Offer to Purchase, duly executed by Michael Bonduro (In Trust for a Company to be Incorporated), on 1994 November 21, and scheduled to close on or before 1995 April 14, for the lands situated in the Regional Municipality of Hamilton-Wentworth and being composed of part of Lot 5, Concession 1, in the former Township of Barton, now in the City of Hamilton, and all Lots 8,9,10,11 and part of Lot 7, in the Beliot Survey Registered Plan No. 414, having a frontage of 62.91 metres (206.42 feet) more or less, comprising an area of 3,395.21 square metres (36,547 square feet) more or less, known municipally as 32 Lincoln Street, Hamilton, be approved and completed, and the funds derived from this sale of $100,000., less commission, be credited to Account No. CH 4X501 00102 (Reserve for Property Purchases); and,

(b) That the required deposit cheque in the amount of $10,000. be held by the City Treasurer pending Council approval; and,

(c) That upon successful completion of this sale, a real estate commission of 5% on the $100,000. sale price be paid to Murray Van Der Marel of Marel Real Estate Inc., who acted in this matter; and,

(d) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.

(d) 52 James Street South - Former Bank of Montreal - and adjacent vacant parking lot

The Committee was in receipt of a report from the Director of Property dated 1994 November 7, respecting the above noted matter. The Committee approved the following:

(a) That the Mayor and City Clerk be authorized to execute documents in a form satisfactory to the City Solicitor to release the historically designated Bank of Montreal Building (at the Southwest corner of James & Main Streets, known as 52 James St. South) from the prior owner's covenant to the City, to redevelop the historic bank in conjunction with the construction of a highrise apartment tower (to be erected on the adjacent vacant parking lot,) to permit the bank building to be developed as a restaurant and club; and,

(b) That Deed Number 438826 C.D. (pages 2 & 3 of the Schedule) and an amending agreement 8852 setting out the development covenants and the City's right to re-acquire the Bank be amended by deleting the right to repurchase the former Bank of Montreal for not proceeding with the combined bank/apartment tower redevelopment; and,

(c) That Section 1 (c) (i) (ii) (iii) of the Twentieth Report for 1989 of the Transport and Environment Committee, approved by City Council on 1989 December 12 which authorized closing and leasing a portion of the City's alley to Wellesley Retirement Group Inc. for an underground portion of the proposed development, be rescinded; and,

(d) That the existing City Site Plan Agreement applicable to the Bank of Montreal and the adjacent parking lot be discharged as the approved time limit for the implementation of the site plan has expired.

10. DIRECTOR OF INFORMATION SYSTEMS - Replacement of High Volume Matrix Printer with Laser Technology

The Committee was in receipt of a report from the Director of Information Systems dated 1994 November 28, respecting the above noted matter. The Committee approved the following:

(a) That one of the current high volume matrix (impact) printers be replaced with a used laser printer from IBM Canada Limited, Burlington (the lowest of 8 proposals), at the monthly cost, based on print volumes of $10,052. (upset limit) for 36 months commencing 1995 January 1 in accordance with their proposal dated 1994 November 15; and,

(b) That funding be provided from Account CH56605-26016 (Host Printing Equipment Rental).

12. OTHER BUSINESS

Alderman Ross spoke to the Committee with respect to correspondence he recently received from J. Cameron Nolan, Executive Director of the Hamilton Construction Association, regarding the S.P.C.A. Project. Concern was expressed by Mr. Nolan that the results of the pre-qualification process for the S.P.C.A. Project have resulted in only a few Hamilton and Area Contactors being allowed to bid on this Project.

Considerable discussion ensued on this matter and it was agreed that the Chief Administrative Officer would co-ordinate a meeting with all parties concerned to express the views of the members of the Committee on this matter.

11. PRIVATE AND CONFIDENTIAL AGENDA

The Committee then moved into an In-Camera Session to discuss its Private and Confidential Agenda.

The Committee then moved back into Regular Session and approved the following:

AA. CITY SOLICITOR AND DIRECTOR OF PROPERTY - Information Systems - Hamilton City Hall - Computer Renovation and Relocation Project - Memphis Kendall Builders Inc.

(a) That the City resolve lien claims by Cipolla Services Ltd., 262178 Ontario Inc. c.o.b. Tesla Electric Company Ltd, and Serv-Alarm Service & Maintenance Company Limited, arising out of the computer renovation and relocation project at 71 Main Street West, on the following terms:

(i) That the City make payment to the lien claimants Cipolla Services Ltd., 262178 Ontario Inc. c.o.b. Tesla Electric Company Ltd, and Serv-Alarm Service & Maintenance Company Limited, of holdback amounts totalling $39,658.46, inclusive of all claims for damages, interest and costs; and,

(ii) That all Liens and Certificates of Action registered on the title of the City's lands at 71 Main Street West, by Cipolla Services Ltd., 262178 Ontario Inc. c.o.b. Tesla Electric Company Ltd, and Serv-Alarm Service & Maintenance Company Limited, be discharged; and,

(iii) That all Court Actions commenced against the City by Cipolla Services Ltd., 262178 Ontario Inc. c.o.b. Tesla Electric Company Ltd, and Serv-Alarm Service & Maintenance Company Limited, to enforce lien claims arising out of the computer renovation and relocation project at 71 Main Street West be dismissed without costs; and,

(b) That the holdback amounts be paid from Accounts CH 21406001 and CF 5200 329241002.

BB. TREASURER

(i) Write off of outstanding business taxes

That outstanding business taxes in the amount of $352,155.64 be written-off in accordance with Section 441 of the Municipal Act, R.S.O. 1990 and charged to account CH53401 24106, Tax Write-offs.

(ii) Write off of outstanding accounts receivable

That outstanding Accounts Receivables totalling $16,227.35 be written off and charged to Account CH 15401 00001.

Following discussion with respect to the Meeting Schedule for the Committee Meetings, the Committee approved the following:

That in accordance with the provisions contained in Section 30 of the City's Procedural By-law 82-203 for Council to establish the day and hour for regular meetings of its Standing Committees, that the Finance and Administration Committee hold its regular meetings on the Tuesday's of the week prior to City Council meetings at 1:30 o'clock p.m.

13. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. CHARTERS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE

Susan K. Reeder

Susan K. Reeder
Secretary
1994 December 8

/dbm

Appendix "A" referred to in Section 4 of the First Report of the Finance and Administration Committee.

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Kevin Addison	I	Lead Hand (Cemetery) (D-15)	Public Works	Replacing Mr. J. Gibbs - promoted, Feb. 28/94	$36,416.64	Oct. 03/94
Ms. Ellen Arcus	I	Secretary Administration (10-D)	Fire	Replacing Ms. N. Rochart - promoted, Oct. 17/94	$28,677.48 to $31,050.76	Oct. 17/94
Mr. Ivan Bilja	I	Lead Hand (Cemetery) (D-15)	Public Works	Replacing Mr. T. Thurston - promoted, July 18/94	$36,416.64	Oct. 03/94
Mr. Russell Bourque	I	Truck Driver/Laborer (D-13)	Public Works	Replacing Mr. D. Mazzocato - promoted, Sept. 12/94	$35,686.56	Oct. 04/94
Mr. Gary Burgess	I	Captain (C12-A)	Fire	Replacing Mr. J. Ricottone - retired, Oct. 30/93	$72,764.50	Oct. 23/94

Prepared November 30/94

Status
Internal - I
External - E

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Elton Cooke	I	Yard Attendant (D-15)	Public Works	Replacing Mr. A. Berry - promoted Aug. 01/94 Mr. S. Gentile - retired, June 30/94	$36,416.64	Oct. 17/94
Ms. Colleen Cullen	I	Probationary Communications Fire Operator (N1B)		Replacing Mr. S. Smith - resigned, May 14/94	$34, 234.08	Oct. 17/94
Mr. Michael Holmes	I	Lead Hand (Cemetary) (D-15)	Public Works	Replacing Mr. J. Bevan - retired, July 29/94	$36,416.64	Oct. 03/94
Mr. Mitchell Loik	I	Lead Hand (Cemetary) (D-15)	Public Works	Replacing Mr. W. Pitkeathly - retired, Dec. 31/93	$36,416.64	Oct. 03/94

Prepared November 30/94

Status
Internal - I
External - E

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Danny Mazzocato	I	Street Sweeper/Flusher Operator (D-14)	Public Works	Replacing Mr. A. Rochead - returned to former position, July 25/94	$36,052.64	Sept. 12/94
Ms. Alison Nicholson	I	Client Service Executive (12)	H.E.C.F.I.	Replacing Ms. M. Lees - resigned, Oct. 14/94	$34,001.76 to $36,824.32	Oct. 17/94
Ms. Nancy Roschart	I	Secretary, Administration (10-E)	Fire	Replacing Ms. C. Cullen - promoted, Oct. 17/94	$28,864.84 to $31,684.12	Oct. 17/94
Mr. Nick Ruggiero	I	Lead Hand (Cemetary) (D-15)	Public Works	Replacing Mr. J. Willard - promoted, Sept. 06/94	$36,416.64	Oct. 03/94

Prepared November 30/94

Status

Internal - I
External - E

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Earl Bogg	Zoning Examiner/Code Correlator	Building	Retired (Early)	39 years, 8 months	Sept. 30/94
Mr. Gary Hesson	Manager, Recreation Services	Culture & Recreation	Terminated	28 years	Sept. 12/94
Ms. Margaret Lees	Client Services Executive	H.E.C.F.I.	Resigned	5 years, 11 months	Oct. 14/94
Mr. Al Medeiros	Asphalt Raker	Public Works	Retired (Early)	9 years, 3 months	Sept. 30/94
Mr. Howard Murray	Parking Control Officer	Traffic	Resigned	2 years, 2 months	Oct. 01/94

Prepared November 30/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

Appendix "B" referred to in Section 5 of the First Report of the Finance and Administration Committee.

United Brotherhood of Carpenters and Joiners of America, Local 18

Duration of Agreement - August 1, 1992 to April 30, 1995

JOURNEYMAN CARPENTER (Zone 1 Hamilton)

DATE	HRLY. WAGE RATE	VAC. PAY	PENS.	WELFARE	TOTAL WAGE PKG.
Nov. 1/94	$26.49	2.65	2.45	1.65	$33.24

CARPENTER APPRENTICE RATES

• PERCENTAGES BASED ON JOURNEYMAN RATE ON NOV. 1/94 OF $26.49

DATE	HRLY. WAGE RATE	VAC. PAY	PENS.	WELFARE	TOTAL WAGE PKG.
Nov. 1/94 (1st 6 mos.	10.60 40%)	1.06	2.45	1.65	15.76
Nov. 1/94 (2nd 6 mos.	13.25 50%)	1.33	2.45	1.65	18.68
Nov. 1/94 (2nd yr.	17.22 65%)	1.72	2.45	1.65	23.04
Nov. 1/94 (3rd yr.	19.87 75%)	1.99	2.45	1.65	25.96
Nov. 1/94 (4th yr.	22.52 85%)	2.25	2.45	1.65	28.87

prepared by M. Bikic, HRC

B (i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 December 16

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent Positions with the Corporation of the City of Hamilton (C-035-094)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to 1994 December 19 be approved.

JJ/mb

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

Attached

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Ken Harrop	I	Manager Community Services (H)	Culture & Recreation	New Position Council Approved February 22, 1994	$58,386.12 to $68,816.28	Nov. 07/94
Mr. Ronald Henderson	I	Truck Driver (D-11)	Public Works	Replacing Mr. N. Ruggiero - promoted, Oct. 03/94	$34,956.48	Nov. 21/94
Mr. Ron Kitchen	I	Truck Driver (D-11)	Public Works	Replacing Mr. K. Addison - promoted, Oct. 03/94	$34,956.48	Nov. 21/94
Mr. William Moffatt	I	Manager of Arenas & Technical Services (H)	Culture & Recreation	New Position Council Approved February 22, 1994	$58,386.12 to $68,816.28	Nov. 07/94
Mr. Robert Parsik	I	Truck Driver (D-11)	Public Works	Replacing Mr. M. Holmes - promoted, Oct. 03/94	$34,956.48	Nov. 21/94

Prepared December 19/94

Status

Internal - I
External - E

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Ms. Marlene Romanoski	I	Realty Tax Clerk Typist (7-F)	Treasury	Replacing Ms. E. Arcas - promoted October 17/94	$26,258.96 to $28,542.80	Oct. 17/94
Ms. Lucy Smith	I	Parking Control Officer (13-I)	Traffic	Replacing Mr. H. Murray - terminated, Oct. 01/94	$32,560.32 to $37,396.32	Nov. 21/94

Prepared December 19/94

Status
Internal - I
External - E

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Luigi Amati	Lead Hand/Truck Driver	Public Works	Retired (Early)	29 years, 5 months	Dec. 30/94
Mr. Dave Billyard	General Foreman/Woman	Public Works	Retired (Early)	27 years, 5 months	Dec. 30/94
Mr. Alex Biro	Paralegal/Prosecuter	Law	Retired (Early)	32 years, 7 months	Dec. 30/94
Mr. Andy Boers	General Foreman/Woman	Public Works	Retired (Early)	26 years, 7 months	Dec. 30/94
Mr. Charlie Capostagno	Greenskeeper II	Public Works	Retired (Early)	22 years, 7 months	Dec. 30/94
Ms. Angie Cipriani	Property Officer	Property	Retired (Early)	17 years, 2 months	Nov. 30/94
Ms. Diana Coleman	Aquatic Supervisor	Culture & Recreation	Retired (Early)	21 years, 2 months	Dec. 30/94
Mr. Jim Crechiola	Signs Markings Specialist	Traffic	Retired (Early)	5 years, 9 months	Dec. 30/94
Mr. Robert Dawson	Dispatcher	Clerk's	Retired (Early)	14 years, 8 months	Dec. 30/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Ms. Gloria Dewey	Control Room Clerk	Parking Authority	Terminated	7 years, 1 month	Nov. 15/94
Mr. Domenico Dominicone	Rink Attendant I	Culture & Recreation	Retired (Early)	21 years, 6 months	Dec. 31/94
Mr. Archie Dorigo	Labourer	Public Works	Retired (Early)	20 years, 6 months	Dec. 30/94
Mr. Giovanna Dunbar	Cleaner	Property	Retired (Early)	33 years, 1 month	Dec. 30/94
Mr. Douglas Duncan	Superintendent-Streets	Public Works	Retired (Early)	30 years, 5 months	Dec. 30/94
Mr. George Geng	Labourer	Public Works	Retired (Early)	22 years, 4 months	Dec. 30/94
Mr. Frank Goodwin	Yard Attendant	Public Works	Retired (Early)	23 years, 6 months	Dec. 30/94
Ms. Janice Hitzroth	Taxation Analyst	Treasury	Retired (Early)	23 years, 8 months	Dec. 30/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Eric Hobin	Greenskeeper II	Public Works	Retired (Early)	24 years, 8 months	Dec. 30/94
Mr. William Jacklin	Firefighter I	Fire	Retired	29 years, 11 months	Nov. 30/94
Mr. Robert Jackman	Co-Ordinator Seniors Services/Food Services	Culture & Recreation	Retired	22 years, 6 months	Dec. 31/94
Mr. Gary Kohler	Community Centre Supervisor	Culture & Recreation	Retired (Early)	34 years, 3 months	Dec. 30/94
Mr. Josip Kupina	Traffic Signal Specialist	Traffic	Retired (Early)	28 years, 7 months	Dec. 30/94
Mr. Rex Mansell	Building Inspector	Building	Retired (Early)	17 years	Dec. 30/94
Mr. John Manta	Traffic Construction Investigator	Traffic	Retired (Early)	34 years, 2 months	Dec. 30/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. John McKay	Foreman/Woman II	Public Works	Retired (Early)	25 years, 8 months	Dec. 30/94
Mr. Oswald Meloche	Traffic Signal Foreman/ Woman	Traffic	Retired (Early)	32 years, 4 months	Dec. 30/94
Mr. Joseph Monkley	Superintendent Operations Cemetery	Public Works	Retired (Early)	31 years, 8 months	Dec. 30/94
Mr. James Moyer	Traffic Signal Specialist	Traffic	Retired (Early)	26 years, 10 months	Dec. 30/94
Mr. Albert Poole	Markings Specialist	Traffic	Retired (Early)	22 years, 6 months	Dec. 30/94
Mr. Jim Price	Traffic Signal Specialist	Traffic	Retired (Early)	26 years, 3 months	Dec. 30/94
Mr. Som Rao	Building Engineer	Building	Retired (Early)	27 years, 5 months	Nov. 30/94
Mr. John Robinson	Co-Ordinator Housing Loans	Building	Retired	26 years, 6 months	Dec. 30/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Maurice Ross	Garbage Worker	Public Works	Retired	23 years, 6 months	Dec. 30/94
Mr. Donald Sindrey	Firefighter I	Fire	Retired	30 years, 2 months	Nov. 30/94
Mr. Robert Smith	Truck Driver	Public Works	Terminated	4 years, 6 months	Nov. 01/94
Mr. Barry Snetsinger	Director Marketing/Sales	H.E.C.F.I.	Terminated	4 years, 10 months	Nov. 25/94
Mr. Lloyd Staley	Smoking Control Officer	Clerk's	Retired (Early)	13 years, 6 months	Dec. 30/94
Ms. Leslie Taylor	Aquatic Supervisor	Culture & Recreation	Retired (Early)	29 years, 3 months	Dec. 31/94
Ms. Enid Turyk	Cleaner	Property	Retired (Early)	20 years, 3 months	Dec. 30/94
Mr. Angelo Unelli	Foreman/Woman II	Public Works	Retired (Early)	21 years, 9 months	Dec. 30/94
Ms. Lucy Vincent	Control Room Clerk	Parking Authority	Terminated	5 years, 7 months	Nov. 15/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

B. (ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 December 20

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: John Johnston
Commissioner of Human Resources

SUBJECT: International Union of Bricklayers and Allied Craftsmen, Local 1 (C-001-095)

RECOMMENDATION:

That the amendment to the International Union of Bricklayers and Allied Craftsmen, Local 1, contract be received pursuant to the Fair Wage Policy of the Corporation of the City of Hamilton.

/mb

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

(Conditions remain in effect until 1994 April 30)

EFF. DATE	HRLY. WAGE RATE	I.U. PENSION	WELFARE
1994 Nov. 1	$23.29	$1.00	$1.53

CITY OF HAMILTON

- RECOMMENDATION -

C.

DATE: 1994 December 14 DEC 15 1994

REPORT TO: Susan K. Reeder
Secretary, Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: **By-law to Reduce the cost of Upgrading Sam Lawrence Park**

RECOMMENDATION:

That the appropriate By-law to reduce the gross cost of the Sam Lawrence Park upgrading to $1,969,100 be introduced to Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On September 26, 1992, City Council by enacting By-law No. 89-253 authorized the Sam Lawrence Park upgrading project to proceed at the cost of $2,325,000. On April 14, 1992, Council authorized the reduction of the project to $1,969,100. The Law Department was recently informed that the April 14, 1992 resolution omitted the requirement for a By-law to formally change the cost of this project.

DISCUSSION:

The attached By-law will formally reduce the cost of the Sam Lawrence Park upgrading to $1,969,100. in accordance with the April 14, 1992 resolution of Council.

LEF:as

c.c. Allan C. Ross, Treasurer, **Attn: G. Keith**
D. Lobo, Director of Public Works

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 95-

To Amend:

By-law No. 89-253

Regarding

THE FINANCING OF SAM LAWRENCE PARK

WHEREAS By-law No. 89-253 was enacted by Council on September 26, 1989, to authorize the upgrading of Sam Lawrence Park at a gross cost of $2,325,000;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item 11 of the 7th Report of the Parks and Recreation Committee on September 26, 1989, authorized a reduction to the gross cost of the upgrading of Sam Lawrence Park to $1,969,100.;

NOW THEREFORE the Council of the Corporation of the City of Hamilton enacts as follows:

The gross cost of the upgrading of Sam Lawrence Park is reduced from $2,325,000. to $1,969,100.

PASSED this day of 1994.

CITY CLERK MAYOR

(1992) 7 R.P.R.C. 11, April 14

D.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 December 23rd

REPORT TO: Alderman B. Charters, Chairperson & Members
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Correspondence - F.C.M. - Request for resolutions for consideration at the 1995 March meeting of FCM, National Board of Directors, or at the Annual Conference in 1995 June - dated 1994 December 10th

(b) Bulletin - A.M.O. - Municipal Alert - "Looking Back: AMO Policy Achievements in 1994. Looking Ahead: AMO Policy Work Plan for 1995"

(c) Information Report - Director of Public Works - Election Signs in Parks - report dated 1994 December 1st

(d) Information Report - Treasurer - Status of Unclassified Revenue and Expenditures as at 1994 November 30th

(e) Information Report - Treasurer - Status of Hosting, Receptions and related Accounts as at 1994 November 30th

(f) Correspondence - Julia Tozzi, representative, St. Eugene's Catholic Women's League - Criminal Code definition of "community standard of tolerance".

(g) Information Report - city Solicitor - Catholic Women's League - Request for Local Community Standards of Tolerance

Susan K. Reeder

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND;

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure following for these matters is recorded.

/SKR

CITY OF HAMILTON

- RECOMMENDATION -

3. (a.)

DEC 21

DATE: 1994 December 21

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Hamilton Tennis Club (New Club House) - Additional Financing

RECOMMENDATION:

a) That the City Treasurer be authorized to process additional Property Department-Architectural Division capitalization charges, resulting from time spent on the Hamilton Tennis Club project by the Architectural Division staff for their involvement in: retaining a second contractor; filing a claim against the bonding company of the original contractor; and responding to claims by both the consultant architect and the original contractor, to account number CF 5251 709141006 as follows:

   i) in the amount of $18,109.53 for the quarter ending 1994 September 30; and,

   ii) for an estimated amount of $8,100. for the quarter ending 1994 December 31; and,

   iii) for an undetermined amount for the period beginning January 1, 1995 until the final resolution/accounting of all outstanding legal issues or until completion of the project warranty period, whichever occurs later.

b) That the capitalization charge amounts indicated in a) iii) above be reported to the Capital Budget Sub-Committee by the Property Department on a quarterly basis.

c) That the City Treasurer be requested to recommend the appropriate method of financing for the charges indicated in a) above.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Projected Additional Project Financing Requirement
for the year ending 1994 December 31:

Project Overdraft as at 1994 December 16	$ 7,963.47
Add: Capitalization charges for the quarter ending 1994 September 30	18,109.53
Add: Estimated capitalization charges for the quarter ending 1994 December 31	8,100.
	$34,173.00

The total additional financing requirement will not be known for certain until the final resolution/accounting of all outstanding legal issues or until completion of the project warranty period, whichever occurs later. It is important to note that additional project expenditures incurred may be recovered through legal action, although it is not known at this time to what extent. The extent of unforeseen difficulties experienced with this project has resulted in cumulative Architectural Division charges totalling $134,973.03 as at September 30, 1994.

BACKGROUND:

This project began to experience difficulties in 1993 when the original contractor, Memphis-Kendall, was terminated by the City for non performance. The City currently has a claim outstanding against this contractor's bonding company to recover additional expenditures incurred as a result of non performance.

In July of 1993, the City approved a second contractor, Frank Bufalino & Sons Construction Ltd., to complete the project. Although substantial completion of the project occurred in June of 1994 (expiration of project warranty period = June, 1996), the current contractor has refused to correct a deficiency item namely, repair of the shower floors and resultant water damage (estimated cost = $10,000.). As a result the contractor has been officially placed on notice.

In March of 1994 City Council approved an increase to the fee payable to the consultant architect, John Mokrycke, in the amount of $8,960. plus GST, to compensate him for the additional architectural and engineering services related to the re-tendering of the project. Mr. Mokrycke has also recently submitted a claim for an additional $36,271.40. Staff are currently reviewing the claim. Fees paid to Mr. Mokrycke to date total $26,979 plus GST.

In addition to the above, the original contractor is now suing both the City and Mr. John Mokrycke jointly for the sum of $1,000,000.

As a result of the above noted difficulties, affected City staff have had to spend considerable time in dealing with the parties involved. As all time spent by the Architectural Division staff dealing with these issues is charged to the Hamilton Tennis Club project and, since the existing funding allocation for the project does not include a provision for such time, additional financing is required at this time.

MS/JC/dcr

c.c. Allan C. Ross, Treasurer
P. Hooker, Manager of Legal Services
K. Harrop, Manager of Community Services, Culture & Recreation Department
R. Martiniuk, Manager, Architectural Division
M. Shah, Senior Project Manager, Architectural Division
J. Cerio, Manager of Administration, Property Department

CITY OF HAMILTON

- RECOMMENDATION -

3. (b.)

DATE: 1994 December 21

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Hamilton Tennis Club (New Club House) - Additional Financing

RECOMMENDATION:

a) That an estimated amount of $26,209.53 for Architectural Division staff time for the period July 1, 1994 to December 31, 1994 as outlined in the letter of 1994 December 21 from D.W. Vyce, Director of Property be charged to Account Centre No. CF 709141006; and

b) That the original gross cost of the project - Replace Hamilton Tennis Building Account Centre No. CF 709141006 be revised by $34,180 from $604,280 to $638,460 to accommodate the above charges along with an overdraft of $7,963.08 as of November 30, 1994, and $34,180. be financed from the Reserve for Capital Projects Account Centre No. CH 00203; and

c) That an undetermined amount for the period beginning 1995 January 1 until the final resolution be charged to the Property Department's Architectural Division's current budget.

for Allan Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As above.

BACKGROUND:

The details of this project are outlined in a report dated 1994 December 21 from D.W. Vyce, Director of Property addressed to the Secretary, Finance and Administration Committee.

NRA:jc
c.c. P. Noé Johnson, City Solicitor
D. Vyce, Director, Property Department

CITY OF HAMILTON

- RECOMMENDATION -

4.

DATE: 1994 December 19

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

DEC 20 1994

FROM: D. W. Vyce
Director of Property

SUBJECT: Land Exchange Between Corrine Martin and John Martin and the City of Hamilton - Stone Church Road East at DiCenzo Drive

RECOMMENDATION:

a) (i) That an Offer to Purchase, duly executed by the Purchasers Corrine Martin and John Martin, on 1994 December 19 and scheduled to close thirty (30) days following the completion of the conditions set out in Schedules "B" and "C" of the Offer or 1995 May 17 whichever is earlier, for the purchase of a vacant parcel of land, being part of Lot 14, Concession 8, in the former Township of Barton, now in the City of Hamilton, having frontage located on the easterly limit of DiCenzo Drive of 28.423 metres (93.25 feet) more or less, containing an area of 372.15 square metres (4,005.9 square feet) more or less, be approved and completed and the funds derived from this sale of $2 be credited to Account No. CH 4X501 00102 (Reserve for Property Purchases); and,

(ii) That the closing of this Offer to Purchase be subject to the City of Hamilton accepting and completing an Option to Purchase, executed by Corrine Martin and John Martin, for the purchase of part of the property at 100 Stone Church Road East, Hamilton by the City. The said Option to Purchase and this Offer to Purchase are to be accepted by City Council concurrently and both properties are to be finalized contemporaneously with each other; and,

(iii) That the closing of the transfer to Corrine Martin and John Martin be conditional upon the transfer to the City by Corrine Martin and John Martin provided for in the Option to Purchase referred to above; and,

(iv) That this Offer to Purchase be conditional upon each of the following events taking place prior to the closing date:

(aa) a City by-law being approved and passed to rezone the subject lands from "B" to "B-2" and "B-2" modified in accordance with the requirements of the Planning Act, R.S.O. 1990, c.P-13, (Planning Act);

(bb) a consent to sever adjacent lands owned by the Purchaser, being obtained in accordance with the requirements of the Planning Act;

(cc) a period of at least thirty (30) days elapsing since the passage of the by-law and the consent to land severance referred to in (aa) and (bb) above within which time period no appeal has been launched at the Ontario Municipal Board pursuant to the provisions of the Planning Act, and the by-law and consent having therefore become final and binding;

(dd) the Purchaser and the Vendor (the City) mutually agree that the herein Offer shall not be assigned;

In the event that the above conditions are not met, then this Offer to Purchase shall be null and void; and,

As these conditions are for the benefit of the Purchaser, the Purchaser may, at any time on or before the closing date, at its option, by written notice to the City, waive the benefit of these conditions. Such notice shall be given to the City prior to the closing date; and,

b) (i) That an Option to Purchase, duly executed by the owners, Corrine Martin and John Martin, on 1994 December 19 and scheduled to close thirty (30) days following the completion of the conditions set out in Schedules "B" and "C" of the Option or 1995 May 17 whichever is earlier, for the purchase by the City of a vacant parcel of land being part of Lot 14, Concession 8, in the former Township of Barton, now in the City of Hamilton, containing an area of 451.57 square metres (4,860.9 square feet) more or less, being part of 100 Stone Church Road East, Hamilton, be approved and completed and the purchase price of $2 be charged to Account No. CH 5X301 00102 (Reserve for Property Purchases); and,

(ii) That the closing of this Option to Purchase be subject to the City of Hamilton accepting and completing an Offer to Purchase, executed by Corrine Martin and John Martin, for the purchase of part of the property being part of Lot 14, Concession 8, in the former Township of Barton, in the City of Hamilton. The said Offer to Purchase and this Option to Purchase are to be accepted by City Council concurrently and both properties are to be finalized contemporaneously with each other; and,

The closing of the transfer to the City is conditional upon the transfer to Corrine Martin and John Martin by the City provided for in the Offer to Purchase referred to above; and,

(iii) That this Option to Purchase be conditional upon each of the following events taking place prior to the closing date:

(aa) a City by-law being approved and passed to rezone the subject lands from "B" to "B-2" and "B-2" modified in accordance with the requirements of the Planning Act, R.S.O. 1990, c.P-13, ("Planning Act");

(bb) a consent to sever adjacent lands of the Owner being obtained in accordance with the requirements of the Planning Act;

(cc) a period of at least thirty (30) days elapsing since the passage of the by-law and the consent to land severance referred to in (aa) and (bb) above within which time period no appeal has been launched at the Ontario Municipal Board pursuant to the provisions of the Planning Act, and the by-law and consent having therefore become final and binding;

(dd) the Owner and City mutually agree that the herein Option shall not be assigned;

In the event that the above conditions are not met, then this Option to Purchase shall be null and void; and,

As these conditions are for the benefit of the Owner, the Owner may, at any time on or before the closing date, at its option, by written notice to the City, waive the benefits of these conditions. Such notice shall be given to the City prior to the closing date; and,

c) That Corrine Martin and John Martin are solely responsible for all costs associated with the rezoning of their lands and the abutting lands of the City, including but not limited to the costs of preparing the appropriate sign and placing said sign on the subject property together with any and all fees and rezoning application costs; and,

d) That the City at its sole expense shall prepare and register a reference plan identifying the lands being purchased herein and detailing the limits of the seven lots to be created by the joint development of the City and the Martin's lands; and,

e) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

This exchange of lands and the co-operative development process being proposed with the adjoining owner will result in a greater financial return to the City after payment of all development costs. The City through this process will realize proceeds from the sale of three lots whereas if development was restricted solely to the City lands, it's highly unlikely if three lots could be created.

BACKGROUND:

The property shown in cross-hatch on the attached plan and located along the south limit of Stone Church Road East between Upper James and Upper Wellington Street is owned by the City. The property immediately abutting to the east is owned by John and Corrine Martin. Both properties consist of vacant land.

Development in the area is proceeding. Recently Mr. Martin approached the City to determine if the City would be interested in developing both parcels of land in a co-operative fashion. This Department and the Planning Department are very receptive to the idea of a joint development for it results in a better overall lot layout for the neighbourhood and at the same time yields greater financial returns to both parties.

Over the past month, a number of potential lot layouts and rezoning ideas have been explored by Mr. Martin and our department as joint development applicants, and the Planning Department staff.

The results of our deliberations have led to:

a) A rezoning application being filed with the Planning Department, initiated by Mr. Martin and co-signed by Dan Vyce, Director of Property, as agent for the City and as a joint applicant to the rezoning. The rezoning application requests a change in zoning from "B" Residential and "AA" Agricultural to "B-2" Residential and "B-2" Modified Residential;

b) An application for severance will be submitted to the Land Division Committee in the very near future requesting that the Martin lands be divided into lots as per the development plan.

c) An agreement negotiated between our Department and Mr. Martin which we are recommending to Committee and Council for approval. The real estate agreement is in essence an exchange of lands wherein:

(i) The City will convey a parcel of its lands fronting along the eastern limit of DiCenzo Drive to Martin in order to create a new Lot 5 under the redevelopment scheme;

(ii) In return, Martin will convey to the City the most easterly portion of the proposed Lot 6 under the redevelopment Scheme, being the vast majority of the area of the entire Lot 6.

Under the proposal, both the City and Mr. Martin will benefit as developers as the lot yield is greater and subsequently the financial return. Both parties will be responsible for the disposal of its own lots and its pro rata share of development and servicing costs. Moreover, proper planning of the neighbourhood through an enhanced lot layout is achieved through this co-operative development. The exchange of lands recommended herein is subject to the rezoning and land division processes being successfully completed.

KN/nw

c.c. Alderman H. Merling, Alderman, Ward 7, Aldermen's Office

P. Noé Johnson, City Solicitor, Law Department
Attention: Jennifer Lessing

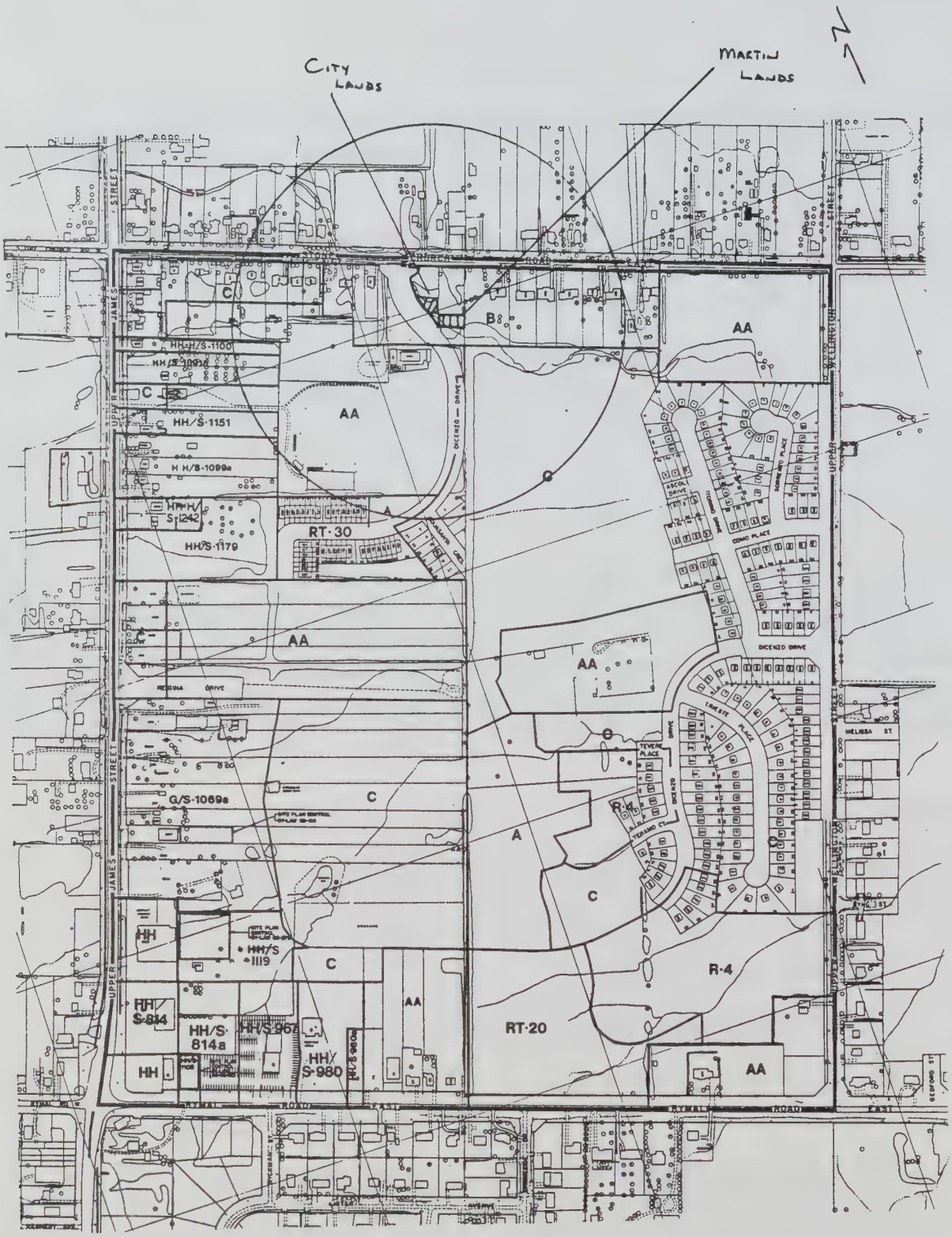
Allan C. Ross, Treasurer, Treasury Department

P. Mallard, Division Head, Development and Urban Design, Planning and Development Department

E. Chajka, Manager of Road Development, Roads Department

C. Bandurka, Property Clerk, Surveys, Roads Department

(80.7.41)



86	82	33
101	119	8
83	6	24

This is not a Legal Document
For Zoning Verification Please
Contact City Building Department.

CITY OF HAMILTON

RYCKMANS

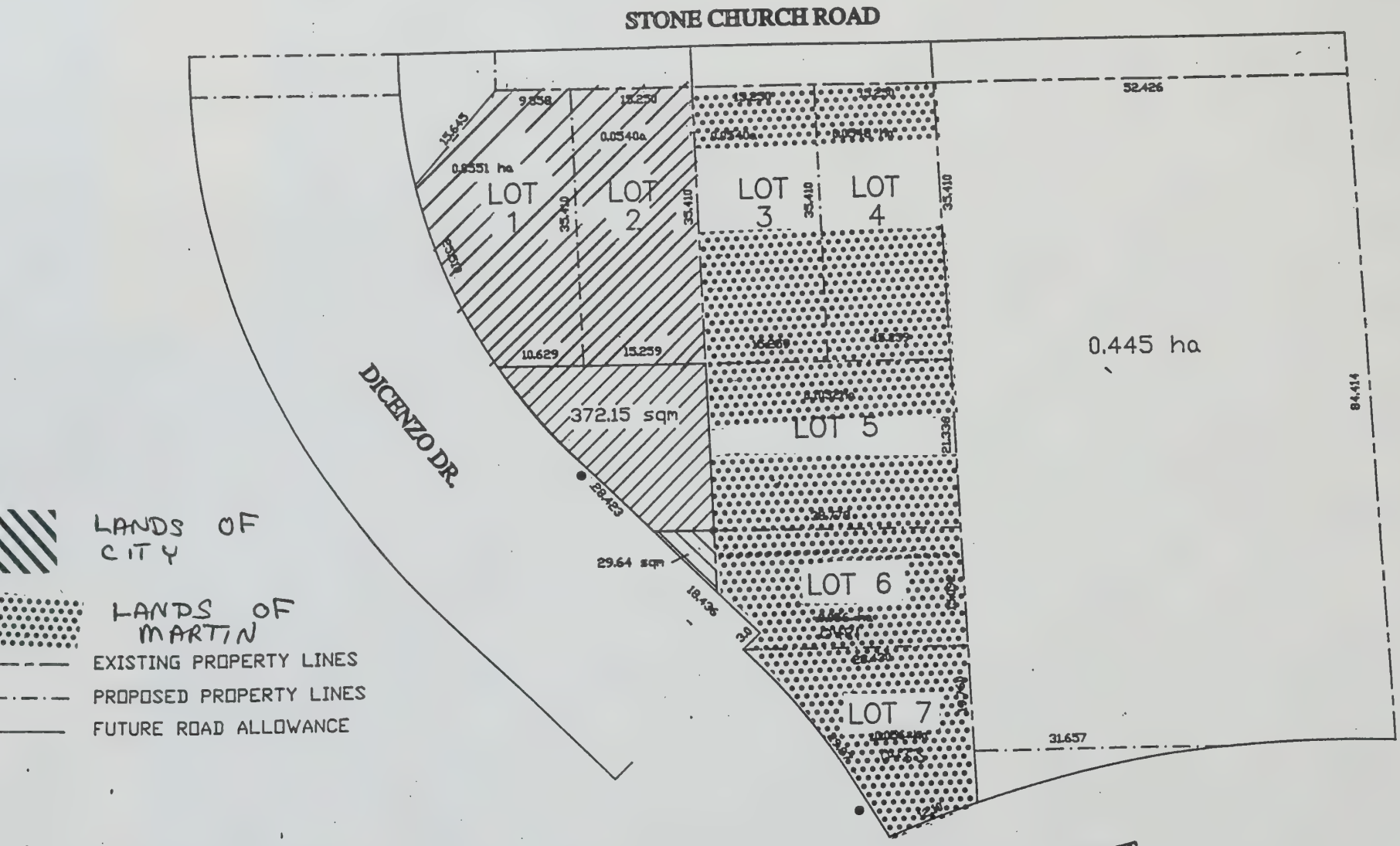
ZONING

Neighbourhood Boundary
Zoning Boundary

0 100m
SCALE 50m

Prepared for The City of Hamilton
by the Planning and Development Department
of The Regional Municipality of Hamilton - Wentworth

PLANNING UNIT NO. 7508



J. MARTIN PROPERTY

URBAN/MUNICIPAL
CAY ON HBL AOS
C51F31
1995

Urban/Municipal Librarian
Hamilton Public Library
2nd Floor

URBAN MUNICIPAL

JAN 23 1995

GOVERNMENT DOCUMENTS

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

TUESDAY, 1995 JANUARY 24TH
1:30 o'clock p.m.
Room 233, City Hall

Susan K. Reeder

Susan K. Reeder
Secretary

Please note meeting date and time

AGENDA

1. **IN CAMERA AGENDA**

2. **CONSENT AGENDA**

3. **ALDERMAN M. CAPLAN**

   Development Corporation for Downtown (copy to follow)

4. **CHIEF ADMINISTRATIVE OFFICER**

   (a) 1996 Canadian Public Works Bi-Annual Conference and Exposition

   (b) Information Report - Ontario Workers' Arts & Heritage Centre - Hamilton Custom House

5. CITY CLERK

(a) 1995 A.M.O. Membership Invoice

(b) Authorization to Attend - Two-Day Conference - Reegineering Government - 1995 March 28 & 29 - Ottawa

(c) City Clerk's Department - 1995-2004 Provisional Capital Budget

6. FIRE CHIEF

Fire Department - 1995 - 2004 Provisional Capital Budget

7. DIRECTOR OF INFORMATION SYSTEMS

Information Systems Department - 1995 - 2004 Provisional Capital Budget

8. TREASURER AND DIRECTOR OF INFORMATION SYSTEMS

Treasury Department and Information Systems Department - 1995 - 2004 Provisional Capital Budget

9. DIRECTOR OF PROPERTY

Property Department - 1995 - 2004 Provisional Capital Budget

10. TREASURER AND DIRECTOR OF PUBLIC WORKS

Replacement of Mobile Equipment in 1995

11. DIRECTOR OF PUBLIC WORKS

Purchase of One (1) 3 1/2 cubic yard, Articulating Wheel Loader, Fleet Services

12. GRANTS CO-ORDINATOR

1995 General Grant Process

13. HAMILTON TENNIS CLUB (NEW CLUB HOUSE)

(a) Requested Information Report - Director of Property

(b) Recommendation (Tabled at last meeting) - Hamilton Tennis Club (New Club House) - Additional Financing

(c) Recommendation (Tabled at last meeting) - Hamilton Tennis Club (New Club House) - Additional Financing.

14. OTHER BUSINESS

15. ADJOURNMENT

4 (a.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 3

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J.G. Pavelka, P. Eng.
Chief Administrative Officer

SUBJECT: **1996 Canadian Public Works Bi-Annual Conference and Exposition**

RECOMMENDATION:

That J.G. Pavelka, P. Eng., be recognized as the General Chairman for the 1996 Canadian Public Works Bi-Annual Conference and Exposition to be hosted in Hamilton, Ontario.

J. G. Pavelka

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

It is estimated that approximately $1,000. in expenses will be incurred by J.G. Pavelka in preparing for and carrying out the responsibilities as General Chairman in the following activities:

1. Mail/postage.
2. Car mileage
3. Coffee to host organizing meetings.
4. Long distance telephone calls.

BACKGROUND:

Attached is correspondence from the Ontario Chapter - Canadian Public Works Association advising that the City of Hamilton has been selected as the site for the 1996 Canadian Public Works Conference and Exposition. Furthermore, the Board of Directors is requesting that J.G. Pavelka be appointed as the General Chairman of the Conference.

In October, 1994, Ms. Susan Coverdale, Product Development Officer in the Economic Development Department and J.G. Pavelka, Chief Administrative Officer prepared and delivered the attached proposal to the Executive of the Board of Directors for the Ontario Chapter on why they should select Hamilton, Ontario to host this Conference and Exposition.

Although the attendance numbers are only tentative, it is expected that this program could attract 600 - 800 delegates and spouses to Hamilton. A significant unknown will be how many American delegates this Conference will attract. Because of the proximity to the border and the advantageous exchange rate for the Americans, it is the intention to market this Conference in New York, Pennsylvania and Michigan States as well as across Canada.

1994 CPWA Conference and Equipment Show

To draw a comparison on how successful this type of Conference and Equipment Show can be, in 1994 it was held in Moncton, New Brunswick and the Conference budget was approximately $150,000. with an attendance of approximately 205 registered delegates, 71 exhibitors, 119 exhibit booths and 2 technical tours.

After expenses this event netted a surplus of approximately $20,000.

1996 C.P.W.A. Conference and Equipment Show

Preliminary meetings have already been held and scheduled this event for June 8 to June 13, 1996.

A block of 225 rooms has been reserved at the Sheraton, Hamilton

A block of 150 rooms has also been reserved at the Royal Connaught Howard Johnson Plaza Hotel.

The Hamilton Convention Centre has also been completely reserved for this event for these dates.

When presented to the Executive of the Board of Directors, Hamilton, Ontario was well positioned to host this Conference because of its position in the Golden Horseshoe, its proximity to Toronto, Niagara Falls and the American border.

In addition to its geographical position there were two other features in the proposal that were particularly attractive:

1. The availability of the Lady Hamilton group to assist with the Conference
   - registration
   - visitor/delegate information
   - distribution of promotional literature
   - transportation assistance.

2. The representation of senior administrators from the area who are familiar with the type of Conference and Exposition and the expectations of the delegates and their spouses. For this reason the Board of Directors is requesting that J.G. Pavelka be the General Chair of the Conference and that other Public Works Administrators from the area also be actively involved in ongoing planning and operation of the Conference and Equipment Show. Attached for your information is a proposal on how the Organizing Committee will be structured.

JGP/jt
attach.

ONTARIO CHAPTER
CANADIAN PUBLIC WORKS ASSOCIATION • AMERICAN PUBLIC WORKS ASSOCIATION
530 Otto Road, Unit #2, Mississauga, Ontario, L5T 2L5 Phone: (905) 795-2555 Fax: (905) 795-2660

November 8, 1994

Mr. Joe Pavelka, P. Eng.
Chief Administrative Officer
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Joe:

I am pleased to advise that at our meeting last Thursday, the Board of Directors of the Ontario Chapter of American Public Works Association selected the City of Hamilton as the site for the 1996 Canadian Public Works Bi-annual Conference and Exposition.

In addition, it was the unanimous wish of the Board that you be appointed as the General Chairperson of the conference.

I trust that you are still willing to assume this responsibility and I can assure you that the other Board members are committed to making the conference a success by helping in whatever manner they can.

I would appreciate it if you would call me to confirm your acceptance of this appointment and at the same time we can discuss some ideas that have already been put forward

Yours truly,

E.W.C. Goddard, P. Eng.
Secretary

cc: Susan Coverdale - City of Hamilton

PRESENTATION TO C.P.W.A. ONTARIO CHAPTER

HOSTING 1996 C.P.W.A. CONFERENCE IN HAMILTON, ONTARIO

Thursday, October 6, 1994
Rand Engineering
5285 Solar Drive, Mississauga
3:00 o'clock p.m.

A. **INTRODUCTION**

Joe Pavelka, P. Eng.
Chief Administrative Officer, City of Hamilton

- Ability to host 400-600 member Conference/Convention
    - World Junior Hockey Championship
    - World Judo Championships
    - Canadian Figure Skating championships
    - Canadian Curling Championships
    - Children's International Games
    - 1996 World Curling Championships
- Representation by local Engineers on Organizing Committee
- Local support by - local Chapter Professional Engineers of Ontario
  - Hamilton Chapter Consulting Engineers of Ontario
- Annual Engineering Week in Hamilton-Wentworth/Halton
- 1994 Annual C.P.W.A. Golf Tournament
    - Committed for 1995
    - 1996 ?
- American Public Works Members

B. Susan Coverdale
Product Development Officer, Conventions Tourism and Convention Services

CITY OF HAMILTON

- INFORMATION -

4 (b.)

DATE: 1995 January 16

REPORT TO: S.K. Reeder, Secretary
Finance and Administration Committee

FROM: J.G. Pavelka, P.Eng
Chief Administrative Officer

SUBJECT: **Ontario Workers' Arts & Heritage Centre - The Hamilton Custom House**

BACKGROUND:

Dr. Robert Storey, Chairman for the Ontario Workers' Arts and Heritage Centre will be attending the Finance and Administration Committee on Tuesday, January 24, 1995 to present the concept of the Ontario Workers' Arts & Heritage Centre to showcase local workers' heritage and arts production in the Custom House at 51 Stuart Street.

Attached is a report entitled, "A Future For Our Working Past" outlining:

1. The Need
2. The Vision
3. The Site
4. Administration
5. Finance

   Appendices

The Province of Ontario has the option to acquire this building so it is desirable that the City of Hamilton determine the extent of its involvement in this project.

FINANCIAL IMPLICATIONS:

A request is being made for $650,000 approximately 21% of the capital funding required for the $3,070,000 from the City of Hamilton to assist with this project. The $3,070,000 is the funding required for the following:

CAPITAL COSTS

A.	Purchase of Building	$ 450,000.
B.	Upgrade/Renovation -renovations to municipal safety standards including barrier free access	2,000,000.
C.	Program Equipment/Fittings -multi-media exhibit systems	500,000.
D.	Overhead During Renovations -start up costs for heat, light, water and insurance during the 27 month renovation	120,000.
	TOTAL	**$3,070,000.**

Proposed Capital Costs Cost-Sharing

Provincial	42%	$1,300,000.
Federal	29%	892,500.
Municipal	21%	650,000.
Private	8%	227,500.
	TOTAL	**$3,070,000.**

The attached table, entitled Appendix "A", outlines the Operating Costs including the initial start-up.

City of Hamilton's Capital Requirement

In the 1994-2003 Capital Budget, there was a projection in 1995 for $18,275,000 to finance the City's capital projects and for $221,586,000 over 10 years.

Twelve months later, based on the submissions by staff, in the 1994-2004 Capital Budget, there is a projection in 1995 for $21,277,00, an increase of $3,241,000 in one year, and for $507,762,000, an increase of $286,176,000 over 10 years.

The request for $650,000 would be in addition to those capital projects already listed on the capital budget.

Alternative to the Custom House Location

Although this alterative does not end up with the Ontario Workers' Arts & Heritage Organization owning a renovated building as in this proposal to renovate the Custom House, serious consideration should be given to not fund this proposal and to ask the Organization to investigate the possibility of establishing the Ontario Workers' Arts & Heritage Centre in the CN Station in concert with the Splendid Cathay Proposal.

The proposal to renovate the Custom House would need approximately 9,000 square feet of useable space. Approximately 30,000 square feet of useable space is available in the CN Station building.

Furthermore the proponent of the Splendid Cathay Proposal is interested in a local group leasing the CN Station space over a long term, which is like the proposal for the Ontario Workers' Arts & Heritage Centre. In addition the private sector proposal includes approximately $500,000 for lease hold renovations to the building thereby increasing the private sector financing for the Ontario Workers' Arts & Heritage Centre proposal from 8%.

Recognizing the nature of the CN Station Building being owned and operated by CN a Federal Crown Corporation, this building could take on national significance. In addition this location with parking and green space is a better location than the Custom House.

CONCLUSION

Recognizing the number of capital budget projects previously scheduled for 1995 by City Council totalling $18,275,000, and noting there is an additional $3,241,000 in capital projects that have been put forth for consideration, and that there is a possibility of accommodating the proposal for an Ontario Workers' Arts and Heritage Centre in the former CN Station in concert with the Splendid Cathay proposal, staff cannot recommend funding for the Ontario Workers' Arts and Heritage Centre proposal.

JGP:dd

Attach's.

c.c. Mayor R. Morrow
P. Noé Johnson, Interim Director of Culture and Recreation
Dr. Robert Storey, McMaster University
A. Ross, Treasurer

ONTARIO WORKERS'

ARTS & HERITAGE CENTRE

&

THE HAMILTON CUSTOM HOUSE

" A FUTURE

FOR

OUR WORKING PAST "

Ontario Workers' Arts and Heritage Centre

EXECUTIVE SUMMARY OF THE PROJECT

The project encompasses the capital costs associated with establishing the Ontario Workers' Arts and Heritage Centre within the historic 1857 Custom House in Hamilton, Ontario. Capital assistance is being requested to cover purchase, renovation, programming and maintenance costs. The project will span a period of two and one-half years - from the date of the purchase of the Custom House in December 1994 until renovations are complete in April/May 1997. During that time, the Custom House will be utilized on an intermittent basis by full-time Ontario Workers' Arts and Heritage staff for the purposes of designing and mounting exhibitions and developing financial, organizational and creative arrangements with supportive individuals and organizations across the province and Canada as a whole.

BRIEF HISTORY OF ORGANIZATION AND MANDATE

The Ontario Workers' Arts and Heritage Centre was incorporated in 1991. The incorporation was the culmination of four years of discussion and background work by a number of individuals from arts, labour, academic and educational backgrounds interested in promoting and preserving the history and culture of Ontario's working people. As stated in the preliminary mission statement, the mandate of the Ontario Workers' Arts and Heritage Centre is (1) "to preserve, display and communicate the heritage and history of Ontario workers and their unions, reflecting the broad cultural and racial diversity of Ontario and the role of women"; (2) "to foster the display and interpretation of the creative expression of work as depicted through the fine, decorative and performing arts," and, (3) "to achieve these goals by working co-operatively with all individuals, groups and organizations interested in highlighting and celebrating the contributions of Ontario's workers to the social, cultural, artistic, economic and political development of the Province."

To fulfill that mandate, the Board of Director has further developed the idea and profiled the need for the Centre through presentations at several conferences, the production of a 20-minute video promoting the value of workers' history, the holding of a significant international conference (November 1993) on "Working Heritage," the launching of a newsletter (Worklines), and the supervision of a two-year feasibility study which has just been completed.

THE NEED

The feasibility study conducted for the Centre identified a strong interest and need for a workers's arts and heritage centre. Every individual and organization contacted for the study stressed the importance of having a centre where the history and culture of Ontario's working people could be preserved and stored. Artifacts from industrial life, from machines to buildings, are routinely destroyed, along with valuable records of industrial activity. The many recent plant closings have highlighted this process of neglect. The signs, banners, posters, leaflets, pamphlets, and so on generated by labour organizations and memorabilia collected by old-timers in the labour movement have no natural home. As companies close and unions fold, much disappears into private basements and onto garbage heaps. In layoffs from offices, stores, factories and mines, workers' stories and momentoes are scattered and lost. Memories of this history begin to fade. Meanwhile, so many museums, archives, and other cultural institutions have all too often remained hostile or indifferent. Children grow up with no knowledge of this heritage.

Until now, there has been no centre to respond to these immediate needs. Nor has there been a location to incorporate all of the rich and important work that has been taking place among labour historians, artists and other educators - research and writing and exhibitions that have brought workers back to centre stage by highlighting their critical contributions to the building of Ontario. As the feasibility study demonstrates, there should be a Workers' Arts and Heritage Centre to bring these strands together and interpret it to a wide audience and a rising generation.

PROGRAMS

To address these needs the Centre's programs will encompass all working people, whether unionized or not; cover the full lived experience of workers in their homes, neighbourhoods, and paid workplaces; and, confront the different experiences of men and women and of different racial and ethnic groups.

The range of potential programs is vast and exciting. Within the Centre, a visitor will find:

- a small, but growing permanent interpretive exhibition on key features of workers' arts and heritage, using photographs and other art work, archival material, memorabilia, and other artifacts, as well as audio visual and computerized media

- a regular series of temporary and special-focus exhibitions
- plays, concerts, film screenings, and other cultural events
- guest speakers and storytellers
- special commemorative celebrations
- seminars, symposiums, and small conferences on special topics
- a resource centre stocked with books, pamphlets, articles, films, videos, and other educational and technical material
- a gift shop stocked with books, posters, postcards, and a variety of souvenirs

The Centre will not be a major repository for artifacts, archival material, and works of arts, since the costs involved in conserving and storing such items would be prohibitive. Instead, the Centre will play a major facilitative role in helping locate such original material and to find them a permanent home, by working with existing museums, archives, libraries, and galleries, Rather than collecting, that Centre will emphasize public programming and education, for which some primary materials will inevitably be necessary.

OBJECTIVES

An effective workers' arts and heritage centre has to be more than a somber building tucked away on some back street with rooms full of dusty artifacts in glass cabinets. The traditional museum is both unreasonably expensive to maintain and too often boring, intimidating, and far from the pulse of the daily lives of ordinary people in Ontario. The Centre must:

- reflect the wide diversity of experience of race, ethnicity, gender and occupation, so that all working people will feel at home in the Centre
- involve working people themselves in the researching and development of programs
- present exhibitions and programs that are open, accessible, irreverent, and entertaining to a wide range of visitors, especially working people who rarely visit such institutions, and school children who have short attention spans

- o be centrally located in the province, close to a large population base

- o reach out to communities across the province with programmes, activities, exhibits, and resources accessible to those unable to travel to a major city

In form, then, such a Centre is anchored in a central building, but is also constantly reaching out into the streets of its host city as an "eco-museum" and into towns and cities across the province with travelling exhibitions, speakers, performances, educational material and much more.

LOCATION

Hamilton is a natural location for the provincial headquarters of the Ontario Workers' Arts and Heritage Centre as it sits in the middle of the populous, industrially important "Golden Horseshoe," not far from many other industrial centres, easily reached from most other parts of southern and central Ontario, and close to a major flow of tourist traffic across the American border and through the Niagara Peninsula. In addition, the city's overwhelming working-class population has a long, proud history on which the Centre can build. Importantly, other cultural institutions present in the city have expressed a keen interest in working with the Workers Heritage Centre, while the broader local community has expressed a keen interest in the Centre from the first moment.

The Historic "Custom House"

The final phase of the feasibility study focussed on housing the Workers' Arts and Heritage Centre within Hamilton's historic Custom House. Locating our Centre in the Custom House allows for the synergy of four distinct goals.

First. The value of the Centre for municipal, provincial, and provincial heritage is the preservation and appropriate use of one of Hamilton's most historically significant buildings.

Second. The Centre's has value for the wider Hamilton-Wentworth community in its close connection with the plans to redevelop the downtown area of Hamilton, to nourish the city's arts and heritage communities, and to draw tourists from both near and far.

Third. Its value for money is the Board of Director's sound, realistic plan for developing feasible, cost-efficient and dynamic programs for the Centre.

Fourth. Its value for workers is the opportunity to promote and preserve the heritage of the thousands of working people whose past has too often been ignored.

(A) FINANCES - START UP

Capital

(1) Expenditures

There are four components to the "Building/Construction" section of this project: building purchase, upgrade/renovation, overhead during renovation, programming equipment, and startup.

(1) Building Purchase $450,000

This is the estimated cost of purchasing the Custom House.

(2) Upgrade/Renovation $2,000,000

In the master plan phase of the feasibility study, the consultants proposed a set of renovations to the Custom House that we believe will transform the old building into an effective and flexible space for our Centre. The consultant's figures for renovating the Custom House to house the Workers' Heritage Centre were $2,970,777. Based upon discussions with the feasibility study architects, the Board of Directors of the Workers' Heritage Centre has revised these figures downward to $2,000,000. We feel that this lower figure, while allowing for little, if any, contingency, is applicable given, first, the need to renovate to create space that meets museum standards, and, second, the premium that is always associated with restoring a heritage building.

(3) Overhead During Renovation $120,000

These are the costs of maintaining heat, light, water, insurance, etc., for the building during the renovation period.

(4) Program Equipment/Fittings $500,000

This is the cost of designing, fabricating, and installing the highly innovative, flexible multi-media exhibit system proposed in the feasibility study Master Plan, which makes possible technically sophisticated exhibitions, displays, etc., including audio-visual equipment, lighting, movable display panels, etc..

Total Capital Costs: $3,070,000.

(2) Revenue

Estimates of revenue to cover capital expenditures have been apportioned as follows:

Provincial Government (42%)	$1,300,000
Federal Government (29%)	892,500
Regional Government (21%)	650,000
Private (8%)	227,500
Total	$3,070,000

Operating

Start Up

(1) Expenditures

During the approximately two and one-half year renovation period, the Centre will operate with a small staff and undertake outreach and educational programming, as well as a major fund-raising campaign.

Salaries (2 1/2 Yrs)	
Executive Director	115,000
Fundraiser	40,000
Programs Co-ordinator	80,000
Programming (2 1/2 Yrs)	90,000
Promotion/Outreach (2 1/2 Yrs)	75,000
Total (2 1/2 Yrs)	$400,000

(2) Revenues

Estimates of revenue to cover start up operating expenditures have been apportioned as follows:

Provincial Government (50%)	$200,000
Municipal Government (37%)	150,000
Private (13%)	50,000
Total	$400,000

FINANCES - FULLY OPERATIONAL

(1) Expenditures

Occupancy Costs/Equipment	50,000
Salaries	160,000
Exhibitions	30,000
Outreach & Promotion	35,000
Total	$275,000

(2) Revenues

Fixed

OFL Arts & Heritage Fund	20,000
Municipal	50,000
Memberships	5,000
Sustaining Fund	3,000
Provincial	25,000
Total	$103,000
Programming	$172,000
Total Revenues	$275,000

****

With respect to these capital and startup operating costs, it is important to note that apart from the values of the Centre which have already been outlined, there is the additional benefit of providing employment. Our estimate, based on consultation with the Ontario General Contractor's Association, is that 43 person-years of employment will be created directly by construction. In total, when we include direct, indirect and induced employment, 84.9 person-years of employment will be created.

****

CONCLUSION

The creation of a centre to profile and celebrate the culture and heritage of Ontario workers is long overdue. The Board of Directors has been working with all interested parties and potential financial partners to make the Ontario Workers' Arts and Heritage Centre a reality. Funds for renovating the Custom House is no ordinary cultural expenditure. For the Board of Directors, and for each of the interested parties and financial partners, it is a major intervention to overcome the longstanding neglect of the history and culture of Ontario's working people. The fact that no such Centre has ever existed before reflects the fact that workers are the least economically powerful elements in our society and the least able to amass the financial resources to make such a project possible.

Our Board knows something about labour, about the arts, about heritage, about funding, and about public outreach. We want to see the trophies and treasures of Ontario's working history brought out from recreation rooms and the decaying industrial sites, show cased with respect and imagination and playfulness. We will draw an broad Ontario public into a beautiful heritage site, in a neighbourhood and city undergoing economic and cultural renewal, with a vision of dignity for the memories of working people. We recognize the barriers which have prevented this from happening in the past, and feel this is the time and place to break them.

APPENDIX "A"

OPERATING COSTS

Expenditures			**Revenues**
Year 1:			
Salaries:	Executive Director	$ 62,500.	
	Programmes Co-ordinator	40,000.	
	Fundraiser	30,000.	
Promotion/Outreach		40,000.	
Programming		37,500.	
	TOTAL	**$210,000.**	0
Year 2:			
Salaries:	Executive Director	$ 50,000.	
	Programmes Co-ordinator	40,000.	
	Communication/Outreach Officer	40,000.	
Promotion/Outreach		35,000.	
Programming		60,000.	
	TOTAL	**$225,000.**	0
Year 3 (Fully Operational):			
Salaries:	Executive Director	$ 50,000.	
	Programmes Co-ordinator	40,000.	
	Communication/Outreach Officer	40,000.	
	Administrative Officer	30,000.	
Exhibitions		30,000.	
Outreach and Promotion		35,000.	
Equipment, Occupancy Costs		50,000.	
	TOTAL	**$275,000.**	**$275,000.***

***Revenue**

A. Fixed

OFL Arts/Heritage Fund	$ 20,000.	
Municipal Funding	25,000.	
Memberships	5,000.	
Sustaining Fund	3,000.	
Provincial Grant	50,000.	**
TOTAL	**$103,000.**	

** for 3 years

B Programming

Admission Fees	$ 15,000.	
Rent	25,000.	
Marketing	22,000.	
Fees for Service	25,000.	
Project Grants	85,000.	
TOTAL	**$172,000.**	

5 (a.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 10

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: 1995 A.M.O. Membership Invoice

RECOMMENDATION:

(a) That consideration be given to authorize the City Clerk to remit payment to the Association of Municipalities of Ontario in the amount of $13,161.52 for the City of Hamilton's 1995 Membership fee; and,

(b) That this cost be financed from Account No. CH56011-10032 - Memberships.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Membership fee of $13,161.52 to be derived from the City's Membership Account. Funds have been allocated in the 1995 Budget for this appropriation.

BACKGROUND:

For the third consecutive year, the Association of Municipalities of Ontario has maintained a 0% increase on membership fees.

A copy of the Invoice, and a Summary Report from A.M.O. is herewith attached.

cc A. Ross, Treasurer

... unites Ontario's municipalities

Association of Municipalities of Ontario

1995 A.M.O.
MEMBERSHIP INVOICE

Municipal Clerk
City of Hamilton
71 Main St. W.
Hamilton, Ontario **L8N 3T4**

DATE OF INVOICE
DEC. 9, 1994

BILLED TO	AMOUNT
City of Hamilton	**$13,161.52**

As a non-profit association, A.M.O. has elected not to charge GST on its membership fees.

The above amount represents an increase of 0% on the membership fee charged in 1994.

At its meeting on November 25th, 1994, the A.M.O. Board of Directors passed the association's 1995 budget which provides that membership fees be kept at their 1994 amounts during 1995.

If you have any questions regarding your membership fee or membership in A.M.O., please contact the A.M.O. offices at the address or numbers below.

250 Bloor St. East, Suite 701, Toronto, Ontario, M4W 1E6 • Phone: 416-929-7573 • FAX: 416-929-7574

... unites Ontario's municipalities

Association of Municipalities of Ontario

RECEIVED BY THE CITY CLERK'S
DEC 20 1994
REC. BY
REFD TO S.K.I.R.
REFD TO DATE
REPLY TO DATE
ACTION COPY TO TREASURER

December 2, 1994

The Head and Members of Council:

Enclosed you will find your AMO membership renewal notice for 1995. In recognition of the financial pressures facing municipalities, and despite the financial pressures also facing AMO, for the third consecutive year there will be no increase in AMO's membership fees.

1994 has been another very hectic year for both municipalities and the Association. But as I look back on a very busy year, I can do so with a sense of accomplishment. For example, AMO successfully lobbied the Province to ensure that unconditional transfers would not be reduced in 1994. Municipal savings from that effort are conservatively estimated at 3 per cent, or 20 million dollars. AMO also exerted considerable pressure on the Province not to reduce road grants in 1994, after information received from regional MTO offices indicated that road grants would be cut by up to 20 per cent, saving municipalities as much as another 100 million dollars. **These two actions alone represent a 10,000 per cent return on AMO members' investment in membership fees in 1994.**

But monetary issues are only a small part of AMO's work. Planning reform, social assistance reform, long term care and child care reform, blue box financing, conflict of interest, apartments in houses, fire services, supplementary assessment charges - the list of issues AMO has tackled on municipalities' behalf is long and varied. The actions we have taken on these issues are described in the attached Alert and Annual Report.

While we must deal with these issues as they arise, we know it is not enough to simply react to the present. Consequently, AMO has established the "Municipalities in the Future Task Force". The Task Force has developed a discussion paper examining where local government Ontario has been, where it should be going, and what has to be done to get there. With a provincial election approaching, AMO is also developing a pre-election platform to encourage consideration of municipal issues during the election campaign.

AMO's subsidiary company, LAS, has also made tremendous strides. LAS now offers pooled investment, group benefits and tax retrieval programs, as well as a bulk purchase program for such things as street lamp bulbs and cellular phones. The programs not only offer better services at lower cost, they reduce AMO's reliance on membership fees. And AMO continues to look for new and innovative ways to bring better services to its members.

All of this would not be possible without the backing of our members, and we thank you for your support during the past year. We look forward to your continued support in the future, so that we can effectively represent municipal interests next year, and for years to come.

Yours truly,

Wm L. Mickle

Bill Mickle
President

250 Bloor Street East • Suite 701, Toronto, Ontario M4W 1E6 • Telephone (416) 929-7573 • Fax (416) 929-7574

5. (b.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 19

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: Authorization to Attend - Two-Day Conference - Reengineering Government - 1995 March 28 & 29 - Ottawa

RECOMMENDATION:

That consideration be given to authorizing the Chairperson or his designate to attend a Two-Day Conference entitled "Reengineering Government" to be held on 1995 March 28 and 29 in Ottawa.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funds are available in the Legislative Travelling account.

BACKGROUND:

A copy of the Conference information is herewith attached. For the information of the Committee, Regional Administrative Services at its meeting held Wednesday, January 18th, approved a recommendation to authorize its Chairperson to attend this Conference.

Government Executives...Want proven tools & techniques for improving & reengineering processes?

★★ Attend Our Powerful Two-Day Conference ★★

REENGINEERING GOVERNMENT

Straight Talk. Best Practices.

IQPC's unparalleled showcase of Best Government Reengineering Practices provides the methods, programs, strategies & solutions used by government for process assessment & redesign. Learn how these government organizations cut through slow bureaucratic processes & achieved quantum improvements in performance:

CORRECTIONAL SERVICE OF CANADA

DEPARTMENT OF THE NATIONAL DEFENCE

CITY OF OSHAWA

TOWN OF AJAX

CONSULTING AND AUDIT CANADA

E.S. TUNIS & ASSOCIATES

ZENGER MILLER

ATOMIC ENERGY CANADA LTD.

PROF. INST. OF THE PUBLIC SERVICE OF CANADA

MINISTRY OF HOUSING

ONTARIO MANAGEMENT BOARD SECRETARIAT

ONTARIO SKILLS DEVELOPMENT OFFICE

QUALITYALERT INSTITUTE

FOCUSED MANAGEMENT INFORMATION

Plus, choose from 4 exceptional half-day, interactive workshops - details inside!

Call 1-800-882-8684 TODAY!

FIND OUT HOW WINNING GOVERNMENT ORGANIZATIONS...

- ☆ Slough off the unproductive & the obsolete
- ☆ Evaluate outsourcing (as public service organizations focus on their "core competencies — the things they do best — the outsourcing of activities such as information systems becomes a viable, often necessary strategy)
- ☆ Benchmark (or creatively imitate) the processes of other government organizations & private contractors
- ☆ Reengineer critical processes not eliminated or outsourced
- ☆ Capitalize on new information technologies
- ☆ Align information systems & human resources with the new reengineering agenda
- ☆ Form cross-functional reengineering teams to evaluate & redesign processes
- ☆ Assign teams to manage reengineered processes...& craft innovative, performance-based reward systems

Sponsored by:
International Quality & Productivity Center

MARCH 28 & 29, 1995 ★ SHERATON HOTEL & TOWERS ★ OTTAWA

Dear Government Executive:

Why pass a multi-part form to 27 people to sign when an electronic note simultaneously sent to three decision-makers will do? Why spend 100 hours a week matching up purchase orders, receiving tickets & invoices when an on-line database will match up information perfectly?

Information technology can help you improve the speed & quality of work — or help you eliminate some work all together.

Oh, but we're getting a little ahead of ourselves. Before you can utilize information technology to its maximum advantage, you must create a "steering committee" consisting of senior-level executives. Then, you must assemble a "reengineering team." The members of this team are the people who actually do the reengineering work.

The reengineering team must be equipped with the thinking, the knowledge & the skills to apply 7 principles originally formulated by Michael Hammer. These principles are: 1) organize work around results, not tasks; 2) capture data only one time — when it is first created; 3) allow decision points where work is performed; 4) incorporate controls into information processing; 5) make people who use a process do the work; 6) work in parallel instead of sequentially and then integrate results, and; 7) treat geographically dispersed resources as one.

This conference shows you how others are applying these 7 principles to achieve quantum improvements in speed...efficiency...service quality...productivity...& innovation. Most importantly, you'll learn how the application of these principles are enabling public service organizations to do much, much more with far less — less investment, less time, fewer people.

Finally, members of your reengineering team must become "technoliterate," that is, they must understand the three distinct technologies that provide the foundation for other technologies to add value. What are these technologies? Answer: networking, databases & desktop tools.

Technology counts. But not just any technology. And no technology works when a reengineering team just throws it indiscriminately at a process. That said, we believe our pre-conference workshop on *Fundamental Technologies For Reengineering* provides a jargon-free presentation that will make sense to non-technical participants.

A Caution

"To streamline" and "to reengineer" are not near-synonyms. They are different. "To streamline" means taking a very hard look at every procedure in your organization & mapping out every step in those procedures. It has to add value, improve quality, or service the internal customer better—or it must be eliminated.

Many public service organizations have found they could eliminate 50% of the steps in their processes. In some cases 90%. That's called streamlining. It's a great way to get everybody focused on one of your reengineering goals: cutting costs.

But, "to reengineer" refers to "technology-enabled" redesign of government business processes. Other terms addressing reengineering include systems redesign, process redesign, systems assessment & redesign. All refer to the analysis & redesign of work flows & processes including procedures & jobs.

Streamlining tools & techniques help you redesign processes. But this approach (for the most part) does not examine the enabling role of information technology (computers plus telecommunications plus workstations plus databases) in creating new work processes.

Billions can be saved via streamlining processes. Many more billions can be saved via reengineering processes. This conference details both approaches. Many organizations claim they've reengineered processes when, in fact, they have only streamlined processes. Again, this is the subject of our pre-conference workshop.

Government information systems people must support & add value to reengineering & managing processes. Government human resource people must also be deeply involved. Reengineering mandates employees learn to use new information technologies & receive pay-for-skills. This conference details how to comply with these two mandates.

Now you know why your government organization should streamline and/or reengineer critical processes. Here's a comprehensive, well-structured conference that tells you how to do it. Act Now. Register Yourself—And A Team Of Key People—Today!

Best regards,

Peter V. Yeager

Peter V. Yeager
Conference Director

P.S. Learn how the Town of Ajax cut their budget by 10% without any loss of jobs or significant cuts in service!

★ ★ WHO SHOULD ATTEND? ★ ★

Increasing the efficiency and effectiveness of government is critical, especially given an uncertain fiscal future. Today's public sector employee must understand how to reengineer organizational processes in order to meet the new challenges ahead. If you are a National, Provincial or Municipal government executive or manager in a position to enact change, you must attend this conference! Bring a "team" of key players in your organization and take advantage of our team discounts! Call 1-800-882-8684 to register TODAY!

Here's What You'll Learn By Attending This Exceptional Event!

- ✔ Systematic methodologies that work
- ✔ Reengineering for cost efficiency
- ✔ How to carry-out a work process assessment & redesign program
- ✔ How workflow analysis simplifies streamlining reengineering critical processes
- ✔ How to simulate the many impacts of a proposed reengineering program
- ✔ Tools to enhance your reengineering methodology
- ✔ The role of activity-based costing in streamlining & reengineering
- ✔ How information systems groups must change to add value & support to reengineering efforts
- ✔ Cultural reengineering: paving the way for radical change strategies
- ✔ Rapid "top down" reengineering approaches guaranteed to produce dramatic results
- ✔ How process modeling assists reengineering efforts
- ✔ Workflow analysis as a tool to transform functions & departments into effective & efficient processes
- ✔ How to streamline administrative processes through reengineering & information technologies
- ✔ How to benchmark other government organizations & private contractors
- ✔ How to weigh the outsourcing alternative
- ✔ How to capitalize on the new information technologies
- ✔ How to slough off the unproductive & the obsolete
- ✔ How to assign self-managing work teams to manage redesigned processes
- ✔ How to develop measures to help teams excel
- ✔ How to craft team-based reward & incentive systems dependent upon quantifiable performance measurements

★ ★ Optional Pre-Conference Workshop ★ ★

Monday, March 27, 1995 — 9:00 a.m.- 4:00 p.m.

FUNDAMENTAL TECHNOLOGIES FOR REENGINEERING: A Non-Technical Survival Guide to Information Technology-Based Process Innovation

Most of today's books, articles, and seminars on process redesign do not examine the enabling role of information technology in creating new work processes. In other words, reengineering teams must understand (before the reengineering effort begins) how to capitalize on the new information technologies.

This workshop details, for non-technical government executives, the fundamental building block technologies. The instructor identifies three distinct (but highly interrelated) technologies that provide the foundation for other technologies to add value. These three technologies are: 1) networking; 2) databases, and 3) desktop tools.

Step-by-step, you'll explore the three fundamental technologies for reengineering or creating work processes. You'll discover the importance of networking and how a networking plan must be constructed. Then, you'll turn your attention to the second core technology: database architecture. This simple computing technology helps break the file folder mentality, that is, information exists in only one place at a time and can be accessed by one person at a time.

Finally, you'll learn how to build a workstation environment or a "desktop tool set." This tool set enables staff members to act on information and to interact with the connected environment that a network ultimately makes happen.

These core technologies are also called "infrastructure technologies." Although you can start a reengineering project without, first, deciding upon the infrastructure technologies, it is advisable to make certain your infrastructure technologies are thoughtfully and thoroughly understood.

What's next? The instructor teaches you to understand the enabling technologies for creating entirely new work processes in your organization. You'll explore different technologies and relate their value to the Seven Principles of Reengineering advocated by Michael Hammer. These technologies include:

- Voice systems
- Geographic and global positioning systems
- Electronic commerce
- Wireless communication
- Mobile computing
- Simulation tools
- Automated input
- Workflow automation
- Groupware
- Knowledge bases and agents
- Multimedia

and much more! These important technologies are explained — in plain, clear language — free of jargon. This workshop is a non-technical executive's survival guide to information technology-based process innovation.

** Workshop attendees will lunch from 12 - 1pm.*

WORKSHOP LEADER

Michelle L. Lindsley, a Senior Staff consultant with the QualityAlert Institute, has led process redesign and reengineering efforts for a variety of organizations. She got her start with process redesign as an United States Air Force Officer where she was awarded the Air Force Achievement Medal for her redesign of one of the first performance-based acquisition contracts. She's integrated technology solutions to reengineer processes with her effort to develop an industry/government worldwide environmental effects databank. In addition to her book, *The Reengineering Toolkit*, she is widely published in a variety of technical, management, and trade publications. Her clients include the U.S. Navy, the U.S. Air Force, General Motors, Boeing, General Dynamics, Texas Instruments, Rockwell, Northwest Hospital and many other organizations. She earned a B.S. Aerospace Engineering, Cum Laude, from Syracuse University and an M.S. Mechanical Engineering from the University of Dayton.

Act Now! Register Yourself—And A Team Of Key People—Today!

DAY ONE
Tuesday, March 28, 1995

7:00 Registration: Coffee - Tea

8:00 CHAIRPERSON'S INTRODUCTION TO REENGINEERING

Bill Hanrahan
Client Service Coordinator
Information Technology Branch
MINISTRY OF HOUSING

8:15 SURVIVAL GUIDE TO THE FUTURE

Using current case examples from the public and private sector, the presenters will demonstrate a change strategy that has worked in keeping stressed organizations focused on their key products, in touch with their clients, and relevant to the public sector they serve. They will demonstrate:

- Survival and the test of relevancy - how to pass it
- Developing and maintaining vision
- Using consultations to build focus
- Differentiating between clients and the public
- The importance of an integrating strategy
- Linkages between strategy, structure and process
- The effective management group - how to overcome deviant behavior and build a team

Edward (Ted) Tunis
President

Collin C. Reaney
Senior Associate
E.S. TUNIS & ASSOCIATES

9:15 PARTNERSHIP: REENGINEERING THE DELIVERY OF A MUNICIPAL SOCIAL SERVICE

In 1991, the Oshawa Senior Citizen's Centres embarked on a dramatic change process: to drastically increase the scope and size of volunteerism in the organization. One recession later, the transition to a Partnership Directed Organization has made a significant impact on the ability to sustain—and in some instances—expand services. Aspects of the process explored are:

- the leadership-vision-operational objectives linkage
- getting close to the customer
- changing assumptions
- the role of performance management
- from hierarchy to clusters
- a volunteer management model
- evaluating results

Paul Hurley
Training and Development Coordinator
Personnel Services Branch
CITY OF OSHAWA

10:15 Morning Refreshment Break

10:30 BUILDING NEW RELATIONSHIPS THROUGH INNOVATIVE COLLECTIVE BARGAINING PRACTICES

During 1993, the professional secretaries and engineers at Chalk River Laboratories of Atomic Energy Canada obtained certification as a bargaining unit operated by the Professional Institute of the Public Service of Canada. In attempts to build a more cooperative than adversarial relationship, the parties utilized an interest-based bargaining approach for the first contract negotiations. The result was a ratified collective bargaining agreement after only 16 days of direct negotiations! This joint presentation describes the basic elements of this negotiation process, how the process was arrived at, the method of implementation and the successes and challenges experienced.

Larry Schruder
Manager, Employee Relations and Organizational Development
ATOMIC ENERGY OF CANADA LTD.

Dan Butler
Negotiator
Collective Bargaining and Employment Relations Section
PROFESSIONAL INSTITUTE OF THE PUBLIC SERVICE OF CANADA

11:30 OUR CUSTOMERS POINT THE WAY TO IMPROVEMENT

If we want to keep our customers happy, it is critical that we know what those customers feel about how we deliver services. This is just as true in the public as in the private sector. Only the customer can give us that information. This presentation will focus on situations where there is a continuous relationship with the customer, such as in the delivery of projects or ongoing services and how we can measure them. You'll learn to quantify the customers' perceptions about the quality of service, and how to use this information as the basis for continuous improvement.

Peter Crabtree
Director, Project Renewal
ONTARIO MANAGEMENT BOARD SECRETARIAT

12:30 Luncheon for Speakers and Delegates

1:30 OPERATION EXCELERATE: CHANGING THE WAY WE DO BUSINESS IN NATIONAL DEFENCE

The Materiel Group within the Department of National Defence is one of the largest business entities in the Canadian Government and rivals the largest private sector organizations in Canada. With a work-force of 11,000 people across Canada, the Group manages a budget of $4 billion a year to provide a full spectrum of materiel support to the Canadian Forces both to acquire new equipment and to maintain existing equipment systems. The range of business activities encompasses Research and Development; Engineering and Maintenance; Supply; Infrastructure and Environment; and Logistics Operational Support.

In the face of a changing geo-strategic situation and Canadian fiscal realities, the Materiel Group within the Department of National Defence has been reengineering its business practices to better respond to the challenges the Group faces in serving the Canadian Forces in the future. Under the banner of Operation Excelerate, the umbrella for a comprehensive renewal of the Materiel Group, dramatic and revolutionary strides are being made in changing the way business is done in the Defence Department. In the process, we are forging new relations with our operational customers, unions and industry.

Richard Burton
Director, General Procurement/Supply
Director, Operation Excelerate
DEPARTMENT OF NATIONAL DEFENCE

2:30 Afternoon Refreshment Break

2:45 INFORMATION TECHNOLOGY OPTIONS FOR ENTERPRISE UNITS IN GOVERNMENT

As more government units move from their traditional structure to enterprise units, new technologies are needed to facilitate their reengineering efforts. This session will discuss methods and technologies for:

- Activity-Based Costing
- Accrual vs. Cash Accounting
- Customer-Driven Management Reports

Graeme Waymark
Director, Financial and Innovative Service Delivery
CONSULTING AND AUDIT CANADA

3:45 End of Day One

DAY TWO
Wednesday, March 29, 1995

8:15 CHAIRPERSON'S RECAP

Bill Hanrahan
Client Service Coordinator
Information Technology Branch
MINISTRY OF HOUSING

8:30 REENGINEERING WITH TEAMS: HOW TO ACHIEVE INCREDIBLE GAINS IN PRODUCTIVITY, SERVICE & JOB SATISFACTION

Self-Directed Work Teams, Process Action Teams, Self Managed Work Teams, whatever you call them, teams are a major innovation in organizing work to boost productivity and empower employees. In this presentation, you'll be introduced to the concepts and tools of team-based government, including:

- Forming and supporting teams
- Reorganizing the organization around teams
- Developing team-based performance measures
- Overcoming resistance to teams

Bill Stevens
Client Services Manager
ZENGER MILLER

9:30 WORK VALUE ANALYSIS

Work Value Analysis is a process for defining, quantifying and assessing the value of work. The main components are: setting objectives, defining the work process, conducting the work sampling, quantifying the function, identifying opportunities and gaining customer buy-in. The Information Technology Branch has four objectives in implementing this pilot program on work value analysis: 1) pilot the program in their branch; 2) assess the impact on the customer of presenting this data; 3) measure cost savings and compare benefits to the cost of conducting the analysis, and 4) offer recommendations about the suitability of this process for other parts of the government. Hear how work value analysis can assist you in your government organization!

Bill Hanrahan
Client Service Coordinator
Information Technology Branch
MINISTRY OF HOUSING

10:30 Morning Refreshment Break

10:45 REENGINEERING AT CORRECTIONAL SERVICE OF CANADA

The Correctional Service of Canada has faced the challenges of reduction and change with major initiatives in process redesign to increase productivity and control costs. It has made s[illegible]tantial efforts in recent years to define and i[illegible]ement a clear mission and corporate operation strategy, empowering employees at all levels for maximum performance in a challenging environment. It has stressed the role of training and front-line leadership as well as continuous process reengineering to reduce costs. Hear how this innovative government organization is meeting its goals of more effective and efficient quality service delivery!

Andrew Graham
Senior Deputy Commissioner
CORRECTIONAL SERVICE OF CANADA

11:45 STRATEGIC PERFORMANCE MEASUREMENT FOR REENGINEERING GOVERNMENT

Performance measurement is critical to the strategic performance of client-focused government organizations. Since people perform according to the way they are measured, appropriate performance measures, targets and standards are key. Identifying your performance measures as you define your strategy allows you to test objectives, priorities, and core business with discipline. Unfortunately, [illegible]ormance measurement is frequently feared and shunned in government as a means of justifying programs or laying blame rather than as a means of organizational learning. Relatively seldom has it been used as a means to determine how to serve clients better or to determine service strategy. Without a positive, strategically-oriented performance measurement approach, government organizations will fail to make the changes being demanded of them. This presentation will provide the means for understanding and implementing performance measures for government organizations in a period of dynamic change.

Arthur Allen Turner
Executive Principle
Quality Management
CONSULTING AND AUDIT CANADA

12:45 Luncheon for Speakers and Delegates

1:45 COST MANAGEMENT: HOW TO BE LEAN AND KEEN WHILE HAVING FUN

The Town of Ajax has launched a Cost Management [illegible]ram which will reduce their operating budget by [illegible] without any loss of jobs or significant cuts in service. This is not the traditional method of reducing budgets by hacking, hewing, cutting and cauterizing. Rather, it's about participation and fun and discovering your employee goldmine. This innovative program has been adapted from the private sector and has been designed to work in the public sector. Hear stories of employees who went shopping and saved the organization 30-40%; employees who redesigned their job and saved money; and a crazy incentive program that costs the employees money but they love it!

Barry Malmsten
Chief Administrative Officer
TOWN OF AJAX

2:45 Afternoon Refreshment Break

3:00 TRAINING YOUR ORGANIZATION FOR A SUCCESSFUL REENGINEERING EFFORT

Many government organizations have attempted some form of reengineering, only to meet with little success. Why? While their organizational structure has changed, those employees in the organization received little training to adjust to the new structure and culture. This presentation will demonstrate why training is crucial to any successful reengineering effort and explain what skills are necessary to align training with the new government agenda.

Kadri Campbell
Manager, Training Services
ONTARIO SKILLS DEVELOPMENT OFFICE

4:00 CHAIRPERSON'S CLOSING REMARKS & END OF DAY TWO



THIS CONFERENCE AVAILABLE ON AUDIO CASSETTE!

Take the conference "home" with you! With these professionally recorded and edited audio tapes, you will have a permanent reference which you can review and share with your colleagues!

The cassette package is $315.65 (US funds). As a special bonus, if you order when you register for the conference, you'll pay only $208.65 (US funds)...a savings of $107!

Please see the registration form for ordering details. Advance tape sales will determine whether this event will be recorded, so please place your order at least two weeks prior to the conference.

DAY THREE
SPECIAL POST-CONFERENCE WORKSHOPS
THURSDAY, MARCH 30, 1995

Morning Sessions 8:00 AM - 12:00 NOON — CHOOSE WORKSHOP A OR B

Workshop A

PROCESS REDESIGN: METHODS & TOOLS

Chances are if you've been around long enough to grow a few gray hairs in government service, you've heard about QualityAlert Institute's Process Evaluation & Redesign Learning program. Indeed, General Bill Creech praised their expertise in his runaway best-seller, *The Five Pillars of TQM*, when he said, "I again emphasize...that if you're interested primarily in your processes, it's consulting firms like QAI you should listen to. They are good at what they do."

Now, you'll have a rare opportunity to understand why General Creech & many government executives are so high on QAI. But don't be misled. It's more than just a broad, general outline of their more comprehensive program. It's a detailed, fact-packed explanation of what must be done and how to do it when evaluating & redesigning processes.

Step-by-step, QAI's Dr. Zagarow covers every critical aspect of process redesign, including how to define the (core, sub,extended) process under investigation...how to identify process objectives... how to map & measure the existing process...how to benchmark for innovative process alternatives...how to assess information technology...how to develop reengineering options, ranging from simple process improvements to radical process change.

WORKSHOP LEADER

Herbert W. Zagarow is Chairman of the QualityAlert Institute. He is the former Vice President of the Deming Methods Consulting Group where he worked directly under Dr. W. Edwards Deming and was responsible for guiding the implementation of team-based quality improvement systems. Dr. Zagarow has served as a consultant to leaders in both private and public sector organizations, including Abbott Laboratories, Green Giant, Texaco, United States Navy, Samsonite and Coca-Cola Foods.

Workshop B

HOW TO ASSESS YOUR ORGANIZATION'S READINESS FOR TEAMS TO MANAGE NEW WORK PROCESSES

You've heard a lot about teams. But how do you actually get started when you return to your organization?

This workshop will provide the answers you need to get up and running with teams. The focus of this workshop will be on the issues and challenges associated with the initial formation and implementation of teams to manage new work processes. Many have rushed and formed teams in a vacuum, with little or no training and support, no changes in the design of their work, and no changes in their organizational culture.

If you want teams to take hold in your government organization, this program should be required for everyone, from the executive offices on down. After attending this program, you and your co-workers will speak the same language regarding teams. They'll cooperate in implementing a team-based government organization. And, you'll be able to support each other in taking steps toward making true change.

WORKSHOP LEADER

Bill Stevens, Client Services Manager, is with Zenger Miller, an international training and consulting firm specializing in executive and supervisory development. For 17 years Zenger Miller has been helping organizations measurably improve individual and organizational performance. Zenger Miller's executive offerings focus on the management technologies of service/quality, strategic process management, re-engineering and work teams. Zenger Miller works with more than 3000 public and private sector organizations worldwide, including half of the FORTUNE 500.

ACT NOW! REGISTER YOURSELF — AND A TEAM OF KEY PEOPLE TODAY!
CALL 1-800-882-8684
REENGINEERING GOVERNMENT

Workshop C

TEAM-BASED PERFORMANCE MEASUREMENTS: Systems for Maximizing the Effectiveness of Teams Managing Reengineered Processes

Performance measurements for teams is the name of the game today — whether you're preparing for multi-functional teams to manage & improve reengineered processes or implementing a pay-for-performance program.

To establish a team-based performance measurement system you need:

- Definitional skills — to create process measures defining the kinds of factors, such as time, cost, quality and process outcomes, that are critical to managing and improving a given process.
- Technical skills — to map the cross functional process used to deliver the desired outcomes or results.
- Measurement design & tracking skills — to design measures that track critical tasks & capabilities.

This workshop will help you develop these crucial skills. Step-by-step, you'll learn how to put together a performance measurement system for teams.

You'll discover why a truly empowered team must play the lead role in designing its own measurement system. You'll find out why a team should adopt only a handful of measures and avoid the all-too-common blunder of "measurements by the pound."

Well-planned & well-executed...that's how you want your team-based performance measurement system to be. This workshop will show you how to design a set of measurements that support a team's mission...measurements that equip teams to diagnose the root causes(s) of malperformance...& measurements that gauge how well a team performs its process.

We also suggest you read Christopher Meyer's trailblazing article in the May-June 1994 issue of the *Harvard Business Review* entitled: How the Right Measures Help Teams Excel. This IQPC workshop laterally extends the principles & practices explained in this remarkable *HBR* article.

WORKSHOP LEADER

Herbert W. Zagarow is Chairman of the QualityAlert Institute. He is the former Vice President of the Deming Methods Consulting Group where he worked directly under Dr. W. Edwards Deming and was responsible for guiding the implementation of team-based quality improvement systems. Dr. Zagarow has served as a consultant to leaders in both private and public sector organizations, including Abbott Laboratories, Green Giant, Texaco, United States Navy, Samsonite and Coca-Cola Foods.

Workshop D

PUTTING ACTIVITY BASED COSTING FOR GOVERNMENT ORGANIZATIONS TO WORK: Essential Training for Streamlining and Reengineering Critical Processes

Activity Based Costing (ABC) provides the "missing link" in the chain integrating operational and financial data into accurate, usable information. You will be better able to understand the cost structure of the services you offer and plan and manage improved service delivery. How? By knowing clearly what your costs are and the implication on the services you provide. You'll learn:

- What exactly is ABC and what will it show that is new?
- How ABC works in practice through a case study examination of a government organization
- ABC design considerations - characteristics of drivers and activities
- When ABC will give you the best payback
- A practical process to implement ABC
- What to do with ABC
- What to do as you leave this course to prepare for ABC

It takes more than awareness and good intentions to make ABC a part of your organization. It takes solid training and a plan. That's what you'll get with Putting Activity Based Costing for Government Organizations to Work.

WORKSHOP LEADERS

Paul Sharman is President and **Don Lambert** an Associate of Focused Management Information. Mr. Sharman is a former divisional Controller for Northern Telecom. Mr. Lambert is a former Canadian military official. Their expertise includes operational and financial modeling based on activity analysis, integration of new cost management techniques into existing operations control systems and the development of new performance measurement systems.

TABLE TOP EXHIBIT/SPONSORED EVENTS



Here's your chance to display your organization's products and services to a select audience! If you are interested in sponsoring an exhibit or a breakfast, lunch or reception, please contact Peter Yeager at ***201-509-3006.***

A SPECIAL MESSAGE FROM IQPC

Among the reengineering experts involved in reengineering critical processes is a new age breed of consultant: Herbert Zagarow, Ph.D., Chairman of QualityAlert Institute for Reengineering. Dr. Zagarow, Senior Advisor to the International Quality & Productivity Center, answered some of the most frequently asked questions about reengineering.

What's process reengineering & how does it differ from process improvement?

Process reengineering implies a total redesign or complete overhaul of, say, a patient flow process or materials flow process (equipment & supplies)...whereas process improvement refers to streamlining an existing process...getting rid of those things that impede or hold down the process from operating at full efficiency.

What are the essential features or characteristics of a reengineered process?

QualityAlert Institute believes four things characterize a process that's been reengineered...First, all work is reorganized around the process...second, self-managing work teams or process teams are assigned to manage & continuously improve the process...third, self-managing work teams use both process & outcome measurements to manage & monitor the process...finally, process owners are rewarded on the basis of the outcomes & process measurement systems.

How would you describe the process reengineering process?

It's simple to describe...first, you identify internal & external customer objectives for the process under investigation...second, you map & measure the existing process using process flowcharting techniques...third, you simplify the existing process by "benchmarking" how others have reengineered the process...if that doesn't work, you apply a "black bag" of tools & techniques to reengineer the process...Of course, all this implies that you create a cross-functional reengineering team...& appoint a leader or council to be in charge of the project.

We understand why we must identify "external" customer objectives for a process...but, isn't the notion of "internal" customer objectives murky?

Not at all. How do you improve productivity of employees?...Productivity improvement requires the elimination of whatever activities do not contribute to performance...anything that sidetracks or diverts from performance must be sloughed off...the task of nurses in government hospitals is patient care...but every study shows they spend up to three-quarters of their time on work that does not contribute to patient care...filling out papers...polishing reports... attending meetings & the like have little to do with their real task...whenever a hospital concentrates paper work & assigns it to a floor clerk who does nothing else, nurses' productivity doubles...so does their contentment...says Peter F. Drucker: "They then suddenly have time for the work they are trained & hired for: patient care... Similarly, both the productivity & satisfaction of salespeople in department stores shoots up overnight when paperwork is taken out of their jobs & concentrated with a floor clerk...the list goes on & on..." If you want to find out what's bothering "internal customers," conduct a survey...it's a great place to start when embarking on a reengineering program... employee dissatisfactions usually reveal how jobs & work units can be changed to increase productivity.

Isn't reengineering just another buzzword?

When practiced most successfully, process reengineering is not a brand new technique requiring significant investment in management and employee training... Rather, process reengineering incorporates the tools and techniques that most organizations have already internally developed, such as: benchmarking... quality management...customer satisfaction measurement...group problem solving...process mapping...performance measurement analysis... activity-based costing...a process for creating cross-functional teams...& applications of new information technologies.

Do we change the existing process or create a new one?

The answer to this question is different for each project—in some cases minor "tweeks" can dramatically improve performance... while other situations require major overhauls...Successful reengineering efforts pursue both incremental and dramatic change.

Why is measurement so important?

The human relations experts see the knowledge & pride of self-managing work teams as the greatest resource for controlling & improving process performance...Of course, this is important...but, without the kind of information a performance measurement system provides, you cannot distinguish between activity & productivity...or productive activity & sheer "busy-ness."

How does a measurement systems work?

Visit a government agency organized around a reengineered process & you see an odd sight: easy-to-read charts tacked up on walls monitoring quantitative performance measurements relating to speed, cost, efficiency, quality of service & error rates of all kinds... Teams & individuals plot recently computed performance measurement values on simple graphs & charts...& when slippage occurs, assignable cause(s) are hunted down & purged out of the system...In short, a self-managing work team requires feedback information on their own performance...this, in turn, requires continuous information on performance against standards and/or targets.

Is there a difference between measuring process efficiency & measuring results?

Yes. When public organizations set out to measure performance, they usually measure how well they carry out some administrative process: how many people they serve; how fast they serve them; what percentage of requests are fulfilled within a set period of time. In essence, they measure their efficiency or volume of output. But outputs do not guarantee results or outcomes...Take, for example, a government funded vocational skills program. Qualified institutions might pump out more & more graduates. But if a large percentage of graduates cannot find jobs, say as, carpenters, welders, masons, painters & electricians, what good is the program? It may be generating impressive outputs without generating any positive outcomes. A true reengineering program measures both program efficiency & program outcomes.

What about empowerment & reengineering?

We don't really like the word empowerment...It's a word that misinforms, misleads & misdirects organizations...One goal of a reengineered process is to make everybody a contributor...& to develop measurement systems that assess contributions.

Peter F. Drucker talks about responsibility-based organizations in his latest book, The Post-Capitalist Society...Reengineering processes, hopefully, leads to Drucker's "responsible worker" concept; that is, to enable the worker to achieve, he or she must be able to take responsibility for his job...this requires: (1) productive work; (2) feedback information for self-control and; (3) continuous learning.

What's Drucker have to do with reengineering?

Everything...Drucker's "responsible worker" concept requires workers to take responsibility for productive work...work, therefore, must be studied, standards & controls developed, & information feedback thought through...Drucker's been talking about "process redesign" since 1954...information technologies—computers, plus telecommunications, plus work stations, plus information stores—now makes it possible to redesign processes in ways never before possible...but, reorganizing work around the flow of information, which is a core reengineering principle, has less to do with information technology & more to do with the importance of acquiring feedback information for self-control & performance correction...Again, the real strength of feedback information is that information is the tool of the employee and/or team for measuring & directing himself (or themselves)... these are all Drucker concepts & must be used when doing real reengineering work.

Is process reengineering another term for rightsizing?

No! But reengineering is a critical component in any "rightsizing" strategy...Indeed, there are three distinct actions involved in rightsizing... these are: (1) slough off the unproductive & the obsolete...(2) outsourcing, that is, farm out clerical, maintenance, I/S operations & other in-house support activities that can be done better & cheaper by outside vendors...& (3) streamline and/or reengineer remaining operations.

How do we decide if we should abandon an activity or program?

The questions you must ask: "Would the roof cave in if we stopped doing this work altogether?"...And if the answer is "no," one eliminates the operation...How many government healthcare organizations still have duplicate patient files, one for billing & one for patient-care?...each run on a different computer, each with its own program, each with its own staff?... The statement "don't automate, obliterate," means stop doing the unnecessary... Most abandonment decisions are more difficult...You must flowchart an entire process...then, you must evaluate every procedure & activity involved in the process...if it doesn't add value, improve patient-service, or contribute to quality, you must eliminate it... This is the first diagnostic step in a reengineering project.

Is this conference going to show us how to do all the things you've just discussed?

Yes!...Government practitioners will show you how they're translating these principles into action. They'll teach you the right questions to ask...& show you some foolproof ways to get the right answers... Reengineering is hot, it's now...It's good stuff...& you'll be equipped to get started reengineering your government organization's operations after attending the conference.

REENGINEERING GOVERNMENT • MARCH 28 & 29, 1995 • SHERATON HOTEL & TOWERS • OTTAWA

Register by Phone, Fax, or Mail



Phone 800-882-8684
or **201-783-4403**



Fax 201-783-3712 24 Hours A Day

Mail To: **International Quality & Productivity Center**

PO Box 43155
Upper Montclair, NJ USA 07043-7155

IMPORTANT! To speed your registration fill in the priority code located on the upper right hand corner of mailing label - even if it is not addressed to you!

TEAM DISCOUNTS! Groups of 3 or more from the same organization registering at the same time are entitled to a 10% discount. Groups of 7 or more receive a 15% discount. For larger groups, please call 800-882-8684.

MAKE CHECKS PAYABLE TO: IQPC

Conference ONLY....$800.00

Conference PLUS full-day pre-conference workshop.....$1250

Conference PLUS one 1/2 day, post-conference workshop.....$1100

Conference PLUS two 1/2 day, post-conference workshops...$1400

Conference PLUS pre-conference workshop PLUS one 1/2 day, post-conference workshop.....$1550

Conference PLUS pre-conference workshop PLUS two 1/2 day, post-conference workshops...$1850

** Please note: All prices are in US funds.*

Payment is due prior to the conference and includes lunches, refreshments, a detailed conference workbook and all meeting materials. If payment or an approved training authorization has not been received 2 weeks before the conference, a credit card hold will be taken. This card will only be processed if we haven't received payment two weeks after the conference date.

CANCELLATION POLICY You may make substitutions at any time; please notify us as soon as possible. If you cancel (in writing) more than one week prior to the conference, a 10% service fee will be charged. Registered delegates who do not attend or who cancel less than one week prior to the conference are liable for the entire fee.

PROGRAM CHANGES IQPC reserves the right to make changes in programs and speakers, or to cancel programs if enrollment criteria are not met or when conditions beyond its control prevail. Every effort will be made to contact each enrollee if a program is canceled. If a program is not held for any reason, our liability is limited to the program fee only.

LODGING INFORMATION Sessions for the conference and workshops will be held at:

Sheraton Ottawa Hotel & Towers
150 Albert Street
Ottawa, Canada K1P 5G2
1-613-238-1500

To secure reduced rates, please call the hotel at least four weeks prior and be sure to mention our conference name! (Note - call hotel for directions or transportation suggestions.)

© 1994 IQPC. All Rights Reserved. The format, design, content and arrangement of this brochure constitute a trademark of IQPC. Unauthorized reproduction will be actionable under the Lanham Act and common law principles. Printed in the USA

REGISTRATION CARD

IMPORTANT! To speed your registration fill in the priority code located on the upper right hand corner of mailing label - even if it is not addressed to you!

International Quality & Productivity Center
2 Bloor Street West, Suite 100-244
Toronto, Ontario M4W 3E2

MAIL ➤ POS
Canada Post Corporation/ Societe Canadienne Des Postes
Postage paid Port Paye
Blk
PERMIT 07240
Windsor, Ont

Please select appropriate boxes! Register me for:

❑ Pre-Conference Workshop
❑ The 2 day Reengineering Government conference
❑ Workshop A or ❑ Workshop B
❑ Workshop C or ❑ Workshop D

[255310 (1-H)]

C*M034H
BOB CHARTERS
ALDERMAN
CITY OF HAMILTON
71 MAIN ST W
HAMILTON ON L8P 4Y5

0001
0129

Name _____

Title _____

Organization _____

Address _____

Province _____ Postal Code _____

Phone _____ Fax _____

❑ Check enclosed for $_____ (Payable to IQPC)
❑ Charge to my ❑ AmEx ❑ Visa ❑ MasterCard

Card#_____ Exp Date: Month/Year ___/___

❑ Please invoice (Purchase Order attached)

AUDIO CASSETTE ORDERS ❑ Send me __ set(s) of tapes with workbook at $208.65 each ($315.65 if not attending) plus $15 shipping/handling. (US funds, includes 7% GST)

Phone: 800-882-8684
Fax: 201-783-3712

5(c.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 17

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: City Clerk's Department
1995 - 2004 Provisional Capital Budget

RECOMMENDATION:

a) That the attached capital project from the City Clerk's Department in the amount of $550,000. be considered for inclusion in the ten year 1995-2004 Provisional Capital Budget, and

b) That this capital project be reviewed by the Management Team (Capital Budget Sub-Committee) for consideration by the Committee of the Whole and City Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To be reviewed by the Management Team.

BACKGROUND:

Corporate Overview

The proposed 1995-2004 Capital Budget currently represents a $131,707,000. increase in the net cost over the 1994-2003 Capital Budget noted as follows exclusive of the infrastructure program which is identified separately:

COMPARISON OF 10 YEAR CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994	20,931	0	(20,931)
1995	18,186	21,427	3,241
1996	18,425	23,433	5,008
1997	22,895	31,267	8,372
1998	22,472	26,785	4,313
1999	23,694	30,407	6,713
2000	18,232	46,466	28,234
2001	18,612	33,282	14,670
2002	20,860	30,378	9,518
2003	18,716	29,173	10,457
2004	0	62,112	62,112
SUB-TOTAL	203,023	334,730	131,707
Subsidies & Receipts	76,828	174,532	97,704
Infrastructure 1994 - 1996:			
Federal/Provincial Share	14,124	0	(14,124)
H.S.P.C.A. Share	1,358	0	(1,358)
City Share	5,704	0	(5,704)
	21,186	0	(21,186)
TOTAL	301,037	509,262	208,225

It should be noted that there is a $3,241,000. increase being proposed for 1995 at this time. If these projects are financed by debentures there will be an increase in debenture cost of $510,600 in the following year and additional operating cost resulting from these capital projects in the 1995 operating budget.

Departmental Overview

The attached Capital Budget Submission Form was prepared based on the guidelines developed and approved by City Council over the last three years including the current year.

This capital project is in response to the request of the Finance and Administration Committee for the Votamatic Election System to be replaced with an Optical Scan Voting System that utilizes a paper ballot. We will be reporting back later this year following our investigation into the best system to recommend for the 1996 municipal election.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: City Clerks
2. PROJECT NAME: Election System
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replace the current Votamatic election system with a new state of the art optical scan election system.This system cannot be supported technically past this election.

4. DEPARTMENT PRIORITY ORDER: 1

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT _____
   (b) HARD SERVICE X
   (c) SOFT SERVICE _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation) _____
   (b) HEALTH/SAFETY/ENVIRONMENT _____
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period) X
   (e) ECONOMIC DEVELOPMENT _____
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure) X
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements) X
   (i) GROWTH RELATED PROJECT _____

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): March-1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): November-1997

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 550,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 550,000

10. (a) YEAR OF EXPENDITURE:

- 1995	$ _____	- 2000	$ _____
- 1996	$ 550,000	- 2001	$ _____
- 1997	$ _____	- 2002	$ _____
- 1998	$ _____	- 2003	$ _____
- 1999	$ _____	- 2004	$ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
(a) FIRST YEAR - DATE (MONTH-YEAR) _____
(b) GROSS COST (All Inclusive) $ _____
(c) LESS RECOVERY/REVENUE $ _____
(d) NET CITY'S COST $ _____
(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
(f) GROSS COST (All Inclusive) $ _____
(g) LESS RECOVERY/REVENUE $ _____
(h) NET CITY'S COST $ _____

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS _____
(b) IN THE COMMUNITY _____

13. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions _____

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Election ballots would have to be counted manually resulting in an increase of at least $400,000 per election.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes __; if yes,
(a) PROJECT NO. (1994-2003 Capital Budget) _____
(b) AT CITY'S COST OF $_____
(c) SCHEDULED TO START IN THE YEAR _____

_____ _____
Signature of Department Head/ Local Board Manager *Date*

16. *FUNDING (Treasury Department To Complete):*
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

CITY OF HAMILTON

- RECOMMENDATION -

6.

DATE: 1995 January 17

REPORT TO: Mrs. S. Reeder, Secretary
Finance and Administration Committee

FROM: G. Baker
Fire Chief

SUBJECT: Fire Department
1995 - 2004 Provisional Capital Budget

RECOMMENDATION:

a) That the attached capital projects from the Fire Department be considered for inclusion in the ten year 1995-2004 Provisional Capital Budget, and

b) That these capital projects be reviewed by the Management Team (Capital Budget Sub-Committee) for consideration of the Committee of the Whole and City Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To be reviewed by the Management Team.

BACKGROUND:

Corporate Overview

The proposed 1995-2004 Capital Budget currently represents a $131,707,000. increase in the net cost over the 1994-2003 Capital Budget noted as follows exclusive of the infrastructure program which is identified separately:

COMPARISON OF 10 YEAR CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994	20,931	0	(20,931)
1995	18,186	21,427	3,241
1996	18,425	23,433	5,008
1997	22,895	31,267	8,372
1998	22,472	26,785	4,313
1999	23,694	30,407	6,713
2000	18,232	46,466	28,234
2001	18,612	33,282	14,670
2002	20,860	30,378	9,518
2003	18,716	29,173	10,457
2004	0	62,112	62,112
SUB-TOTAL	203,023	334,730	131,707
Subsidies & Receipts	76,828	174,532	97,704
Infrastructure 1994 - 1996:			
Federal/Provincial Share	14,124	0	(14,124)
H.S.P.C.A. Share	1,358	0	(1,358)
City Share	5,704	0	(5,704)
	21,186	0	(21,186)
TOTAL	301,037	509,262	208,225

Note should be made that there is a $3,241,000. increase being proposed for 1995 at this time. If these projects are financed by debentures there will be an increase in debenture cost of $510,600 in the following year and additional operating cost resulting from these capital projects in the 1995 operating budget.

Departmental Overview

The attached Capital Budget Submission Forms have been prepared based on the guidelines developed and approved by City Council over the last three years including the current year.

The proposed 1995-2004 Capital Budget currently represents a $6,943,000 increase in net cost over the 1994-2003 Capital Budget noted as follows:

NET CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994	0	0	0
1995	0	297	297
1996	720	2,898	2,178
1997	3,108	2,346	(762)
1998	1,000	1,300	300
1999	2,470	2,000	(470)
2000	0	0	0
2001	0	650	650
2002	0	2,340	2,340
2003	0	2,410	2,410
2004	0	0	0
TOTALS	$ 7,298	$ 14,241	$ 6,943

There are two major factors which make up the increase in requested capital spending.

1) Design and construction of a fire station to replace the Kenilworth Fire Station, on its present site, is a new project being submitted for consideration. Preliminary estimates provide for expenditures of $1,300,000. in 1998 and $2,000,000. in 1999 for a total project cost of $3,300,000.

2) Design and construction of an indoor training facility, on the site of our existing training complex, was placed in the category "Projects for Future Consideration (outside the 10 year plan)" during last year's capital budget process. Design of the facility, requested to begin in the year 2001, is estimated to cost $650,000. Construction is proposed for the years 2002 and 2003 with expenditures estimated to be $2,340,000. and $2,410,000. respectively.

The individual capital budget project submission forms provide additional information on these projects.

The Corporation of the City of Hamilton

PROJECT NUMBER 64.0
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: PUBLIC SAFETY TRUNKING RADIO - INCREASED COST
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Improve integrated emergency radio communications for Fire, Public Works, Traffic, Police, Area Municipal Fire, Region Engineers and Conservation Authority. Police, Area Municipal Fire Departments, Region Engineers and Conservation Authority are not included in this capital budget submission

4. DEPARTMENT PRIORITY ORDER: 1

5. NATURE OF PROJECT:
(a) MAINTENANCE OF AN EXISTING PROJECT
(b) HARD SERVICE X
(c) SOFT SERVICE

6. PROJECT JUSTIFICATION:
(a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation)
(b) HEALTH/SAFETY/ENVIRONMENT X
(c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT
(d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit)
(e) ECONOMIC DEVELOPMENT
(f) PRODUCE JOBS IN THE PRIVATE SECTOR
(g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure)
(h) REDUCE ONGOING COST
(Staffing and/or resource requirements)

7. FEASIBILITY STUDY:
(a) DATE (MONTH-YEAR):
(b) GROSS COST $

8. (a) PROJECT STARTING DATE (MONTH-YEAR): APR. 1995
(b) PROJECT FINISHING DATE (MONTH-YEAR): DEC. 1996

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 420,000.00
(b) LESS PROVINCIAL SUBSIDIES:
(Identify nature of Subsidy _____
and describe) _____ $
(c) LESS OTHER RECEIPTS (Specify): _____ $

(d) NET CITY'S COST: $ 420,000.00

10. (a) YEAR OF EXPENDITURE:

- 1995	$	- 2000	$
- 1996	$ 420,000.00	- 2001	$
- 1997	$	- 2002	$
- 1998	$	- 2003	$
- 1999	$	- 2004	$

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes ___ _____
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions This funding completes a preliminary budget estimate prepared by Commserv, the Trunking Radio Project consultant.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS -
(b) IN THE COMMUNITY -

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)		
(b)	GROSS COST (All Inclusive)		$
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ N/A
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)		
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ N/A

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
If the project start date is delayed, completion of the project by the target date of the end of 1996 would not be met. Reduction of cost or elimination of the project would result in the City being unable to finance the City's share of an approved Regional Capital Budget project.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes X ; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	61.0
(b)	AT CITY'S COST OF	$ 420,000.00
(c)	SCHEDULED TO START IN THE YEAR	1995

Signature of Department Head/ Local Board Manager | *Signature of C.A.O.*

November 14, 1994 | _____
Date | *Date*

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: *Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.*

The Corporation of the City of Hamilton

PROJECT NUMBER 65.0
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: FIRE STATION - WOODWARD & MELVIN - DESIGN AND CONSTRUCTION
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Design and construction of a fire station to replace the outdated facility which opened in 1957.

4. DEPARTMENT PRIORITY ORDER: 2

5. NATURE OF PROJECT:
(a) MAINTENANCE OF AN EXISTING PROJECT
(b) HARD SERVICE X
(c) SOFT SERVICE

6. PROJECT JUSTIFICATION:
(a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation)
(b) HEALTH/SAFETY/ENVIRONMENT X
(c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT
(d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit)
(e) ECONOMIC DEVELOPMENT
(f) PRODUCE JOBS IN THE PRIVATE SECTOR 50
(g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure)
(h) REDUCE ONGOING COST
(Staffing and/or resource requirements)

7. FEASIBILITY STUDY:
(a) DATE (MONTH-YEAR):
(b) GROSS COST $

8. (a) PROJECT STARTING DATE (MONTH-YEAR): MAY 1995
(b) PROJECT FINISHING DATE (MONTH-YEAR): NOV. 1996

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 2,470,000.00
(b) LESS PROVINCIAL SUBSIDIES:
(Identify nature of Subsidy and describe) $
(c) LESS OTHER RECEIPTS (Specify): $

(d) NET CITY'S COST: $ 2,470,000.00

10. (a) YEAR OF EXPENDITURE:

- 1995	$ 297,000.00	- 2000	$
- 1996	$ 2,172,000.00	- 2001	$
- 1997	$	- 2002	$
- 1998	$	- 2003	$
- 1999	$	- 2004	$

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No __ Yes X 94.11.23
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions N/A

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS -
(b) IN THE COMMUNITY -

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	N/A	
(b)	GROSS COST (All Inclusive)		$
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ N/A
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	N/A	
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ N/A

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
This project is required to be started and finished in one construction season. O.M.B. approval will be required in 1995 for the detailed design to be completed in time for a 1996 construction start. The Property Department advises that the existing building will require maintenance in 1996 (Roofing) and in 1999 (Mechanical/Electrical retrofit) totalling $130,000. Alterations to the building front and installation of an exterior overhead door would also be required at an estimated cost of $25,000.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes X ; if yes,
(a) PROJECT NO. (1994-2003 Capital Budget) 62.0
(b) AT CITY'S COST OF $3,000,000.00
(c) SCHEDULED TO START IN THE YEAR 1996

Signature of Department Head/ Local Board Manager — *Signature of C.A.O.*

November 14, 1994
Date — *Date*

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: *Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.*

The Corporation of the City of Hamilton

PROJECT NUMBER 66.0
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: FIRE STATION - RAY STREET - DESIGN
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Design of a fire station to replace the outdated facility which opened in 1959.

4. DEPARTMENT PRIORITY ORDER: 3

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT
   (b) HARD SERVICE X
   (c) SOFT SERVICE

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION
   (Image of the City, Quality of Life, Transportation)
   (b) HEALTH/SAFETY/ENVIRONMENT X
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit)
   (e) ECONOMIC DEVELOPMENT
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR
   (g) MAINTAIN EXISTING SERVICE
   (Roads, Buildings, Other basic infrastructure)
   (h) REDUCE ONGOING COST
   (Staffing and/or resource requirements)

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR):
   (b) GROSS COST $

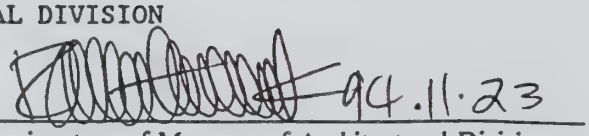
8. (a) PROJECT STARTING DATE (MONTH-YEAR): MAR. 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): NOV. 1996

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 306,000.00
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy and describe) $
   (c) LESS OTHER RECEIPTS (Specify): $
   (d) NET CITY'S COST: $ 306,000.00

10. (a) YEAR OF EXPENDITURE:

- 1995	$	- 2000	$
- 1996	$ 306,000.00	- 2001	$
- 1997	$	- 2002	$
- 1998	$	- 2003	$
- 1999	$	- 2004	$

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No __ Yes X  94.11.23
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions N/A

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS -
(b) IN THE COMMUNITY -

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	N/A	
(b)	GROSS COST (All Inclusive)		$
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ N/A
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	N/A	
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ N/A

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Design of this project is required in 1996 for construction to start and be completed in 1997.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes X ; if yes,
(a) PROJECT NO. (1994-2003 Capital Budget) 63.0
(b) AT CITY'S COST OF $ 310,000.00
(c) SCHEDULED TO START IN THE YEAR 1997

Signature of Department Head/ Local Board Manager | *Signature of C.A.O.*

November 14, 1994 | *Date* | *Date*

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: *Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.*

The Corporation of the City of Hamilton

PROJECT NUMBER 67.0
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: FIRE STATION - RAY STREET - CONSTRUCTION
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Construction of a fire station to replace the outdated facility which opened in 1959.

4. DEPARTMENT PRIORITY ORDER: 4

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT
   (b) HARD SERVICE X
   (c) SOFT SERVICE

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation)
   (b) HEALTH/SAFETY/ENVIRONMENT X
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit)
   (e) ECONOMIC DEVELOPMENT
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR 45
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure)
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements)

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR):
   (b) GROSS COST $

8. (a) PROJECT STARTING DATE (MONTH-YEAR): MAR. 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): NOV. 1997

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 2,240,000.00
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) $
   (c) LESS OTHER RECEIPTS (Specify): $
   (d) NET CITY'S COST: $ 2,240,000.00

10. (a) YEAR OF EXPENDITURE:

- 1995	$	- 2000	$
- 1996	$	- 2001	$
- 1997	$ 2,240,000.00	- 2002	$
- 1998	$	- 2003	$
- 1999	$	- 2004	$

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No __ Yes X 94 11 23.
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions N/A

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS -
(b) IN THE COMMUNITY

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	N/A	
(b)	GROSS COST (All Inclusive)		$
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ N/A
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	N/A	
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ N/A

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
This project is required to be started and finished in ne construction season.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes X ; if yes,
(a) PROJECT NO. (1994-2003 Capital Budget) 64.0
(b) AT CITY'S COST OF $3,470,000.00
(c) SCHEDULED TO START IN THE YEAR 1998

Signature of Department Head/ Local Board Manager — *Signature of C.A.O.*

November 14, 1994 — *Date* — *Date*

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: *Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.*

The Corporation of the City of Hamilton

PROJECT NUMBER 68.0
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: SECOND APPARATUS DOOR AT TWO FIRE STATIONS
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The existing fire stations, located on Quigley Road and on Limeridge Road East would be better served by the installation of a second overhead door. This project will allow for the safe relocation and storage of existing first response vehicles at these two stations.

4. DEPARTMENT PRIORITY ORDER: 5

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT
   (b) HARD SERVICE: X
   (c) SOFT SERVICE

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation)
   (b) HEALTH/SAFETY/ENVIRONMENT: X
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit)
   (e) ECONOMIC DEVELOPMENT
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure)
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements)

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR):
   (b) GROSS COST $

8. (a) PROJECT STARTING DATE (MONTH-YEAR): APR. 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): NOV. 1997

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 106,000.00
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) $
   (c) LESS OTHER RECEIPTS (Specify): $
   (d) NET CITY'S COST: $ 106,000.00

10. (a) YEAR OF EXPENDITURE:

- 1995	$	- 2000	$
- 1996	$	- 2001	$
- 1997	$ 106,000.00	- 2002	$
- 1998	$	- 2003	$
- 1999	$	- 2004	$

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No __ Yes X 94.11.23
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions N/A

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	-
(b)	IN THE COMMUNITY	-

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	N/A	
(b)	GROSS COST (All Inclusive)		$
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	N/A	
(f)	GROSS COST (All Inclusive)		$ 700.00
(g)	LESS RECOVERY/REVENUE		$ -
(h)	NET CITY'S COST		$ 700.00

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
This project will ensure that the movement of emergency vehicles and personnel is carried out in the safest possible manner. Reduction in cost would result in the project not being adequately funded. Delay or elimination of the project would prevent the goal of improved safety from being achieved.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes X ; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	65.0
(b)	AT CITY'S COST OF	$ 108,000.00
(c)	SCHEDULED TO START IN THE YEAR	1997

Signature of Department Head/ Local Board Manager | *Signature of C.A.O.*

November 14, 1994 | *Date* | *Date*

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: *Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.*

The Corporation of the City of Hamilton

PROJECT NUMBER 69.0
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: FIRE STATION - KENILWORTH AVENUE - DESIGN AND CONSTRUCTION
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Design and construction of a fire station to replace the outdated facility which opened in 1952.

4. DEPARTMENT PRIORITY ORDER: 6

5. NATURE OF PROJECT:
(a) MAINTENANCE OF AN EXISTING PROJECT
(b) HARD SERVICE X
(c) SOFT SERVICE

6. PROJECT JUSTIFICATION:
(a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation)
(b) HEALTH/SAFETY/ENVIRONMENT X
(c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT
(d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit)
(e) ECONOMIC DEVELOPMENT
(f) PRODUCE JOBS IN THE PRIVATE SECTOR 67
(g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure)
(h) REDUCE ONGOING COST
(Staffing and/or resource requirements)

7. FEASIBILITY STUDY:
(a) DATE (MONTH-YEAR):
(b) GROSS COST $

8. (a) PROJECT STARTING DATE (MONTH-YEAR): MAY 1998
(b) PROJECT FINISHING DATE (MONTH-YEAR): NOV. 1999

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 3,300,000.00
(b) LESS PROVINCIAL SUBSIDIES:
(Identify nature of Subsidy and describe) $
(c) LESS OTHER RECEIPTS (Specify): $

(d) NET CITY'S COST: $ 3,300,000.00

10. (a) YEAR OF EXPENDITURE:

- 1995	$	- 2000	$
- 1996	$	- 2001	$
- 1997	$	- 2002	$
- 1998	$ 1,300,000.00	- 2003	$
- 1999	$ 2,000,000.00	- 2004	$

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No __ Yes X 94.11.23
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions N/A

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS -
(b) IN THE COMMUNITY -

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	N/A	
(b)	GROSS COST (All Inclusive)		$
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ N/A
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	N/A	
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ N/A

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
If this project is delayed, major renovations to mechanical systems and structural systems (roof) would be required. The height of the apparatus door is inadequate for modern fire vehicles. The present building is not barrier free for handicapped accessibility. Office areas, washroom and changeroom facilities are inadequate for current day needs.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes __; if yes,
(a) PROJECT NO. (1994-2003 Capital Budget) _____
(b) AT CITY'S COST OF $_____
(c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager | *Signature of C.A.O.*

November 14, 1994 | _____
Date | *Date*

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: *Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.*

The Corporation of the City of Hamilton

PROJECT NUMBER 70.0
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: INDOOR TRAINING FACILITY
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Construction of this building, adjacent to our existing outdoor training complex on Stone Church Road East would improve upon our present training programs. Emergency situation training could be conducted on a year round basis.

4. DEPARTMENT PRIORITY ORDER: 7

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT
   (b) HARD SERVICE X
   (c) SOFT SERVICE

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION
   (Image of the City, Quality of Life, Transportation)
   (b) HEALTH/SAFETY/ENVIRONMENT X
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit)
   (e) ECONOMIC DEVELOPMENT
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR 110
   (g) MAINTAIN EXISTING SERVICE
   (Roads, Buildings, Other basic infrastructure)
   (h) REDUCE ONGOING COST
   (Staffing and/or resource requirements)

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR):
   (b) GROSS COST $

8. (a) PROJECT STARTING DATE (MONTH-YEAR): FEB. 2001
   (b) PROJECT FINISHING DATE (MONTH-YEAR): DEC. 2003

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 5,400,000.00
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy and describe) $
   (c) LESS OTHER RECEIPTS (Specify): $
   (d) NET CITY'S COST: $ 5,400,000.00

10. (a) YEAR OF EXPENDITURE:

- 1995	$	- 2000	$
- 1996	$	- 2001	$ 650,000.00
- 1997	$	- 2002	$ 2,340,000.00
- 1998	$	- 2003	$ 2,410,000.00
- 1999	$	- 2004	$

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No __ Yes X 94.11.23
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions N/A

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS -
(b) IN THE COMMUNITY -

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	undetermined	
(b)	GROSS COST (All Inclusive)		$
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ N/A
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	undetermined	
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ N/A

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Training, which is presently limited by sever weather conditions, would continue during winter months. This project will eliminate environmental concerns which exist at our present outdoor training facility.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes X ; if yes,
(a) PROJECT NO. (1994-2003 Capital Budget) 54.0
(b) AT CITY'S COST OF $5,520,000.00
(c) SCHEDULED TO START IN THE YEAR

Signature of Department Head/ Local Board Manager | *Signature of C.A.O.*

November 14, 1994 (Date) | (Date)

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING:
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $

NOTE: *Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.*

7.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 16

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. G. Hindson, P.Eng.
Director of Information Systems

SUBJECT: Information Systems Department
1995-2004 Provisional Capital Budget (INF 95-101)

RECOMMENDATION:

a) That the attached capital projects from the Information Systems Department be considered for inclusion in the ten year 1995-2004 Provisional Capital Budget, and

b) That these capital projects be reviewed by the Management Team (Capital Budget Sub-Committee) for consideration by the Committee of the Whole and City Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To be reviewed by the Management Team

BACKGROUND:

Corporate Overview

The proposed 1995-2004 Capital Budget currently represents a $131,707,000. increase in the net cost over the 1994-2003 Capital Budget noted as follows exclusive of the infrastructure program which is identified separately:

COMPARISON OF 10 YEAR CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994	20,931	0	(20,931)
1995	18,186	21,427	3,241
1996	18,425	23,433	5,008
1997	22,895	31,267	8,372
1998	22,472	26,785	4,313
1999	23,694	30,407	6,713
2000	18,232	46,466	28,234
2001	18,612	33,282	14,670
2002	20,860	30,378	9,518
2003	18,716	29,173	10,457
2004	0	62,112	62,112
SUB-TOTAL	203,023	334,730	131,707
Subsidies & Receipts	76,828	174,532	97,704
Infrastructure 1994 - 1996:			
Federal/Provincial Share	14,124	0	(14,124)
H.S.P.C.A. Share	1,358	0	(1,358)
City Share	5,704	0	(5,704)
	21,186	0	(21,186)
TOTAL	301,037	509,262	208,225

It should be noted that there is a $3,241,000. increase being proposed for 1995 at this time. If these projects are financed by debentures there will be an increase in debenture cost of $510,600 in the following year and additional operating cost resulting from these capital projects in the 1995 operating budget.

Departmental Overview

The attached Capital Budget Submission Forms have been prepared based on the guidelines developed and approved by City Council over the last three years including the current year.

The proposed 1995-2004 Capital Budget currently represents a $ 119,000 decrease in gross cost over the 1994-2003 Capital Budget noted as follows:

NET CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994	269,000	0	(269,000)
1995	150,000	150,000	0
1996	150,000	150,000	0
1997	0	150,000	150,000
1998	0	0	0
1999	0	0	0
2000	0	0	0
2001	0	0	0
2002	0	0	0
2003	0	0	0
2004	0	0	0
TOTALS	569,000	450,000	(119,000)

Highlights of projects by the department

The Information Systems Department currently has one ongoing Project in the Capital Budget regarding a provision for the acquisition of software to provide for the automation of components of the data center operation or for automated software development or maintenance. The capital budget acts as a source of funding for such acquisitions provided that there is a sound business case for each software acquisition based on business needs and any ongoing cost savings or avoidance. If the business case for any acquisition does not materialize the funds are not expended.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Information Systems
2. PROJECT NAME: Computer Software
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Computer Software to be acquired to automate some functions performed in the data centre or to provide for automated software development or maintenance. Each proposed software package acquisition to be done on the basis of a business case (return on investment).

4. DEPARTMENT PRIORITY ORDER: 1

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT _____
   (b) HARD SERVICE _____
   (c) SOFT SERVICE Y

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION
   (Image of the City, Quality of Life, Transportation) _____
   (b) HEALTH/SAFETY/ENVIRONMENT _____
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period) Y
   (e) ECONOMIC DEVELOPMENT _____
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
   (g) MAINTAIN EXISTING SERVICE
   (Roads, Buildings, Other basic infrastructure) Y
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements) Y
   (i) GROWTH RELATED PROJECT _____

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): TBD
   (b) GROSS COST $ $450,000

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan 95
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec 97

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 450,000
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy n/a
   and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____

   (d) NET CITY'S COST: $ 450,000

0. (a) YEAR OF EXPENDITURE:

- 1995	$ 150,000	- 2000	$ _____
- 1996	$ 150,000	- 2001	$ _____
- 1997	$ 150,000	- 2002	$ _____
- 1998	$ _____	- 2003	$ _____
- 1999	$ _____	- 2004	$ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	0	
(b)	GROSS COST (All Inclusive)		$ warranty
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ Nil
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	15,000	
(f)	GROSS COST (All Inclusive)		$ 15,000/yr
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ 15,000/yr

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	0
(b)	IN THE COMMUNITY	0

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Not a building or a facility

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Increased cost of operating the data centre or developing conventional software code to access data and information

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes Y; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	3.1/3.2
(b)	AT CITY'S COST OF	$300,000 (1997 not included)
(c)	SCHEDULED TO START IN THE YEAR	1995

_____ _____

Signature of Department Head/ Local Board Manager *Date*

16. *FUNDING (Treasury Department To Complete):*

(a) *NATURE OF PROPOSED FINANCING:* _____

(b) *RESERVE/CAPITAL LEVY FUNDING AVAILABLE:*
Yes ___ *No* ___

(c) *IF DEBENTURE FINANCING:*

(i)	*ANNUAL DEBENTURE FINANCING COST:*	$ _____
(ii)	*TOTAL CARRYING COST OF RETIRING DEBT:*	$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

8.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 10

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer
Treasury Department

Jim Hindson
Director Information Systems
Information Systems

SUBJECT: Treasury Department
1995 - 2004 Provisional Capital Budget

RECOMMENDATION:

a) That the attached capital project from the Treasury and Information Systems Departments be considered for inclusion in the ten year 1995-2004 Provisional Capital Budget, and

b) That this capital project be reviewed by the Management Team (Capital Budget Sub-Committee) for consideration by the Committee of the Whole and City Council.

Allan C. Ross
A.C. Ross

J.G Hindson P.Eng.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To be reviewed by the Management Team.

BACKGROUND:

Corporate Overview

The proposed 1995-2004 Capital Budget currently represents a $131,707,000. increase in the net cost over the 1994-2003 Capital Budget noted as follows exclusive of the infrastructure program which is identified separately:

COMPARISON OF 10 YEAR CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994	20,931	0	(20,931)
1995	18,186	21,427	3,241
1996	18,425	23,433	5,008
1997	22,895	31,267	8,372
1998	22,472	26,785	4,313
1999	23,694	30,407	6,713
2000	18,232	46,466	28,234
2001	18,612	33,282	14,670
2002	20,860	30,378	9,518
2003	18,716	29,173	10,457
2004	0	62,112	62,112
SUB-TOTAL	203,023	334,730	131,707
Subsidies & Receipts	76,828	174,532	97,704
Infrastructure 1994 - 1996:			
Federal/Provincial Share	14,124	0	(14,124)
H.S.P.C.A. Share	1,358	0	(1,358)
City Share	5,704	0	(5,704)
	21,186	0	(21,186)
TOTAL	301,037	509,262	208,225

It should be noted that there is a $3,241,000. increase being proposed for 1995 at this time. If these projects are financed by debentures there will be an increase in debenture cost of $510,600 in the following year and additional operating cost resulting from these capital projects in the 1995 operating budget.

Departmental Overview

The attached Capital Budget Submission Forms have been prepared based on the guidelines developed and approved by City Council over the last three years including the current year.

The proposed 1995-2004 Capital Budget currently represents a $300,000 increase in gross cost over the 1994-2003 Capital Budget noted as follows:

NET CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994			
1995		300,000	300,000
1996			
1997			
1998			
1999			
2000			
2001			
2002			
2003			
2004			
TOTALS		300,000	300,000

Highlights of projects by the department

The joint Treasury and Information Systems property/taxation project was approved by City Council in 1990 at an estimated authorized cost of $1,040,000. The purpose of the project is to replace an aging Property Taxation system which was installed in 1973 and thereby negate a business risk of a systems' failure. The current system which now calculates the taxation billing, and is tracking over 450 million dollars in revenues, is not meeting the current information and data demands being imposed on it. The original design was created to meet the needs of that time period when the combined City and Education taxation levies totalled 77 million dollars.

Since the project was approved, major milestones completed include:

- A Business Plan establishing the project scope and objectives.
- A Business Model setting out the requirements of the property/taxation system.
- A Property/Taxation Data Model.
- A Property System Process Model.
- The installation of relational database software on the mainframe.
- Documented implementation plan for the Taxation system.
- The Monthly Automatic Payment Plan (MAPP) which was authorized by Council in 1992 was created and implemented for January 1993. The preauthorized payment plan adopted by Council allows enrolment in the program at any point during the year for residential, commercial and industrial realty taxpayers, and as a result, over 17,000 property owners have enrolled in the program.
- Completion of the Taxation System Process Model.
- Programming of the new Property/Taxation system began in May 1993.
- As the result of Provincial legislative changes it was necessary to develop an automated tax appeals system which was implement in February 1993. The new system has resulted in improved and timely processing of appeals as well as reallocation of staff.

Scheduled for implementation latter in 1995 is a point of sale tracking system and the conversion of the City's tax bills to laser print.

As the result of the Social Contract and the City's Rightsizing, staffing in the area has been reduced. The new systems which have been implemented to date, have enabled the area to continue to provide and maintain current service levels despite staffing restrictions and significant workload requirements.

The allocation of this supplemental financial will allow for the completion of the project which is currently scheduled for January 1, 1997.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Treasury
2. PROJECT NAME: Property/Taxation Systems - Increased Cost
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Supplemental funding for the replacement of the Property/Taxation System which was installed in 1973. The current system is in need of an update in order to meet current information demands, technical requirements and to provide needed additional components within the project. The Property/Taxation Project which started in August 1990 is sponsored jointly by the Treasury and Information Systems Departments and is scheduled for completion for January 1, 1997 at an authorized cost of $1,040,000. To date the project has developed and implemented a monthly automatic payment plan for taxpayers; an automated tax appeals system which allowed the Tax Division of Treasury to increase their effectiveness as well as comply with the change in Provincial legislation.

4. DEPARTMENT PRIORITY ORDER: _____

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT — X
   (b) HARD SERVICE — _____
   (c) SOFT SERVICE — _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation) — _____
   (b) HEALTH/SAFETY/ENVIRONMENT — _____
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT — _____
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period) — _____
   (e) ECONOMIC DEVELOPMENT — _____
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR — _____
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure) — X
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements) — _____
   (i) GROWTH RELATED PROJECT — _____

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST — $ -

8. (a) PROJECT STARTING DATE (MONTH-YEAR): 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): 1995

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 300,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy - and describe) — $ _____
   (c) LESS OTHER RECEIPTS (Specify): - — $ _____
   (d) NET CITY'S COST: $ 300,000

10. (a) YEAR OF EXPENDITURE:

- 1995	$ 300,000	- 2000	$ _____
- 1996	$ _____	- 2001	$ _____
- 1997	$ _____	- 2002	$ _____
- 1998	$ _____	- 2003	$ _____
- 1999	$ _____	- 2004	$ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	1995	
(b)	GROSS COST (All Inclusive)		$ -15,000.00
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	1996	
(f)	GROSS COST (All Inclusive)		$ -30,000.00
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ -45,000.00

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	0
(b)	IN THE COMMUNITY	0

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes ___ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Detailed discussions between Information Systems and the Treasury Department.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Billing of Annual Tax Levy for the Public and Separate School Boards, Hamilton-Wentworth Region and City of Hamilton may be adversely affected.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No x Yes __; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	
(b)	AT CITY'S COST OF	$
(c)	SCHEDULED TO START IN THE YEAR	

Allan C. Ross — Treasurer — Nov 3/94 — Date

_____ — Director of Information Systems — Nov 3/94 — Date

16. *FUNDING (Treasury Department To Complete):*

(a) *NATURE OF PROPOSED FINANCING:* _____

(b) *RESERVE/CAPITAL LEVY FUNDING AVAILABLE:*
Yes ___ *No* ___

(c) *IF DEBENTURE FINANCING:*

(i)	*ANNUAL DEBENTURE FINANCING COST:*	$
(ii)	*TOTAL CARRYING COST OF RETIRING DEBT:*	$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

9.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 16

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Property Department
1995 - 2004 Provisional Capital Budget

RECOMMENDATION:

a) That the attached capital projects from the Property Department be considered for inclusion in the ten year 1995-2004 Provisional Capital Budget, and

b) That these capital projects be reviewed by the Management Team (Capital Budget Sub-Committee) for consideration by the Committee of the Whole and City Council.

D.W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To be reviewed by the Management Team.

BACKGROUND:

Corporate Overview

The proposed 1995-2004 Capital Budget currently represents a $131,707,000. increase in the net cost over the 1994-2003 Capital Budget noted as follows exclusive of the infrastructure program which is identified separately:

COMPARISON OF 10 YEAR CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994	20,931	0	(20,931)
1995	18,186	21,427	3,241
1996	18,425	23,433	5,008
1997	22,895	31,267	8,372
1998	22,472	26,785	4,313
1999	23,694	30,407	6,713
2000	18,232	46,466	28,234
2001	18,612	33,282	14,670
2002	20,860	30,378	9,518
2003	18,716	29,173	10,457
2004	0	62,112	62,112
SUB-TOTAL	203,023	334,730	131,707
Subsidies & Receipts	76,828	174,532	97,704
Infrastructure 1994 - 1996:			
Federal/Provincial Share	14,124	0	(14,124)
H.S.P.C.A. Share	1,358	0	(1,358)
City Share	5,704	0	(5,704)
	21,186	0	(21,186)
TOTAL	301,037	509,262	208,225

It should be noted that there is a $3,241,000. increase being proposed for 1995 at this time. If these projects are financed by debentures there will be an increase in debenture cost of $510,600 in the following year and additional operating cost resulting from these capital projects in the 1995 operating budget.

Departmental Overview

The attached Capital Budget Submission Forms have been prepared based on the guidelines developed and approved by City Council over the last three years including the current year.

The proposed 1995-2004 Capital Budget currently represents a $5,466,000 increase in net cost over the 1994-2003 Capital Budget noted as follows:

NET CAPITAL BUDGET BY YEAR

	Approved 1994-2003 Capital Budget ($000's)	Proposed 1995-2004 Capital Budget ($000's)	Over/(Under) ($000's)
1994	2,907	0	(2,907)
1995	2,424	4,371	1,947
1996	1,903	2,244	341
1997	2,597	2,689	92
1998	2,427	1,697	(730)
1999	3,490	5,301	1,811
2000	4,510	6,010	1,500
2001	2,220	2,826	606
2002	1,310	1,610	300
2003	1,310	2,046	736
2004	0	1,770	1,770
TOTALS	25,098	30,564	5,466

The 1995 - 2004 Capital Budget Program consists of 55 individual capital project submissions. Of this total, 37 projects are re-submissions from last year's program with the remaining 18 being new projects.

Although the attached submission forms are, in most cases, self-explanatory, there is one submission which warrants further explanation i.e. Department Priority Submission No. 1.0..

In past years, financial restraints combined with corporate objectives have made it difficult for our department to assume a proactive approach with respect to the maintenance of our existing buildings. This year's submission for $1,330,000 will enable us to perform much needed work and be proactive with respect to maintenance.

In closing, when reviewing the attached submissions, it is important to be cognizant of the need to endorse preventive maintenance of all our buildings with special emphasis on the older ones. With this in mind, the attached ten year plan incorporates our capital spending objectives and needs based on all information available to us at this time

JC/dcr

c.c. M. Watson, Manager, Real Estate Division
R. Martiniuk, Manager, Architectural Division
R. Swan, Manager, Building Operations & Maintenance Division
R. Desnoyers, Assistant Manager Building Operations & Maintenance Division
J. Cerio, Manager of Administration, Property Department
Allan C. Ross, Treasurer
Attention: N. Adhya

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Major Maintenance - Civic Buildings
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To provide for replacement of major building components which require attention only occasionally during the life span of a building. This account also provides for major, unforseen repairs within our numerous buildings which arise unannounced throughout the year. Attached is a listing of proposed major maintenance requirements, identified to date, for 1995 and subsequent years.
4. DEPARTMENTAL PRIORITY ORDER: 1.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE:
   - (c) SOFT SERVICE:
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 9
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 2
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 4
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 1,330,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 1,330,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 1,330,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____	
(b)	GROSS COST (All Inclusive)		$ _____
(c)	LESS RECOVERY/REVENUE		$ _____
(d)	NET CITY'S COST		$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____	
(f)	GROSS COST (All Inclusive)		$ _____
(g)	LESS RECOVERY/REVENUE		$ _____
(h)	NET CITY'S COST		$ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	4

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Could result in the closure of a civic building & cancellation of a programme offered by the City. As a minimum, temporary repairs might suffice as a stop-gap measure before the ultimate permanent replacement or significant repairs become necessary.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ___ Yes X ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	12.1
(b)	AT CITY'S COST OF	$ 400,000
(c)	SCHEDULED TO START IN THE YEAR	1995

Signature of Department Head/ Local Board Manager

Signature of C.A.O

Nov 9/94

Date

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:	$ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT:	$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABSUD95.001

PROPERTY DEPARTMENT

1995 - 2004 CAPITAL BUDGET
Attachment to Departmental Priority Submission No. 1.0

Proposed Major Maintenance Projects for 1995

Location	Description of Work	Estimated Gross Cost
Ground Testing & Structural Inspections of Light Poles	Various Locations	$ 20,000
J.T.Pool	Replace Lower Front Roof/Upper Eavestrough	7,500
Rosedale Tennis	Clubhouse Reroofing	20,000
Gage Park Washrooms	Renovations incl. roof	40,000
Central Services Garage	Reroof Old Section	60,000
Central Memorial Rec. Centre	Reroof except Pool & Craft Rm. Areas	60,000
130 Lawrence Rd.	Replace Boiler	10,000
Churchill Lawn Bowling	Reroofing	25,000
Westmount Rec. Centre	Brick and Mortar Repairs	10,000
Churchill Lawnbowling	Replace Rear Exterior Doors and Surround	6,000
Churchill Fieldhouse	Electrical Retrofit	5,000
Children's Museum	Reroofing	12,000
Bennetto Rec. Centre	Replace Exterior North Side Doors	5,000
MacNab Rec. Centre	Replace Front Doors to Building	9,000
Roselawn Bowling	Reroofing (incl. Shelters)	12,000
22 Veevers	Reroof Attached Garage & Replace Wood Deck	10,000
Eastwood Arena	Structural Painting	25,000
MacNab Rec. Centre	Study & Design/Hot Pool Floor Hydraulics	5,000
Gardener's Cottage	Reroofing	4,000
Commonwealth Square	Expansion Joint Repair	30,000
Barton Comm. Centre	Reroofing	35,000
Eastwood Pavilion	Reroofing	5,000
Victoria Park Stadium	Reroofing	9,000
Rosedale Pool	Reroofing	5,000
Myrtle Park Fieldhouse	Reroofing	2,800
Gage & Queensdale Fire	Reroofing	28,000
654 Garth (Balfour)	Reroofing	18,000
109 Graham	Reroofing	3,000
113 Graham	Reroofing	4,500
130 Lawrence Rd.	Reroofing	5,500
Gardener's Cottage/25 Tecumseh	Reroofing	4,000
Rickwill Sun Shelter	Reroofing	5,100

PROPERTY DEPARTMENT

1995 - 2004 CAPITAL BUDGET
Attachment to Departmental Priority Submission No. 1.0

Proposed Major Maintenance Projects for 1995

Location	Description of Work	Estimated Gross Cost
2787 King St. E.	Reroofing	$ 4,100
Children's Museum	Reroofing	12,000
Various	General Roof Maintenance	50,000
Whitehern	Replace Main Water Service	4,000
Summer's Lane	Replace Sprinkler System	70,000
City Hall	Replace "Wishbone" Stairs	50,000
Rosedale Arena	Refrigeration Header Encapsulation	10,000
240 Burlington St. E.	Refurbish Sprinkler System	15,000
Central Memorial	Remove Parging and Repaint Gym Ceiling	8,000
J.T.Pool	Replacement of Emerg. Lighting System	8,000
Dalewood Rec. Centre	Replace Changeroom Rooftop Unit	8,500
Ryerson Rec. Centre	Replacement of Emergency Lighting System	10,000
Ryerson Rec. Centre	Replace Exterior Windows & Frames	40,000
City Hall	Repair Garage Floor - phase III	5,000
22 Veevers	Plumbing/ Electrical Retrofit	30,000
Rosedale Arena	Replace Rooftop Condenser	70,000
Market	Refurbish Large Skylight	60,000
Rosedale Pool	Pool Tank Plumbing and Deck Replacement	60,000
Rosedale Tennis	Refurbishing Mechanical/ Electrical	45,000
Dalewood Rec. Centre	Replace Pool Overhead Lighting	20,000
H.A.A.A. Building	Mechanical/Electrical Retrofit	10,000
J.T. Pool	Refurbish Exterior Windows & Frames	50,000
Hill Park Rec. Centre	Patio Repairs	10,000
Bruce Park Fieldhouse	Mechanical/Electrical Retrofit	20,000
Churchill Lawnbowling	Mechanical/Electrical Retrofit	40,000
Alexander Park Fieldhouse	Mechanical/Electrical Retrofit	20,000
	Subtotal	**$1,230,000**
	Add: Management Fees (contract services)	**100,000**
	Subtotal - 1995 Projects	**$1,330,000**

PROPERTY DEPARTMENT

1995 - 2004 CAPITAL BUDGET

Attachment to Departmental Priority Submission No. 1.0

Proposed Major Maintenance Projects for Years Beyond 1995

Location	Description of Work	Estimated Gross Cost
Melvin & Woodward Fire	Reroofing	$30,000
City Hall	Install Bird Screens - Garage Exterior	7,000
Eastmount Rec. Centre	Install Security Screens - Exterior Windows	3,500
Mt. Drive Park Fieldhouse	Mechanical/Electrical Retrofit	20,000
Dundurn Pavilion	Mechanical/Electrical Upgrade	50,000
Woolverton Park Fieldhouse	Mechanical/Electrical Refurbishing	30,000
Sackville Seniors Centre	Hardwood floor refinish/cafeteria & fitness rm.	12,000
Sackville Seniors Centre	Exterior woodwork refinishing	10,000
Kiwanis Rec. Centre	Re-tile General Areas and Various Rooms	11,000
Kiwanis Rec. Centre	Pool Filter Replacement	45,000
Montgomery Fieldhouse	Mechanical/Electrical Upgrade	30,000
Eastwood Grandstand	Demolition or Replacement	80,000
Gage Park Bandshell	Refurbishing	50,000
Globe Park Fieldhouse	Refurbish/Renovations	40,000
Boy Scouts/385 James St. S.	Reroofing	42,000
485 John St. N.	Reroofing	9,000
Sackville Park Stadium	Reroofing	11,000
Woolverton Park Fieldhouse	Reroofing	3,900
McLaren Park Fieldhouse	Reroofing	6,100
Victoria Park Storage/Changeroom	Reroofing	4,200
240 Burlington St.	Reroofing	35,000
Walker Pool	Reroofing	11,000
Kenilworth Comp/Fire Sect.	Reroofing	30,000
Powell Park Fieldhouse	Reroofing	16,000
Macassa Park Fieldhouse	Reroofing	16,500
Churchill Park Fieldhouse	Reroofing	2,600
N.P. Lewis	Refurbish floors	15,000
City Hall	Replace Operators-Front Doors	35,500
Brian Timmis Fieldhouse	Mechanical/Electrical Retrofit	30,000
Buchanan Fieldhouse	Mechanical/Electrical Retrofit	30,000
Macassa Fieldhouse	Mechanical/Electrical Retrofit	30,000
Laurier Rec. Centre	Pool Acoustical Respray	25,000
Barton Community Centre	Refurbishing	90,000
Normanhurst Community Centre	Reroofing	6,700

PROPERTY DEPARTMENT

1995 - 2004 CAPITAL BUDGET

Attachment to Departmental Priority Submission No. 1.0

Proposed Major Maintenance Projects for Years Beyond 1995

Location	Description of Work	Estimated Gross Cost
Victoria Park Pool Building	Reroofing	$30,000
H.A.A.A. Fieldhouse	Reroofing	10,000
Brian Timmis Fieldhouse	Reroofing	40,000
Bernie Arbor Fieldhouse	Reroofing	30,000
Kings Forest Clubhouse	Reroofing	75,000
Sam Lawrence Park Pavilion	Reroofing	25,000
1150 Leaside	Reroofing	5,000
Eastwood Park Fieldhouse	Reroofing	5,000
Military Museum	Reroofing	85,000
Mohawk Sports Park Bldgs.	Reroofing	85,000
Barton & Wentworth Fire	Reroofing	65,000
Pedestrian Bridge/King St.	Reroofing	10,000
Woodlands Park	Reroofing	25,000
Football Hall of Fame	Reroofing	90,000
Mahoney Park Fieldhouse	Reroofing	20,000
Wellington & Stonechurch Fire	Reroofing	70,000
2656 King St. E.	Reroofing	5,000
Lucy Day Park Fieldhouse	Reroofing	4,500
Garth & Mohawk Fire	Reroofing	60,000
Safety Fire & Rescue Complex	Reroofing	6,000
107 Graham	Reroofing	4,000
Buchanan Park Fieldhouse	Reroofing	5,200
Birge Pool	Reroofing	5,500
Montgomery Fieldhouse	Reroofing	17,000
Eastmount Rec. Centre	Reroofing	30,000
Fernleigh Lawnbowling	Reroofing	9,000
662 Rymal Rd. E.	Reroofing	8,500
Alexander Park Fieldhouse	Reroofing	6,000
Sam Manson Park Fieldhouse	Reroofing	20,000
Bruce Park Fieldhouse	Reroofing	3,300
Mt. Drive Park Fieldhouse	Reroofing	7,000
Gilkson Park	Reroofing	2,000
Globe Park	Reroofing	20,000
Total		**$3,081,000**

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: C.U.P. - Various Capital Replacements/Revisions and New Equipment
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Allowance for various capital replacements & revisions; new equipment pertaining to mechanical & electrical systems; equipment & components in C.U.P. & C.U.P. serviced facilities. Attached is a listing of proposed requirements, identified to date, for 1995 and subsequent years.
4. DEPARTMENTAL PRIORITY ORDER: 2.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   (b) HEALTH/SAFETY/ENVIRONMENT: 9
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 70,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 70,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 70,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____	
(b)	GROSS COST (All Inclusive)		$ _____
(c)	LESS RECOVERY/REVENUE		$ _____
(d)	NET CITY'S COST		$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____	
(f)	GROSS COST (All Inclusive)		$ _____
(g)	LESS RECOVERY/REVENUE		$ _____
(h)	NET CITY'S COST		$ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	1

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Allowance for various replacement/revisions would not be available, resulting in increased maintenance costs & possible failure of mechanical/electrical systems.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ___ Yes X ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	13.1
(b)	AT CITY'S COST OF	$ 70,000
(c)	SCHEDULED TO START IN THE YEAR	1995

Signature of Department Head/ Local Board Manager

Date: April 7/94.

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.002

PROPERTY DEPARTMENT

1995 - 2004 CAPITAL BUDGET
Attachment to Departmental Priority Submission No. 2.0

Proposed Various Capital Replacement/Revisions & New Equipment (C.U.P.)

	Location	Description of Work	Estimated Gross Cost
1)	Central Utilities Plant	Replace all Victaulic fittings with welded flange construction on heating system	$100,000
2)	Hamilton Place	Replace heating and cooling pumps	60,000
3)	City Hall	Replace breaker trip mechanisms	50,000
4)	City Hall	Feasibility Study re removal of Hydropneumatic tank	10,000
5)	Central Utilities Plant	Install motorized control valve for chilled water storage system	15,000
6)	Hamilton Convention Centre	Replace Canadrive systems with constant AC motors	70,000
7)	City Hall	Feasibility Study re providing low grade heating	10,000
8)	Copps Coliseum	Feasibility Study re replacing inlet dampers on main air handling equipment	10,000
9)	Central Utilities Plant	CAD system and 24" scanner for blueprint archival and updating	30,000
10)	Central Utilities Plant	Update all Data Gathering Panels to current standards	20,000
11)	Copps Coliseum	Install natural gas domestic hot water heater	40,000
12)	Hamilton Convention Centre	Replace electric domestic hot water tank with natural gas alternative	50,000
13)	Hamilton Place	Replace Victaulic fittings on all heating water lines with welded flange fittings	60,000
14)	Hamilton Place	Upgrade main air handler fan and coil plenums	25,000
15)	City Hall	Replacement of various hydronic systems	100,000
16)	City Hall	Replacement of isolation valves on heating and cooling coils on fan systems	50,000
17)	Hamilton Public Library	Replace electronic control panel on chiller and heat pump	35,000
18)	Hamilton Convention Centre	Install secondary air filtering media bank in all supply air systems	50,000
19)	Hamilton Convention Centre	Refurbishing of humidifier systems on main air handling units	25,000
	Total		**$810,000**

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Energy Management Projects
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To conduct energy audits of civic facilities & implement cost saving measures. Many energy management projects also improve upon indoor environmental conditions as well as extend the life of the equipment. Attached is a list of proposed energy management projects, identified to date, for 1995 and subsequent years. Projects completed to date have provided paybacks of less than 5 years.
4. DEPARTMENTAL PRIORITY ORDER: 3.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   (b) HEALTH/SAFETY/ENVIRONMENT: 4
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 6
   (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR) Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 200,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy _____ and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 200,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 200,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	Jan. - 1996	
(b)	GROSS COST (All Inclusive)		$ (101,000)
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ (101,000)
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)		
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	
(b)	IN THE COMMUNITY	2

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __

_____
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Corporation would not benefit from cost saving measures. Equipment life expectancy would be reduced.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	26.2
(b)	AT CITY'S COST OF	$ 200,000
(c)	SCHEDULED TO START IN THE YEAR	1995

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Date	Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:	$
(ii) TOTAL CARRYING COST OF RETIRING DEBT:	$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.003

PROPERTY DEPARTMENT

1995 - 2004 CAPITAL BUDGET
Attachment to Departmental Priority Submission No. 3.0

Proposed Energy Management Projects for 1995

	Location	Description of Work	Estimated Gross Cost	Estimated Annual Savings
)	Mountain, Scott Park & Lawfield Arenas	Modification of cooling process	$ 26,000	$ 43,000
2)	Central Library	"T8" Lighting Conversion	85,000	25,000
3)	City Hall	"T8" Lighting Conversion	40,000	13,000
)	Rosedale, Lawfield, Mountain & Scott Park Arenas	Conversion of exit lighting from incandescent to fluorescent	17,000	12,000
)	Rosedale Arena	"High Intensity Discharge (HID)" Lighting Conversion	25,000	5,000
)	Scott Park Arena	Installation of Motion Sensors (lighting)	7,000	3,000
	Totals		**$200,000**	**$101,000**

PROPERTY DEPARTMENT

1995 - 2004 CAPITAL BUDGET
Attachment to Departmental Priority Submission No. 3.0

Proposed Energy Management Projects for Years Beyond 1995

	Location	Description of Work	Estimated Gross Cost
1)	Hamilton Convention Centre	"T8" Lighting Conversion	$ 60,000
2)	All Recreation Centres	"T8" Lighting Conversion	100,000
3)	All Recreation Centres	Installation of Motion Sensors (lighting)	120,000
4)	All Culture & Recreation Facilities	Exit Lamp Retrofit	75,000
5)	All Arenas	"High Intensity Discharge (HID) Lighting Conversion	200,000
6)	All Arenas	Installation of Low "E" Ceilings	280,000
7)	All Arenas	Installation of Smart Drive units (controls ice temperature)	250,000
	Totals		**$1,085,000**

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: City Hall - Roof Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Replacement of City Hall roof. The bulk of the roof is presently 30 years old & over the years repairs have been made to small sections. The most cost effective measure is to completely re-roof the building.

4. DEPARTMENTAL PRIORITY ORDER: 4.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   - (b) HEALTH/SAFETY/ENVIRONMENT: 6
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 9
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 4
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1995
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 318,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 318,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 318,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 4

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to completely re-roof the building, we will continue to patch & make good the existing roof. However, these repairs would only be temporary & therefore only postpone the inevitable replacement at a far greater cost. Possible damage to structural components & building envelope.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes _X_ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 28.0
    (b) AT CITY'S COST OF $ 330,000
    (c) SCHEDULED TO START IN THE YEAR 1995

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 15/94.	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Mountain Arena - Replacement of Roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This roof will have reached its normal life expectancy in 1995 at which time it will no longer be reliable in preventing infiltration of the outdoor elements.
4. DEPARTMENTAL PRIORITY ORDER: 5.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 1
   - (b) HEALTH/SAFETY/ENVIRONMENT: 7
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 3
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1995
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 410,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 410,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 410,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 3

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the roof deck, we will continue to patch (if possible) until it is no longer feasible at which time complete replacement will be required. Possible damage to roof structure, interior components and building envelope. 1993/94 Consultant survey revealed additional repairs to deck required.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 29.0
    (b) AT CITY'S COST OF $ 425,000
    (c) SCHEDULED TO START IN THE YEAR 1995

Signature of Department Head/ Local Board Manager

Dec 15/94
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.xls

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: C.U.P. - Building Automation System Upgrade
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Upgrade/replace existing building automation system to keep abreast of current technology. Upgrade to consist of additional DPS 640 mini computer or conversion to PC base system. System effectiveness & efficiency would improve.
4. DEPARTMENTAL PRIORITY ORDER: 6.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 1
   (b) HEALTH/SAFETY/ENVIRONMENT: 5
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 6
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR) Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Aug. - 1995
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 149,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 149,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 149,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Failure to upgrade existing system to keep abreast of current technology will result in system obsolescence & higher future costs to replace.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes _X_ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 31.0
    (b) AT CITY'S COST OF $ 154,000
    (c) SCHEDULED TO START IN THE YEAR 1995

_____ _____
Signature of Department Head/ Local Board Manager *Signature of C.A.O*

Dec 15/94. _____
Date Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Split/Balance City Hall Power Supply for Computer Systems
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Provide a power supply system completely stand alone from City Hall requirements, complete with switchgear, transformers, & switch board.
4. DEPARTMENTAL PRIORITY ORDER: 7.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 5
   - (b) HEALTH/SAFETY/ENVIRONMENT: 0
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 9
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 0
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Oct. - 1995
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 97,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 97,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 97,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	Jan. - 1996	
(b)	GROSS COST (All Inclusive)		$ 1,000
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ 1,000
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)		
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	
(b)	IN THE COMMUNITY	.75

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __

_____
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The City & Region's ability to maintain business operations would be affected to varying degrees depending on the number & duration of power interruptions due to maintenance or emergency outages on the City Hall system. The standalone power supply will provide a "cleaner" power source for Systems.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ___ Yes _X_ ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	32.0
(b)	AT CITY'S COST OF	$ 100,000
(c)	SCHEDULED TO START IN THE YEAR	1995

Signature of Department Head/ Local Board Manager

Dec 15/94
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.007

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Uninterruptable Power Supply for Computer Systems
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Provide an uninterruptable power supply system completely standalone from City Hall requirements, complete with UPS, switchgear, & diesel generator. This project must be proceeded by "Split/Balance City Hall Power Supply for Computer Systems".
4. DEPARTMENTAL PRIORITY ORDER: 8.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 5
   (b) HEALTH/SAFETY/ENVIRONMENT: 0
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 9
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 0
   (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Oct. - 1995
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 193,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 193,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 193,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	Jan. - 1996	
(b)	GROSS COST (All Inclusive)		$ 500
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ 500
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)		
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	
(b)	IN THE COMMUNITY	1.25

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __

_____
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The City & Region's ability to maintain business operations would be affected to varying degrees depending on the number & duration of power interruptions or "brownouts". An UPS & diesel backup system are considered to be a standard part of a corporate data processing operation.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	34.0
(b)	AT CITY'S COST OF	$ 200,000
(c)	SCHEDULED TO START IN THE YEAR	1995

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 15/94.	
Date	Date

16. FUNDING (Treasury Department To Complete):

(a)	NATURE OF PROPOSED FINANCING:	
(b)	RESERVE/CAPITAL LEVY FUNDING AVAILABLE: Yes ___ No ___	
(c)	IF DEBENTURE FINANCING:	
	(i) ANNUAL DEBENTURE FINANCING COST:	$
	(ii) TOTAL CARRYING COST OF RETIRING DEBT:	$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Central Fire - Replace Flat Roofs
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   An investigation of the flat roofs has indicated they will have reached their life expectancy by 1995. This project will involve the re-roofing of all flat roof surfaces.
4. DEPARTMENTAL PRIORITY ORDER: 9.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: x
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   (b) HEALTH/SAFETY/ENVIRONMENT: 4
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 6
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 73,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 73,000

10. (a) YEAR OF EXPENDITURE:
   - 1995 $ 73,000
   - 1996 $ _____
   - 1997 $ _____
   - 1998 $ _____
   - 1999 $ _____
   - 2000 $ _____
   - 2001 $ _____
   - 2002 $ _____
   - 2003 $ _____
   - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 1

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace these roof surfaces, the integrity of the building structure and interior surfaces is at risk due to infiltration of water.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 54.2
    (b) AT CITY'S COST OF $ 75,000
    (c) SCHEDULED TO START IN THE YEAR 1995

Signature of Department Head/ Local Board Manager | *Signature of C.A.O*

Dec 15/94.
Date | Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.039

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: West Ave. School - Retrofit Heating System
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The steam heating boiler dates back to 1961 and will have reached its life expectancy by 1995. The piping system and heat distribution equipment will also be upgraded at this time.
4. DEPARTMENTAL PRIORITY ORDER: 10.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:

(a)	STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation)	4
(b)	HEALTH/SAFETY/ENVIRONMENT	6
(c)	LEGISLATED BY SENIOR LEVELS OF GOVERNMENT	0
(d)	NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit)	3
(e)	ECONOMIC DEVELOPMENT	0
(f)	PRODUCE JOBS IN THE PRIVATE SECTOR	0
(g)	MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure)	9
(h)	REDUCE ONGOING COST (Staffing and/or resource requirements)	3
(i)	GROWTH RELATED PROJECT	0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR) Apr. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Oct. - 1995

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 164,000
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy _____
   and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____

   (d) NET CITY'S COST: $ 164,000

10. (a) YEAR OF EXPENDITURE:

- 1995 $ 164,000	- 2000 $ _____
- 1996 $ _____	- 2001 $ _____
- 1997 $ _____	- 2002 $ _____
- 1998 $ _____	- 2003 $ _____
- 1999 $ _____	- 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The boiler will likely fail and the building will be without heating equipment. Prolonged failure will result in further damage to building and materials within.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 54.3
    (b) AT CITY'S COST OF $ 170,000
    (c) SCHEDULED TO START IN THE YEAR 1995

Signature of Department Head/ Local Board Manager | *Signature of C.A.O*

Dec 5/94.
Date | Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.010

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Lawfield Arena - Reroofing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   A 1993/94 Condition Survey of this roof has indicated the roof of this facility has reached its normal life expectancy and is in need of immediate replacement.
4. DEPARTMENTAL PRIORITY ORDER: 11.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   (b) HEALTH/SAFETY/ENVIRONMENT: 5
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 4
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 3
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 5
   (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 155,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 155,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 155,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 1

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
After 1995 this roof will no longer be reliable in preventing infiltration of the outside elements. Possible damage to roof structure and interior components. Maintenance costs will escalate with increasing age.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 48.0
    (b) AT CITY'S COST OF $ 160,000
    (c) SCHEDULED TO START IN THE YEAR 1998

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 15/94	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.011

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Market/Library Re-roofing Phase II
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   In the Property Department 1994 Capital Budget submission, there were funds for roofing repairs at the Market. During the construction of Phase I, an updated condition survey of the Phase II work area revealed an unexpected deterioration of the roof. Originaly, Phase II was scheduled to begin in 1998. The Consultant's have recommended immediate replacement of the remaining roofs and estimated the work to be considerably higher than previous estimates.
4. DEPARTMENTAL PRIORITY ORDER: 12.0

5. NATURE OF PROJECT:

(a)	MAINTENANCE OF AN EXISTING PROJECT	X
(b)	HARD SERVICE	
(c)	SOFT SERVICE	

6. PROJECT JUSTIFICATION:

(a)	STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation)	3
(b)	HEALTH/SAFETY/ENVIRONMENT	7
(c)	LEGISLATED BY SENIOR LEVELS OF GOVERNMENT	0
(d)	NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit)	6
(e)	ECONOMIC DEVELOPMENT	0
(f)	PRODUCE JOBS IN THE PRIVATE SECTOR	2
(g)	MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure)	9
(h)	REDUCE ONGOING COST (Staffing and/or resource requirements)	2
(i)	GROWTH RELATED PROJECT	0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR) Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 578,000
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy _____
   and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 578,000

10. (a) YEAR OF EXPENDITURE:

- 1995 $ 578,000	- 2000 $ _____
- 1996 $ _____	- 2001 $ _____
- 1997 $ _____	- 2002 $ _____
- 1998 $ _____	- 2003 $ _____
- 1999 $ _____	- 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 1

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the roof, we will continue to make patches (if possible) until it is no longer feasible. Possible damage to roof structure, interior structure/components and the building envelope.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 54.1
    (b) AT CITY'S COST OF $ 250,000
    (c) SCHEDULED TO START IN THE YEAR 1998

Signature of Department Head/ Local Board Manager — *Signature of C.A.O*

Dec 15/94.
Date — Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD.#12

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Chedoke Golf Clubhouse - Reroofing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The roof of this facility has reached its normal life expectancy and is in need of immediate replacement.
4. DEPARTMENTAL PRIORITY ORDER: 13.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE:
   - (c) SOFT SERVICE:

6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 5
   - (b) HEALTH/SAFETY/ENVIRONMENT: 3
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 3
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 4
   - (i) GROWTH RELATED PROJECT

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 42,000
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy _____
   and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____

   (d) NET CITY'S COST: $ 42,000

10. (a) YEAR OF EXPENDITURE:

- 1995 $ 42,000	- 2000 $ _____
- 1996 $ _____	- 2001 $ _____
- 1997 $ _____	- 2002 $ _____
- 1998 $ _____	- 2003 $ _____
- 1999 $ _____	- 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____
(b)	GROSS COST (All Inclusive)	$ _____
(c)	LESS RECOVERY/REVENUE	$ _____
(d)	NET CITY'S COST	$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____
(f)	GROSS COST (All Inclusive)	$ _____
(g)	LESS RECOVERY/REVENUE	$ _____
(h)	NET CITY'S COST	$ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	.5

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
After 1995 this roof will no longer be reliable in preventing infiltration of the outside elements, resulting in damage to the roof structure and interior building components. Maintenance costs will escalate with age.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	39.0
(b)	AT CITY'S COST OF	$40,000
(c)	SCHEDULED TO START IN THE YEAR	1996

Signature of Department Head/ Local Board Manager

Dec 5/94
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.013

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Replacé Carpeting to Regional Offices in City Hall
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To provide for replacement of floor coverings in all Regional office spaces in City Hall. Much of this carpet is threadbare, torn or uneven and presents tripping hazards & unsafe conditions. Some of this material is in excess of 20 years old and is beyond repair. On November 8, 1994, City Council approved a new lease with the Region (copy of F & A report attached) - one condition of the lease was for the City to provide for this replacement of carpeting. Also approved by Regional Council on December 20, 1994.

4. DEPARTMENTAL PRIORITY ORDER: 14.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 7
   (b) HEALTH/SAFETY/ENVIRONMENT: 9
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 4
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 3
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR) Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1995

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 142,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): $ _____
   (d) NET CITY'S COST: $ 142,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ 142,000
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY .5

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The floor coverings will continue to wear presenting even greater risk of staff injury.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Jan 9/95	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 October 27

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Renewal of Lease
for Various City Properties
Occupied by the Region

RECOMMENDATION:

1. That the City of Hamilton renew the Master Lease for space occupied at City Hall by The Regional Municipality of Hamilton-Wentworth, for a period of four (4) years commencing 1994 December 1 and terminating 1998 November 30 being subject to approval of the Administration and Services Committee and Regional Council; and,

2. That the City of Hamilton renew the lease with The Regional Municipality of Hamilton-Wentworth for space occupied by the Social Services Department at 74 Hughson Street South for a period of four (4) years commencing 1994 December 1 and terminating 1998 November 30. The four (4) year term is only for the establishment of the rent. Either party may cancel the lease upon ninety (90) days written notice; and,

3. That the Mayor and City Clerk be authorized to execute a lease document(s) satisfactory to the City Solicitor; and,

4. That lease renewals for Item 1. and 2. above to be based on the following Rent Schedules:

RENT COMPUTATIONS

CITY HALL

PLANNING DEPARTMENT		TOTAL
1)	a) 1994 December 1 to 1997 November 30 - 7th Floor - West Wing - 6,171 square feet 6,171 sq. ft. @ $14.30 per sq. ft. per annum	$ 88,245.30 per annum
	b) 1997 December 1 to 1998 November 30 - 7th Floor - West Wing - 6,171 square feet 6,171 sq. ft. @ $12.00 per sq. ft. per annum	$ 74,052.00 per annum

ENGINEERING DEPARTMENT		TOTAL
1)	a) 1994 December 1 to 1997 November 30 - 7th Floor - East Wing - 2,858 square feet 2,858 sq. ft. @ $14.30 per sq. ft. per annum	$ 40,869.40 per annum
	b) 1997 December 1 to 1998 November 30 - 7th Floor - East Wing - 2,858 square feet 2,858 sq. ft. @ $12.00 per sq. ft. per annum	$ 34,296.00 per annum
2)	a) 1994 December 1 to 1997 November 30 6th Floor - Full Floor - 9,029 square feet 9,029 sq. ft. @ $14.30 per sq. ft. per annum	$129,114.70 per annum
	b) 1997 December 1 to 1998 November 30 6th Floor - Full Floor - 9,029 square feet 9,029 sq. ft. @ $12.00 per sq. ft. per annum	$108,348.00 per annum
3)	a) 1994 December 1 to 1997 November 30 5th Floor - East Wing - 2,933 square feet 2,933 sq. ft. @ $14.30 per sq. ft. per annum	$ 41,941.90 per annum
	b) 1997 December 1 to 1998 November 30 5th Floor - East Wing - 2,933 square feet 2,933 sq. ft. @ $12.00 per sq. ft. per annum	$ 35,196.00 per annum
4)	Basement Vault - Jointly by City and Region 800 sq. ft. 800 sq. ft. @ $5.50 per sq. ft. per annum	$ 4,400.00 per annum

Total Engineering Department - 1994 December 1 to 1997 November 30	$216,326.00 per annum
Total Engineering Department - 1997 December 1 to 1998 November 30	$182,240.00 per annum
Total Rented Space in City Hall - 1994 December 1 to 1997 November 30	$304,571.30 per annum
Total Rented Space in City Hall - 1997 December 1 to 1998 November 30	$256,292.00 per annum

SOCIAL SERVICES

a)	1994 December 1 to 1998 November 30 74 Hughson Street South - First Floor 5,032.75 sq. ft. @ $10.50 per sq. ft. per annum	$ 52,843.87 per annum
b)	15 Hunter Street East - Second & Third Floor 13,622 sq. ft. @ $10.00 per sq. ft. per annum	$136,220.00 per annum
	TOTAL	$189,063.87

In addition to rent paid, the Region is responsible for their proportionate share of the increase in operating costs over the Base Year of 1994. All amounts payable shall be deemed to be additional rent.

It is understood and agreed that the Region will be paying a rental of $14.30 per square foot per annum for space occupied in City Hall for the first three (3) years of this lease rather than the current market rent of $12.00 per square foot on the condition that, the City as Landlord will replace the carpeting within the Regional space being leased in City Hall estimated at $142,000.00. The replacement of carpet will be processed through the City's Capital Budget and if ultimately not approved by City Council, the rent for space occupied by the Region will revert to the current market rent of $12.00 per square foot and adjustments made accordingly.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Due to competitive market conditions, the proposed rent reduction at City Hall and tenant improvement requirements (carpet) will produce a revenue loss of $193,117 over the four (4) year lease term and the rent reduction at 74 Hughson Street South producing a revenue loss of $24,519 over the same period.

BACKGROUND:

As the leases are up for renewal in City Hall and 74 Hughson Street South, we have prepared a set of recommendations to be considered by the Finance and Administration Committee and City Council. The rates used in the report are without realty taxes as both the City and the Region are exempt. We have recommended a reduction in the rates which have been compared to other Regional lease renewals in office buildings located in the Downtown Core. In the case of City Hall the rate recommended is a reduction to $12.00 per square foot from $14.30 per square foot. This rent reduction will be adjusted back to $14.30 per square foot due to the Regions request for carpet replacement. There has been a tripping incident in an area where the carpet is torn and as a result there are Health and Safety concerns if this carpet is not replaced.

The recommended rental rate for the former Health Building at 74 Hughson Street South is a reduction from $12.65 per square foot on the first floor to $10.50 per square foot.

The rates for the second and third floors of the same buildings are proposed to be reduced from $10.45 per square foot to $10.00 per square foot.

The reasons for the reduction in rental rates are due to the economy, the high office vacancy rate (supply and demand) and the desire from the owners of various office buildings to offer incentives to tenants to secure lease renewals. Rental reductions from rates currently in existence are commonplace and reflect today's market for leases renewed in the range of five (5) years.

The following chart will provide the Committee with some guideline as to our rationale in arriving at a rate reduction for the Region.

OTHER REGION OFFICE LOCATIONS BEING RENEWED	CITY HALL
110 King Street West (Robert Thomson Building) $17.25 per sq. ft. (gross)	Note: For comparison purposes we will add realty taxes in order that the rental rates are compared equally.
25 Main Street West (former I.B.M. Building) $14.90 per sq. ft. (gross) Flat Rate Plus $50,000 Tenant allowance provided by owner	$ 12.00 sq. ft. + 3.00 sq. ft. (realty taxes) $ 15.00 sq. ft. (gross)

1 Hughson Street North (Park Place)
$10.50 1st year gross
$11.50 2nd year gross
$12.50 3rd & 4th year gross

1 James Street South
$10.00 Net
Owner providing $45,000 tenant improvement allowance

MCJW/hew

c.c. Joe Pavelka, Chief Administrative Officer

Allan C. Ross, Treasurer, Treasury Department

P. Noé Johnson, City Solicitor

R. Swan, Manager, Building Operations and Maintenance Division

J. Cerio, Manager of Administration, Property Department

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property
2. PROJECT NAME: Accommodation Requirements - City Hall
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To provide for changing accommodation requirements resulting from departmental re-organizations or the need to repair/replace existing office furniture. Accommodation requirements include the relocation or installation of telephone lines, electrical outlets, wall partitions, floor coverings and the like.

4. DEPARTMENT PRIORITY ORDER: 15.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): _____
   (b) HEALTH/SAFETY/ENVIRONMENT: _____
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: _____
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period): _____
   (e) ECONOMIC DEVELOPMENT: _____
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: _____
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): _____
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): _____
   (i) GROWTH RELATED PROJECT: _____

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 100,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 100,000

10. (a) YEAR OF EXPENDITURE:

- 1995	$ 100,000	- 2000	$ _____
- 1996	$ _____	- 2001	$ _____
- 1997	$ _____	- 2002	$ _____
- 1998	$ _____	- 2003	$ _____
- 1999	$ _____	- 2004	$ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR) _____

(b) GROSS COST (All Inclusive) $ _____

(c) LESS RECOVERY/REVENUE $ _____

(d) NET CITY'S COST $ _____

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____

(f) GROSS COST (All Inclusive) $ _____

(g) LESS RECOVERY/REVENUE $ _____

(h) NET CITY'S COST $ _____

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS _____

(b) IN THE COMMUNITY _____

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No _X_ Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions General estimate/allowance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Will restrict or possibly eliminate the City's ability to effectively accommodate staff, resulting in inefficient use of floor space and possible adverse effects on employee morale and productivity.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No _X_ Yes __; if yes,

(a) PROJECT NO. (1994-2003 Capital Budget) _____

(b) AT CITY'S COST OF $_____

(c) SCHEDULED TO START IN THE YEAR _____

_____ Nov 9/94.

Signature of Department Head/ Local Board Manager *Date*

16. *FUNDING (Treasury Department To Complete):*

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: $ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.015

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Real Estate Division
2. PROJECT NAME: Property Purchases - General
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
From time to time, through any given year. City Council may direct our Department to purchase property for Civic use. Due to the uncertainity of these purchases, amounts should be earmarked each year for this purpose.

4. DEPARTMENT PRIORITY ORDER: 16.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT _____
   (b) HARD SERVICE X
   (c) SOFT SERVICE _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION
   (Image of the City, Quality of Life, Transportation) _____
   (b) HEALTH/SAFETY/ENVIRONMENT _____
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period) _____
   (e) ECONOMIC DEVELOPMENT _____
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
   (g) MAINTAIN EXISTING SERVICE
   (Roads, Buildings, Other basic infrastructure) _____
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements) _____
   (i) GROWTH RELATED PROJECT _____

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1995
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1995

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 300,000
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy _____
   and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____

   (d) NET CITY'S COST: $ 300,000

10. (a) YEAR OF EXPENDITURE:

- 1995	$ 300,000	- 2000	$ _____
- 1996	$ _____	- 2001	$ _____
- 1997	$ _____	- 2002	$ _____
- 1998	$ _____	- 2003	$ _____
- 1999	$ _____	- 2004	$ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____	
(b)	GROSS COST (All Inclusive)		$ _____
(c)	LESS RECOVERY/REVENUE		$ _____
(d)	NET CITY'S COST		$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____	
(f)	GROSS COST (All Inclusive)		$ _____
(g)	LESS RECOVERY/REVENUE		$ _____
(h)	NET CITY'S COST		$ _____

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY _____

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No _X_ Yes ___ _____
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions General Estimate

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The ability to purchase needed property for municipal purposes would be reduced or eliminated.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes _X_; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	33.1
(b)	AT CITY'S COST OF	$300,000
(c)	SCHEDULED TO START IN THE YEAR	1995

_____ Nov 9/94.
Signature of Department Head/ Local Board Manager *Date*

16. *FUNDING (Treasury Department To Complete):*
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.016

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Major Maintenance - Civic Buildings
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To provide for replacement of major building components which require attention only occasionally during the life span of a building. This account also provides for major, unforseen repairs within our numerous buildings which arise unannounced throughout the year.
4. DEPARTMENTAL PRIORITY ORDER: 17.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 9
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 2
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 4
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 2004

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 6,100,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 6,100,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ 500,000
    - 1997 $ 500,000
    - 1998 $ 600,000
    - 1999 $ 600,000
    - 2000 $ 700,000
    - 2001 $ 700,000
    - 2002 $ 800,000
    - 2003 $ 800,000
    - 2004 $ 900,000

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 4

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Could result in the closure of a civic building & cancellation of a programme offered by the City. As a minimum, temporary repairs might suffice as a stop-gap measure before the ultimate permanent replacement or significant repairs become necessary.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 12.2 - 12.9
    (b) AT CITY'S COST OF $ 5,200,000
    (c) SCHEDULED TO START IN THE YEAR 1996

Nov 7/94.

Signature of Department Head/ Local Board Manager | *Signature of C.A.O*

Date | Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenacne Division
2. PROJECT NAME: C.U.P. - Various Capital Replacements/Revisions and New Equipment
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Allowance for various capital replacements & revisions; new equipment pertaining to mechanical & electrical systems; equipment & components in C.U.P. & C.U.P. serviced facilities.

4. DEPARTMENTAL PRIORITY ORDER: 18.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   (b) HEALTH/SAFETY/ENVIRONMENT: 9
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 2
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2004

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 880,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 880,000

10. (a) YEAR OF EXPENDITURE:

- 1995 $ _____	- 2000 $ 100,000
- 1996 $ 80,000	- 2001 $ 100,000
- 1997 $ 80,000	- 2002 $ 110,000
- 1998 $ 90,000	- 2003 $ 110,000
- 1999 $ 90,000	- 2004 $ 120,000

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 1

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Allowance for various replacement/revisions would not be available, resulting in increased maintenance & costs & possible failure of mechanical/electrical systems.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes _X_ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 13.2 - 13.9
    (b) AT CITY'S COST OF $ 760,000
    (c) SCHEDULED TO START IN THE YEAR 1996

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Nov 9/94	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division

2. PROJECT NAME: Energy Management Projects

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To conduct energy audits of civic facilities & implement cost saving measures. Energy management project objectives are to: reduce utilities costs (i.e. gas, electricity, water); reduce maintenance costs; improve upon indoor environmental conditions & air quality; improve lighting quality & efficiency; provide for staff development for new systems & technology; provide ongoing energy monitoring. Projects completed to date have provided paybacks of less than 5 years.

4. DEPARTMENTAL PRIORITY ORDER: 19.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   (b) HEALTH/SAFETY/ENVIRONMENT: 4
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 6
   (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR) Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2004

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 1,800,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 1,800,000

10. (a) YEAR OF EXPENDITURE:
   - 1995 $ _____
   - 1996 $ 100,000
   - 1997 $ 100,000
   - 1998 $ 100,000
   - 1999 $ 200,000
   - 2000 $ 200,000
   - 2001 $ 250,000
   - 2002 $ 250,000
   - 2003 $ 300,000
   - 2004 $ 300,000

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	Jan. - 1997	
(b)	GROSS COST (All Inclusive)		$ (20,000)
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ (20,000)
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	Jan. - 1998	
(f)	GROSS COST (All Inclusive)		$ (20,000)
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$ (20,000)

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Corporation would not benefit from cost saving measures. Equipment life expectancy would be reduced.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 26,3
    (b) AT CITY'S COST OF $ 100,000
    (c) SCHEDULED TO START IN THE YEAR 1995

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Jan 9/95	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Convert Air Conditioning Equipment from CFC-11 to SUVA-123
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Convert existing building air conditioning system to more environmentally acceptable refrigerants. Convert ice making refrigeration systems. Production of CFC-11 will cease in 1995.
4. DEPARTMENTAL PRIORITY ORDER: 20.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 5
   (b) HEALTH/SAFETY/ENVIRONMENT: 9
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 7
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 9
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1998

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 500,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 500,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ 158,000
    - 1997 $ 171,000
    - 1998 $ 171,000
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The corporation would be forced to continue using CFC-11, the price for which will escalate exorbitantly as supplies are depleted. Once depleted, the a/c equipment will become inoperable, affecting programmes, revenues, and occupancy comfort.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 35.1 - 35.3
    (b) AT CITY'S COST OF $ 518,000
    (c) SCHEDULED TO START IN THE YEAR 1996

Signature of Department Head/ Local Board Manager _____ Dec 5/94
Date

Signature of C.A.O _____
Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.020

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Copps Coliseum - Major Overhaul of Refrigeration and A/C Equipment 3.
   DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   It is the manufacturer's recommendation that a major teardown, inspection & overhaul of the equipment be performed every 7-10 years to ensure reliable service. This equipment will be 11 years old in 1996.
4. DEPARTMENTAL PRIORITY ORDER: 21.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 0
   - (b) HEALTH/SAFETY/ENVIRONMENT: 9
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 0
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1996
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 228,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 228,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ 228,000
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes _ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The capital replacement cost for this equipment is in excess of $1,000,000. This maintenance will ensure the normal life of the equipment. Should the maintenance be postponed or eliminated, the risk of failure increases with the life of the equipment resulting in poor conditions for staff & patrons, loss of ice surface & scheduled events, loss of revenue.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes _X_ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 36.0
    (b) AT CITY'S COST OF $ 236,000
    (c) SCHEDULED TO START IN THE YEAR 1996

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 8/94.	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.021

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: City Hall - Replace Existing Chillers & Associated Equipment
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Two of the three a/c chillers in City Hall will be 37 years old in 1996. Normal life expectancy is 25-30 years. These two will be replaced by a single, more efficient chiller.
4. DEPARTMENTAL PRIORITY ORDER: 22.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 1
   (b) HEALTH/SAFETY/ENVIRONMENT: 7
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 7
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 1
   (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Jun. - 1996
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 340,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 340,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ 340,000
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____	
(b)	GROSS COST (All Inclusive)		$ _____
(c)	LESS RECOVERY/REVENUE		$ _____
(d)	NET CITY'S COST		$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____	
(f)	GROSS COST (All Inclusive)		$ _____
(g)	LESS RECOVERY/REVENUE		$ _____
(h)	NET CITY'S COST		$ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	4

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
City Hall air conditioning requirements will be dependent on the operation of a single machine. During extreme temperature conditions, it would be difficult to maintain a comfortable indoor environment. Failure to the wooden cooling towers is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	37.0
(b)	AT CITY'S COST OF	$ 353,000
(c)	SCHEDULED TO START IN THE YEAR	1996

Signature of Department Head/ Local Board Manager

Dec 5/94.
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:	$ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT:	$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.022

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Dundurn Castle - Hot Water Boiler System.
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Replacement of hot water building heating boiler.
4. DEPARTMENTAL PRIORITY ORDER: 23.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE:
   - (c) SOFT SERVICE:
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   - (b) HEALTH/SAFETY/ENVIRONMENT: 9
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 7
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 1
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Mar. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Oct. - 1996
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 126,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 126,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ 126,000
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 1

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
This boiler is located in a north side tower of the castle building. Reduction, delay or elimination of this project may result in irreparable damage to this historical site. Rigid temperature & humidity control are crucial to the well being of this facility.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes _X_ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 38.0
    (b) AT CITY'S COST OF $ 130,000
    (c) SCHEDULED TO START IN THE YEAR 1996

Signature of Department Head/ Local Board Manager — *Signature of C.A.O*

Dec 15/94 — Date

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Hamilton Public Library - Fire Panel/Public Address System Replacement 3.
DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The existing fire panel/public address system is becoming increasingly more difficult to maintain because of obsolescence. Several attempts have been made to upgrade the existing system with limited success. Both the fire alarm system and P.A. system are becoming unreliable.
4. DEPARTMENTAL PRIORITY ORDER: 24.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT — X
   (b) HARD SERVICE —
   (c) SOFT SERVICE —

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation) — 2
   (b) HEALTH/SAFETY/ENVIRONMENT — 7
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT — 2
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) — 0
   (e) ECONOMIC DEVELOPMENT — 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR — 0
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure) — 7
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements) — 5
   (i) GROWTH RELATED PROJECT — 0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR) Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1996

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 169,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 169,000

10. (a) YEAR OF EXPENDITURE:
   - 1995 $ _____
   - 1996 $ 169,000
   - 1997 $ _____
   - 1998 $ _____
   - 1999 $ _____
   - 2000 $ _____
   - 2001 $ _____
   - 2002 $ _____
   - 2003 $ _____
   - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The existing panel will become obsolete and eventually will no longer be serviceable. The building will be without fire alarm protection or public address capabilities.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 51.0
    (b) AT CITY'S COST OF $ 175,000
    (c) SCHEDULED TO START IN THE YEAR 1998

Signature of Department Head/ Local Board Manager _____ *Signature of C.A.O* _____

Dec 15/94.
Date _____ Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.024

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Balfour Estate - Building Envelope Restoration
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   It is anticipated, based on a 1993/94 condition survey, that this historical property will require restoration repair to the building envelope in 1996.
4. DEPARTMENTAL PRIORITY ORDER: 25.0

5. NATURE OF PROJECT:

(a)	MAINTENANCE OF AN EXISTING PROJECT	X
(b)	HARD SERVICE	
(c)	SOFT SERVICE	

6. PROJECT JUSTIFICATION:

(a)	STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation)	3
(b)	HEALTH/SAFETY/ENVIRONMENT	0
(c)	LEGISLATED BY SENIOR LEVELS OF GOVERNMENT	0
(d)	NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit)	3
(e)	ECONOMIC DEVELOPMENT	1
(f)	PRODUCE JOBS IN THE PRIVATE SECTOR	1
(g)	MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure)	9
(h)	REDUCE ONGOING COST (Staffing and/or resource requirements)	3
(i)	GROWTH RELATED PROJECT	0

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR) Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1996

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 193,000
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy _____
   and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____

   (d) NET CITY'S COST: $ 193,000

10. (a) YEAR OF EXPENDITURE:

- 1995 $ _____	- 2000 $ _____
- 1996 $ 193,000	- 2001 $ _____
- 1997 $ _____	- 2002 $ _____
- 1998 $ _____	- 2003 $ _____
- 1999 $ _____	- 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 4

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Infiltration of the elements will result in irreparable damage to the building structure and interior components.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes _X_ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 52.0
    (b) AT CITY'S COST OF $ 200,000
    (c) SCHEDULED TO START IN THE YEAR 1998

Signature of Department Head/ Local Board Manager | *Signature of C.A.O*

Dec 5/94
Date | Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
        Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
        (i) ANNUAL DEBENTURE FINANCING COST: $ _____
        (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD93.123

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property
2. PROJECT NAME: Accommodation Requirements - City Hall
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To provide for changing accommodation requirements resulting from departmental re-organizations or the need to repair/replace existing office furniture. Accommodation requirements include the relocation or installation of telephone lines, electrical outlets, wall partitions, floor coverings and the like.

4. DEPARTMENT PRIORITY ORDER: 26.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE:
   (c) SOFT SERVICE:

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation):
   (b) HEALTH/SAFETY/ENVIRONMENT:
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT:
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period):
   (e) ECONOMIC DEVELOPMENT:
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR:
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure):
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements):
   (i) GROWTH RELATED PROJECT:

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR):
   (b) GROSS COST: $

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2004

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 450,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe): $
   (c) LESS OTHER RECEIPTS (Specify): $
   (d) NET CITY'S COST: $ 450,000

10. (a) YEAR OF EXPENDITURE:

- 1995	$	- 2000	$ 50,000
- 1996	$ 50,000	- 2001	$ 50,000
- 1997	$ 50,000	- 2002	$ 50,000
- 1998	$ 50,000	- 2003	$ 50,000
- 1999	$ 50,000	- 2004	$ 50,000

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR) _____

(b) GROSS COST (All Inclusive) $ _____

(c) LESS RECOVERY/REVENUE $ _____

(d) NET CITY'S COST $ _____

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____

(f) GROSS COST (All Inclusive) $ _____

(g) LESS RECOVERY/REVENUE $ _____

(h) NET CITY'S COST $ _____

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS _____

(b) IN THE COMMUNITY _____

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No _X_ Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions General estimate/allowance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Will restrict or possibly eliminate the City's ability to effectively accommodate staff, resulting in inefficient use of floor space and possible adverse effects on employee morale and productivity.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No _X_ Yes __; if yes,

(a) PROJECT NO. (1994-2003 Capital Budget) _____

(b) AT CITY'S COST OF $_____

(c) SCHEDULED TO START IN THE YEAR _____

_____ Nov 9/94.

Signature of Department Head/ Local Board Manager *Date*

16. *FUNDING (Treasury Department To Complete):*

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: $ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.026

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Real Estate Division
2. PROJECT NAME: Property Purchases - General
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
From time to time, through any given year. City Council may direct our Department to purchase property for Civic use. Due to the uncertainity of these purchases, amounts should be earmarked each year for this purpose.

4. DEPARTMENT PRIORITY ORDER: 27.0

5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT _____
   (b) HARD SERVICE X
   (c) SOFT SERVICE _____

6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation) _____
   (b) HEALTH/SAFETY/ENVIRONMENT _____
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period) _____
   (e) ECONOMIC DEVELOPMENT _____
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure) _____
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements) _____
   (i) GROWTH RELATED PROJECT _____

7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1996
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2004

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 3,100,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 3,100,000

10. (a) YEAR OF EXPENDITURE:

- 1995	$ _____	- 2000	$ 300,000
- 1996	$ 300,000	- 2001	$ 400,000
- 1997	$ 300,000	- 2002	$ 400,000
- 1998	$ 300,000	- 2003	$ 400,000
- 1999	$ 300,000	- 2004	$ 400,000

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____
(b)	GROSS COST (All Inclusive)	$ _____
(c)	LESS RECOVERY/REVENUE	$ _____
(d)	NET CITY'S COST	$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____
(f)	GROSS COST (All Inclusive)	$ _____
(g)	LESS RECOVERY/REVENUE	$ _____
(h)	NET CITY'S COST	$ _____

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	_____

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No _X_ Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions General Estimate

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The ability to purchase needed property for municipal purposes would be reduced or eliminated.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes _X_; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	33.2 - 33.9
(b)	AT CITY'S COST OF	$3,000,000
(c)	SCHEDULED TO START IN THE YEAR	1996

_____ _____

Signature of Department Head/ Local Board Manager — *Date*

16. *FUNDING (Treasury Department To Complete):*

(a)	*NATURE OF PROPOSED FINANCING:* _____	
(b)	*RESERVE/CAPITAL LEVY FUNDING AVAILABLE:* *Yes ___ No ___*	
(c)	*IF DEBENTURE FINANCING:*	
	(i) *ANNUAL DEBENTURE FINANCING COST:*	$ _____
	(ii) *TOTAL CARRYING COST OF RETIRING DEBT:*	$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.027

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Hill Park Pool - Mechanical/Electrical Refurbishing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To provide for the replacement of pool filtration system and related mechanical/electrical systems, associated piping & components.
4. DEPARTMENTAL PRIORITY ORDER: 28.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 0
   (b) HEALTH/SAFETY/ENVIRONMENT: 4
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1997
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 289,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 289,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ 289,000
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 4

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Cost reduction will not permit the work necessary to retrofit the entire system resulting in potential for lost programme time, increased maintenance costs & possible health & safety concerns among staff & public. Delays to and/or elimination of this project would intensify these concerns.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 42.0
    (b) AT CITY'S COST OF $ 300,000
    (c) SCHEDULED TO START IN THE YEAR 1997

Signature of Department Head/ Local Board Manager

Dec 15/94
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.028

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: City Hall - Boiler Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The main heating boilers will have reached the end of their useful life in 1997. These existing boilers were installed in 1968.
4. DEPARTMENTAL PRIORITY ORDER: 29.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   (b) HEALTH/SAFETY/ENVIRONMENT: 6
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Mar. - 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Oct. - 1997
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 145,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 145,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ 145,000
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____
(b)	GROSS COST (All Inclusive)	$ _____
(c)	LESS RECOVERY/REVENUE	$ _____
(d)	NET CITY'S COST	$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____
(f)	GROSS COST (All Inclusive)	$ _____
(g)	LESS RECOVERY/REVENUE	$ _____
(h)	NET CITY'S COST	$ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	1

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace these boilers, we will continue to make repairs (if possible) until their inevitable failure. Would not realize any saving by installing a more efficient heating system.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes _X_ ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	43.0
(b)	AT CITY'S COST OF	$ 150,000
(c)	SCHEDULED TO START IN THE YEAR	1997

Signature of Department Head/ Local Board Manager _____ *Signature of C.A.O* _____

Dec 15/94.

Date _____ Date _____

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: $ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD93.029

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Hamilton Place - Pump Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Pumps are at the end of their life cycle & need replacing.
4. DEPARTMENTAL PRIORITY ORDER: 30.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE:
   - (c) SOFT SERVICE:
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 0
   - (b) HEALTH/SAFETY/ENVIRONMENT: 5
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 7
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1997

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 49,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 49,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ 49,000
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____
(b)	GROSS COST (All Inclusive)	$ _____
(c)	LESS RECOVERY/REVENUE	$ _____
(d)	NET CITY'S COST	$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____
(f)	GROSS COST (All Inclusive)	$ _____
(g)	LESS RECOVERY/REVENUE	$ _____
(h)	NET CITY'S COST	$ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	1

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace these boilers, we will continue to make repairs (if possible) until their inevitable failure. Would not realize any saving by installing a more efficient heating system.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes _X_ ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	43.0
(b)	AT CITY'S COST OF	$ 150,000
(c)	SCHEDULED TO START IN THE YEAR	1997

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 5/94.	
Date	Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:	$ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT:	$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.029

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Hamilton Place - Pump Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Pumps are at the end of their life cycle & need replacing.
4. DEPARTMENTAL PRIORITY ORDER: 30.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE:
   - (c) SOFT SERVICE:
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 0
   - (b) HEALTH/SAFETY/ENVIRONMENT: 5
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 7
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1997

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 49,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 49,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ 49,000
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY .25

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Delay would increase maintenance costs. Elimination would severely affect building environment.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes _X_ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 45.0
    (b) AT CITY'S COST OF $ 50,000
    (c) SCHEDULED TO START IN THE YEAR 1997

Signature of Department Head/ Local Board Manager

Dec 5/94
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Summer's Lane - Sprinkler Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Summer's Lane sprinkler replacement. Existing system is rapidly deteriorating.
4. DEPARTMENTAL PRIORITY ORDER: 31.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   - (b) HEALTH/SAFETY/ENVIRONMENT: 9
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 7
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 7
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 0
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Mar. - 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Jul. - 1997

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 68,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 68,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ 68,000
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 1

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
If reduction in cost, work cannot be performed. Delay or elimination will result in system failure, increased maintenance cost, unreliable performance.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes _X_ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 46.0
    (b) AT CITY'S COST OF $ 70,000
    (c) SCHEDULED TO START IN THE YEAR 1997

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 5/94.	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: MacNab Street Truck Tunnel - Ramp Heating
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To replace under slab, electric snow melting cables on MacNab Street Truck Tunnel ramp.
4. DEPARTMENTAL PRIORITY ORDER: 32.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   - (b) HEALTH/SAFETY/ENVIRONMENT: 5
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 0
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Mar. - 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1997
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 68,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 68,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ 68,000
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 1

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Only 3 of the 10 sections remain in operation. They too will eventually fail. The ramp would have to be maintained by Public Works, i.e., shovelling & salting during snow & ice conditions.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 47.0
    (b) AT CITY'S COST OF $ 70,000
    (c) SCHEDULED TO START IN THE YEAR 1997

Signature of Department Head/ Local Board Manager — *Signature of C.A.O*

Dec 15/94. — _____

Date — Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.032

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: MacNab Recreation Centre - Replacement of Roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This roof will have reached its normal life expectancy in 1997 at which time it will no longer be reliable in preventing infiltration of the outdoor elements.
4. DEPARTMENTAL PRIORITY ORDER: 33.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 1
   - (b) HEALTH/SAFETY/ENVIRONMENT: 7
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 3
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 1997
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1997
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 169,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 169,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ 169,000
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the roof deck, we will continue to patch (if possible) until it is no longer feasible at which time complete replacement will be required. Possible damage to roof structure, interior components and building envelope. 1993/94 Consultant survey revealed additional repairs to deck required.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 15/94	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance
PROJECT NAME: Provision for Sprinkler System - City Buildings
DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To provide fire protection at City buildings that were constructed without sprinkler systems. The incremental operating costs shown in section 11 of this form are based on the assumption that City Hall will be the first building to receive a sprinkler system. The amounts required for the years 1999 and 2001 are to be earmarked for the installation of sprinkler systems at Hamilton Place and several fire stations.

DEPARTMENT PRIORITY ORDER: 34.0

NATURE OF PROJECT:

(a)	MAINTENANCE OF AN EXISTING PROJECT	X
(b)	HARD SERVICE	
(c)	SOFT SERVICE	

PROJECT JUSTIFICATION:

(a)	STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation)	
(b)	HEALTH/SAFETY/ENVIRONMENT	7
(c)	LEGISLATED BY SENIOR LEVELS OF GOVERNMENT	
(d)	NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period)	2
(e)	ECONOMIC DEVELOPMENT	
(f)	PRODUCE JOBS IN THE PRIVATE SECTOR	
(g)	MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure)	7
(h)	REDUCE ONGOING COST (Staffing and/or resource requirements)	
(i)	GROWTH RELATED PROJECT	

FEASIBILITY STUDY:

(a)	DATE (MONTH-YEAR):	
(b)	GROSS COST	$

(a)	PROJECT STARTING DATE (MONTH-YEAR):	Jan. - 1995
(b)	PROJECT FINISHING DATE (MONTH-YEAR):	Dec. - 2001

(a)	GROSS COST OF PROJECT In Year-of-Start Dollars:	$ 2,470,000
(b)	LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____	$
(c)	LESS OTHER RECEIPTS (Specify): _____	$
(d)	NET CITY'S COST:	$ 2,470,000

(a) YEAR OF EXPENDITURE:

- 1995	$ 50,000	- 2000	$
- 1996	$	- 2001	$ 920,000
- 1997	$ 700,000	- 2002	$
- 1998	$	- 2003	$
- 1999	$ 800,000	- 2004	$

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	Jan. - 1998	
(b)	GROSS COST (All Inclusive)		$ 5,000
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ 5,000
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)		
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY _____

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No __ Yes X _____
If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions _____

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
A reduction in cost would continue to leave some City buildings without sprinkler system protection. Elimination of the project would result in sprinkler systems not being installed, thereby, not maximizing fire safety protection of City owned property as well as that of all occupants. Insurance savings will not be realized unless all civic properties receive sprinkler systems (approx. savings - $130,000).

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No __ Yes X; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	59.6 - 59.8
(b)	AT CITY'S COST OF	$2,470,000
(c)	SCHEDULED TO START IN THE YEAR	1997

_____ _____
Signature of Department Head/ Local Board Manager *Date*

16. *FUNDING (Treasury Department To Complete):*
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.034

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Central Fire - Mechanical/Electrical Refurbishing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Upgrade/refurbish a/c, heating, plumbing and electrical systems in older section of station.
4. DEPARTMENTAL PRIORITY ORDER: 35.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 6
   - (b) HEALTH/SAFETY/ENVIRONMENT: 4
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 0
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 6
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1998
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1998

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 241,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 241,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ 241,000
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 1

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No X Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The essential systems in the older section of the fire station will continue to deteriorate and ultimately fail Many of the systems will have reached their life expectancy in 1998.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 49.0
    (b) AT CITY'S COST OF $ 250,000
    (c) SCHEDULED TO START IN THE YEAR 1998

Signature of Department Head/ Local Board Manager

Dec 15/94.
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.035

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Central Memorial - Mechanical/Electrical Upgrade.
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Replace or refurbish mechanical and electrical systems which were not included in the 1991 pool filtration retrofit i.e., building heating system, electrical distribution etc...Many of these systems will have reached their normal life expectancy by 1998.
4. DEPARTMENTAL PRIORITY ORDER: 36.0
5. NATURE OF PROJECT:
   (a) MAINTENANCE OF AN EXISTING PROJECT: X
   (b) HARD SERVICE: _____
   (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 4
   (b) HEALTH/SAFETY/ENVIRONMENT: 0
   (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 0
   (e) ECONOMIC DEVELOPMENT: 0
   (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 7
   (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   (a) DATE (MONTH-YEAR): _____
   (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1998
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1998
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 145,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 145,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ 145,000
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST. $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the roof deck, we will continue to patch (if possible) until it is no longer feasible at which time complete replacement will be required. Possible damage to roof structure, interior components and building envelope. 1993/94 Consultant survey revealed additional repairs to deck required.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

_____ _____
Signature of Department Head/ Local Board Manager *Signature of C.A.O*

Dec 5/94. _____
Date Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Dalewood Recreation Centre - Replacement of Roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This roof will have reached its normal life expectancy in 1999 at which time it will no longer be reliable in preventing infiltration of the outdoor elements.
4. DEPARTMENTAL PRIORITY ORDER: 39.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 1
   - (b) HEALTH/SAFETY/ENVIRONMENT: 7
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 3
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 1999
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 1999
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 97,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 97,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ 97,000
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No X Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the roof deck, we will continue to patch (if possible) until it is no longer feasible at which time complete replacement will be required. Possible damage to roof structure, interior components and building envelope. 1993/94 Consultant survey revealed additional repairs to deck required.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager _____ *Signature of C.A.O* _____

Date _____ Date _____

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Churchill Recreation Centre - Mechanical/Electrical Upgrade
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Refurbish/replace mechanical/electrical systems servicing the centre i.e.; filtration system, lighting, plumbing fixtures etc. Many of these systems will have reached their normal life expectancy by 1999.
4. DEPARTMENTAL PRIORITY ORDER: 40.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 3
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1999
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1999

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 203,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 203,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ 203,000
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 3

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No X Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Building equipment will require increased maintenance with associated costs. Services will become unreliable and inefficient. Equipment failure is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager | *Signature of C.A.O*

Dec 5/94.
Date | Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Chedoke Clubhouse/Pumphouse - Refurbish/Retrofit Building Systems
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   These buildings will be approximately 34 years old by 1999. Most of the equpment and piping is original and has exceeded its expected life. The 6" service to the Clubhouse is exhibiting signs of severe corrosion and should be replaced (approx. 2,100 feet). The Clubhouse exterior finish is a stucco product which has deteriorated to the extent that moisture is penetrating to interior & structural surfaces. The "main" roof of the Clubhouse will have reached its normal life expectancy by this time.
4. DEPARTMENTAL PRIORITY ORDER: 42.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 6
   - (b) HEALTH/SAFETY/ENVIRONMENT: 0
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1999
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1999
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 771,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 771,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ 771,000
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 10

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Building and equipment will require increased maintenance with associated costs. Services will become unreliable and inefficient. Equipment and building envelope failure is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	40.0 56.0
(b)	AT CITY'S COST OF	$150,000 $200,000
(c)	SCHEDULED TO START IN THE YEAR	1997 1999

Signature of Department Head/ Local Board Manager — *Signature of C.A.O*

Dec 15/94. — Date

_____ — Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Library/Market - Boiler Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The heating equipment in this building utilizes electricity as the primary energy source. This project will retrofit the building heating boiler as well as the domestic hot water systems to the more efficient natural gas equipment. The gas fired equipment will provide energy efficiencies (approx. 20%) as well as improve on the recovery time. Existing equipment will be 20 years old in the year 1999 and will have reached its normal life expectancy.
4. DEPARTMENTAL PRIORITY ORDER: 43.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 0
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 2
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1999
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 1999
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 217,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 217,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ 217,000
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	Jan. - 2000	
(b)	GROSS COST (All Inclusive)		$ (20,000)
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$ (20,000)
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)		
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	
(b)	IN THE COMMUNITY	4

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes ___

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Building heating equipment will require increased maintenance with associated costs. Services will become unreliable and inefficient. Will not benefit from using more efficient energy source. Equipment failure is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	
(b)	AT CITY'S COST OF	$
(c)	SCHEDULED TO START IN THE YEAR	

Signature of Department Head/ Local Board Manager

Dec 15/94.
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a)	NATURE OF PROPOSED FINANCING:	
(b)	RESERVE/CAPITAL LEVY FUNDING AVAILABLE: Yes ___ No ___	
(c)	IF DEBENTURE FINANCING:	
	(i) ANNUAL DEBENTURE FINANCING COST:	$
	(ii) TOTAL CARRYING COST OF RETIRING DEBT:	$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.043

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Architectural/Bldg. Op. & Mtnce. Divisions
2. PROJECT NAME: Major Accommodation Refurbishings - City Hall
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To conduct major refurbishings required for City Hall in order to conform to the current Building Code. These changes will affect both the building envelope and infrastructure and are intended to be long term.
A needs/feasibility study regarding the scope of work to be performed is currently underway and is expected to be complete by the Spring of 1995.

4. DEPARTMENT PRIORITY ORDER: 44.0

5. NATURE OF PROJECT:

(a)	MAINTENANCE OF AN EXISTING PROJECT	X
(b)	HARD SERVICE	
(c)	SOFT SERVICE	

6. PROJECT JUSTIFICATION:

(a)	STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation)	7
(b)	HEALTH/SAFETY/ENVIRONMENT	5
(c)	LEGISLATED BY SENIOR LEVELS OF GOVERNMENT	
(d)	NEEDS ANALYSIS (Demand, Equitable, Cost/Benefit, Pay back period)	9
(e)	ECONOMIC DEVELOPMENT	
(f)	PRODUCE JOBS IN THE PRIVATE SECTOR	9
(g)	MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure)	9
(h)	REDUCE ONGOING COST (Staffing and/or resource requirements)	
(i)	GROWTH RELATED PROJECT	7

7. FEASIBILITY STUDY:
(a) DATE (MONTH-YEAR): _____
(b) GROSS COST $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 1999
(b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2000

9. (a) GROSS COST OF PROJECT In Year-of-Start Dollars: $ 4,500,000
(b) LESS PROVINCIAL SUBSIDIES:
(Identify nature of Subsidy _____
and describe) _____ $ _____
(c) LESS OTHER RECEIPTS (Specify): _____ $ _____

(d) NET CITY'S COST: $ 4,500,000

10. (a) YEAR OF EXPENDITURE:

- 1995	$ _____	- 2000	$ 3,000,000
- 1996	$ _____	- 2001	$ _____
- 1997	$ _____	- 2002	$ _____
- 1998	$ _____	- 2003	$ _____
- 1999	$ 1,500,000	- 2004	$ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)		
(b)	GROSS COST (All Inclusive)		$
(c)	LESS RECOVERY/REVENUE		$
(d)	NET CITY'S COST		$
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)		
(f)	GROSS COST (All Inclusive)		$
(g)	LESS RECOVERY/REVENUE		$
(h)	NET CITY'S COST		$

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	
(b)	IN THE COMMUNITY	110

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions General estimate - to be revised following completion of needs/feasibility study.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The building will remain below current Building Code standards and will continue to deteriorate. This will result in increased maintenance costs as well as having adverse effects on occupancy comfort and safety.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No __ Yes X ; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	55.0
(b)	AT CITY'S COST OF	$4,500,000
(c)	SCHEDULED TO START IN THE YEAR	1999

Signature of Department Head/ Local Board Manager

May 9/94.
Date

16. *FUNDING (Treasury Department To Complete):*

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i)	*ANNUAL DEBENTURE FINANCING COST:*	$
(ii)	*TOTAL CARRYING COST OF RETIRING DEBT:*	$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.044

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Laurier - Mechanical/Electrical Refurbishing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To provide for the replacement of pool filtration system, related mechanical/electrical systems and associated piping & components.
4. DEPARTMENTAL PRIORITY ORDER: 45.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   - (b) HEALTH/SAFETY/ENVIRONMENT: 4
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 7
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 3
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 2000
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 2000
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 299,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 299,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ 299,000
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____
(b)	GROSS COST (All Inclusive)	$ _____
(c)	LESS RECOVERY/REVENUE	$ _____
(d)	NET CITY'S COST	$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____
(f)	GROSS COST (All Inclusive)	$ _____
(g)	LESS RECOVERY/REVENUE	$ _____
(h)	NET CITY'S COST	$ _____

NOTE: *Includes programming costs, provision for computer systems, equipment/utilities, building and ground maintenance expenses, and all administrative costs.*

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	110

13. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions General estimate - to be revised following completion of needs/feasibility study.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The building will remain below current Building Code standards and will continue to deteriorate. This will result in increased maintenance costs as well as having adverse effects on occupancy comfort and safety.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No __ Yes X ; if yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	55.0
(b)	AT CITY'S COST OF	$4,500,000
(c)	SCHEDULED TO START IN THE YEAR	1999

_____ May 9/94.

Signature of Department Head/ Local Board Manager — *Date*

16. *FUNDING (Treasury Department To Complete):*

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i)	*ANNUAL DEBENTURE FINANCING COST:*	$ _____
(ii)	*TOTAL CARRYING COST OF RETIRING DEBT:*	$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CABBUD95.044

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Laurier - Mechanical/Electrical Refurbishing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To provide for the replacement of pool filtration system, related mechanical/electrical systems and associated piping & components.
4. DEPARTMENTAL PRIORITY ORDER: 45.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 2
   - (b) HEALTH/SAFETY/ENVIRONMENT: 4
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 7
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 3
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 2
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 2000
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 2000
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 299,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 299,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ 299,000
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a)	FIRST YEAR - DATE (MONTH-YEAR)	_____
(b)	GROSS COST (All Inclusive)	$ _____
(c)	LESS RECOVERY/REVENUE	$ _____
(d)	NET CITY'S COST	$ _____
(e)	FOLLOWING YEAR - DATE (MONTH-YEAR)	_____
(f)	GROSS COST (All Inclusive)	$ _____
(g)	LESS RECOVERY/REVENUE	$ _____
(h)	NET CITY'S COST	$ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a)	WITHIN THE CITY DEPARTMENTS	_____
(b)	IN THE COMMUNITY	3

13. ESTIMATE PREPARED BY:

(a) . PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____

If yes, signature of Manager of Architectural Division

(b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Cost reduction, delay or elimination of this project will not permit complete retrofit resulting initially in increased maintenance costs; programme disruption or cancellation; and an unsafe, non-functional pool environment for staff & public.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ___ Yes _X_ ; If yes,

(a)	PROJECT NO. (1994-2003 Capital Budget)	57.0
(b)	AT CITY'S COST OF	$ 310,000
(c)	SCHEDULED TO START IN THE YEAR	2000

Signature of Department Head/ Local Board Manager

Dec 15/94

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: $ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Laurier Recreation Centre - Reroofing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The roof on this facility will reach its normal life expectancy in 2000.
4. DEPARTMENTAL PRIORITY ORDER: 46.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 4
   - (b) HEALTH/SAFETY/ENVIRONMENT: 2
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 2
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 2000
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2000
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 116,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 116,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ 116,000
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No X Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Failure to replace the roof at this time will result in higher maintenance costs, water infiltration and possible structural damage.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 58.0
    (b) AT CITY'S COST OF $ 100,000
    (c) SCHEDULED TO START IN THE YEAR 2000

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 15/94	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Westmount Recreation Centre - Mechanical/Electrical Upgrade
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This Centre will be 34 years old by 2000 requiring refurbishing/replacing of mechanical/electrical systems servicing the centre i.e.; lighting, plumbing fixtures, electrical distribution system, air handling systems. Many of these systems will have reached their normal life expectancy by 2000. The building boilers, rooftop heaters and pool filtration systems were replaced between 1984 and 1994. Note: the Culture & Recreation Department is proposing a retrofit for this facility for the same year.
4. DEPARTMENTAL PRIORITY ORDER: 47.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 3
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 2000
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2000
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 145,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 145,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ 145,000
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST. $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Building equipment will require increased maintenance with associated costs. Services will become unreliable and inefficient. Equipment failure is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager — *Signature of C.A.O*

Date — Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.047

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Lawfield Arena - Mechanical/Electrical Upgrade
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This Arena will be 25 years old by 2000 requiring refurbishing/replacing of mechanical/electrical systems servicing the arena. The year round utilization of this arena has escalated the normal wear and tear on the systems. Many of these systems will have reached their normal life expectancy by 2000. The refrigeration equipment as well as plumbing fixtures and distribution systems will need replacement or refurbishing. In addition, specific areas of the "building envelope" must be addressed.
4. DEPARTMENTAL PRIORITY ORDER: 48.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 3
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 2000
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2000

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 386,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 386,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ 386,000
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 5

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Building equipment will require increased maintenance with associated costs. Services will become unreliable and inefficient. Equipment failure is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
    No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 1/94	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.doc

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Football Hall of Fame - Mechanical/Electrical Retrofit
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This Building will be 30 years old by 2000 requiring refurbishing/replacing of mechanical/electrical systems servicing the building. The rooftop heating, ventilating and air conditioning units have sustained considerable repairs and will require more costly repairs as they continue to age. The remaining electrical, plumbing and ventilation systems will also be addressed.
4. DEPARTMENTAL PRIORITY ORDER: 49.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 3
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 2000
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2000

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 251,000
   (b) LESS PROVINCIAL SUBSIDIES:
   (Identify nature of Subsidy _____
   and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____

   (d) NET CITY'S COST: $ 251,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ 251,000
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 4

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Building equipment will require increased maintenance with associated costs. Services will become unreliable and inefficient. Equipment failure is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager

Date 8/94.

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.030

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Westmount Recreation Centre - Replacement of Roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This roof will have reached its normal life expectancy in 2000 at which time it will no longer be reliable in preventing infiltration of the outdoor elements.
4. DEPARTMENTAL PRIORITY ORDER: 51.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 1
   - (b) HEALTH/SAFETY/ENVIRONMENT: 7
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 3
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 2000
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 2000
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 116,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 116,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ 116,000
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 3

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the roof deck, we will continue to patch (if possible) until it is no longer feasible at which time complete replacement will be required. Possible damage to roof structure, interior components and building envelope. 1993/94 Consultant survey revealed additional repairs to deck required.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.021

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Ryerson Recreation Centre - Replacement of Roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This roof will have reached its normal life expectancy in 2001 at which time it will no longer be reliable in preventing infiltration of the outdoor elements.
4. DEPARTMENTAL PRIORITY ORDER: 52.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 1
   - (b) HEALTH/SAFETY/ENVIRONMENT: 7
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 8
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 3
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Apr. - 2001
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Sep. - 2001
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 116,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 116,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ 116,00
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 3

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No X Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of an existing building & equipment. Estimate prepared by Building Operations & Maintenance

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the roof, we will continue to patch (if possible) until it is no longer feasible at which time complete replacement will be required. Possible damage to roof structure, interior components and building envelope. 1993/94 Consultant survey revealed additional repairs to deck required.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager

Dec 15/94
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.052

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Hill-Park Recreation Centre - Reroofing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The roof on this facility will have reached its normal life expectancy in 2001 at which time it will no longer be reliable in preventing infiltration of the outdoor elements.
4. DEPARTMENTAL PRIORITY ORDER: 53.0
5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____
6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 4
   - (b) HEALTH/SAFETY/ENVIRONMENT: 2
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 2
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 1
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 9
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 3
   - (i) GROWTH RELATED PROJECT: 0
7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 2001
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2001
9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 97,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 97,000
10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ 97,000
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No X Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Failure to replace the roof at this time will result in higher maintenance costs, water infiltration and possible structural damage.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes X ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) 59.0
    (b) AT CITY'S COST OF $ 100,000
    (c) SCHEDULED TO START IN THE YEAR 2001

Signature of Department Head/ Local Board Manager

Dec/94.
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Kenilworth Composite Building - Mechanical/Electrical Retrofit
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This building will be 40 years old by 2001 requiring refurbishing/replacing of mechanical/electrical systems servicing the building. Many of these systems will have reached or exceeded their normal life expectancy by 2001. Note; the Fire Department is proposing the design and construction of a new facility, to begin in 1998.

4. DEPARTMENTAL PRIORITY ORDER: 54.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 3
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 2001
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2001

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 193,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 193,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ 193,000
    - 2002 $ _____
    - 2003 $ _____
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 2

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

    No x Yes __ _____
    If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Building equipment will require increased maintenance with associated costs. Services will become unreliable and inefficient. Equipment failure is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager — *Signature of C.A.O*

Dec 5/94 — Date

Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.054

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1995-2004 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance Division
2. PROJECT NAME: Rosedale Arena - Mechanical/Electrical Upgrade
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This Arena will be 30 years old by 2003 requiring refurbishing/replacing of mechanical/electrical systems servicing the arena. Many of these systems will have reached or exceeded their normal life expectancy by 2000. The refrigeration equipment, dehumidification equipment as well as plumbing fixtures and distribution systems will need replacement or refurbishing.
4. DEPARTMENTAL PRIORITY ORDER: 55.0

5. NATURE OF PROJECT:
   - (a) MAINTENANCE OF AN EXISTING PROJECT: X
   - (b) HARD SERVICE: _____
   - (c) SOFT SERVICE: _____

6. PROJECT JUSTIFICATION:
   - (a) STRATEGIC DIRECTION (Image of the City, Quality of Life, Transportation): 3
   - (b) HEALTH/SAFETY/ENVIRONMENT: 3
   - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT: 0
   - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit): 5
   - (e) ECONOMIC DEVELOPMENT: 0
   - (f) PRODUCE JOBS IN THE PRIVATE SECTOR: 2
   - (g) MAINTAIN EXISTING SERVICE (Roads, Buildings, Other basic infrastructure): 8
   - (h) REDUCE ONGOING COST (Staffing and/or resource requirements): 7
   - (i) GROWTH RELATED PROJECT: 0

7. FEASIBILITY STUDY:
   - (a) DATE (MONTH-YEAR): _____
   - (b) GROSS COST: $ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR): Jan. - 2003
   (b) PROJECT FINISHING DATE (MONTH-YEAR): Dec. - 2003

9. (a) GROSS COST OF PROJECT In Year-Of-Start Dollars: $ 386,000
   (b) LESS PROVINCIAL SUBSIDIES: (Identify nature of Subsidy and describe) _____ $ _____
   (c) LESS OTHER RECEIPTS (Specify): _____ $ _____
   (d) NET CITY'S COST: $ 386,000

10. (a) YEAR OF EXPENDITURE:
    - 1995 $ _____
    - 1996 $ _____
    - 1997 $ _____
    - 1998 $ _____
    - 1999 $ _____
    - 2000 $ _____
    - 2001 $ _____
    - 2002 $ _____
    - 2003 $ 386,000
    - 2004 $ _____

11. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
    (a) FIRST YEAR - DATE (MONTH-YEAR) _____
    (b) GROSS COST (All Inclusive) $ _____
    (c) LESS RECOVERY/REVENUE $ _____
    (d) NET CITY'S COST $ _____
    (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
    (f) GROSS COST (All Inclusive) $ _____
    (g) LESS RECOVERY/REVENUE $ _____
    (h) NET CITY'S COST $ _____

NOTE: Includes programming costs, utilities, building and ground maintenance expenses, and all administrative costs.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
    (a) WITHIN THE CITY DEPARTMENTS _____
    (b) IN THE COMMUNITY 4

13. ESTIMATE PREPARED BY:
    (a) PROPERTY DEPARTMENT - ARCHITECTURAL DIVISION

No x Yes __ _____
If yes, signature of Manager of Architectural Division

    (b) If no, the basis of assumptions Maintenance of existing building & equipment Estimate prepared by Building Operations & Maintenance.

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Building equipment will require increased maintenance with associated costs. Services will become unreliable and inefficient. Equipment failure is imminent.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No X Yes ___ ; If yes,
    (a) PROJECT NO. (1994-2003 Capital Budget) _____
    (b) AT CITY'S COST OF $ _____
    (c) SCHEDULED TO START IN THE YEAR _____

Signature of Department Head/ Local Board Manager	*Signature of C.A.O*
Dec 15/94.	
Date	Date

16. FUNDING (Treasury Department To Complete):
    (a) NATURE OF PROPOSED FINANCING: _____
    (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
    Yes ___ No ___
    (c) IF DEBENTURE FINANCING:
    (i) ANNUAL DEBENTURE FINANCING COST: $ _____
    (ii) TOTAL CARRYING COST OF RETIRING DEBT: $ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architectural Division, Property Department.

FILE:CAPBUD95.055

10.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 17

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

Doug Lobo
Director of Public Works

SUBJECT: Replacement of Mobile Equipment in 1995

RECOMMENDATION:

That funds be allocated from the Reserve for Replacement of Mobile Equipment, account Centre No. CH 00101, for the replacement of vehicles as summarized below:

Section		No. of Vehicles	Estimated Amount
City Garage Pool		39	$ 722,000.
Parking Authority		2	55,000.
Public Works	- Vehicles	26	
	- Miscellaneous Equipment	17	1,884,500.
TOTAL		84	$2,661,500.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- The Reserve for Replacement of Mobile Equipment is designated for this type of expenditure and has adequate funds for these replacements;
- Savings in repairs and maintenance will be achieved as a result of upgrading the fleet.

BACKGROUND:

Enclosed is Schedule "A", a status report of the "Reserve for Replacement of Mobile Equipment" as at December 31, 1994.

As you are aware, the City's Fleets are aging and require replacement of the majority of vehicles which have been fully depreciated (approximately 85%), but the funding problem of this reserve restricted us from replacing the aging vehicles to full capacity. For example, Public Works request for funding was curtailed in the previous years, as follows:

Year	Amount Funded
1985	$ 823,755
1986	899,833
1987	1,190,000
1988	2,789,800
1989	3,406,287
1990	3,015,500
1991	2,634,950
1992	2,155,050
1993	NIL
1994	1,332,000

You may also note in Schedule "A", Column 11, that the overall reserve is at a level 15% below the original cost of the equipment. This is due to replacement cost in many cases being several times higher than the original cost.

Also attached are the details of equipment replacement for each department, as Schedule "B".

Eighty four vehicles and other pieces of equipment are recommended to be replaced at an estimated cost of $2,661,500.

It should be noted that the vehicles are now being replaced with current models which in turn reduce the operating costs and down time.

In 1993, Public Works requested, and received, funding for the replacement of vehicles in 1994. In 1992 there was no funding request, therefore, no replacements took place in 1993. This restraint in replacement resulted in a build up in the reserve and was made possible by economical use of and good stewardship of existing vehicles.

During these periods, senior management was involved in assessing whether to continue in the business of fleet ownership or to move to leasing. The staff of the Director of Public Works conducted an in depth study of the options and presented the alternatives to senior management. Senior Management concluded that continuing in ownership was more feasible at the current time.

This reserve was also used to finance the current budget. In the 1994 budget process $341,000.00 was drawn from this reserve at the final Current Budget meeting to reduce the 1995 mill rate increase to 0.

MBCS:jc
Attachs

c.c. J. G. Pavelka, P.Eng., Chief Administrative Officer
D. Lobo, Director of Public Works
P. G. Baker, General Manager, Hamilton Parking Authority

SCHEDULE "A"

TREASURY
RESERVE FOR REPLACEMENT OF MOBILE EQUIPMENT
CH 00110
ACTUAL TO NOVEMBER 30, 1994

DEPARTMENT (1)	BALANCE JAN. 1/94 (2)	PROVISION (3)	SALE OF EQUIPMENT (4)	PURCHASES (5)	PURCHASE COMMITMENTS (6)	INTEREST @ 5.308 (7)	RESERVE FOR DEPRECIATION BALANCE (2+3+4−5−6+7) (8)	ACCUMULATED LIFE DEPRECIATION (9)	RESERVE OVER OR (SHORT) ACCUMULATED DEPRECIATION (8−9) (10)	RESERVE AS A % OF ACCUMULATED LIFE DEPRECIATION (8/9) (11)	AMOUNT REQUIRED TO PROVIDE MINIMUM BALANCE BY DEPARTMENT			
											60% (12)	65% (13)	70% (14)	75% (15)
Garage Pool	2,260,484	77,588	1,850			130,372	2,470,294	1,316,262	1,154,032	188%	0	0	0	0
Fire	2,419,429	378,582		614,433	951,154	68,666	1,301,091	2,592,247	(1,291,156)	50%	254,257	383,870	513,482	643,095
Parking Authority	134,190	30,463				9,174	173,826	194,885	(21,059)	89%	0	0	0	0
Cental Services Garage Pool														
– Central Service	301,836	8,062				17,268	327,165	134,255	192,910	244%	0	0	0	0
– Recreation	256,064	40,651				16,532	313,247	256,876	56,371	122%	0	0	0	0
– Public Works	8,222,003	1,386,022	96,510	943,894	97,050	482,706	9,146,297	12,151,790	(3,005,493)	75%	0	0	0	0
– Cemetery	603,388	50,356				36,424	690,168	474,901	215,267	145%	0	0	0	0
– Traffic	739,534	138,328				48,911	926,773	974,614	(47,841)	95%	0	0	0	0
	14,936,928	2,110,052	98,360	1,558,327	1,048,204	810,053	15,348,862	18,095,830	(2,746,968)	85%	254,257	383,870	513,482	643,095

PROPOSE95 NUMERICAL LISTING – EQUIPMENT 1995

UNIT #	DIST #	YEAR	DESCRIPTION	ESTIMATE	ACCUMULATED
0051	CHED	1989	NATIONAL TRIPLEX MOWER	35,000.00	35,000.00
0052	CHED	1989	NATIONAL TRIPLEX MOWER	20,000.00	55,000.00
0054	CHED	1989	JACOBSEN GREENSKING MOWER	25,000.00	80,000.00
0059	PKS1	1989	NATIONAL TRIPLEX MOWER	14,500.00	94,500.00
0071	KF	1987	TORO GREENSMASTER 300	25,000.00	119,500.00
0082	PKS1	1990	BEFCO C26 REAR ROTARY	4,000.00	123,500.00
0084	PKS1	1990	BEFCO C26 REAR ROTARY	4,000.00	127,500.00
0088	PKS1	1989	NATIONAL TRIPLEX MOWER	14,500.00	142,000.00
0102	PKS2	1988	TORO PARKSMASTER MOWER	68,000.00	210,000.00
0106	PKS2	1989	CUSHMAN 807 ROTARY 72IN.	14,500.00	224,500.00
0347	D4	1985	JOLLY JUMPER COMPACTOR	3,000.00	227,500.00
0366	D5	???	STIHL CONCRETE SAW TS350	1,000.00	228,500.00
0367	D4	???	MIKASA COMPACTOR	3,000.00	231,500.00
0521	BEAUT	???	STIHL CONCRETE SAW TS350	1,000.00	232,500.00
1202	REC	1987	ZAMBONI 400	52,000.00	284,500.00
1300	CHALL	1988	HORIZON	15,500.00	300,000.00
1302	CHALL	1989	HORIZON EXPO	15,500.00	315,500.00
1311	CHALL	1989	FORD ESCORT	15,500.00	331,000.00
1315	CHALL	1990	FORD TAURUS	23,000.00	354,000.00
1318	CHALL	1986	DODGE B350 15 PASSENGER BUS	30,000.00	384,000.00
320	CHALL	1988	DODGE OMNI	19,000.00	403,000.00
321	CHALL	1990	FORD TAURUS	23,000.00	426,000.00
1325	CHALL	1990	FORD TAURUS	23,000.00	449,000.00
1332	CHALL	1988	DODGE OMNI	15,500.00	464,500.00
1335	CHALL	1988	DODGE OMNI	15,500.00	480,000.00
1341	CHALL	1988	DODGE OMNI	15,500.00	495,500.00
1349	CHALL	1988	DODGE OMNI	19,000.00	514,500.00
1352	CHALL	1988	DODGE OMNI	15,500.00	530,000.00
1353	CHALL	1988	DODGE OMNI	15,500.00	545,500.00
1355	CHALL	1988	DODGE OMNI	15,500.00	561,000.00
1357	CHALL	1989	FORD ESCORT	15,500.00	576,500.00
1365	CHALL	1989	FORD ESCORT	15,500.00	592,000.00
1368	CHALL	1988	CHEV CELEBRITY	25,000.00	617,000.00
1369	CHALL	1989	DODGE EXPO	15,500.00	632,500.00
1381	CHALL	1989	FORD ESCORT	15,500.00	648,000.00
1413	CHALL	1988	DODGE OMNI	15,500.00	663,500.00
1419	CHALL	1988	DODGE OMNI	15,500.00	679,000.00
1439	CHALL	1988	DODGE OMNI	15,500.00	694,500.00
1442	CHALL	1988	PLYMOUTH CARAVELLE	24,000.00	718,500.00
1443	CHALL	1988	DODGE RAM VAN	24,000.00	742,500.00
1456	CHALL	1988	DODGE ARIES	24,000.00	766,500.00
1457	CHALL	1989	DODGE EXPO	15,500.00	782,000.00
458	CHALL	1989	DODGE EXPO	15,500.00	797,500.00
461	CHALL	1989	DODGE EXPO	15,500.00	813,000.00
1466	CHALL	1989	DODGE EXPO	15,500.00	828,500.00

ROPOSE95 NUMERICAL LISTING – EQUIPMENT 1995

NIT #	DIST #	YEAR	DESCRIPTION	ESTIMATE	ACCUMULATED
469	CHALL	1989	DODGE EXPO	15,500.00	844,000.00
471	CHALL	1989	DODGE EXPO	15,500.00	859,500.00
472	CHALL	1989	DODGE EXPO	15,500.00	875,000.00
474	CHALL	1989	CHEV CELEBRITY	23,000.00	898,000.00
475	CHALL	1989	CHEV CELEBRITY	23,000.00	921,000.00
478	CHALL	1989	CHEV CELEBRITY	23,000.00	944,000.00
479	CHALL	1989	CHEV CELEBRITY	23,000.00	967,000.00
480	CHALL	1989	CHEV CELEBRITY	24,000.00	991,000.00
484	CHALL	1989	DODGE EXPO	15,500.00	1,006,500.00
007	TRAF	1987	CHEV R30 SIGN TRUCK	40,000.00	1,046,500.00
013	TRAF	1987	CHEV R30 SIGN TRUCK	40,000.00	1,086,500.00
018	TRAF	1988	FORD F450 VERSALIFT PLATFORM	150,000.00	1,236,500.00
129	D8	1986	IH S1954 20 YD EZE PACK PACKER	115,000.00	1,351,500.00
209	FOR	1980	IH S1724 DUMP TRUCK	75,000.00	1,426,500.00
238	FOR	1980	IH S1724 DUMP TRUCK	75,000.00	1,501,500.00
408	PKS2	1986	FORD TRACTOR 1710 W/PLOW	30,000.00	1,531,500.00
411	PKS1	1986	FORD TRACTOR 1710 W/PLOW	30,000.00	1,561,500.00
444	CHED	1989	CUSHMAN TRUCKSTER	20,000.00	1,581,500.00
446	CHED	1989	CUSHMAN TRUCKSTER	20,000.00	1,601,500.00
527	PKS2	1987	CASE 485 LOADER	68,000.00	1,669,500.00
548	D4	1982	FORD 340 TRACTOR	150,000.00	1,819,500.00
568	D7	1987	ATHEY M9 SWEEPER	150,000.00	1,969,500.00
569	D7	1987	ATHEY M9 SWEEPER	150,000.00	2,119,500.00
618	FOR	1987	EAGER BEAVER CHIPPER	28,000.00	2,147,500.00
630	FOR	1987	FORD L8000 ALTECH AERIAL	145,000.00	2,292,500.00
642	D4	1982	BOBCAT 843 (FOR PLANER)	18,000.00	2,310,500.00
662	D1	1984	FORD L8000 SANDER LEFT WING 2WAY	110,000.00	2,420,500.00
663	D3	1984	FORD L8000 SANDER WING FRONT	120,000.00	2,540,500.00
710	D1	1987	MARATHON HOT POT	25,000.00	2,565,500.00
715	D4	1985	MARATHON TAR KETTLE	25,000.00	2,590,500.00
751	D4	???	SIDEWALK SANDER	1,500.00	2,592,000.00
752	D3	1980	CRAIGCON SIDEWALK SANDER	1,500.00	2,593,500.00
754	D4	???	SIDEWALK SANDER	1,500.00	2,595,000.00
755	D5	1980	CRAIGCON SIDEWALK SANDER	1,500.00	2,596,500.00
756	D5	1980	CRAIGCON SIDEWALK SANDER	1,500.00	2,598,000.00
883	D5	???	HOMEMADE TRAILER	4,500.00	2,602,500.00
891	PKS1	???	HOMEMADE SINGLE AXLE TRAILER	4,000.00	2,606,500.00

HAIRMAN:
LDERMAN VINCE AGRO

MEMBERS:
LDERMAN DOMINIC AGOSTINO
LDER[illegible]N FRANK D'AMICO

THE PARKING AUTHORITY
OF THE CITY OF HAMILTON

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

PETER G. BAKER
GENERAL MANAGER

TELEPHONE: (416) 523-PARK
FAX: (416) 523-0878

TO: *Shekar Chandrashekar*
Supervisor of Accounting
Treasury Department

DATE: December 23, 1994

FROM: *Guy F. Corsini*
Operations Manager

SUBJECT: *1995 Vehicle Replacement*

Dear Shekar,

We recently received Budgetary information regarding our fleet from Fleet Services. Seven vehicles will be fully depreciated by the end of January 1995. As the fleet is in good condition we are carefully analyzing the age, use, and importance of each vehicle to the Authority.

We will budget in 1995 for the replacement of two vehicle: that is we will make the necessary appropriations to the Depreciation, Major Repairs, and Insurance Accounts for both vehicles.

Will you please make the necessary arrangements for the 1995 replacement of two vehicles. The vehicles in all likelihood will be 4 X 4's each costing approximately ***$27,500.00 Taxes included.***

Thank you for your anticipated co-operation.

Guy F. Corsini

11.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 18

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. Doug Lobo
Director of Public Works

SUBJECT: Purchase of One (1) 3 1/2 Cubic Yard, Articulating Wheel Loader, Fleet Services

RECOMMENDATION:

That a purchase order be issued to Sheridan Equipment, Mississauga, in the amount of $189,261.25, all applicable taxes included, for the purchase of One (1) 3 1/2 Cubic Yard Articulating Wheel Loader for Fleet Services, being the lowest of seven tenders received in accordance with specifications issued by Purchasing and Vendor's tender, and be financed through the Reserve for Mobile Equipment Account No. CH5X503 00101.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

This vehicle acquisition is for the replacement of existing equipment, Unit #96-38, through the Fleet Services vehicle replacement programme 1994, as approved by City Council on November 30, 1993. The capital acquisition costs are carried within the Reserve for Mobile Equipment Account.

BACKGROUND: Tender Analysis

Sheridan Equipment, Mississauga	$189,261.25
Case Power, Grimsby	192,789.45
A. H. Van Camp Equipment, Stoney Creek	202,486.25
Sheridan Equipment, Mississauga	205,160.00
Blackwood Hodge Ltd., Burlington	212,750.00
A. H. Van Camp Equipment, Stoney Creek	214,935.00
Wajax Industries Ltd., Mississauga	220,200.85

This tender was advertised and eight (8) suppliers requested to bid. Two declined and one did not respond.

This vehicle will replace existing equipment rendered obsolete by the criteria established within the vehicle replacement programme.

DM

cc: C. Guthro, Manager of Fleet Services
J. Avery, Assistant to Manager - Purchasing
D. Manningham, Vehicle Acquisition Officer
L. Barker, Administrative Co-ordinator

CITY OF HAMILTON
- RECOMMENDATION -

12.

DATE: 1995 January 17

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. Kevin Beattie
Grants Co-ordinator

SUBJECT: 1995 General Grant Process

RECOMMENDATION:

The Grants Process Group has met and respectfully recommends:

a) that the 1995 General Grant Applications be processed in a manner consistent with the 1994 General Grant applications which includes consideration of written presentations only from the grant applicants by the Committee of the Whole, and;

b) that a Committee of the Whole consider the 1995 General Grant requests at a meeting subject to confirmation March 23 1995, and;

c) that all 1995 General Grant applicants be advised of this process.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: D Kevin Beattie

The grants budget for 1995 as part of the existing policy has provision for a funding formula which allows for growth in the fund to the extent of the assessment growth. As outlined on the attached Exhibit 1 the 1995 Grants budget is reduced by $540 reflecting a .11% reduction in assessment. As indicated in the proposed budget, $306,000 will be allocated to fund General Grant requests. To date, there are $883,717 in requests for the 1995 General Grants.

BACKGROUND:

At the October 20, 1994 meeting of the Finance and Administration Committee, recommendations were approved concerning the issuance of the 1995 General Grant applications to facilitate the December 31, 1994 deadline for the submission of the applications. At that time it was indicated that the process for these grants would be addressed in January after the new Finance and Administration Committee was struck.

As indicated in the above recommendation, the process for the consideration of the 1995 General Grants should adhere to that process used in 1994. This process includes a Committee of a Whole meeting to consider the requests; only written submissions from the grant applicants which confirm and summarize the grant request; there are no appeals of the recommendations of the Committee of the Whole meeting; that staff prepare the appropriate summary information relative to the requests. This process appeared to work well for the 1994 grants. Again this year, as outlined on Exhibit 1, there remains a funding shortfall of $577,717 between grant requests and funds available.

BACKGROUND: (continued)

The proposed date subject to confirmation for the Committee of the Whole being March 23, 1995 ensures that there will be sufficient time to advise the grant applicants of this process and allow for their written submissions.

City of Hamilton
Treasury

Exhibit 1

1995 GRANTS BUDGET – AN OVERVIEW

1994 BUDGET		$448,110
1994 PROJECTED ACTUAL		$438,000
1995 BUDGET		$447,620
LESS:	1995	
COMMITTED GRANTS:	AMOUNT	
PUBLIC HOUSING	$102,860	
McMASTER/MOHAWK UTILITIES	$12,560	
ADVERTISING GRANT APPLICATIONS	$1,200	
	$116,620	($116,620)
		$331,000
CONVENTION/RECEPTION ALLOCATION		($25,000)
UNALLOCATED GRANT FUNDS – TO FINANCE GENERAL GRANT REQUESTS		$306,000
1995 GENERAL GRANT REQUESTS		$883,717
FUNDING SHORTFALL		**($577,717)**

CAPITAL GRANTS BUDGET – AN OVERVIEW

CAPITAL GRANT FUND	$47,500
1994 CAPITAL GRANT RECOMMENDATIONS	$45,000
BALANCE OF CAPITAL GRANT FUND	$2,500

SUMMARY OF 1995 GENERAL GRANT REQUESTS

	AMOUNT
EXISTING OR PREVIOUSLY RECEIVED GRANT FUNDS	$636,529
FIRST TIME APPLICANTS	**$247,188**
(NOTE: Policy suggests $22,380 for funding first time)	
	$883,717

13.(a)

CITY OF HAMILTON

- INFORMATION -

DATE: 1995 January 16

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Hamilton Tennis Club (New Club House) - Additional Financing

BACKGROUND:

1. The Committee at its meeting on 1995 January 3 tabled the report dated 1994 December 21 respecting the additional Capitalization charges of the Architectural Division and requested additional information regarding anticipated time line for completion of the project and estimated costs of the project.

2. **Anticipated Time line for the Completion of the Project**

   The initial completion is expected to be completed within a month once the major deficiency of shower area is rectified. The project completion date will be the expiration of the warranty period in 1996 June. However, due to the unusual circumstances and the various law suits, Architectural Division's involvement may extend beyond the year 1997 as advised by the Law Department.

3. **Estimated Future Costs of the Project**

   The total additional financing requirement will not be known for certain until the final conclusion and resultant accounting of all outstanding legal issues have taken place. The Architectural Division estimates that for remainder of 1½ years of warranty period it will need about 75 hours of capitalization charges and a lump sum allowance of another 125 - 225 hours for legal involvement. Thus during the next 2-3 years total of 200 - 300 hours will be required. For estimation purposes we have selected the average of 250 hours.

BACKGROUND:. . . . . .Cont'd

3. **Estimated Future Costs** . . . . . Cont'd

Estimated 250 hours for Warranty
period and legal suits $17,817.50

It is important to note that Architectural Division capitalization charges are a component cost of a building related capital project and, as such, are included in the total project estimate. Although individual project estimates include an amount for contingencies, amounts are not set aside for anticipated law suits as this would not be practical. It is hoped and believed that the types of problems being experienced with the Tennis Club project will not become the norm and, it is therefore also believed that project estimates should not include provisions for such problems.

In addition, it should also be clarified at this time that the additional financing required by the project is attributable to additional staff time (i.e. hours over and above that originally allocated to the project), spent dealing with the unexpected and unusual problems experienced thus far. As Architectural Division capitalization charges are simply a cost allocation and given the fact that the total time available for Architectural Division staff to work on capital projects is fixed, the additional time spent by staff on the project has resulted in a re-allocation of staff time/costs from other projects to the Tennis Club.

As the Committee will recall, on November 30, 1993 Council approved a hybrid funding system for the Architectural Division whereby its operating costs would be funded partly through recoveries from capital projects (Capital Budget) and partly from the Current Budget. It may interest the Committee to know that the projected 1994 year end operating position for the Architectural Division is a surplus of approximately $6,000. This supports the fact that a re-allocation of staff time from one project to another, all other things being equal, will not necessarily impact the Division's operating budget.

c.c. J. Pavelka, Chief Administrative Officer
A. C. Ross, Treasurer
P. Hooker, Senior Solicitor, Law Department
K. Harrop, Manager of Community Services, Culture & Recreation Department
R. Martiniuk, Manager, Architectural Division, Property Department
M. Shah, Senior Project Manager, Architectural Division, Property Department
J. Cerio, Manager of Administration, Property Department

CITY OF HAMILTON

- RECOMMENDATION -

DEC 2 13. (b)

DATE: 1994 December 21

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Hamilton Tennis Club (New Club House) - Additional Financing

RECOMMENDATION:

a) That the City Treasurer be authorized to process additional Property Department-Architectural Division capitalization charges, resulting from time spent on the Hamilton Tennis Club project by the Architectural Division staff for their involvement in: retaining a second contractor; filing a claim against the bonding company of the original contractor; and responding to claims by both the consultant architect and the original contractor, to account number CF 5251 709141006 as follows:

   i) in the amount of $18,109.53 for the quarter ending 1994 September 30; and,

   ii) for an estimated amount of $8,100. for the quarter ending 1994 December 31; and,

   iii) for an undetermined amount for the period beginning January 1, 1995 until the final resolution/accounting of all outstanding legal issues or until completion of the project warranty period, whichever occurs later.

b) That the capitalization charge amounts indicated in a) iii) above be reported to the Capital Budget Sub-Committee by the Property Department on a quarterly basis.

c) That the City Treasurer be requested to recommend the appropriate method of financing for the charges indicated in a) above.

(TABLED)
~~App'd~~ by Committee 1995 Jan. 3.

App'd by Council .....

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Projected Additional Project Financing Requirement for the year ending 1994 December 31:

Project Overdraft as at 1994 December 16	$ 7,963.47
Add: Capitalization charges for the quarter ending 1994 September 30	18,109.53
Add: Estimated capitalization charges for the quarter ending 1994 December 31	8,100.
	$34,173.00

The total additional financing requirement will not be known for certain until the final resolution/accounting of all outstanding legal issues or until completion of the project warranty period, whichever occurs later. It is important to note that additional project expenditures incurred may be recovered through legal action, although it is not known at this time to what extent. The extent of unforeseen difficulties experienced with this project has resulted in cumulative Architectural Division charges totalling $134,973.03 as at September 30, 1994.

BACKGROUND:

This project began to experience difficulties in 1993 when the original contractor, Memphis-Kendall, was terminated by the City for non performance. The City currently has a claim outstanding against this contractor's bonding company to recover additional expenditures incurred as a result of non performance.

In July of 1993, the City approved a second contractor, Frank Bufalino & Sons Construction Ltd., to complete the project. Although substantial completion of the project occurred in June of 1994 (expiration of project warranty period = June, 1996), the current contractor has refused to correct a deficiency item namely, repair of the shower floors and resultant water damage (estimated cost = $10,000.). As a result the contractor has been officially placed on notice.

In March of 1994 City Council approved an increase to the fee payable to the consultant architect, John Mokrycke, in the amount of $8,960. plus GST, to compensate him for the additional architectural and engineering services related to the re-tendering of the project. Mr. Mokrycke has also recently submitted a claim for an additional $36,271.40. Staff are currently reviewing the claim. Fees paid to Mr. Mokrycke to date total $26,979 plus GST.

In addition to the above, the original contractor is now suing both the City and Mr. John Mokrycke jointly for the sum of $1,000,000.

As a result of the above noted difficulties, affected City staff have had to spend considerable time in dealing with the parties involved. As all time spent by the Architectural Division staff dealing with these issues is charged to the Hamilton Tennis Club project and, since the existing funding allocation for the project does not include a provision for such time, additional financing is required at this time.

MS/JC/dcr

c.c. Allan C. Ross, Treasurer
P. Hooker, Manager of Legal Services
K. Harrop, Manager of Community Services, Culture & Recreation Department
R. Martiniuk, Manager, Architectural Division
M. Shah, Senior Project Manager, Architectural Division
J. Cerio, Manager of Administration, Property Department

13.(c.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 December 21

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Hamilton Tennis Club (New Club House) - Additional Financing

RECOMMENDATION:

a) That an estimated amount of $26,209.53 for Architectural Division staff time for the period July 1, 1994 to December 31, 1994 as outlined in the letter of 1994 December 21 from D.W. Vyce, Director of Property be charged to Account Centre No. CF 709141006; and

b) That the original gross cost of the project - Replace Hamilton Tennis Building Account Centre No. CF 709141006 be revised by $34,180 from $604,280 to $638,460 to accommodate the above charges along with an overdraft of $7,963.08 as of November 30, 1994, and $34,180. be financed from the Reserve for Capital Projects Account Centre No. CH 00203; and

c) That an undetermined amount for the period beginning 1995 January 1 until the final resolution be charged to the Property Department's Architectural Division's current budget.

for Allan Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As above.

BACKGROUND:

The details of this project are outlined in a report dated 1994 December 21 from D.W. Vyce, Director of Property addressed to the Secretary, Finance and Administration Committee.

Tabled
~~App'd~~ by Committee 1995 Jan. 3

App'd by Council

NRA:jc
c.c. P. Noé Johnson, City Solicitor
D. Vyce, Director, Property Department

CONSENT AGENDA

Parks and Recreation Committee
Tuesday, 1995 January 24
9:30 o'clock a.m.
Room 233, City Hall

AGENDA

A. **ADOPTION OF THE MINUTES**

i. Minutes of the meeting held 1994 December 6

ii. Minutes of the Special meeting held 1994 December 13

iii. Minutes of the Special meeting held 1995 January 10

B. **SECRETARY**
WEST HARBOURFRONT DEVELOPMENT STUDY STEERING COMMITTEE

i. Jobs Ontario Application Withdrawal

ii. T. B. McQuesten Multi-Cultural Gardens Project

C. **SECRETARY, HAMILTON HISTORICAL BOARD**

i. Friends of Gage Park Skate Party

ii. Designated Property Grant - Dundurn Castle

iii. Federal Government Access
to Archeology Grant - Dundurn Castle

iv. Hamilton Military Museum Planning Study

v. World War I German 77mm Field Gun
"Hamilton Remembers Project"

D. **DIRECTOR OF PROPERTY**

Walkway - Thorner Park to Limeridge Mall
Licence Agreement with Ontario Hydro

E. **INTERIM DIRECTOR OF CULTURE AND RECREATION**

i. Hamilton and District Volunteer Centre
Indoor Golf Tournament - Complementary Prizes

ii. Sports Card Vending Machine Agreement

F. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

2(A)(i)

Tuesday 1994 December 6
9:30 o'clock a.m.
Room 233, City Hall

The Parks and Recreation Committee met.

Present:
Alderman T. Jackson, Chairperson
Alderman F. Eisenberger, Vice-Chairperson
Alderman M. Caplan
Alderman Wm. M. McCulloch
Alderman D. Wilson
Alderman D. Ross

Absent with Regrets:
Mayor R. M. Morrow, City Business
Alderman B. Morelli, City Business
Alderman T. Anderson, City Business

Also Present:
Alderman M. Kiss
Alderman G. Copps
Alderman D. Agostino
Alderman B. Charters
Mr. J. Johnston, Board of Education
Mr. J. G. Pavelka, Chief Administrative Officer
Mr. D. Lobo, Director of Public Works
Mr. C. Firth-Eagland, Public Works Department
Mr. B. Chrystian, Public Works Department
Mr. W. Plessl, Public Works Department
Mr. R. Zbucki, Public Works Department
Ms. P. Noé Johnson, Interim Director of Culture and Recreation and City Solicitor
Ms. M. Havelka, Culture and Recreation Department
Mr. B. Moffat, Culture and Recreation Department
Ms. C. York, Culture and Recreation Department
Mr. D. Collins, Culture and Recreation Department
Mr. R. Wales, Culture and Recreation Department
Mr. B. Wakeford, Culture and Recreation Department
Mr. K. Beattie, Treasury Department
Mr. J. Fardell, Economic Development Department
Mr. D. Carson, Mayor's Office
Mr. B. Vanderbrug, Hamilton Region Conservation Authority
Mr. J. Lee, Friends of Red Hill Valley
Mr. I. Giles, Canadian Junior Golf Championship Committee
Mr. C. Millar, Canadian Junior Golf Championship Committee
Mr. J. McDowell, Canadian Junior Golf Championship Committee
Ms. P. Noble, Letter Carriers Alert Programme
Ms. V. Fulton, Senior Citizens Council
Ms. M. Harmer, Health Services Department
Mr. K. C. Christenson, Secretary

1. **DELEGATIONS**

(a) **Art Presentation**

Cheryl York appeared before the Committee and made a presentation of artwork donated to the City from Mr. and Mrs. James Glen to the Chairperson and Alderman McCulloch. She indicated that the artwork would be hung in Room 233. The Chairperson thanked Cheryl York for bringing the artwork to the Committee' attention and thanked Mr. and Mrs. James Glen.

(b) **1994 Canadian Junior/Juvenile Golf Championship**

The Committee was in receipt of a report entitled 1994 Canadian Junior/Juvenile Golf Championship. Mr. I. Giles, Mr. C. Millar and Mr. J. McDowell appeared before the Committee and reviewed the report and the event which took place in August at Chedoke Civic Golf Course.

Mr. Giles indicated that the event had come in under budget and that he was returning a cheque to the Committee in the amount of $860. He then indicated that interest had been expressed by the organizers of the Ontario Junior Golf Championships to hold the event in 1996 in Hamilton.

Subsequently, the Committee approved the following recommendation:

(a) That approval be given to the Organizing Committee of the 1994 Canadian Junior/Juvenile Golf Championships to host the 1996 Ontario Junior/Juvenile Golf Championships in Hamilton in conjunction with the Hamilton Sesquicentennial Celebrations; and,

(b) That the Organizing Committee report back to the Parks and Recreation Committee on the details of the event including dates, location, etc.

(c) **Letter Carriers Alert Programme**

The Committee was in receipt of correspondence dated 1994 November 3 from Von Fulton respecting the subject matter.

Ms. Noble appeared before the Committee and described the Letter Carriers Alert Programme. A Programme in which Seniors may register voluntarily to have their letter carrier watch for accumulated mail or other indications of possible trouble and subsequently notify a premium contact person of the Senior's potential need for assistance.

Maureen Harmer from the Health Services Department indicated that this matter could be housed easily through the Health Services Department and done on a Regional level.

(a) That the City of Hamilton endorse the Letter Carriers Alert Programme, through which seniors may register voluntarily to have their letter carrier watch for accumulated mail or other indications of possible trouble and subsequently notify a pre-named contact person of the seniors potential need for assistance; and,

(b) That the Letter Carriers Alert Programme issue be referred to the Regional Municipality of Hamilton-Wentworth - Services for Seniors Sub-Committee.

(d) **Museum Studies Certificate Presentation**

The Chairperson and Ms. Havelka from the Culture and Recreation Department presented Museum Studies Certificates to D. Collins, R. Wales and B. Wakeford.

2. CITY COUNCIL REFERRAL

Proposed Resolution - Red Hill Creek Valley Remediation

The Committee was in receipt of correspondence from the City Clerk dated 1994 November 29 respecting the referral of the subject matter to the Parks and Recreation Committee. The Committee was also in receipt of a report distributed separately dated 1994 December 5 from the Chief Administrative Officer respecting Red Hill Creek Valley Remediation.

Mr. Jack Lee, representing Friends of the Red Hill Valley appeared before the Committee and made a presentation on the matter. Mr. Pavelka spoke to the issue and indicated that the recommendation presented in his report would make for a true partnership in this venture between the Province, the Regional Conservation Authority and the City and indicated further that the terms of the Joint Management Agreement would be brought back to the Parks and Recreation Committee in January of 1995 for consideration.

Following considerable discussion, the Committee amended the recommendation presented and the Chief Administrative Officer's report as follows:

That Item (a) be amended by deleting the words "as follows, be approved" in the first sentence and be replaced with "be modified as follows:"

That the second paragraph be amended by adding the following in the last line: "and does not include any changes in the ownership of this land; and further"

That the 5th paragraph be amended by deleting the words "and approval".

Subsequently, the Committee approved the following recommendation as amended:

(a) That the resolutions forwarded by the Honourable David Crombie concerning the Red Hill Valley Remediation be modified as follows:

i. That the Council of the Corporation of the City of Hamilton supports the environmental cleanup/remediation of the Red Hill Creek Valley, and supports the development of the World Biosphere Interpretative Centre as long as it does not prejudice any potential road alignment in the Red Hill Valley and does not include any changes in the ownership of this land; and further

ii. That the proposed work commence as soon as possible in co-operation with the Waterfront Regeneration Trust, the Province of Ontario, the Hamilton Region Conservation Authority and the City of Hamilton; with the Hamilton Region Conservation Authority being the co-ordinating agency; and further

iii. That, in order to facilitate the completion of this co-operative project, the City of Hamilton and the Hamilton Region Conversation Authority enter into a joint management agreement for an initial two-year term to permit the proposed work to be undertaken on City-owned property; and further

iv. That the terms of the joint management agreement be brought back to City Council and the Conservation Authority by 1995 January 31, for consideration; and,

(b) That the basis for the City of Hamilton's position in formulating a joint management agreement between the City and the Hamilton Region Conservation Authority for the purposes of advancing the Red Hill Creek Valley Remediation package detailed in Appendix "E", be approved.

2. CONSENT AGENDA

A. ADOPTION OF THE MINUTES

i. The minutes of the Parks and Recreation Committee meeting held 1994 October 18 were adopted as circulated to the members.

ii. The minutes of the Special Parks and Recreation Committee meeting held 1994 October 25 were adopted as circulated to the members.

B. ACTING DIRECTOR OF PUBLIC WORKS

i. **Central Beasley PRIDE H.INT.**
Concrete Walkways/Creative Play Area - Beasley Park

The Committee was in receipt of a report dated 1994 November 7 from the Acting Director of Public Works respecting the subject matter.

The Committee approved the following recommendation:

(a) That approval be given to issue a purchase order to Arrowhead Paving in the amount of $95,264.80, excluding G.S.T., to install concrete pathways, rubberized asphalt and a creative play area in Beasley Park in accordance with the revised plan prepared by the Parks Division staff, the specifications issued by the Purchasing Division, with the vendor's proposal, and be funded from the Central Beasley P.R.I.D.E. H.INT Account Number CF5200 429102003; and,

(b) That approval be given for the actions of the Chief Administrative Officer for authorizing construction to proceed on this work recognizing that this work is to be completed as soon as possible, and therefore the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy that states, "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairperson, the Chief Administrative Officer and that any action taken under this provision be reported to the next regular meeting of City Council".

ii. **Central/Beasley PRIDE H.INT.**
Concrete Walkways/Creative Play Area - Beasley Park
Increase to Contract

The Committee was in receipt of a report distributed at the meeting dated 1994 December 5 from the Director of Public Works respecting the subject matter.

The Committee approved the following recommendation:

That approval be given to ratify the actions taken by the Director of Public Works through the Manager of Parks to increase the existing contract with Arrowhead Paving by $29,000. to allow for additional (502m^2) concrete paving of the existing gravel pathways at Beasley Park and this additional amount be funded from the Central Beasley P.R.I.D.E. H.INT. Account Number CF5200 429102003.

C. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

The Committee was in receipt of a report dated 1994 December 2 from the Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports that were previously distributed to the Parks and Recreation Committee, be received:

Date	From	Subject	Date Distributed
1994 October 7	P. Noé Johnson Interim Director of Culture and Recreation	New Year's Eve Celebrations	1994 October 12
1994 October 4	Chris Firth-Eagland Acting Director of Public Works	Friends of Dundurn Aviary Newsletter	1994 October 21
1994 October 18	Chris Firth-Eagland Acting Director of Public Works	Innuit Project	1994 October 21
1994 October 17	Charlene Touzel, Secretary New Mum Show Sub-Committee	Minutes of the Mum Show Committee 1994 September 22	1994 October 28
1994 October 28	Chris Firth-Eagland Acting Director of Public Works	1994 Civic Beautification Awards Program	1994 November 2
1994 October 31	P. Noé Johnson Interim Director of Culture and Recreation	Actifest '94 - Ontario Senior	1994 November 8
1994 November 18	Chris Firth-Eagland Acting Director of Public Works	Enhanced Streetscaping Cost Share and City Traffic Island Programs	1994 November 23
1994 November 23	Chris Firth-Eagland Acting Director of Public Works	Redevelopment of Central Park	1994 November 23
1994 November 25	Charlene Touzel, Secretary New Mum Show Sub-Committee	Minutes of the New Mum Show Sub-Committee - 1994 October 12	1994 November 29

4. INTERIM DIRECTOR OF CULTURE AND RECREATION

(a) **Sports Card Vending Machine Agreement**

The Committee was in receipt of a report dated 1994 November 11 from the Interim Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

(a) That approval be granted to enter into an agreement with Automatic Mart Corp., (Fred Ernst, Owner and President) for a period of two years beginning 1995 January 1, and scheduled to terminate 1997 December 31, for the supply, installation and service of Sports Card Vending Machines at selected City Arenas and Recreation Centres; and,

(b) That the City Solicitor be requested to draft the appropriate agreement; and,

(c) That this agreement include the mutual right to discontinue this service in whole or in part, given 30 days notice from one party to the other, without penalty; and,

(d) That the City retain the right to approve all sports cards, playing cards, stickers, subject matter being sold within its facilities pertaining to this agreement; and,

(e) That revenue received from this contract be deposited in Concession Fee Accounts for each specific facility.

(b) **Playstructure Redevelopment**

The Committee was in receipt of a report dated 1994 December 2 from the Interim Director of Culture and Recreation respecting the subject matter

Following considerable discussion, the Committee agreed that the recommendation be amended by adding sub-section (d) as follows:

That the Ward Aldermen be advised of any intended removal of play equipment in order that they can in turn advise the home and school association, some community groups of the action being proposed.

Subsequently, the Committee agreed that the item be tabled in order that staff present further information on the issue.

(c) **Financial Review - Culture and Recreation Department**

The Committee was in receipt of a report dated 1994 November 30 from the Interim Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That funds in the amount of $60,000. previously set aside for a comprehensive audit of the Culture and Recreation Department be carried forward to 1995 and used to fund the costs of financial consulting assistance for the Department.

4. ACTING DIRECTOR OF PUBLIC WORKS

(a) **Cemetery Division Restructuring**

The Committee was in receipt of a report dated 1994 November 24 from the Acting Director of Public Works respecting the subject matter.

Mr. Zbucki of the Cemetery Division reviewed the contents of the report and indicated that Schedule "D" of the report had been revised. He then distributed a revised Schedule "D" to the Committee members.

Subsequently, the Committee approved the following recommendation:

(a) That the organizational format for the Cemetery Division, as outlined in Appendix "A" attached hereto, be approved for implementation on 1995 January 1, with referral to the Human Resource Centre respecting job descriptions and salary classifications, recognizing a net current budget reduction of $65,000; and,

(b) That as a component of the cemetery restructuring, the position of Superintendent of Operations, Cemetery Division, which will be vacant on 1995 January 1, through early retirement, be eliminated and two vacant labourer positions be filled on a seasonal basis; and,

(c) That a position of Support Clerk I, Cemetery Division be created; and,

(d) That the City Solicitor be authorized and directed to prepare a By-law to amend By-law 8861 to reflect the changes as per Appendix "B" attached hereto; and,

(e) That the Cemetery Business Plan, outlined in Appendix "C" attached hereto, be approved for phased implementation; and,

(f) That the City Treasurer and Manager of Cemeteries be authorized to develop a payment plan system for people using our cemetery services; and,

(g) That the Manager of Cemeteries be authorized to develop and print an informational/advertising brochure at a cost not to exceed $10,000. and funded from within the overall 1995 Cemetery Division current budget; and,

(h) That the Tariff of Charges for City-owned Cemeteries, as set out in Appendix "D", be implemented on 1995 January 1 upon receipt of approval from the Ministry of Consumer and Commercial Relations, Cemetery Branch.

Mr. Zbucki then informed the Committee that a joint Cemeteries and Funeral Directors Convention had selected Hamilton as its location for the Fall of 1996.

(b) **Ontario Parks Association Annual General Meeting 1996**

The Committee was in receipt of a report dated 1994 December 1 from the Director of Public Works respecting the subject matter.

The Committee approved the following recommendation:

That the Director of Public Works be authorized to notify the Ontario Parks Association of our willingness to host the Annual General Meeting and Seminar in 1996 instead of 1997.

(c) **Chedoke Mountain Steps**

The Committee was in receipt of a report dated 1994 December 1 from the Director of Public Works respecting the subject matter.

Following a brief discussion, the Committee approved the following recommendation:

(a) That the Senior Director of Roads be authorized and directed to reconstruct the Chedoke Mountain Steps leading from Cliffview Park to Chedoke Golf Course; and,

(b) That the City's share of $378,000. of the estimated total cost of $458,000. be charged to Account No. CF629449012.

5. SECRETARY, NEW MUM SHOW SUB-COMMITTEE

(a) **Financial Procedures**

The Committee was in receipt of a report dated 1994 November 25 from the Secretary, New Mum Show Sub-Committee respecting the subject matter.

The Committee approved the following recommendation:

That City Council approve the following effective 1995 January 1:

(a) That the Treasurer be authorized to establish a Reserve account for the New Mum Show Sub-Committee and the funds on deposit and all other fundraising monies received by the current Sub-Committee be credited to this account; and,

(b) That monies in this Reserve be utilized by the Sub-Committee to finance future mum shows and to purchase items and/or services required for future fundraising events; and,

(c) That all expenditures charged to the Reserve account be authorized by the Secretary of the New Mum Show Sub-Committee in accordance with requisitions issued by the New Mum Show Sub-Committee signed by two of the following:

New Mum Show Sub-Committee Chairperson
New Mum Show Sub-Committee Treasurer
New Mum Show Sub-Committee Chairperson in Charge of Promotions; and,

(d) That the Treasurer be authorized to open a City of Hamilton "deposit only" account for the Sub-Committee at the Canadian Imperial Bank of Commerce; and,

(e) That the balance of monies raised by the Mum Show Committee (prior to becoming a Sub-Committee of City Council) which are on deposit with the Province of Ontario Savings Office be transferred to the City of Hamilton; and,

(f) That the Sub-Committee submit an operating budget to the Parks and Recreation Committee for approval for 1995 and subsequent years.

(b) **Funding for the 1995 Mum Show**

The Committee was in receipt of a report distributed at the meeting dated 1994 December 2 from the Secretary, New Mum Show Sub-Committee respecting the subject matter.

Following considerable discussion, the Committee agreed that the item be tabled to a special meeting of the Parks and Recreation Committee scheduled for 1994 December 13 and staff be directed to investigate the financial and other implications associated with growing the mums required for the 1995 Show for the period commencing immediately to early next year when the total funding requirements can be dealt with as part of the 1995 Current Budget deliberations.

6. ALDERMAN H. MERLING

Ridge Raiders Drum and Bugle Corps

The Committee agreed that the item be received and that staff from the Culture and Recreation Department contact the Ridge Raiders Drum and Bugle Corps respecting their concerns as indicated in their letter dated 1994 September 19 to Alderman Henry Merling.

7. WEST HARBOURFRONT DEVELOPMENT STUDY STEERING COMMITTEE

Committee Membership

The Committee was in receipt of a report dated 1994 November 30, from the Secretary, West Harbourfront Development Study Steering Committee respecting the subject matter.

The Committee approved the following recommendation:

(a) That the term of current members serving on the West Harbourfront Development Study Steering Committee be confirmed to coincide with the completion of the West Harbourfront Development Study; and,

(b) That Alderman William McCulloch be appointed as the elected representative of the Parks and Recreation Committee to replace Regional Chairman Terry Cooke.

8. OTHER BUSINESS

Parks and Recreation Committee Meeting Schedule

Alderman Jackson informed the Committee that the Parks and Recreation Committee meeting schedule would remain at one meeting a month, however, that the second meeting a month was still available for Committee meetings if necessary.

9. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. JACKSON, CHAIRPERSON
PARKS AND RECREATION COMMITTEE

Kevin C. Christenson, Secretary

1994 December 6

/mjw

Tuesday 1994 December 13
6:30 o'clock p.m.
Room 233, City Hall

2(A)(ii)

The Parks and Recreation Committee met in special session.

Present: Alderman T. Jackson, Chairperson
Alderman F. Eisenberger, Vice-Chairperson
Mayor R. M. Morrow
Alderman M. Caplan
Alderman Wm. M. McCulloch
Alderman B. Morelli
Alderman D. Wilson
Alderman T. Anderson
Alderman D. Ross

Also Present: Alderman M. Kiss
Alderman D. Drury
Alderman B. Charters
Alderman H. Merling
Alderman F. D'Amico
Mr. J. G. Pavelka, Chief Administrative Officer
Mr. A. Ross, Treasurer
Mr. D. Lobo, Director of Public Works
Mr. C. Firth-Eagland, Public Works Department
Mr. B. Chrystian, Public Works Department
Ms. P. Noé Johnson, Interim Director of Culture and Recreation and City Solicitor
Ms. M. Havelka, Culture and Recreation Department
Mr. D. W. Vyce, Director of Property
Mr. D. Carson, Mayor's Office
Mr. S. Galbraith, Economic Development Department
Mr. L. Kenyon, Mum Show Committee
Ms. V. Mote, Mum Show Committee
Mr. K. C. Christenson, Secretary

1. NEW MUM SHOW SUB-COMMITTEE

(a) **Director of Public Works**

Mum Show - Production Cost and Cost Recovery Opportunities

The Committee was in receipt of an information report distributed at the meeting dated 1994 December 9 from the Director of Public Works respecting the subject matter.

Mr. Chrystian of the Public Works Department reviewed the contents and background of the information report. He indicated that 2 full time, temporary positions would be required to undertake the planting and care of the mums from this point to March of 1995 when it would be determined if the funding required for the Mum Show would be approved in the Current Budget deliberations. He indicated that staff may be available from other Public Works Department sections, however that those sections would be left vacant until such time as a decision is made on funding a Mum Show.

Alderman Anderson expressed concern that 2 staff members would be short from another section and in real terms there is a cost associated with this move. He stated that if staff were taken from the Forestry Section that the Street Pruning Program would be behind schedule and could cause liability problems over the winter months.

Mayor Morrow suggested that the Mum Show could be incorporated in the Traffic Island Planting Program. He indicated that in this way, the Mum Show could be presented City-wide.

Following further discussion, the Committee approved the following amended recommendation:

Given that the New Mum Show Sub-Committee will be unable to raise $150,000. by the end of 1995 January, that City Council be requested to approve a budget for a 1995 Mum Show as follows:

(a) That the full cost of a moderate Mum Show estimated at $170,000. be considered for inclusion in the 1995 Current Budget; and,

(b) That the New Mum Show Sub-Committee be authorized to continue fundraising indefinitely, having an objective of raising $50,000. as a minimum, by 1995 November 1 (this sum would be used to reduced the total from $170,000. to $120,000.); and,

(c) That a charge of $2. per person be levied for entering the Mum Show, resulting in an estimated income of $40,000. to further reduce the required budget to $80,000.

(d) That the Director of Public Works be authorized to immediately commence growing the mums required for a 1995 show at an estimated cost of $40,000.; and,

(e) That the $40,000. funding required for Public Works staff to commence preparation for a 1995 Mum Show be funded from any surplus in the 1994 Public Works current budget or the Corporate Contingency Account; and,

(f) That the New Mum Show Sub-Committee be directed to prepare and present a Business Plan - Marketing/Promotion Strategy, relative to the 1995 Mum Show production prior to the 1995 current budget deliberations.

(g) That staff be directed to consider a Traffic Island Planting Programme utilizing mums for the fall of 1995.

***Alderman D. Ross, Alderman T. Anderson and Alderman F. Eisenberger recorded opposed to sub-sections (d), (e) and (f).**

2. **DIRECTOR OF ECONOMIC DEVELOPMENT**

Proposed Lease of Front Portion of Former CNR Station James and Murray Streets, City of Hamilton from Splendid Cathay Corporation

The Committee was in receipt of a report dated 1994 December 6 from the Director of Economic Development respecting the subject matter.

Mr. Galbraith described the issue and reviewed the report presented to the Committee. Alderman McCulloch indicated that the Hamilton Historical Board is not a key player in this and should not be involved in this issue through the inclusion of the Children's Museum in this facility. He suggested and the Committee agreed that the Hamilton Historical Board be deleted from sub-section (b) of the recommendation. The Committee subsequently agreed that the West Harbourfront Development Study Steering Committee be added to sub-section (b) of the report.

Subsequently, the Committee approved the following amended recommendation:

(a) That this report regarding the proposed lease of the front portion of the CNR Station by the City of Hamilton for municipal purposes be received and forwarded to staff to determine the viability and prerequisites of a partnership with principals of the Splendid Cathay Corporation; and,

(b) That this report be forwarded to the CNR Advisory Committee and the West Harbourfront Development Study Steering Committee for input.

3. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. JACKSON, CHAIRPERSON
PARKS AND RECREATION COMMITTEE

Kevin C. Christenson, Secretary

1994 December 13

/mjw

2(A)(iii)

Tuesday 1995 January 10
4:450 o'clock p.m.
Room 233, City Hall

The Parks and Recreation Committee met in special session.

Present: Alderman F. Eisenberger, Vice-Chairperson
Mayor R. M. Morrow
Alderman M. Caplan
Alderman B. Morelli
Alderman D. Wilson
Alderman T. Anderson
Alderman D. Ross

Absent: Alderman T. Jackson, Chairperson (Illness)
Alderman Wm. M. McCulloch (City Business)

Also Present: Alderman M. Kiss
Alderman V. J. Agro
Alderman D. Drury
Alderman G. Copps
Alderman D. Agostino
Alderman H. Merling
Mr. J. G. Pavelka, Chief Administrative Officer
Mr. D. Lobo, Director of Public Works
Mr. B. Chrystian, Public Works Department
Mr. D. Vyce, Director of Property
Mr. R. Martiniuk, Property Department
Mr. D. Keba, Property Department
Mr. A. Ross, Treasurer
Ms. P. Noé Johnson, Interim Director of Culture and Recreation and City Solicitor
Mr. P. Hooker, Law Department
Mr. D. Carson, Mayor's Office
Mr. J. J. Schatz, City Clerk
Mr. K. C. Christenson, Secretary

1. **DIRECTOR OF PROPERTY/DIRECTOR OF PUBLIC WORKS**

Addition and Renovations/Press - Corporate Boxes/Ivor Wynne Stadium

The Committee was in receipt of a report dated 1995 January 9 from the Director of Property and Director of Public Works respecting the subject matter.

Mr. Pavelka spoke to the issue and reviewed the report and the background. He indicated that there were two key issues within the report:

1. The size and scope of the alterations and addition; and,

2. That the construction of the facility would not be tendered but would rather be included in the Design/Built Concept utilizing a consortium of companies for the design and construction. He indicated that a final design would come back to the Parks and Recreation Committee for approval.

Mr. Martiniuk informed the Committee that a list of ten firms had been compiled who had replied and indicated that they were interested in doing a design built proposal for this facility. He indicated that would cost each firm in the neighbourhood of $10,000. to submit a proposal. He further indicated that although it was not mandatory, it would be desirable to pay each of the firms $2,500. as a goodwill gesture on the City's part for the work that these firms would be required to undertake during this process.

Following further discussion, the Committee approved the following recommendation:

(a) That approval be given to continue the development process for an addition and renovations to the existing south stands facility at Ivor Wynne Stadium to actualize a Press - Corporate Boxes facility for 1995; and,

(b) That approval be given to utilize a Design-Build project delivery system to accelerate the 1995 development schedule.

2. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. JACKSON, CHAIRPERSON
PARKS AND RECREATION COMMITTEE

Kevin C. Christenson, Secretary

1995 January 10

/mjw

2(BXi)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 December 15

TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mrs. P. Ulbinas, Secretary
West Harbourfront Development Study Steering Committee

SUBJECT: JobsOntario Application Withdrawal

RECOMMENDATION:

That staff be authorized to withdraw the application made under the Provincial Government's JobsOntario Community Action Program for funding for an Economic Feasibility Study for the West Harbourfront Development Study in the amount of $100,000.

Penny Ulbinas

FINANCIAL/LEGAL/STAFFING IMPLICATIONS:

In order to continue processing of the JOCA Funding, the City would be required to source 2/3 or approximately $70,000 of the overall application amount of $100,000. No budget allocation has been approved for this contribution and further consideration of this matter would result in unacceptable delays in the preparation of the West Harbourfront Study.

Completion of the economic analysis component of the West Harbourfront Study will be limited to what staff can undertake in-house in consultation with the Economic Development Department.

BACKGROUND:

At its meeting held 1994 July 26, City Council approved the following recommendations.

a) That staff proceed with application under the Provincial Government's JobsOntario Community Action Program in the amount of $100,000 for an Economic Feasibility Study for the West Harbourfront Development Study; and,

b) That upon Provincial Government approval the previously authorized funding of $300,000 for this Study be increased to $400,000; and,

c) That this project only proceed with an approval of the Provincial funding; and,

d) That the Finance and Administration Committee be requested to recommend the method of financing.

Staff made application to the Ministry of Culture, Tourism and Recreation under the West Harbourfront Development Study, focusing on the importance of an Economic Feasibility Study and need for the services of an Economic consultant. Through a series of meetings and resubmissions of the JOCA application a final analysis was received from the Ministry dated November 9, 1994, respecting funding of this study. Our application process began early enough in our study program so that all or part of the $300,000 budget allocation could be considered as City contribution against a $100,000 application.

At this time, however, given that various components of the West Harbourfront Study have commenced, the only costs considered eligible by the JOCA Program were those associated with the Economic Development Consultant. Therefore, approximately ⅓ of the $100,000. anticipated cost would be funded by the Ministry up to $30,000 provided the City committed $70,000 to this Study.

In order to fund the additional $70,000 for the Economic Study a submission through the Capital Budget process would be required. To bring a consultant on-board at this time, would result in components of the Study well in progress to be halted for an indefinite time frame affecting the final report expected in June of 1995.

Staff feel there is little merit in retaining a specialist consultant at the risk of jeopardizing the overall Study time-frame. The implication is that development options will be assessed from an economic perspective by in-house personnel aided by the Regional Economic Development Department.

At its meeting of 1994 December 05, the West Harbourfront Development Study Steering Committee received this information and approved the recommendation to withdraw the JOCA funding application.

RWC/PSU/bg

cc: J.G. Pavelka, Chief Administrative Officer
N. Catalano, Director of Economic Development

2(B)(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 December 15

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mrs. P. Ulbinas, Secretary
West Harbourfront Development Study Steering Committee

SUBJECT: T.B. McQuesten Multi-Cultural Gardens Project

RECOMMENDATION:

That the president of the T.B. McQuesten Steering Committee or his designate be appointed as a member of the West Harbourfront Development Steering Committee.

Penny Ulbinas

FINANCIAL/LEGAL/STAFFING IMPLICATIONS:

There are no financial, legal or staffing implications.

BACKGROUND:

The West Harbourfront Development Study Steering Committee at its meeting of 1994 December 05 was in receipt of a report referred by the Parks and Recreation Committee, dealing with the T.B. McQuesten Multi-Cultural Gardens Project with the following recommendations:

1. That the T.B. McQuesten Multi-Cultural Gardens Project be considered within the context of the West Harbourfront Development Study and that consideration be given to the following:

    a) the president of the T.B. McQuesten Steering Committee or his designate be added as a member of the West Harbourfront Development Study Steering Committee;

    b) the integrity of the approved concept plan for T.B. McQuesten Multi-Cultural Gardens be maintained including keeping the Gardens as a single entity and not divided into pieces;

c) that all funds approved by City Council and received through grants, donations and other fundraising efforts remain with and be used for the Gardens; and,

2. That upon completion of the West Harbourfront Development Study, wherein an implementation time table will have been proposed, the T.B. McQuesten Multi-Cultural Gardens Steering Committee be provided the opportunity of commenting on the appropriateness of relocating the project to the West Harbourfront Precinct and their ability to remain actively involved; and,

3. That until a final decision is made on where to develop the Multi-Cultural Gardens, the T.B. McQuesten Park site on Upper Wentworth Street be reserved for that purpose.

The West Harbourfront Development Study Steering Committee has received and approved the recommendations aforementioned and will review the T.B. McQuesten Project within the context of the West Harbourfront Development Study.

Item 1(a) is the only recommendation that can be dealt with at this time by the West Harbourfront Development Study Steering Committee and upon approval the president of the T.B. McQuesten Steering Committee will be added as a member of the West Harbourfront Development Study Steering Committee.

A report at the conclusion of the West Harbourfront Development Study dealing with the other recommendations will be forthcoming.

PSU:bg

cc: Mr. K. Hinds, President
T.B. McQuesten Steering Committee

2(c)(xi)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 20

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: Friends of Gage Park Skate Party -
Hamilton Children's Museum Participation

RECOMMENDATION:

That the Hamilton Children's Museum participate in the Gage Park skating day being organized by the Friends of Gage Park; and

That the Hamilton Children's Museum, in cooperation with the Friends of the Hamilton Children's Museum, offer an open house at the Museum, waiving admission fees for the day of 1995 February 4 (or fall back date 1995 February 18th due to weather conditions).

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The potential lost admission revenue for the day would be approximately $200. This figure is based on previous year's attendance/revenue patterns.

BACKGROUND:

The Friends of the Hamilton Children's Museum and the Hamilton Children's Museum have been asked to participate, by the Friends of Gage Park, in their family skating day on 1995 February 4.

The Friends of the Hamilton Children's Museum would be setting up an information table by the skating rink in Gage Park to promote the Children's Museum, its exhibits and programmes, the Friends group and to solicit more members for the Museum. The Friends of Gage Park have arranged "hay rides" for people attending the Skate Party, and are making efforts to have the rides stop at the Children's Museum as well.

Anticipated attendance of 3,000 people for the Skate Party would provide both the Children's Museum and the Friends an ideal venue to promote their services. The families who will be attending the day will be people who would most likely support the Children's Museum as well, making this a targeted promotion. The anticipated lost revenue of $200. would potentially be off-set by increased future visitation to the museum as well as increased membership, and thereby strengthening the organization, of the Friends of the Children's Museum.

The skate Party provides the Children's Museum and the Friends of the Children's Museum an opportunity to work with the Friends of Gage Park establishing a network for future work together.

MH/cf

c.c. Allan Ross, Treasurer

CITY OF HAMILTON

2(c)(iii)

- RECOMMENDATION -

DATE: 1995 January 20

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: Designated Property Grant - Dundurn Castle (1995)

RECOMMENDATION:

That the City, through the Department of Culture and Recreation, apply for a Designated Property Grant administered through LACAC (Planning Department) in the amount of $3,000. for the reconstruction of the rusticated doors on the Dovecote during the 1995 restoration project.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Application will be made for the amount of $3,000 (maximum allowable). If successful, the funds received will reduce the City's costs for the project. The funding required as matching dollars, is already in the approved 1994 capital budget.

BACKGROUND:

The second phase of exterior restoration work at Dundurn will include the restoration of the Dovecote. This rare building was constructed at the same time as the Castle for the purpose of housing approximately 4 dozen pairs of nesting, and would provide fresh meat during the winter months. The building was an important symbol to MacNab, since in Scotland only a Laird could keep a Dovecote. It represented MacNab's pride in his heritage, his sense of place in Upper Canadian Society, and his own claim on the Chieftainship of Clan MacNab. Originally large decorative oak doors adorned the south facade. These disappeared sometime in this century, and the opening was blocked up.

The complete reconstruction doors is important to the architectural integrity of the building, but will be expensive, and will divert money from the restoration of original building material. Staff applied for this grant for this project in 1994. Although the application was unsuccessful due to lack of funding for the programme, we were invited to re-submit the application in 1995.

MH/cf

c.c. Allan Ross, Treasurer

26(xiii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 20

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: Federal Government Access to Archaeology Grant - Dundurn Castle (1995)

RECOMMENDATION:

That the City, through the Department of Culture and Recreation, apply for a grant from the Federal Government Access to Archaeology Programme (Public Awareness Component) for up to $20,000. to increase the scope of the public archeology component scheduled for the next phase of restoration on Dundurn Castle.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Application will be made for the amount of $20,000. (maximum allowable). Funds already approved in the 1994 capital budget ($20,950. for archaeology, $2,700,000. total) are eligible as matching funds. This increased scope of work is conditional upon approval of the grant. Upon approval the capital budget would be increased by an amount of up to $20,000.

BACKGROUND:

Funds available in the capital budget will only cover the basic archaeological requirements for the restoration project and the running of the McMaster University field school. Upon approval of the Access to Archaeology application, the scope of the work will increase to enable the archaeologists to undertake extensive research and expand report writing, create an exhibit in the newly restored Cockpit to be opened as a Sesquicentennial project in 1996, and undertake educational programming for public awareness. It will increase the project director's contract to be extended beyond the current 840 hours.

MH/cf

c.c. Allan Ross, Treasurer

2(c)(iv)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 20

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: Terms of Reference
Planning Study - The Hamilton Military Museum

RECOMMENDATION:

(a) That the Terms of Reference for a Planning Study attached hereto and marked Appendix "A" be approved; and

(b) That staff carry out the necessary steps to implement and complete this internal project.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial, staffing or legal implications resulting from this recommendation other than existing staff time.

BACKGROUND:

The Hamilton Military Museum is housed in Battery Lodge, built circa 1834, as the gate keeper's lodge to Dundurn Castle. The building, in total 2,190 sq. ft. is small and inadequate to provide services to the public, meet museum standards, and accommodate staff needs.

The Museum has an excellent collection of approximately 7,000 artifacts. Due to lack of space most of the collection is stored off-site in a facility which lacks environmental controls required for long term preservation of the artifacts.

The Museum has reached its limit in utilizing the existing space. Staff need to plan for the future to determine if the Museum remains in the existing space or whether to acquire additional space in another location.

.../2

The objectives of the Planning Study are to assess the overall operation of the Hamilton Military Museum as it currently exists; identify its strengths and weaknesses; to prepare a framework for future operations of the Museum including several options and evaluations and provide general costs for each option.

The steering committee for this internal planning study will consist of representatives from cultural division staff, Hamilton Historical Board, interested citizens, museum users, and veterans. Ministry of Culture, Tourism and Recreation staff will be consulted throughout the process.

It is anticipated that the Planning Study should be completed in 4-6 months and commence sometime in January 1995.

MH/cf
Attachment

THE HAMILTON MILITARY MUSEUM

STATEMENT OF PURPOSE

The Hamilton Military Museum has been established to collect, preserve, research, house, exhibit and interpret, according to museum standards, all those objects which best serve to illustrate the military history and traditions of Canada from the Loyalist period to ca.1972, using local examples wherever possible. It will promote public awareness of the collection through exhibitions, tours, programmes and written documentation, however, the building and objects on display will never be at risk as preservation will always be the first concern.

EARLY HISTORY

The Hamilton Military Museum had an unsteady "birth" as a City of Hamilton Museum. It was conceived as a solution to the threatened loss of a Dundurn Castle building rather than as a project of itself: "Our Military Museum all began because we had in our park an unused early estate house built on a battery location of the war of 1812. It was to be over-run by a road widening scheme, so beloved of traffic engineers these days. We felt it important to save the house and its association and therefore had to conceive some purpose to justify the expense of moving and the renovations involved" (Moogk to Brock, March 2, 1977).

Funds were secured to move and service the building, although money to recreate the battery itself was cut from the final budget. Little time or funds were set aside for museum functions. There was no funding provided for staff. They were hired through Dundurn Castle's budget.

There was also no collection. Appeals were made to borrow artifacts from the Canadian War Museum, personal collections and from the local regimental collections. The Museum finally opened on November 14, 1976, with mostly borrowed display items.

STAFF

1976 - Part-time Curator
Full time Caretaker who was to do: cleaning, assist Curator with care of collection, provide security, take tickets and book tours = 1.5 total FTEs

1979 - Curator became full time and Caretaker part-time;
Part-time General Assistant (Interpreter) for Curator's days off (8 hours per week) = .24FTE+ (1.74 total FTEs)

1984 - Part-time Interpreters for educational programmes 520 hours per year = .27FTE+ (2.01 total FTEs)

1987 - Full time Curatorial Assistant to work with collection, educational programmes and Interpretive duties = 1.0FTE+ (3.01 total FTEs); days off in summer season covered by existing Interpreter hours

1990 - Caretaker full time = .5FTE+ 3.51 total FTEs

1991 - Interpreter to cover Curatorial Assistant's days off during off season and cover desk remaining 3 days per week during summer season = .35FTE+ (3.86 total FTEs)

1992 - Interpreter hours reduced eliminating coverage for Curator's days off during off season (334- hours) but adjustment for pay equity gained 185 hours = .08FTE- (3.78 total FTEs).

Year	Visitor Staff (excluding Caretaker)	Visitors	Staff:Visitor Ratio
1977	0.5	5,565+	1: 5,565
1984	1.51	32,404	1:21,460
1987	2.51	27,555	1:10,978
1990	2.51	29,956	1:11,935
1993	2.78	26,594	1: 9,566

Interpreters are shared between the Hamilton Military Museum and Dundurn Castle thus providing more hours for existing staff and stretching out the allotments of hours for the Museums. Other staff, such as the Caretaker, work co-operatively with Dundurn Castle to provide staff where and when needed eg. covering vacations.

VISITORS

A 1980 report for the Hamilton Historical Board set an ideal target figure for each City museum to strive to reach in terms of visitors. The Hamilton Military Museum's was set at 12,000. Although attendance has dropped over the last several years the current attendance figures are more than double this suggested number.

1976 - 191 + guests (November 15 - December 31 only)
1977 - 5,565 + guests
1978 - 3,803 + guests
1979 - 6,839 + guests
1980 - 6,080
1981 - 9,956
1982 - 37,116
1983 - 32,372
1984 - 32,404

1985 - 25,621 (closed two months for sprinkler installation)
1986 - 28,816
1987 - 28,394
1988 - 27,985
1989 - 31,470
1990 - 29,956
1991 - 27,154
1992 - 28,881
1993 - 26,594

CURRENT FACILITY

The Museum is housed in Battery Lodge built ca.1834 as the gate keeper's lodge to Dundurn Castle. It consists of an original ground floor and a new basement constructed in 1976 when the building was moved.

The interior dimensions of the building are approximately 30.5' x 34' plus a bay window, (approximately 1,095 sq ft per floor) or 2,190 sq ft for all functions.

It has good air conditioning, heating, lighting and security.

The Museum shares some equipment with nearby Dundurn Castle.

A designated building under the Ontario Heritage Act as part of the National Historic Dundurn Castle estate, there are no options for expanding the building or in other ways altering the exterior appearance.

COLLECTION

Starting with no artifacts when the Museum was developed, the collection began with the remnants of the former military collection from Dundurn Castle (much had been dispersed already, particularly to the regiments). Over the years the collection has grown to about 7,000 items with a strong emphasis on the nineteenth century.

Much of the collection is of general Canadian interest rather than local material. Much of the latter is held in the regimental and service collections (there are at least three unit museums and two collections in the Hamilton Military District).

The Statement of Purpose for the Museum was altered in 1985 to end collecting at ca.1972 due to lack of both storage and exhibition space. It was altered also to reflect the more general nature of the collection.

STORAGE

No storage facilities were incorporated into the original plans. Most items were stored in the Dundurn Castle stables until the early 1980's. They are now housed in approximately 1050 sq ft of space in an off site location. This facility has been highly criticised for its lack of environmental security and space in at least two separate reports.

EXHIBITION

Permanent exhibitions on the Army from ca. 1800 to World War I and the early nineteenth century Navy (including the "Hamilton" and the "Scourge") occupy the upper floor (approximately 680 sq ft of useable space). The lower gallery (approximately 280 sq ft) formerly held rotating exhibits but now houses a permanent exhibition on the World War I Navy and Air Force, along with some miscellaneous inter-war years material.

Although the Museum collects to ca.1972 it cannot effectively display past ca.1930 and the existing displays leave little room for necessary background information and social context. This early cut-off date and lack of proper support material goes against the philosophy for military museum exhibitions in the 1990s.

RESEARCH

The Hamilton Military Museum has a good, but by no means comprehensive, library a portion of which is in long term storage and not currently accessible to either staff or visitors. The Museum works with the Hamilton Public Library to provide as much access as possible to this resource.

PROGRAMMES

Curriculum relevant programmes were developed for school classes commencing in 1981 with an Intermediate level programme on the War of 1812. Since then the Museum has expanded to included appropriate junior level and high school programmes. These programmes are "hands-on" and emphasize the social history of the armed forces.

A series of specific programmes has been introduced to complement the Boy Scout and Girl Guide agendas as well as to interest other community based youth groups. This allows the Museum to reach Primary Grade children as well.

There are no provisions for afternoon visits during public hours; non-artifact areas for creative programmes; support areas for presentations etc.

COMMUNITY NEEDS

What the Hamilton Military Museum does, it does very well but fails to meet a range of other needs such as universal accessibility, special needs or special exhibits of local significance.

AFFILIATION

The Hamilton Military Museum has begun a process of affiliation with the Canadian War Museum, the national collection in Ottawa. The War Museum is seeking to establish relationships with a series of regional museums across Canada. The Hamilton Military Museum is the only one targeted for southern Ontario at this time. As a first step in the process, a Memorandum of Co-Operation was signed in 1992.

HAMILTON-SCOURGE PROJECT

This City of Hamilton Project intends to raise the artifacts and the two ships themselves from the bottom of Lake Ontario with a view to permanent exhibition in the City of Hamilton. One step in the process was to appoint the Curator of the Hamilton Military Museum as acting curator for the exhibitions portion of the Project. This has resulted in the recent installation of a permanent exhibit on the two ships in the Museum.

NEED FOR THE STUDY

The Hamilton Military Museum would appear to have reached its limit in utilizing the existing space. The staff need to plan for future directions, whether it be to make the museum better fit the existing space or whether to look to acquire sufficient space to carry out the current functions properly. The growth potential of the Museum services, collections and programmes needs to be analyzed as well.

The Hamilton Military Museum is connected to three other City capital projects: the need for a renovated or new collections storage area; the exhibition requirements of the Hamilton-Scourge Project and the Dundurn Castle Grounds Study. The relationship between the Museum and these other projects should be more clearly established.

Due to proximity, the Hamilton Military Museum has a special relationship with Dundurn Castle. Should the Museum remain closely associated physically with the Castle? If so, how can both museums maximize the benefits of such a relationship?

An in-depth study will allow the Museum to identify the basic community needs and how best to fulfil them; identify space requirements and basic resources needed.

OBJECTIVES

The objectives of the study will be:

- to assess the overall operation of the Hamilton Military Museum as it currently exits
- to identify the present strengths, weaknesses and restrictions of the current operation
- to prepare a framework for the future operation of the Museum, including several site options
- evaluate, and provide general costs in $1995, for each option

CONTENT

STATEMENT OF PURPOSE

Review, and revise if appropriate, the Statement of Purpose in keeping with current military museum philosophy and the relationship of the Hamilton Military Museum to other nearby military collections and museums.

PHYSICAL FACILITIES

1) Examine and report on the existing facilities with regard to meeting current Museum services and programmes and with regard to meeting regulations/standards as set out in the constraint section.

2) Recommend the type and location of facility(s) required to:
   a) meet existing Hamilton Military Museum and visitor needs
   b) allow for moderate growth in same
   c) and/or allow shared services with Dundurn Castle, Hamilton-Scourge, City cultural division storage.
   - using existing facilities
   - heritage structure(s) on or off site
   - purpose built structure on or off site

3) Recommend requirements for:
   - administration
   - maintenance; shipping/receiving
   - physical security
   - environmental security
   - staff amenities
   - all museological functions
   - all visitor services

3) provide preliminary cost estimates for the various options in $1995.

FUNDING

Examine present and potential sources of funding for both capital and operating expenses for the next six years.

COLLECTIONS DEVELOPMENT AND MANAGEMENT

1) Review the Collection Management Policy and make recommendations for any appropriate change.

2) Review the existing storage areas and reports on the situation. Recommend solutions, which meet the physical and environmental standards set in the current Canadian War Museum Study, vis à vis the Hamilton Military Museum collection alone or in conjunction with other City collection needs.

3) Review any specialized conservation needs of the collection and recommend how these may best be met.

PROGRAMMES/EXHIBITIONS/RESEARCH

1) Review the current exhibitions, programmes and special events with regard to current space and resources, the mandate of the Museum and meeting the needs of the community.

2) Review and make recommendations for fully serving all segments of the community, particularly those with a disability.

2) Make recommendations as to minimum and ideal needs for the Museum alone or in conjunction with other institutions and organizations.

VISITOR SERVICES AND FACILITIES

1) Review the ability of the Museum to provide needed services and support (washrooms, cloakroom, lunchroom, theatre, meeting room, gift shop, food services, parking etc.)

2) Review and make recommendations for fully serving all segments of the community, particularly those with a disability.

3) Recommend the minimum and ideal types of services and facilities required for the Museum alone or in conjunction with other institutions or organizations.

STAFF

1) Review existing staffing levels and make recommendations for any increases necessary to properly carry out existing functions and services for current audience level.

2) Make recommendations for any staff increases required to allow for moderate growth in any function(s) or service(s).

3) Examine the role of volunteers in existing and future facility.

ROLE IN THE COMMUNITY

1) Review the existing ties and services to the local community and make any recommendations for improving or expanding same.

2) Review and make recommendations on the relationship between the Museum and specific segments of the community. These should include but are not confined to:
- local school boards, private schools
- youth groups eg. Girl Guides
- adult groups eg.seniors centres
- veterans organizations
- other local military collections and museums
- the Hamilton Military District
- special interest groups eg. modellers
- French language needs

ROLE PROVINCIALLY AND NATIONALLY

1) Review the current and potential relationship with other military museums in the province and country, particularly the Canadian War Museum; and with national organizations such as the Canadian Armed Forces.

2) Recommend ways to improve services to the public through wider ties eg. research materials through interlibrary loan.

3) If the Museum remains on Burlington Heights, how best to take advantage of this major military site which has been recognized both provincially and federally.

4) If closer ties are to be established with local and federal agencies, such as the armed forces, examine the feasibility of making the Museum a fully bilingual institution. Make recommendations to implement same.

The Study must consider the foregoing issues with regard to the following (in no particular order):

1) The overall goals and objectives of the Department of Culture & Recreation as outlined in its Master Plan.

2) Relevant goals and objectives of the City of Hamilton eg. tourism.

3) Local fire regulations and building codes.

4) Federal firearms regulations.

5) Occupational Health and Safety Regulations.

6) Currently accepted museological standards.

7) The report for The Task Force on Military History Collections in Canada (1991).

8) Museological design standards as set forth in the Canadian War Museum Feasibility Study (1992).

9) Any affiliation agreement between the Hamilton Military Museum and the Canadian War Museum.

10) The study team will be co-ordinated by the Manager of Cultural Service and consist of: Curator and staff of the Hamilton Military Museum, a citizen member, a Hamilton Historical Board member, and interested and appropriate group(s) or individuals. The latter might include representatives from education, youth groups, the military and the veterans, the library, McMaster University and the local neighbourhood.

2(c)(vi)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 20

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: World War 1 German 77mm Field Gun
"Hamilton Remembers Project"

RECOMMENDATION:

(a) That the Long Term Preservation of Artillery Pieces Sub-committee be discontinued as the mandate has been completed; and,

(b) That a new sub-committee of the Hamilton Historical Board be formed for the specific purpose of fundraising for the restoration and long term maintenance of the World War I German 77mm Field Gun; and,

(c) That this Field Gun be adopted as a "Hamilton Remembers" project whereby the gun would be unveiled during Hamilton Sesquicentennial, as a war memorial.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Staff time to process donations, provide advice on fundraising strategies supervise restoration, and oversee installation. No financial commitment on behalf of the City. Fundraising commitment from the new sub-committee will be required to restore the Field Gun ($25,000), build the shelter ($6,000) and provide on-going maintenance costs.

BACKGROUND:

On 1994 January 25, City Council approved through its adoption of Item 8 (a) iii of the Second Report of the Parks and Recreation Committee to remove the 77mm gun from Dundurn Park and use it in conjunction with a City of Hamilton initiative to honour local

veterans. In the same recommendation Council also approved the disposition of the other World War I guns in Dundurn Park. Subsequently, City Council approved through its adoption of item 28 of the Fifth Report that the restoration of the WWI 77mm German artillery field piece and its placement as a Veterans Memorial in the HAAA Grounds be used as a co-operative effort between the Hamilton Historical Board and the United Council of Veterans and its affiliates as its 1994 - 1995 Canada Remembers project commemorating the Fiftieth Anniversary of the end of the Second World War.
The Long Term Preservation of Artillery Pieces Sub-committee, consisting of members of the Hamilton Historical Board and Veterans, Parks, and Cultural Division staff has been meeting for the past two years to determine the long term well being of each gun. Staff have provided the estimates for preservation and display.

DISCUSSION:

The artillery fundraising committee would be comprised of representatives from the Hamilton Historical Board, veterans and interested citizens.

Fundraising activity would commence in January 1995 to coincide with the Canada remembers activities commemorating the end of World War II. The installation of the restored field gun would be scheduled in 1996 as part of Hamilton's sesquicentennial celebrations.

MH/cf

c.c. Doug Lobo, Director, Public Works
Attention: Bob Chrystian, Manager Parks Div. Public Works

2(D)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 12

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: **Walkway - Thorner Park**
to Limeridge Mall
Licence Agreement with Ontario Hydro

RECOMMENDATION:

a) That the City of Hamilton renew a Licence Agreement with Ontario Hydro for the use of lands described as Part 1, Plan 62R-10869 for a pedestrian walkway between Thorner Park and Limeridge Mall effective 1995 April 1; and,

b) That the annual charge of $500 be charged to Account No. CH 56304 62102 (Hydro - General Park Maintenance); and,

c) That the Mayor and City Clerk be authorized and directed to execute a Licence Agreement in a form satisfactory to the City Solicitor.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

City Council at its meeting of 1990 June 26 by adopting Item 10 of the 12th Report of the Parks and Recreation Committee approved a Licence Agreement with Ontario Hydro for a pedestrian walkway between Parkwood Crescent and the Limeridge Mall through Thorner Park.

This walkway was constructed by the Public Works Department in response to requests from citizens and Ward Aldermen. The Agreement commenced 1990 April 1 for a ten (10) year period at a rate of $400 per year in the first five (5) years. A new annual rate of $500 per year for the final five (5) years of the Agreement has been negotiated with Ontario Hydro. This increase represents a 2.5% increase per year over the term of the Agreement.

RJH/nw

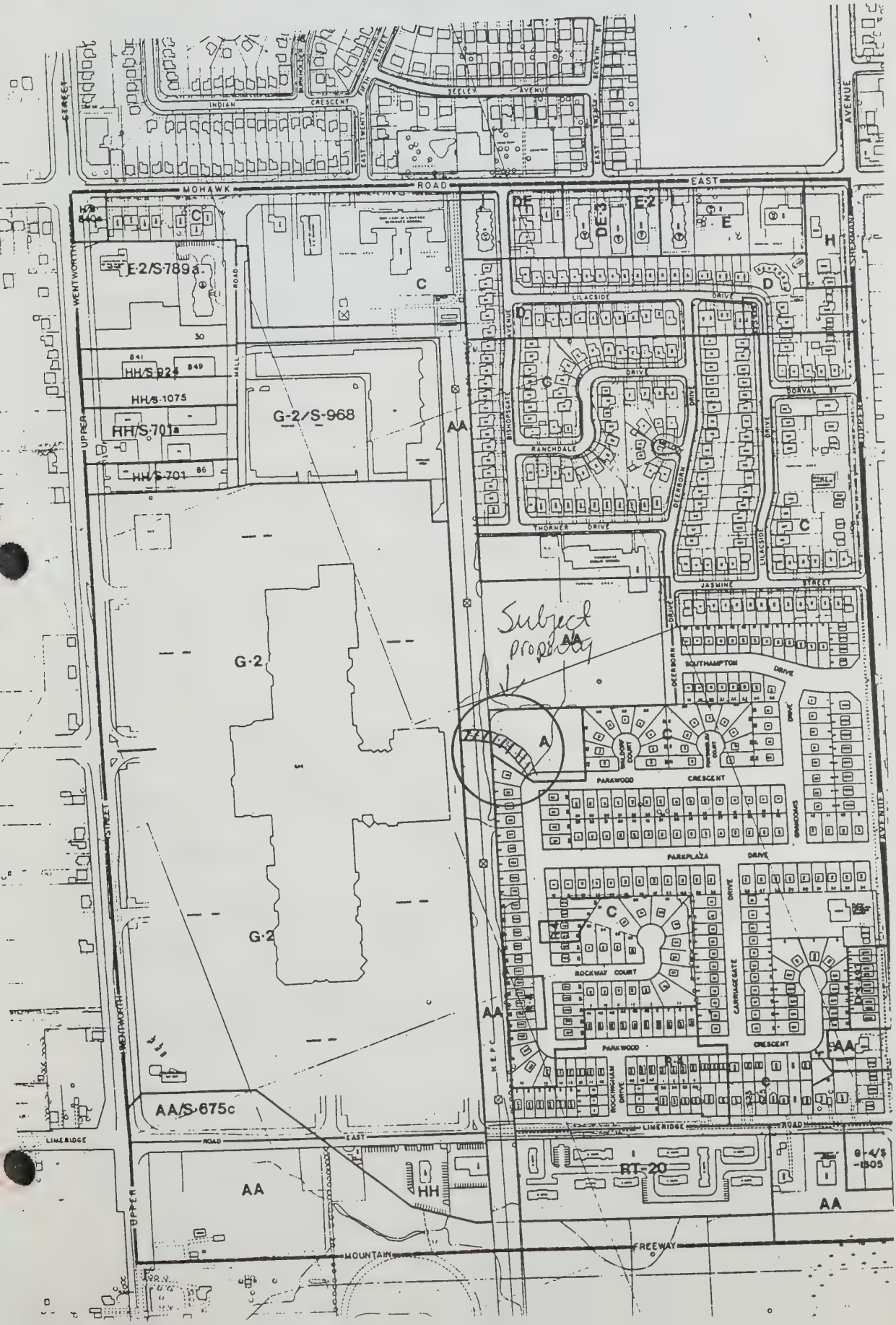
c.c. Alderman H. Merling, Alderman, Ward 7

Alderman Terry Anderson, Alderman, Ward 7

P. Noé Johnson, City Solicitor

Allan C. Ross, Treasurer

B. Chrystian, Manager of Parks


MOHAWK ROAD EAST
INDIAN CRESCENT
SEELEY AVENUE
WENTWORTH STREET
UPPER WENTWORTH ROAD
LIMERIDGE ROAD EAST
LIMERIDGE ROAD
MOUNTAIN FREEWAY
E-2/S-789a
HH/S-924
HH/S-1075
HH/S-701a
HH/S-701
G-2/S-968
G-2
G-2
AA/S-675c
AA
HH
RT-20
AA
AA
AA
AA
LILACSIDE DRIVE
RANCHDALE DRIVE
THORNER DRIVE
JASMINE CRESCENT
SOUTHAMPTON DRIVE
PARKWOOD CRESCENT
PARKPLAZA DRIVE
ROCKWAY COURT
CARRIAGEGATE DRIVE
ROCKINGHAM DRIVE
Subject property

2(EXi)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 December 16

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: P. Noé Johnson
Interim Director Culture and Recreation

SUBJECT: Hamilton and District Volunteer Centre
Indoor Golf Tournament - Complimentary Prizes

RECOMMENDATION:

That approval be granted to issue the following complimentary prizes for the Indoor Golf fundraising event sponsored by the Hamilton and District Volunteer Centre.

a) One Family Pass redeemable at any City operated museum (value $15).

b) One Family Pass to a City-operated Recreation Centre (value $70).

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The $85 revenue will not be realized.

BACKGROUND:

Council approved the recommendation for the Indoor Golf Tournament on 1994 August 30 (attached).

As part of the fundraising exercise, golf tournament prizes are drawn and awarded to golf participants. Prizes are donated by various businesses and organizations in the Hamilton area.

In 1994 the Department of Culture and Recreation donated one family admission pass and two adult admission passes to a City of Hamilton Museum. This tournament raised over $2,000 for the Volunteer Centre.

This fundraising event will be hosted at City Hall on 1995 February 24 for the second consecutive year. The intention is to donate a Recreation Centre Family Pass in addition to a Family Museum Pass. This addition to the prize package is recommended in an effort to promote both the recreational and cultural services of the Culture and Recreation Department.

PNJ/hew
Attach.

500-005

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 August 3

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J.G. Pavelka, P.Eng
Chief Administrative Officer

SUBJECT: Volunteer Centre
Fourth Annual Indoor Golf Tournament

RECOMMENDATION:

That the recommendation approved by City Council on June 28, 1994 for the Volunteer Centre Fourth Annual Indoor Golf Tournament, March 03, 1995 be amended to February 24, 1995 and to include the use of the second floor lobby on February 23, 1995 for the City Hall staff registration and to play the course.

J.G. Pavelka

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Finance and Administration Committee approved the initial recommendation on June 23, 1994 and Council on June 28, 1994. At that time staff were unaware that there could be a potential conflict with the approved date. The March 03, 1995 date is the World Day of Prayer and the Council Chambers are booked.

The new date proposed has no anticipated conflicts at this time.

/smo

App'd by Committee 1994 Aug. 23

App'd by Council 1994 August 30

minutes - Staff to do.

500-005

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 June 6

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J.G. Pavelka, P.Eng
Chief Administrative Officer

SUBJECT: **Volunteer Centre**
Fourth Annual Indoor Golf Tournament

RECOMMENDATION:

a) That the City of Hamilton host the Fourth Annual Volunteer Centre Indoor Golf Tournament on Friday, March 03, 1995; and,

b) That City Hall staff be invited to play the course on the afternoon of Thursday, March 02, 1995 and the morning of Friday, March 03, 1995; and,

c) That the Culture and Recreation Department, Special Events Officer co-ordinate the event with the support of the City's Management Team; and,

d) That the City of Hamilton enter a Corporate Team to participate in the event at a cost of $150; and,

e) That this $150 be charged to Unclassified Account Centre 24201 in 1995; and,

f) That approval be given to use the second floor lobby and the Council Chambers for the registration of participants and the distribution of prizes on Friday, March 03, 1995 from 12:00 noon to 5:00 p.m.

J. G. Pavelka

App'd by Committee 1994 June 23

App'd by Council 1994 June 28

Clerk Initials

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

This year there was a gross revenue of $2,927 and expenditures of $870 for a net revenue of $2,057 in accordance with the following statement of revenue and expenditures. The net revenue of $2,057 went to assist the Volunteer Centre with its expenditures.

	EXPENSES	INCOME
15 TEAMS @ $150 PER TEAM		$2,250
PRIZE RAFFLE DRAW		326
GOLFER FINES - DONATIONS		61
TOTAL INCOME		**$2,927**
100 LUNCHES @ $6.68 + GST & PST	$770	
MISCELLANEOUS	$100	
TOTAL	**$870**	
NET PROFIT		**$2,057**

BACKGROUND:

The Annual Indoor Golf Tournament is designed as a leisure event for the corporate sector of Hamilton during the winter/spring season while supporting the awareness and goals of the Volunteer Centre.

This year's 1994 Golf Tournament proved to be very successful financially and also succeeded in boasting the morale of City Hall staff. Initially, staff approached this event sceptically. However, as they got involved in fabricating the various fairways and greens for their Department, their interest and enthusiasm increased. Ultimately, there was considerable energy and creativity in building the fairways and greens. Attached is a list of creative names for the various holes that were built by staff.

As well there was considerable interest and enthusiasm in playing the course on Thursday, February 24, 1994. There was so much interest on behalf of staff that while the fairways and greens had been constructed it is prudent to take advantage of them by having other staff teams play through Friday morning after they had been built and before the tournament on Friday afternoon.

Attached is the list of Corporate Teams that participated in this year's tournament as well as a list of comments and evaluations submitted by staff and the Organizing Committee. Overall, there was interest and enthusiasm and most of the comments included ideas on how to improve the arrangements for next year.

JGP:dd

Attach.

c.c. P. Noé Johnson, Interim Director of Culture & Recreation
J. J. Schatz, City Clerk
J. Graci, Public Relations/Fundraising Co-ordinator, Volunteer Centre of Hamiton & District, 627 Main Street East, Suite 206, Hamilton, ON L8M 1J5

Volunteer Centre Indoor Golf
Hole Set Up

Hole #		Hole Name
1	7thfl.	The Road to Development
2	7thfl.	Technical Trap
3	6thfl.	The Pot Hole
4	5thfl.	The Black Hole
5	5thfl.	Legal Loophole
6	4thfl.	A Hole Lotta Works
7	4thfl.	The Hole in Fun
8	4thfl.	The Hole in Fun II
9	4thfl.	Tender Trap
10	3rdfl.	Brick Maze
11	2ndfl.	Campaign Trail
12	(Council Chambers)	Political Heat
13	2ndfl.	Minute Maze
14	1stfl.	Clean Sweep
15	1stfl.	Community Development Dog Leg
16	1stfl.	The Jack Nickel-less Hole
17	1stfl.	The Intersection
18	Basement	The Big Byte

THE VOLUNTEER CENTRE

3rd Annual Indoor Golf Tournament

Team Scoring

Team	*Score*
0	0
0	0
Jakes Tap & Grill	313
Cadillac Fairview Corp II	350
Peat Marwick Thorne	355
Wood Gundy	357
Hamilton Fire Dept.	358
Connectivity / Kenton	364
Hamilton City Hall I	365
Hamilton Police Dept.	366
The Spectator	372
Sheraton Hamilton Hotel	387
Cadillac Fairview Corp I	390
Dofasco	397
Senior Talent Bank	400
PasWord Communications	415
Coppley Apparel Group	425
Hamilton City Hall II	0

3 RD ANNUAL VOLUNTEER CENTRE INDOOR GOLF TOURNAMENT
CITY HALL
MARCH 24 & 25, 1994

Comments and Evaluations submitted by Department staff and organizing committee.

General comments by City Hall staff that participated in organizing the holes/greens in departments were:

"Great fun", "Enjoyed the day".

* People enjoyed the challenge of designing and setting up the holes/greens. For the first year holes were creative. Next year staff may refine the holes from what they learned from this year's event.

* Group felt it was a lot of work to prepare the course. Some departments had as many as 4 or 5 people assist with their holes. Others did it on their own.

* A communication vehicle to be set up which can reach all staff so all can be informed of what is happening to be perfected. (ie: utilize Administrative Team)

* Staff who played on Thursday appreciated the prizes and the opportunity to play. Some of expressed interest in hoping the event will be an annual event.

* Staff expressed feelings that the time to prepare the holes for the tournament was greater, in relation to the funds raised for the Volunteer Centre.

* The Volunteer Centre felt they gained a lot of exposure for the event and are pleased with this year's event. The event was covered by Channel 11 (on site at noon) and 102.9FM radio personality on site as M.C.. The awareness that was created is very important for the Volunteer Centre.

* The Hamilton Video Club produced two videos, one from each day. (Shelley has the employee video).

Suggestions/Recommendations

* The locations of the holes to be placed such that they not interfere with the public entering the building or the departments. Also must take into consideration employees working throughout the day of the tournament.

* There were four holes on one floor this year, this should be avoided in the future. This caused slow downs on the floor and holes prior to and after were left empty some times and gaps in playing times.

...2

* Possibly utilize hallways for holes/greens.

* Staff felt some holes lacked creativity, others had quite a bit of imagination into the creating of the holes.

* Must ensure that the hole reflects the department function.

* Safety to be maintained at all times.(for participants and City Hall employees.)

* Ensure hole monitors/marshallers are on location to give instructions to participants each day.

* Little confusion at the beginning of planning stages regarding staff time allowed to play on Thursday.

* Employees playing through on Thursday was a good idea, as this allowed the departments to do last minute trouble shooting prior to the corporate tournament and make any necessary changes.

* The judging of the holes- suggest to including judging card in with participants' score card and have the participants judge the holes as they play through.
"Peoples' Choice Award"

* Suggestion to have three areas of hole judging: Creativity, Playability and Theme. (may also want to include, best hole and toughest hole)

* Increase publicity throughout City Hall of the event to keep employees as well as the public informed.

* Possibly more recognition to the departments participating.

* Volunteer Centre hopes to have 18 teams participate in next year's tournament. Suggestion by the organizing committee is to open up the event to everyone and not wait for confirmations from previous year's teams. Have the registration on a first come first serve basis. The committee hopes to approach banks and have a Volunteer Centre Board Team. Letters to be written and sent in October '94 for the March '95 tournament.

...3

* Next year's venue is hoped to be at City Hall.
Date requested is Friday March 3, 1995 and the employee tournament the day prior.

* Please see attached:
  - Volunteer Centre Financial Statement
  - Department Hole Set Up & Winners of Hole Design
  - Team Scoring - Employee Tournament
  - Team Scoring - Corporate Tournament

2(E)G1

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 16

REPORT TO: K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: P. Noé Johnson, Interim Director
Culture and Recreation Department

SUBJECT: Sports Card Vending Machine Agreement

RECOMMENDATION:

That Item No. 2, Section (a), of the First Report of the Parks and Recreation Committee, approved by Council on 1994 December 13, be amended by the deletion of three years to two years as intended and to read as follows:

(a) That approval be granted to enter into an agreement with Automatic Mart Corporation (Fred Ernst, Owner and President) for a period of two years beginning 1995 January 1, and scheduled to terminate 1996 December 31, for the supply, installation and service of Sports Card Vending Machines at selected City Arenas and Recreation Centres; and,

P Noé J

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

On 13 December 1994, City Council approved Item No. 2 of the First Report of the Parks and Recreation Committee, thereby authorizing that an agreement be entered into for the supply and service of sports card vending machines.

The intent of this agreement was to be for a term of two years. The initial report contains an error in the dates which translates to three years.

This report is to correct the error in the dates and create a two year agreement as originally desired.

WM/bs

c.c. Allan C. Ross, Treasurer, Treasury Department
D. W. Vyce, Director of Property, Attention: R. Swan
P. Noé Johnson, City Solicitor, Law Department, Attention: P. Hooker

2 (F)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 18

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: Kevin C. Christenson, Secretary
Parks and Recreation Committee

SUBJECT: **Information Reports**

RECOMMENDATION:

That the attached list of Information Reports, previously distributed to the Parks and Recreation Committee, be received.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

KCC/mjw

Attachment

INFORMATION REPORTS

PARKS AND RECREATION COMMITTEE

Date	From	Subject	Date Distributed
1994 December 7	P. Ulbinas Secretary West Harbourfront Development Study Steering Committee	West Harbourfront Development Study - Public Meetings	1995 January 18
1994 December 7	P. Ulbinas Secretary West Harbourfront Development Steering Committee	The West Harbourfront Development Study - Goals Objectives and Plan Development Principles	1995 January 18
1994 December 15	Doug Lobo Director of Public Works	Naturalization Program	1995 January 18
1994 December 20	Doug Lobo Director of Public Works	Snow Removal City Parks	1995 January 18
1995 January 16	P. Noé Johnson Interim Director of Culture and Recreation	1994 Summer Festivals Review User Fee Analysis	1995 January 18
1995 January 17	P. Noé Johnson Interim Director of Culture and Recreation	Chedoke Twin Pad Arena Quarterly Report	1995 January 19
1995 January 17	P. Noé Johnson Interim Director of Culture and Recreation	Chedoke Twin Pad Management Contemporary Leisure Co. Inc. - Financial Update	1995 January 19

Kevin C. Christenson, Secretary
1995 January 24

2.

FINANCE AND ADMINISTRATION COMMITTEE

TUESDAY, 1995 JANUARY 24TH

CONSENT AGENDA

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1995 January 3rd

B. COMMISSIONER OF HUMAN RESOURCES

Appointments to and terminations from permanent positions with the City of Hamilton to 1995 January 13th

C. CITY SOLICITOR

By-law - 1994 Debenture Projects and Amounts - Parkdale Arena and Inch Park Arena

D. TREASURER

(i) Realty and Business Tax Prelevy Mill Rates for 1995

(ii) Temporary Borrowing By-law

(iii) Authorization to enter into extension agreements on specific properties for the payment of realty tax arrears

E. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items

Tuesday, 1995 January 3
1:30 o'clock p.m.
Room 233, City Hall

A.

The Finance and Administration Committee met.

There were present: Alderman B. Charters, Chairperson
Alderman D. Ross, Vice-Chairperson
Mayor Robert M. Morrow
Alderman T. Anderson
Alderman D. Agostino
Alderman V. Agro
Alderman D. Wilson
Alderman D. Drury

Regrets: Alderman M. Kiss - Vacation

Also present: Alderman M. Caplan
Alderman G. Copps
Alderman F. D'Amico
J. Pavelka, Chief Administrative Officer
A. Ross, Treasurer
P. Noé Johnson, City Solicitor
J. Johnston, Commissioner of Human Resources
M. Kay, Treasury Department
J. Schatz, City Clerk
R. Menagh, Human Resources Centre
Fire Chief Baker
Deputy Fire Chief Smith
D. Vyce, Director of Property
R. Martiniuk, Architectural Division, Property Department
C. Mascarenhas, Culture & Recreation Department
T. Bradbury, Treasury Department
D. Lobo, Director of Public Works
Susan K. Reeder, Secretary

1. IN CAMERA AGENDA

The Committee agreed to move In-Camera to discuss its In-Camera Agenda.

The Committee then moved back into Regular Session and approved the following:

BB. CITY SOLICITOR AND DIRECTOR OF PUBLIC WORKS - City of Hamilton -ats- Corbett; Ontario Court (General Division), Small Claims Court Action 1107/94

(a) That the City resolve Ontario Court (General Division), Small Claims Court Action No. 1107/94 by the payment to the Plaintiff, Kathleen Corbett of the sum of $3,000. inclusive of all claims for damages, interest and costs; and,

(b) That the Plaintiff be required to execute a Full and Final Release in a form satisfactory the City Solicitor; and,

(c) That Ontario Court (General Division), Small Claims Court Action No. 1107/94 be dismissed without costs.

CC. CITY SOLICITOR - Sun Studio Tanning Centres Ltd. - Transient Vendors By-law

That the City withdraw the request for Leave to Appeal of the decision of the Provincial Court in the Sun Studio Tanning Centres Ltd. case which struck down a provision of By-Law No. 93-071.

ADDED - Amendment to Extension Agreement for Payment of Tax Arrears - 39 Mary Street

(a) That Section 24 of the Fourteenth Report for 1994 of the Finance and Administration Committee, and Bylaw 94-159 adopted by Council on 1994 September 27th, authorizing an Agreement to extend the time open for the payment of tax arrears for property at 39 Mary Street upon specified terms, be amended to approve the following revised terms :

(i) To extend the date for payment of the balance in full, with interest, of 1994 arrears of business taxes from 1994 December 31 to 1995 January 22; (Business Tax Roll numbers 02-01535-0940-0020-941 and 01-01035-3120-0020-941); and,

(ii) To extend the time open for the payment of realty tax arrears, by monthly instalments each and every month during 1995, commencing 1995 January 22 (such payment also including portion of 1995 realty taxes), such that all realty tax arrears (and 1995 realty taxes) are paid in full on or before 1995 December 22; and,

(b) That the City Solicitor be authorized to prepare for presentation to Council the appropriate By-law to amend Bylaw 94-159 to authorize these amendments and to authorize an agreement to amend the Extension Agreement dated September 28, 1994; and,

(c) That the Mayor and City Clerk be authorized to execute the By-law and the Amending Extension Agreement.

2. CONSENT AGENDA

The Committee was in receipt of its Consent Agenda and approved the following:

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE - Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1994 December 8th

The Committee was in receipt of the minutes of its regular meeting held Thursday, 1994 December 8, and approved these minutes as circulated.

B. COMMISSIONER OF HUMAN RESOURCES

(i) Appointments to and terminations from Permanent Positions with the Corporation of the City of Hamilton to 1994 December 19th

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 December 16, respecting the above noted matter.

The Committee approved the following:

That the listing of Appointments To and Terminations From Permanent Positions with the Corporation of the City of Hamilton to 1994 December 19, attached herewith and marked Appendix "A", be approved.

(ii) **Amendment - Contract - International Union of Bricklayers and Allied Craftsmen, Local 1**

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 December 20, respecting the above noted matter and approved the following:

That the following amendment to the International Union of Bricklayers and Allied Craftsmen, Local 1, contract be received pursuant to the Fair Wage Policy of the Corporation of the City of Hamilton:

(Conditions remain in effect until 1994 April 30)

Eff. Date	Hrly. Wage Rate	I.U. Pension	Welfare
1994 Nov. 1	$23.29	$1.00	$1.53

C. **CITY SOLICITOR - By-law to reduce the gross cost of upgrading Sam Lawrence Park**

The Committee was in receipt of a report from the City Solicitor dated 1994 December 14, respecting the above noted matter.

The Committee approved the following:

That the appropriate By-law to reduce the gross cost of the Same Lawrence upgrading to $1,969,100. be presented to City Council for endorsement.

D. **SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items.**

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee dated 1994 December 23, respecting the above noted matter.

The Committee approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Correspondence - F.C.M. - Request for resolutions for consideration at the 1995 March meeting of FCM, National Board of Directors, or at the Annual Conference in 1995 June - dated 1994 December 10th

(b) Bulletin - A.M.O. - Municipal Alert - "Looking Back: AMO Policy Achievements in 1994. Looking Ahead: AMO Policy Work Plan for 1995"

(c) Information Report - Director of Public Works - Election Signs in Parks - report dated 1994 December 1st

(d) Information Report - Treasurer - Status of Unclassified Revenue and Expenditures as at 1994 November 30th

(e) Information Report - Treasurer - Status of Hosting, Receptions and related Accounts as at 1994 November 30th

(f) Correspondence - Julia Tozzi, representative, St. Eugene's Catholic Women's League - Criminal Code definition of "community standard of tolerance".

(g) Information Report - city Solicitor - Catholic Women's League - Request for Local Community Standards of Tolerance

REGULAR AGENDA

3. HAMILTON TENNIS CLUB (NEW CLUB HOUSE) - ADDITIONAL FINANCING

The Committee was in receipt of a report from the Director of Property dated 1994 December 21, respecting the above noted matter, as well as a report from the Treasurer dated 1994 December 21, respecting the above noted matter.

Considerable discussion ensued with respect to this Item.

The Committee then approved the following:

(a) That the reports of the Director of Property and the Treasury dated 1994 December 21, respecting additional financing for the Hamilton Tennis Club (New Club House), **be tabled**; and,

(b) That the Director of Property report back to the Committee at its 1995 January 24 meeting on Anticipated Timelines for Completion of the Project and Estimated Future Costs of the Project.

ADDED - Report Back - Architectural Division

Following discussion on the above noted matter, the Committee also approved the following:

That a report be brought back to the Finance and Administration Committee, prior to the 1995 Current Budget Deliberations, on the Future of the Architectural Division of the Property Department.

Note: Alderman Drury opposed.

4. DIRECTOR OF PROPERTY - Land Exchange between Corrine Martin and John Martin and the City of Hamilton -Stone Church Road East at DiCenzo Drive

The Committee was in receipt of a report from the Director of Property dated 1994 December 19, respecting the above noted matter.

The Committee approved the following:

(a) (i) That an Offer to Purchase, duly executed by the Purchasers Corrine Martin and John Martin, on 1994 December 19 and scheduled to close thirty (30) days following the completion of the conditions set out in Schedules "B" and "C" of the Offer or 1995 May 17 whichever is earlier, for the purchase of a vacant parcel of land, being part of Lot 14, Concession 8, in the former Township of Barton, now in the City of Hamilton, having frontage located on the easterly limit of DiCenzo Drive of 28.423 metres (93.25 feet) more or less, containing an area of 372.15 square metres (4,005.9 square feet) more or less, be approved and completed and the funds derived from this sale of $2. be credited to Account No. CH 4X501 00102 (Reserve for Property Purchases); and,

(ii) That the closing of this Offer to Purchase be subject to the City of Hamilton accepting and completing an Option to Purchase, executed by Corrine Martin and John Martin, for the purchase of part of the property at 100 Stone Church Road East, Hamilton by the City. The said Option to Purchase and this Offer to Purchase are to be accepted by City Council concurrently and both properties are to be finalized contemporaneously with each other; and,

(iii) That the closing of the transfer to Corrine Martin and John Martin be conditional upon the transfer to the City by Corrine Martin and John Martin provided for in the Option to Purchase referred to above; and,

(iv) That this Offer to Purchase be conditional upon each of the following events taking place prior to the closing date:

(1) A City by-law being approved and passed to rezone the subject lands from "B" to "B-2" and "B-2" modified in accordance with the requirements of the Planning Act, R.S.O. 1990, c.P-13, (Planning Act); and,

(2) A consent to sever adjacent lands owned by the Purchaser, being obtained in accordance with the requirements of the Planning Act; and,

(3) A period of at least thirty (30) days elapsing since the passage of the by-law and the consent to land severance referred to in (1) and (2) above within which time period no appeal has been launched at the Ontario Municipal Board pursuant to the provisions of the Planning Act, and the by-law and consent having therefore become final and binding; and,

(4) The Purchaser and the Vendor (the City) mutually agree that the herein Offer shall not be assigned; and,

(5) That in the event that the above conditions are not met, then this Offer to Purchase shall be null and void; and,

(6) That as these conditions are for the benefit of the Purchaser, the Purchaser may, at any time on or before the closing date, at its option, by written notice to the City, waive the benefit of these conditions. Such notice shall be given to the City prior to the closing date; and,

(b) (i) That an Option to Purchase, duly executed by the owners, Corrine Martin and John Martin, on 1994 December 19 and scheduled to close thirty (30) days following the completion of the conditions set out in Schedules "B" and "C" of the Option or 1995 May 17 whichever is earlier, for the purchase by the City of a vacant parcel of land being part of Lot 14, Concession 8, in the former Township of Barton, now in the City of Hamilton, containing an area of 451.57 square metres (4,860.9 square feet) more or less, being part of 100 Stone Church Road East, Hamilton, be approved and completed and the purchase price of $2. be charged to Account No. CH 5X301 00102 (Reserve for Property Purchases); and,

(ii) That the closing of this Option to Purchase be subject to the City of Hamilton accepting and completing an Offer to Purchase, executed by Corrine Martin and John Martin, for the purchase of part of the property being part of Lot 14, Concession 8, in the former Township of Barton, in the City of Hamilton. The said Offer to Purchase and this Option to Purchase are to be accepted by City Council concurrently and both properties are to be finalized contemporaneously with each other; and,

(iii) That the closing of the transfer to the City is conditional upon the transfer to Corrine Martin and John Martin by the City provided for in the Offer to Purchase referred to above; and,

(iv) That this Option to Purchase be conditional upon each of the following events taking place prior to the closing date:

(1) A City by-law being approved and passed to rezone the subject lands from "B" to "B-2" and "B-2" modified in accordance with the requirements of the Planning Act, R.S.O. 1990, c.P-13, ("Planning Act"); and,

(2) A consent to sever adjacent lands of the Owner being obtained in accordance with the requirements of the Planning Act; and,

(3) A period of at least thirty (30) days elapsing since the passage of the by-law and the consent to land severance referred to in (1) and (2) above within which time period no appeal has been launched at the Ontario Municipal Board pursuant to the provisions of the Planning Act, and the by-law and consent having therefore become final and binding; and,

(4) The Owner and City mutually agree that the herein Option shall not be assigned; and,

(5) That in the event that the above conditions are not met, then this Option to Purchase shall be null and void; and,

(6) That as these conditions are for the benefit of the Owner, the Owner may, at any time on or before the closing date, at its option, by written notice to the City, waive the benefits of these conditions. Such notice shall be given to the City prior to the closing date; and,

(c) That Corrine Martin and John Martin are solely responsible for all costs associated with the rezoning of their lands and the abutting lands of the City, including but not limited to the costs of preparing the appropriate sign and placing said sign on the subject property together with any and all fees and rezoning application costs; and,

(d) That the City at its sole expense shall prepare and register a reference plan identifying the lands being purchased herein and detailing the limits of the seven lots to be created by the joint development of the City and the Martin's lands; and,

(e) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.

5. OTHER BUSINESS

Alderman Drury expressed concerns at a Flea Market which is operating every Sunday on Burton Street with no licence. He indicated that the neighbours are extremely frustrated by the situation and that the Operators of the Flea Market have been fined and charged. However, the Operators view the fine as cheaper than the licence fee, and view it as an "Operating Expense". Alderman Drury asked for assistance from the City Clerk on what can be done to assist the frustrations of the neighbours in this area.

Some discussion then ensued on this matter with members of the Committee and the City Clerk.

6. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. CHARTERS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE

Susan K. Reeder.

Susan K. Reeder
Secretary
1995 January 3

/dbm

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Ken Harrop	I	Manager Community Services (H)	Culture & Recreation	New Position Council Approved February 22, 1994	$58,386.12 to $68,816.28	Nov. 07/94
Mr. Ronald Henderson	I	Truck Driver (D-11)	Public Works	Replacing Mr. N. Ruggiero - promoted, Oct. 03/94	$34,956.48	Nov. 21/94
Mr. Ron Kitchen	I	Truck Driver (D-11)	Public Works	Replacing Mr. K. Addison - promoted, Oct. 03/94	$34,956.48	Nov. 21/94
Mr. William Moffatt	I	Manager of Arenas & Technical Services (H)	Culture & Recreation	New Position Council Approved February 22, 1994	$58,386.12 to $68,816.28	Nov. 07/94
Mr. Robert Parsik	I	Truck Driver (D-11)	Public Works	Replacing Mr. M. Holmes - promoted, Oct. 03/94	$34,956.48	Nov. 21/94

Prepared December 19/94

Status

Internal - I
External - E

Appendix "A" referred to in Section 4 of the SECOND Report of the Finance and Administration Committee for 1995.

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Ms. Marlene Romanoski	I	Realty Tax Clerk Typist (7-F)	Treasury	Replacing Ms. E. Arcas - promoted October 17/94	$26,258.96 to $28,542.80	Oct. 17/94
Ms. Lucy Smith	I	Parking Control Officer (13-I)	Traffic	Replacing Mr. H. Murray - terminated, Oct. 01/94	$32,560.32 to $37,396.32	Nov. 21/94

Prepared December 19/94

Status
Internal - I
External - E

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Luigi Amati	Lead Hand/Truck Driver	Public Works	Retired (Early)	29 years, 5 months	Dec. 30/94
Mr. Dave Billyard	General Foreman/Woman	Public Works	Retired (Early)	27 years, 5 months	Dec. 30/94
Mr. Alex Biro	Paralegal/Prosecuter	Law	Retired (Early)	32 years, 7 months	Dec. 30/94
Mr. Andy Boers	General Foreman/Woman	Public Works	Retired (Early)	26 years, 7 months	Dec. 30/94
Mr. Charlie Capostagno	Greenskeeper II	Public Works	Retired (Early)	22 years, 7 months	Dec. 30/94
Ms. Angie Cipriani	Property Officer	Property	Retired (Early)	17 years, 2 months	Nov. 30/94
Ms. Diana Coleman	Aquatic Supervisor	Culture & Recreation	Retired (Early)	21 years, 2 months	Dec. 30/94
Mr. Jim Crechiola	Signs Markings Specialist	Traffic	Retired (Early)	5 years, 9 months	Dec. 30/94
Mr. Robert Dawson	Dispatcher	Clerk's	Retired (Early)	14 years, 8 months	Dec. 30/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Ms. Gloria Dewey	Control Room Clerk	Parking Authority	Terminated	7 years, 1 month	Nov. 15/94
Mr. Domenico Dominicone	Rink Attendant I	Culture & Recreation	Retired (Early)	21 years, 6 months	Dec. 31/94
Mr. Archie Dorigo	Labourer	Public Works	Retired (Early)	20 years, 6 months	Dec. 30/94
Mr. Giovanna Dunbar	Cleaner	Property	Retired (Early)	33 years, 1 month	Dec. 30/94
Mr. Douglas Duncan	Superintendent-Streets	Public Works	Retired (Early)	30 years, 5 months	Dec. 30/94
Mr. George Geng	Labourer	Public Works	Retired (Early)	22 years, 4 months	Dec. 30/94
Mr. Frank Goodwin	Yard Attendant	Public Works	Retired (Early)	23 years, 6 months	Dec. 30/94
Ms. Janice Hitzroth	Taxation Analyst	Treasury	Retired (Early)	23 years, 8 months	Dec. 30/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Eric Hobin	Greenskeeper II	Public Works	Retired (Early)	24 years, 8 months	Dec. 30/94
Mr. William Jacklin	Firefighter I	Fire	Retired	29 years, 11 months	Nov. 30/94
Mr. Robert Jackman	Co-Ordinator Seniors Services/Food Services	Culture & Recreation	Retired	22 years, 6 months	Dec. 31/94
Mr. Gary Kohler	Community Centre Supervisor	Culture & Recreation	Retired (Early)	34 years, 3 months	Dec. 30/94
Mr. Josip Kupina	Traffic Signal Specialist	Traffic	Retired (Early)	28 years, 7 months	Dec. 30/94
Mr. Rex Mansell	Building Inspector	Building	Retired (Early)	17 years	Dec. 30/94
Mr. John Manta	Traffic Construction Investigator	Traffic	Retired (Early)	34 years, 2 months	Dec. 30/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. John McKay	Foreman/Woman II	Public Works	Retired (Early)	25 years, 8 months	Dec. 30/94
Mr. Oswald Meloche	Traffic Signal Foreman/ Woman	Traffic	Retired (Early)	32 years, 4 months	Dec. 30/94
Mr. Joseph Monkley	Superintendent Operations Cemetery	Public Works	Retired (Early)	31 years, 8 months	Dec. 30/94
Mr. James Moyer	Traffic Signal Specialist	Traffic	Retired (Early)	26 years, 10 months	Dec. 30/94
Mr. Albert Poole	Markings Specialist	Traffic	Retired (Early)	22 years, 6 months	Dec. 30/94
Mr. Jim Price	Traffic Signal Specialist	Traffic	Retired (Early)	26 years, 3 months	Dec. 30/94
Mr. Som Rao	Building Engineer	Building	Retired (Early)	27 years, 5 months	Nov. 30/94
Mr. John Robinson	Co-Ordinator Housing Loans	Building	Retired	26 years, 6 months	Dec. 30/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Maurice Ross	Garbage Worker	Public Works	Retired	23 years, 6 months	Dec. 30/94
Mr. Donald Sindrey	Firefighter I	Fire	Retired	30 years, 2 months	Nov. 30/94
Mr. Robert Smith	Truck Driver	Public Works	Terminated	4 years, 6 months	Nov. 01/94
Mr. Barry Snetsinger	Director Marketing/Sales	H.E.C.F.I.	Terminated	4 years, 10 months	Nov. 25/94
Mr. Lloyd Staley	Smoking Control Officer	Clerk's	Retired (Early)	13 years, 6 months	Dec. 30/94
Ms. Leslie Taylor	Aquatic Supervisor	Culture & Recreation	Retired (Early)	29 years, 3 months	Dec. 31/94
Ms. Enid Turyk	Cleaner	Property	Retired (Early)	20 years, 3 months	Dec. 30/94
Mr. Angelo Unelli	Foreman/Woman II	Public Works	Retired (Early)	21 years, 9 months	Dec. 30/94
Ms. Lucy Vincent	Control Room Clerk	Parking Authority	Terminated	5 years, 7 months	Nov. 15/94

Prepared December 19/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

B.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 13

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent Positions with the Corporation of the City of Hamilton (C-003-095)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to 1995 January 13 be approved.

JJ/mb

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

Attached.

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Everett Brown	I	Foreman II (F-1)	Public Works	Replacing Mr. J. McShane - promoted, March 14/94 Mr. D. Duncan - retired Dec. 31/94	$38,074.40 to $43,763.20	Sept. 30/94
Mr. Charlie Gibbs	I	Superintendant, Streets & Sanitation (I)	Public Works	Replacing Mr. D. Duncan - retired Dec. 31/94	$56,217.72 to $66,242.28	Nov. 01/94
Mr. Stan Weir	I	Dispatcher (12-H)	Clerk's	Replacing Mr. R. Dawson - retired Dec. 31/94	$33,176.00 to $36,308.48	Jan. 02/95

Prepared January 13/95

Status

Internal - I
External - E

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Gerry Forbes	Traffic Operations Engineer	Traffic	Terminated	5 years, 5 months	Dec. 30/94
Mr. Sam Licata	Labourer (Cemeteries)	Public Works	Deceased	15 years, 8 months	Dec. 29/94

Prepared January 13/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

C.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 6

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

JAN 10 1995

FROM: P. Noé Johnson
City Solicitor

SUBJECT: **1994 Debenture Projects and Amounts - Parkdale Arena and Inch Park Arena**

RECOMMENDATION:

That the attached By-law be enacted by City Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

City Council, on October 11, 1994, in adopting Item 12 of the 15th Report of the Finance and Administration Committee authorized the City Solicitor to prepare the attached By-law concerning the Parkdale Arena Retrofit Project and the Inch Park Arena Retrofit Project debenture amounts.

LEF:as

c.c. A. Ross, Treasurer
Attention: G. Keith

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 95-

To Amend By-law No. 94-095

Regarding

1994 DEBENTURE PROJECTS AND AMOUNTS

WHEREAS By-law No. 94-095 concerning the 1994 Debenture Projects was enacted by Council on the 31st day of May, 1994;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item 12 of the 15th Report of the Finance and Administration Committee on October 11, 1994, authorized an amendment to By-law No. 94-095 concerning the Parkdale Arena Retrofit Project and the Inch Park Arena Retrofit Project debenture amounts;

NOW THEREFORE the Council of the Corporation of the City of Hamilton enacts as follows:

1. The gross cost of each of the Parkdale Arena Retrofit Project and the Inch Park Arena Retrofit Project is increased to $1,886,500.

2. Section 2 of By-law No. 94-095 is repealed and replaced with the following:

> "The City Treasurer is authorized to arrange the issuance of the necessary debentures to a maximum of $15,411,000 for a term not to exceed twenty (20) years by The Regional Municipality of Hamilton-Wentworth and chargeable to the City."

3. Paragraphs 14 and 15 of Schedule "A" to By-law 94-095 are repealed and replaced by the following:

	Project	Gross Cost	Receipts & Subsidies	Debenture Amount	Term of Debenture
14)	Parkdale Arena	$2,000,000	$113,500	$1,886,500	20 years
15)	Inch Park Arena	$2,000,000	$113,500	$1,886,500	20 years

4. The totals of Schedule "A" to By-law No. 94-095 are repealed and changed to the following:

Gross Cost	Receipts & Subsidies	Debenture Amount
$18,623,000	$3,212,000	$15,411,000

PASSED this day of 1994.

CITY CLERK MAYOR

D (i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 11

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: **Realty and Business Tax**
Prelevy Mill Rates for 1995

RECOMMENDATION:

That the prelevy residential and non-residential mill rates for 1995 be established at figures slightly below 50% of the 1994 respective mill rates as follows:

a) i) That a real property tax prelevy mill rate of 200 mills be established for 1995 to be billed in two instalments of 100.0 mills each, payable February 28th and March 31, 1995. This prelevy rate represents 49.827% of the 1994 residential mill rate.

ii) That a business tax prelevy mill rate of 236 mills be established for 1995 to be billed in one instalment, payable February 28, 1995. This prelevy rate represents 49.976% of the 1994 non-residential mill rate.

b) That a non-metered water and sewer surcharge prelevy, be established on behalf of the Regional Municipality of Hamilton Wentworth, based on approximately 50% of the 1994 charge, to be billed in two equal instalments, payable February 28th and March 31, 1995.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To enable the City to bill a prelevy of approximately $211,000,000.00 in realty and business taxes.

BACKGROUND:

For more than twenty years, the Corporation has collected two instalments of real property taxes prior to approval of the annual estimates by City Council.

These instalments of taxes, known as the prelevy, are restricted by the Municipal Act to 50% of the prior year's residential and non-residential public school mill rates for realty and business taxes, respectively.

I have indicated herein the prelevy mill rates for the years 1986 to 1994 inclusive, and the recommended rates for the year 1995.

a) Realty Taxes

Year	Prelevy Mill Rate	Prior Year's Residential Public School Mill Rate	% of Prelevy Rate of Prior Year's Rate
1986	121.0	243.6926	49.653
1987	127.0	254.5864	49.885
1988	140.0	281.6820	49.701
1989	149.0	299.2330	49.794
1990	162.0	324.0754	49.988
1991	182.0	364.8300	49.866
1992	188.0	376.0847	49.989
1993	196.0	392.1880	49.976
1994	200.0	401.4196	49.823
Recommended for 1995	200.0	401.3900	49.827

b) Business Taxes

Year	Prelevy Mill Rate	Prior Year's Non-Residential Public School Mill Rate	% of Prelevy Rate of Prior Year's Rate
1986	143.0	286.6973	49.878
1987	149.0	299.5135	49.747
1988	165.0	331.3906	49.790

BACKGROUND: Cont'd

Year	Prelevy Mill Rate	Prior Year's Non-Residential Public School Mill Rate	% of Prelevy Rate of Prior Year's Rate
1989	176.0	352.0389	49.994
1990	190.0	381.2652	49.834
1991	214.0	429.2117	49.859
1992	221.0	442.4526	49.949
1993	230.0	461.3976	49.849
1994	236.0	472.2583	49.973
Recommended for 1995	236.0	472.2235	49.976

Accordingly, it is recommended that prelevy rates be established in 1995 at, or near, the 50% maximum of the 1994 rates, as provided by Legislation.

As established in 1976, the City will again prelevy non-metered water and sewer surcharge on behalf of the Region. This prelevy will be approximately 50% of the 1994 charge, divided into two equal instalments, payable February 28th and March 31, 1995.

TAB/ce

D (ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 9

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Temporary borrowing by-law

RECOMMENDATION:

a) That the City be authorized to temporarily borrow monies to meet current budget expenditures for 1995 pending receipt of current revenues; and

b) That the appropriate borrowing by-law be approved.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Section 187(1) of the Municipal Act, R.S.O. 1990, as amended provides that;

> "A council may by by-law either before or after the passing of the by-law for imposing the rates for the current year authorize the head and treasurer to borrow from time to time by way of promissory note or banker's acceptance such sums as the council considers necessary to meet, until the taxes are collected and other revenues are received, the current expenditures of the corporation for the year, including the amounts required for sinking fund, principal and interest falling due within the year upon any debt of the corporation, school purposes, special rates purposes, and for any board, commission or body and other purposes for which the corporation is required by law to provide."

BACKGROUND: - Continued

During the course of conducting City business, it is necessary from time to time to overdraw bank accounts to pay for approved amounts since the City funds are fully invested and there may be a delay in the receipt of taxation and other current revenues. It is sometimes more economical to borrow monies to pay off these accounts than to cash short term investments at a lower rate of return.

In accordance with the Municipal Act, the City annually passes a by-law to provide for the temporary borrowing of monies to provide financing when insufficient funds are available to meet current expenditures due to the timing of the cash flows. The attached draft proposed by-law is required to maintain authorization of a temporary borrowing facility with the City's bank.

Section 187(2) of the Municipal Act sets limits on the amounts that may be borrowed at any one time pursuant to section 187(1). These limits were amended by Bill 165, which received Royal Assent on 25 June 1992. The attached draft by-law recognizes these revised limits.

TWD:jc
Attachment

Bill No.

THE CORPORATION OF THE CITY OF HAMILTON

BY-LAW NO. 95 -

To Authorize the Temporary Borrowing of Monies to Meet Current Expenditures Pending Receipt of Current Revenues.

WHEREAS section 187(1) of the Municipal Act, R.S.O. 1990, as amended, provides as follows:

> "A council may by by-law either before or after the passing of the by-law for imposing the rates for the current year authorize the head and treasurer to borrow from time to time by way of promissory note or banker's acceptance such sums as the council considers necessary to meet, until the taxes are collected and other revenues are received, the current expenditures of the corporation for the year, including the amounts required for sinking fund, principal and interest falling due within the year upon any debt of the corporation, school purposes, special rates purposes, and for any board, commission or body and other purposes for which the corporation is required by law to provide";

AND WHEREAS Section 187 (2) of the said Act, as amended by the Municipal Statute Law Amendment Act, S.O. 1992, c. 15 provides as follows:

> "The amount that may be borrowed at any one time for the purposes mentioned in subsection (1), together with the total of any similar borrowings that have not been repaid, shall not, except with the approval of the Ontario Municipal Board, exceed from January 1st to September 30th of the year, 50 percent of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the corporation as set forth in the estimates adopted for the year";

AND WHEREAS the Council of the Corporation of the City of Hamilton (hereinafter called the "Municipality") in adopting Item of the Report of the Finance and Administration Committee on January 1995 authorized the temporary borrowing of monies to meet current budget expenditures for the year 1995 pending receipt of current revenues;

NOW THEREFORE the Council of The Corporation of the City of Hamilton hereby enacts as follows:

1. (1) The Mayor and Treasurer are hereby authorized on behalf of the Corporation of the City of Hamilton to borrow from time to time by way of promissory note from the **CANADIAN IMPERIAL BANK OF COMMERCE** a sum or sums of monies not exceeding at any one time the amounts specified in subsection (2) to pay off temporary bank overdrafts for the current expenditures of the Corporation for the year 1995, and to give to the Bank on behalf of the Corporation a promissory note or notes, sealed with the Corporate Seal and signed by the Mayor and Treasurer, for the monies so borrowed, together with interest at such rate as may be agreed upon from time to time with the Bank.

   (2) The amount of monies that may be borrowed at any one time for the purposes of subsection (1), together with the total of any similar borrowings that have not been repaid, shall not, except with the approval of the Ontario Municipal Board, exceed from January 1st to September 30th of the year, 50 percent of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the corporation as set forth in the estimates adopted for the year.

2. (1) Until estimates of revenue of the Corporation for the 1995 year are adopted, borrowing shall be limited to the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year.

(2) The total estimated revenues of the Corporation, including the amounts levied for Region and Education purposes, adopted for the year 1994 are Five Hundred and Six Million, Ninety Six Thousand, Seven Hundred and Eighty Dollars ($506,096,780.00).

3. All sums borrowed pursuant to the authority of this by-law, together with any and all similar borrowings in the current year and in previous years that have not been repaid shall, together with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are collected or received.

4. The Treasurer shall, and is hereby authorized and directed to, apply in payment of all sums borrowed pursuant to this by-law, together with interest thereon, all of the monies thereafter collected or received for the current and preceding years, either on account or realized in respect of taxes levied for the current year and preceding years or from any other sources which may lawfully be applied for such purpose.

5. By-law 93-266 is repealed.

6. This by-law shall come into force and effect on the 1st day of January, 1995, and shall remain in force and effect until December 31, 1995.

PASSED this day of January A.D. 1995

City Clerk

Mayor

(1995) R.F.A.C. , January

D(iii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 16

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Authorization to enter into extension agreements on specific properties for the payment of realty tax arrears

RECOMMENDATION:

1) That the City be authorized to enter into Extension Agreements, if required, in a form satisfactory to the City Solicitor and the City Treasurer pursuant to Section 8 of the Municipal Tax Sales Act, with the owners of the following properties to extend the time open for payment of realty tax arrears in accordance with the policy for extension agreements approved by City Council on June 28, 1994:

156 Birchcliffe Cres.	31 Fairholt North
66 Edgewood	144 MacNab North

2) That the attached by-law to authorize the said Extension Agreements be enacted by Council.

3) That the Mayor and City Clerk be authorized to execute the aforesaid by-law and extension agreements.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The execution of the by-law and agreements, where required, will defer the City's right to sell the lands for tax arrears for a maximum period of 24 months; however, the City will be in receipt of regular monthly payments towards current and prior years arrears over the term of the agreements.

BACKGROUND:

Section 8 of the Municipal Tax Sales Act provides that the municipality, by a by-law passed after the registration of the tax arrears certificate and before the expiry of the one-year period for redemption, may authorize an extension agreement with the owner of the land extending the period in which the cancellation price is to be paid. On June 28, 1994, in accordance with this legislation, Council approved a policy authorizing the City to enter into extension agreements with taxpayers providing certain conditions were met.

The owner of a property which has been registered for tax arrears may request the City to consider an extension agreement at any time up to and including the final day on which the redemption period expires. Administratively, there may not be sufficient time to obtain the necessary Council approval of the by-law prior to this deadline. Accordingly, staff are requesting advance authorization for the City to enter into extension agreements, if necessary, with the owners of the above specific properties providing they meet the conditions outlined in the policy adopted by Council on June 28, 1994.

In certain instances when all of the conditions in the extension agreement policy are not met the Treasurer should be allowed the latitude to recommend an extension agreement be entered into if it is deemed to be in the best financial interest of the municipality. Under these circumstances a separate report would be provided to the Committee for deliberation and approval.

During the initial months of this repayment option it has been ascertained that operational time constraints, e.g. writing of reports, council approvals, make it necessary to have the authorization to enter into these extension agreements pre-approved. Accordingly, in the month that the legislated final notices for the tax registration process are mailed out (280 days from the registration date), a listing of all those properties for which the owners may wish to enter into an extension agreement will be forwarded to Committee and Council for approval. Owners who show an interest in entering into an extension agreement with the City prior to the mailing of the final notices, will be added to the monthly reports as required.

TWD:jc
Attach

SCHEDULE "A"
EXTENSION AGREEMENTS

A)	PROPERTY ADDRESS	156 BIRCHCLIFFE CRES.
	SERIAL NUMBER	06 05930 1209
	BRIEF LEGAL DESCRIPTION	PLAN M93 LOT 117
	DATE OF REGISTRATION	SEPTEMBER 29, 1994
	INST # OF TAX ARREARS CERTIFICATE	LT371900
	REDEMPTION DATE	SEPTEMBER 29, 1995
	TOTAL ARREARS	$13,136.01
B)	PROPERTY ADDRESS	31 FAIRHOLT NORTH
	SERIAL NUMBER	03 02615 3300
	BRIEF LEGAL DESCRIPTION	PLAN 300 L RESERVE
	DATE OF REGISTRATION	OCTOBER 20, 1994
	INST # OF TAX ARREARS CERTIFICATE	VM196628
	REDEMPTION DATE	OCTOBER 20, 1995
	TOTAL ARREARS	$9,378.95
C)	PROPERTY ADDRESS	66 EDGEWOOD
	SERIAL NUMBER	06 05520 1650
	BRIEF LEGAL DESCRIPTION	PLAN 1353 LOT 39
	DATE OF REGISTRATION	DECEMBER 13, 1994
	INST # OF TAX ARREARS CERTIFICATE	VM200899
	REDEMPTION DATE	DECEMBER 13, 1995
	TOTAL ARREARS	$15,682.36
D)	PROPERTY ADDRESS	144 MACNAB N
	SERIAL NUMBER	02 01265 2740
	BRIEF LEGAL DESCRIPTION	PLAN 39 BLK 7 PT LOT 13
	DATE OF REGISTRATION	DECEMBER 14, 1994
	INST # OF TAX ARREARS CERTIFICATE	VM200963
	REDEMPTION DATE	DECEMBER 14, 1995
	TOTAL ARREARS	$4,551.91

E.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 19th

REPORT TO: Alderman B. Charters, Chairperson & Members
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Minutes - Hamilton Status of Women Sub-Committee - meetings held 1994 October 3rd and 1994 November 7th.

(b) Information Report - Treasurer - Business Tax Collection Procedure - report datd 1994 December 29

(c) Information Report - Chief Administrative Officer - 1995 International Great Lakes St. Lawrence Mayors' Conference - Hamilton - report dated 1994 December 23

(d) Correspondence - Association of Municipalities of Ontario - Vacancies on the AMO Board of Directors - dated 1994 December 6th

(e) Correspondence - Hamilton Professional Fire Fighters Association - respecting pensions - dated 1994 December 27th

(f) Minutes - Keep Hamilton Clean Committee - meetings held 1994 November 2nd and 1994 December 7th

(g) Correspondence - D. W. Vyce, Director of Property - Real Estate Division of the Property Department - Services to the Region for the Fourth Quarter of 1994 - letter dated 1995 January 10th

(h) Correspondence - Ontario Property and Environmental Rights Alliance - Provincial Bill 163 - letter dated 1995 January 10th

(i) Information Report - Director of Property - Rental Increase - Big Sister Association of Hmailton, 52 and 56 Charlton Avenue West - report dated 1995 January 16th.

(j) Information Report - Commissioner of Human Resources - Early Retirement Programme - report dated 1995 January 5th

Susan K. Reader.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND;

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure following for these matters is recorded.

/SKR

Urban/Municipal Librarian
Hamilton Public Library
2nd Floor

URBAN MUNICIPAL

FEB 6 1995

GOVERNMENT DOCUMENTS

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Tuesday, 1995 February 7th
1:30 o'clock p.m.
Room 233, City Hall

Susan K. Reeder

Susan K. Reeder,
Secretary

AGENDA

A. **DELEGATION**

Hamilton Status of Women Sub-Committee - Recommendation of the Task Force to Review the Sub-Committees

1. **TASK FORCE TO REVIEW THE SUB-COMMITTEES**

Recommendations - Sub-Committees reporting to the Finance and Administration Committee

2. **CONSENT AGENDA**

3. **TREASURER**

(a) Christian Horizons, 15 Lorraine Drive - Realty Tax Write Off

(b) Subdivision Securities

(c) Transfer of Trust Funds to Hospitals

4. **CITY SOLICITOR AND DIRECTOR OF PROPERTY**

Realty Sales Procedural By-law

5. **IN CAMERA AGENDA**

6. **OTHER BUSINESS**

7. **ADJOURNMENT**

HAMILTON Status of WOMEN

Sub-Committee

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8N 3T4
TEL: (905) 546-3994
FAX: (905) 546-2095

A.

1995 January 30

Mrs. Susan K. Reeder
Secretary
Finance and Administration Committee
City Hall
71 Main Street West
Hamilton, ON L8N 3T4

Dear Mrs. Reeder:

The Hamilton Status of Women Sub-Committee hereby requests the opportunity to be present as a delegation at the next Finance and Administration Committee on Tuesday, 1995 February 7th at 1:30 p.m. in Room 233.

The Sub-Committee wishes to address the Members of the Finance and Administration respecting the impact recommendations being made by the Task Force to Review Sub-Committees would have on the Hamilton Status of Women Sub-Committee.

Yours very truly,

Agnes Samson /bb

Agnes Samson, Chairperson
Hamilton Status of Women Sub-Committee

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 2

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Task Force to Review the Sub-Committee Structure

SUBJECT: Recommendations - Sub-Committees reporting to the Finance and Administration Committee

RECOMMENDATION:

A. That the following recommendations respecting the Sub-Committees which report to the Finance and Administration Committee be approved:

(a) Hamilton Municipal Employees Retirement Fund Committee

That the Hamilton Municipal Employees Retirement Fund Committee continue as a Sub-Committee of the Finance and Administration Committee

(b) Hamilton Status of Women Sub-Committee

(i) That the Hamilton Status of Women Sub-Committee be reconstituted as an independent Committee; and,

(ii) That the Hamilton Status of Women Committee receive an annual committed grant in the amount of $15,000.; and,

(iii) That approval of the grant be referred to the Grants Process; and,

(iv) That the City provide the Hamilton Status of Women Committee with meeting facilities; and,

(v) That City Council continue to appoint two members of City Council to serve on the Hamilton Status of Women Committee (ie as the City appoints members to serve on the Mundialization Committee, the Hamilton Safety Council, etc.)

Note: This would give the Committee more latitude to deal with matters that have in the past been outside the jurisdiction of the City.

The Committee also requires a full time Co-ordinator/Secretary that can respond to callers and deal with the problems facing women in our community. This service cannot be provided by the City given time restraints and lack of training in this area.

The Sub-Committee presently receives an annual budget of $11,200. As an independent Committee, the Status of Women Committee is encouraged to apply for funding from Provincial and Federal sources for specific projects they wish to undertake.

(c) Hamilton Farmers Market Sub-Committee

(i) That the Hamilton Farmers Market Sub-Committee be disbanded; and,

(ii) That two members of the Finance and Administration Committee and the appropriate staff attend the Annual Meeting of the Market Stallholders Association for liaison purposes.

(iii) That a registry of existing members be created to serve as a resource for the Finance and Administration Committee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

(d) French Sub-Committee

(i) That the French Sub-Committee be disbanded; and,

(ii) That a registry of existing members be created to serve as a resource for the Finance and Administration Committee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

(e) Taxi Advisory Sub-Committee

(i) That the Taxi Advisory Sub-Committee be disbanded; and,

(ii) That a registry of existing members be created to serve as a resource for the Finance and Administration Committee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

(f) English Language Sub-Committee

That the English Language Sub-Committee be disbanded

(g) Advisory Committee on Equitable Representation on Committes, Boards and Commissions

(i) That the Advisory Committee on Equitable Representation on Committees, Boards and Commissions be disbanded; and,

(ii) That a registry of existing members be created to serve as a resource for the Finance and Administration Committee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

Note: This Committee has fulfilled its mandate with the implementation of a new process for appointing members to City Committees, Boards and Commissions. The Committee could be called upon from time to time to provide input on the Equitable Representation Survey conducted by the Human Resources Centre and to provide members to serve on the Selection Committee when interviews of citizen members are held.

(h) Keep Hamilton Clean Committee

(i) That the Keep Hamilton Clean Committee be disbanded; and,

(ii) That the responsibilities for this Sub-Committee's mandate be transferred to the Transport and Environment Committee; and,

(iii) That the Transport and Environment Committee give consideration to having the functions performed by the Keep Hamilton Clean Committee be assumed by the Public Works Department in a similar manner as the Beautification Committee. (ie projects such as the Spotless Debate, Pitch-In Week, etc. can be done by groups of volunteers from the community, and funds for these projects can be budgeted from within the Public Works Department budget)

(i) Hamilton Sesquicentennial Celebrations Committee

No action is required.

With the approval of City Council, this Committee has now been Incorporated, and is independent from the City structure. The Committee is task-oriented, and will be disbanded after the City's Sesquicentennial in 1996. For liaison purposes, staff resource persons from the City Clerk's Office and the Department of Culture and Recreation are working with this group.

(j) Safe City Committee

That the Safe City Sub-Committee continue as a Sub-Committee of the Finance and Administration Committee

Note: In accordance with the Terms of Reference and Mandate of the Safe City Sub-Committee approved by the Finance and Administration Committee on 1994 September 22nd, no staff resources will be required for this Sub-Committee. The City will provide meeting facilities.

B. That the following recommendations respecting various Committees which receive services from the City be approved:

(k) Hamilton-Scourge Committee

That the Finance and Administration Committee review the staff resources and expenses for this Committee.

(l) Mayor's Committee Against Racism and Discrimination & Mayor's Advisory Council Against Racism and Discrimination

That the Finance and Administration Committee review the staff resources and expenses for these Committees.

(m) Municipal Non-Profit (Hamilton) Housing Corporation & Hamilton Housing Company

That the secretarial support and resource staff support continue being provided by the Housing Department and charged to the Municipal Non-Profit (Hamilton) Housing Corporation

(n) Canadian Football Hall of Fame and Museum Management Committee

As this is not a City Committee, that the City Clerk review the resources presently being provided with the Hall of Fame General Manager.

Susan K. Reader.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Changes to the Sub-Committee structure, as referenced above, will realize significant savings in the area of staff resources and meeting expenses.

BACKGROUND:

City Council, at its meeting held 1993 September 28th, approved the formation of a Task Force to Review the Sub-Committees. The creation of this Review arose as a result of an Internal Audit on the costs of staff resources and meeting expenses incurred by the Sub-Committees.

The Task Force consisted of the Chairpersons and Vice-Chairpersons of the four Standing Committees of City Council.

The Chairpersons and Vice-Chairpersons of each Standing Committee met with the applicable staff involved in providing resources to the Sub-Committees. From those meetings, recommendations were formulated, and brought back to the Task Force for discussion.

The Task Force, at its meeting held 1995 January 24th, have approved the above-noted recommendations with respect to the Sub-Committees of the Finance and Administration Committee.

3 (a.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 15

REPORT TO: S. K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: **CHRISTIAN HORIZONS**
15 LORRAINE DRIVE
REALTY TAX WRITE OFF

RECOMMENDATION:

That accrued interest on the outstanding realty taxes, in the amount of $ 4,975.20, for the property municipally known as 15 Lorraine Drive be written off under section 441 of the Municipal Act and charged to Tax Write Offs, Account CH-53401-24106.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: Allan C. Ross

BACKGROUND:

The above property was purchased by Christian Horizons, a non-profit organization on February 29, 1988. From that time forward, the residence has been operated as a group home for the mentally challenged.

Through conversation with the Regional Assessment Department, it is our understanding that this organization was advised to file a tax appeal in 1988 under Section 442 of the Municipal Act to change their status from taxable to exempt. On their behalf, their solicitor, Mr. Richard Haalboom made application for exempt tax status on September 20, 1990 under Section 442, but nothing appears to have been requested with respect to the arrears for 1988 and 1989 at that time. The property has been granted exempt status from 1990 to present. In the interim, apparently not having the background information on the property, staff registered a Tax Arrears Certificate on title and accordingly the arrears of taxes became an issue.

Mr. Haalboom has recently written the Treasury Department (copy attached), asking that in return for their payment of $7,307.27, representing payment in full of the realty taxes, non-metered water & sewer surcharges due, the City write off accrued penalty and interest on the account in the amount of $4,975.20.

Inasmuch as the property would have been granted exempt status from the purchase date onward if the appeal had been initiated and given that a "place of refuge" is being provided by a charitable organization, staff is recommending that their request be granted. This position is supported by the Law Department.

c.c. Patrice Noe Johnson, City Solicitor

TAB/slh

3 (b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 29

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Subdivision Securities

RECOMMENDATION:

a) That the City's policy, which was adopted by City Council on August 30, 1988, for the acceptance of subdivision securities such as Letters of Credit, Term Deposits, Savings Accounts, and Guaranteed Investment Certificates, be revised to include the following provision;

> That such securities will be accepted by the City if they are issued by Schedule I Banks, Schedule II Banks with RI Middle/AA rating, and Trust Corporations with RI Middle/AA rating in accordance with the Investment Policy and Cash Management Practices adopted by City Council on May 31, 1994.

b) Further that the provision regarding interest on subdivision securities held by the City be revised to provide interest on cash received as security at the savings rate of the City's Banker(presently the Canadian Imperial Bank of Commerce).

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Allan C. Ross

BACKGROUND:

On August 30, 1988, City Council adopted a policy (copy attached) for the acceptance of subdivision securities on all new subdivisions approved after that date.

While this policy did not specify the financial institutions from which these securities would be accepted, it had been past practise by the City to accept only security instruments issued by Schedule I Banks. This was consistant with it's investment policies.

On May 31, 1994, Coucil approved extending the financial institutions from which the City could purchase securities for investment purposes from Schedule I Banks to include Schedule II Banks and Trust Corporations with RI Middle/ AA Rating. Accordingly, staff are recommending that the policy for the acceptance of securities on plans of subdivision be amended to include documents issued by these financial institutions.

Also, while the present subdivision securities policy provides for the acceptance of cash as a security deposit, there is no provision for the payment of interest on these monies. Staff are recommending that interest be paid on these deposits at the savings rate offered by the City's banker, presently the Canadian Imperial Bank of Commerce.

4. That the employer's share of the cost to implement the purchase of War service as credited pensionable service for eligible members of Ontario Municipal Employees Retirement System to a maximum of $144 746. as of 1988 January 01, be funded from Reserve Account No. 0280-32.

Note: This item was approved by the Personnel Committee at its meeting held 1988 August 24.

5. That the estimated cost of $12 422. for the remainder of 1988 of providing School Crossing Guard service at various intersections, as approved by City Council 1988 July 26, in adopting Sections 34, 35, 42 and 44 of the Eleventh Report of the Transport and Environment Committee, be funded from within the existing School Crossing Guard budget, on an overdraft basis if necessary.

6. (a) That for all new subdivision agreements only the following be acceptable as credit instruments:

(i) Letters of Credit

(ii) Cash

(iii) Treasury Bills

(iv) Guaranteed Investment Certificates

(v) Term Deposits

(vi) Government of Canada Bonds

(vii) Savings Accounts

(b) That the credit instrument be registered in the name of the Corporation of the City of Hamilton or bearer form;

(c) That interest accruing on a credit instrument shall be credited on the contractor or developer;

(d) That both performance bonds and contract maintenance bonds be phased out as they come up for renewal and be replaced by letters of credit or other acceptable securities;

(e) That performance bonds and mortgage currently held can be renewed, but only until the completion of the project for which they are being held;

(f) That all credit instruments be maintained by the Treasury Department;

(g) That the Treasury Department maintain a list of all contractors and developers with valid letters of credit to which the Engineering Department will have direct access.

(h) That the Treasurer be directed to forward a courtesy newsletter to the contractors and developers advising them of Council's new procedures respecting Subdivision Securities.

7. **Settlement of Claim - Guagliano vs. City of Hamilton and Marynowicz, 1984 March 19**

(a) That the City pay the judgment dated 1988 July 14 which will total, as of 1988 September 01, $29 963.99.

(b) That the City pay the plaintiff's party and party costs, exclusive of disbursements, in the amount of $11 250.

(c) That the City pay the plaintiff's legal and medical legal disbursements totalling $3 937.91.

Note: This action was tried 1988 June 6, 7 and 8. It involved a rear end collision in which a City vehicle struck the vehicle driven by the plaintiff. Liability was admitted on behalf on the City, as a result of which the action proceeded as an assessment of damages.

In January 1988, Counsel for the City reached a tentative settlement with the solicitor for the plaintiff in which both Counsel for both parties each agreed to recommend settlement based upon an assessment of damages and interest totalling approximately $38 400. The plaintiff refused to accept his lawyer's recommendation, upon the expectation that he would recover substantially more at trial. The plaintiff was seeking a total of $200 000. in damages. On 1988 July 14, the Judge delivered his judgment, in which he awarded the plaintiff $20 300. for damages, plus interest. The judgment represents the total of damages and interest to the date of the judgment. The plaintiff recovered substantially less than had been previously negotiated.

3 (c.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 30

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Transfer of Trust Funds to Hospital Board

RECOMMENDATION:

That the principal amount and accrued interest of the following trust funds be transferred to the Hamilton Civic Hospital:

Babies Dispensary Guild Trust
Margaret McLaren House Scholarship
Hubert Washington Memorial Fund
Elizabeth Heron Trust Fund

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Not applicable. We were holding hospital trust funds.

BACKGROUND:

In 1978, changes were made to the Hamilton Civic Hospitals Act due to the establishment of the Regional Municipality of Hamilton-Wentworth. As a result of these changes, all gifts, trusts, bequests, etc., were to have been transferred to the Hospital Board. The transfers were undertaken excepting the above four trusts which appear to have been overlooked and which the City has continued to administer.

The Law Department has been consulted and have advised that the proposed transfer of fund is permitted by the Hamilton Civic Hospitals Act. Officials at Hamilton Civic Hospital have also been advised and agree with the proposed transfer.

Copies of previous correspondence on this subject as well as a copy of Section 20 of Hamilton Civic Act Amendments are available, if required.

Present balances in the four trust funds total approximately $39,800.00 plus accrued interest.

Allan C. Ross

MBCS:jc
Attach

c.c. David Anderson
Deputy Treasurer and Controller
Hamilton Civic Hospital

CITY OF HAMILTON

- RECOMMENDATION -

4.

DATE: 1995 January 30

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson,
City Solicitor

D. W. Vyce,
Director of Property

SUBJECT: Realty Sales Procedural By-law

RECOMMENDATION:

That the attached by-law to establish procedures for the sale of the City's real estate be enacted.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Clerk's Department's advertising budget may have to be adjusted to handle additional advertising costs required by the Provincial amendment to the Municipal Act as this will result in additional newspaper advertising costs to give Notice to the Public of property sales.

BACKGROUND:

On 1995 January 1, the Province proclaimed, as law, an amendment to section 193 of the Municipal Act to require all municipalities to pass a procedural by-law regarding the sale of real property owned by the municipality. The new law requires a procedural by-law to deal with four major aspects of all future real property sales, namely:

1) public Notice of intended sale;
2) declaration whether land is or is not surplus;
3) an appraisal of the land; and,
4) generally, enact a procedural by-law regarding these and related procedures of its real property sales.

DISCUSSION:

Surplus

This new amendment to the Municipal Act states that Council shall, prior to approving each property sale, decide if the property is surplus and, if so, by resolution or by-law, make a declaration that the land is surplus.

Comments: In the attached by-law,

a) the Director of Property is authorized to circulate among all municipal departments Notice of the intention to sell land to ascertain whether it is surplus to City requirements; and

b) the Director of Property is authorized to include in his report to the Committee the steps taken to identify whether the property is surplus as well as his recommendation of a resolution to declare the property is surplus.

Notice to Public

The Director of Property is authorized and directed to include in his report to the Committee the steps he has taken to give Notice to the Public of the intended sale of City property.

Comment: In the attached bylaw, several alternative forms of Notice to the Public, from formal legal Notices in a newspaper to a simple For Sale sign on the property, are permitted. Unless Committee or Council has given specific directions to the Director of Property, the Committee will be informed of the Notice given by the Director, and providing the Committee is satisfied with such Notice(s), the Committee or Council may then proceed with the sale.

Appraisals

Council must have received at least one appraisal of the fair market value of the property prior to Council's approving any property sale.

Comments

a) In the attached by-law, the Director of Property is authorized to prepare and inform Committee of his appraisal of the value of a property intended to be sold. That information would be included in his report on a proposed sale;

b) The attached draft does not require every appraisal to be prepared by the Property Department or by a member of an Appraisal Institute. Council could, under the attached by-law, accept an appraisal prepared by an independent appraiser either retained by the City or retained by a prospective purchaser of the City-owned property.

Options open to the Committee

Under the attached draft by-law the Director of Property would be authorized to exercise his discretion, (subject to final approval of your Committee), as to the form, frequency and method of Notice to the Public:

a) he may, for a routine property sale, initiate one or more forms of Notice to the Public contemplated in the attached by-law; or

b) he may for significant property sales, report to your Committee on the intended sale for your Committee's direction as to,

   (i) whether your Committee is prepared to consider the property as surplus and therefore available for sale; and

   (ii) the type of Notice to Public your Committee considers appropriate to the proposed property sale.

Comment: The attached by-law could require the Director of Property to seek directions from a Standing Committee of Council prior to giving Notice to Public of every property sale or to a limited class of sales. For example, for all sales over $200,000. the by-law could require Council's decision as to whether it is surplus and if so, the method and frequency of Notice to the Public.

In the attached bylaw, the Director of Property may either, select a form of Notice to public for example - for routine sales, or, for significant or sensitive sales, the Director may first seek directions from the applicable Committee. This approach is recommended in the attached bylaw,

a) because, in fact, this approach matches the current procedure of the Property Department;

b) any steps taken by the Director of Property as to notice to the public, shall in any event, be reported by him to a Committee and must, having regard to the nature of the proposed sale, be satisfactory to the Committee, before the Committee makes its recommendation for Council approval. If, the Committee requires further notice, the Committee, as usual, may direct that further notice be given;

c) the attached bylaw permits flexibility in handling the preliminary steps which are required by the amended section 193 of the Municipal Act. It allows many routine transactions to be the subject of one report from the Property Department being considered once by Committee before Council's decision. It also allows, significant or sensitive transactions to be the subject of the first report for consideration of the surplus status of of a property and for direction as to notice to the public, plus a second report for consideration by a second Committee meeting of actual Offers and terms submitted and recommended for approval.

For the information of the Committee, the procedures now being formally documented in the attached by-law to comply with the new requirements of the Municipal Act have, in fact, been followed substantially by the Property Department throughout the years in the sale of the City's surplus real estate.

PNJ\DAP\DWV\js
Attach

cc J. J. Schatz, City Clerk

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 95-

A BY-LAW TO ESTABLISH PROCEDURES FOR SALES OF REAL PROPERTY OWNED BY THE CITY OF HAMILTON

WHEREAS effective January 1, 1995 section 193 of the Municipal Act, R.S.O. 1990, Chapter M.45, was amended by the Planning and Municipal Statute Law Amendment Act, 1994 S.O. 1994, Chapter 23, to require municipalities to enact a by-law pursuant to and in accordance with the requirements of the amended section 193 and the Regulations prescribed thereunder by the Province, to establish procedures for the sales of real property owned by a municipality and a public register of the real property owned by a municipality;

AND WHEREAS Ontario Regulation 815/94 issued effective January 1, 1995, prescribes:

(a) classes of real property and classes of real property purchasers where real property may be sold by a municipality exempt from the appraisal requirement of section 193 of the Municipal Act; and,

(b) classes of real property which a municipality is not required to list in the municipality's Public Register of municipal real property;

AND WHEREAS section 193 of the Municipal Act states that the procedural by-law for real property sales by a municipality shall apply to all leases of real property to be entered into by the municipality as landlord for a term of 21 years or longer;

AND WHEREAS it is intended in this by-law to adopt procedures for the City's sales of its real property and for the City's leases of its real property for 21 years or longer, and for this purpose both sales and leases, 21 years or longer, are included in the definition of "sale" in this by-law.

NOW THEREFORE pursuant to section 193 of the Municipal Act, the Council of The Corporation of the City of Hamilton hereby enacts as follows:

1. In this by-law,

(a) "Committee" means a standing committee of the Council of The Corporation of the City of Hamilton as defined in the City's Procedural By-law;

(b) "real property", "property" or "land" means lands and premises or any proprietary interest in land which is owned or held by the City in fee simple or otherwise, including, without limiting the generality of the foregoing, all easements, rights-of-way and leasehold interests of the City, and lands owned under agreement of purchase and sale. Real property does not include personal property of the City. For greater certainty and not to restrict the generality of the foregoing definition, real property includes those lands of the City which are parks, parking lots, water lots, open space, buildings, land occupied by the Parking Authority and by the Hamilton Entertainment Facilities Centre Inc. and lands laid out or intended to be laid out as highways;

(c) "sale" includes the sale, transfer or conveyance of real property by the City and includes leases by the City as landlord of real property for a term of 21 years or longer. Sale does not include a Quit Claim Deed made by the City for the purpose of correcting or clarifying title or boundaries of its real property or of real property not owned by the municipality.

2. Real property intended to be sold by The Corporation of the City of Hamilton shall be sold in accordance with the requirements of the Municipal Act and the provisions of this real property sales procedural by-law.

3. Prior to approving the sale of real property, Council shall have been satisfied,

(a) that the real property intended to be sold is surplus to municipal requirements and, if so, Council shall by by-law or resolution passed at a meeting open to the public, declare the real property to be surplus;

(b) that notice of the intended sale of real property by the City has been given to the public in accordance with the requirements of this by-law; and

(c) that Council has received at least one appraisal of the fair market value of the real property intended to be sold.

4. Report

Prior to any consideration by Council or one of its standing committees of an intended real property sale, report(s) on the following matters shall be received:

(a) as to whether or not the real property intended to be sold, is or is not surplus to the City's requirements;

(b) as to the steps taken to give notice to the public of the intended sale in accordance with the Notice to public provisions of this by-law;

(c) unless the real property intended to be sold is appraisal exempt, an appraisal of the real property's fair market value, including the date of the valuation of such appraisal, and, (where appraisal was not prepared by the Director of Property), the opinion of the Director of Property on the appraisal; and

(d) the recommended terms of the intended real property sale, including a description of the real property, whether vacant or improved, the sale price, terms of payment, closing date and conditions of sale.

5. Surplus Real Property

(a) Real property of the City shall not be sold unless it is surplus to the requirements of the City.

(b) Surplus real property of the City is real property which, in the opinion of Council, is no longer required for municipal purposes in accordance with the City's plans, including its Official Plan and such other plan(s) as may be adopted by Council from time to time.

(c) For purposes of reporting to Council whether a real property intended to be sold is or is not surplus to the City, notice of the intended sale shall be circulated preferably one month, and in any event, at least prior to Council or one of its standing committees meets to consider the intended sale. Such notice shall be circulated to all City Departments, all entities and local boards performing City duties and, where Council directs, to such other persons, authorities or bodies corporate.

6. Notice to Public of Intended Sale of Real Property

(1) Real property of the City shall not be sold until after notice to the public of the intended sale has been given in accordance with this by-law;

(2) Notice to the public of every real property intended to be sold shall be given (subject to subsection 5 below) as follows:

(a) Notice to the public shall be given at least once on a date which is not less than seven days prior to the consideration of the intended sale by Council or one of its standing committees;

(b) Notice to the public shall be given within Hamilton, and, in addition, notice may also be given in other municipalities;

(c) Notice to the public may be given in one or more of the methods permitted in this by-law, or any other means of communication which in the opinion of Council, acting reasonably and in good faith, is deemed to be appropriate in the circumstances in order to give notice to the public;

(3) Notice to the public may be given by, but is not limited to, one or more of the following methods:

(a) by advertisement of a Notice or a classified advertisement in a newspaper;

(b) by listing the real property with a broker and/or directly with the Multiple Listing Service of the Metropolitan Hamilton Real Estate Board;

(c) by posting on the real property intended to be sold, for not less than two weeks, a "For Sale" sign which includes the City's name and telephone number for inquiries;

(d) by registered mail; certified mail; courier; fax; personal service; flyers or by posting up a notice in the vicinity of the land to be sold for public viewing;

(4) Where Notice to the public is to be given by advertisement of a Notice in a newspaper (other than as a classified advertisement), the City Clerk shall arrange publication of such notice as a "Notice to Citizens" of the intended sale of real property in accordance with the following requirements:

(a) a "Notice to Citizens" of an intended real property sale shall be published at least once in the newspaper not less than seven days before and not more than three months prior to the date of any consideration by Council, or one of its standing committees, of the intended real property sale;

(b) a "Notice to Citizens" of the intended sale shall include:

(i) a description of the real property intended to be sold satisfactory to the Director of Property, which description may include an address, sketch, approximate dimensions and/or area, or any of them;

(ii) the date, time and location of the Council or name of the standing committee meeting at which the intended real property sale is to be considered;

(iii) a statement as to whether the real property is intended to be sold by tender, auction or agreement;

(iv) the relevant department's name and telephone number for inquiries;

(v) the statement that such notice of the intended sale of land is pursuant to section 193 of the Municipal Act;

(5) Despite subsection (2) above, where real property intended to be sold is within one of the categories listed below, notice to the public shall be deemed sufficiently given by inclusion of the real property sale in the agenda of the Council at which the intended sale is to be considered by Council;

(a) road widenings being sold to The Regional Municipality of Hamilton-Wentworth;

(b) underground easements being sold to public utilities, including The Regional Municipality of Hamilton-Wentworth, telephone companies and Union Gas Limited;

(c) land 0.3 metres or less in width being sold, including, but not limited to, land of such size that was acquired in connection with an approval or decision under the Planning Act.

(6) Where a closed highway or a highway intended to be closed is also intended to be sold to the abutting property owner(s), or to a non abutting purchaser, Notices published in a newspaper pursuant to section 300 of the Municipal Act, (the highway sale provisions) shall be deemed to be notice to the public of the intended sale of such real property for purposes of this realty sales procedural by-law;

(7) Where real property not owned by the City of Hamilton is being sold for realty tax arrears by the City pursuant to the Municipal Tax Sales Act, R.S.O. 1990, Chapter M.60, notices of the sale of such real property pursuant to that statute, shall be deemed to be notice to the public for purposes of this realty sales procedural by-law;

(8) Where a property is being sold by public tender, call for proposals or public auction, advertisement(s) of notice of them shall be deemed to be notice to the public for purposes of this realty sales procedural by-law.

7. Appraisals

(a) Subject to subsection (b) below, before selling any real property, Council shall obtain at least one appraisal of the fair market value of the real property.

(b) Where a real property is exempted by Provincial Regulation from the appraisal requirement of section 193, the Municipal Act, a real property may be sold without an appraisal of its fair market value.

(c) For purposes of this by-law, an appraisal includes a written opinion on the appraised fair market value of real property as of a date which is within one year of the date of approval of an intended real property sale (or within such other time as is expressly accepted for a particular appraisal, by resolution, by Council), that is prepared by or is an appraisal satisfactory to, the Director of Property.

(d) Real property which may be sold by the City without a prior appraisal, because the real property is within one of the classes of real property designated by Provincial Regulation as exempt from the appraisal requirement of section 193 of the Municipal Act, are as follows:

1. Land 0.3 metres or less in width acquired in connection with an approval or decision under the Planning Act.

2. Highways, roads and road allowances.

3. Land formerly used for railway branch lines if sold to an owner of land abutting the former railway land.

4. Land that does not have direct access to a highway if sold to the owner of land abutting that land.

5. Land repurchased by an owner in accordance with section 42 of the Expropriations Act.

6. Land to be used for sites for the establishment and carrying on of industries and of industrial operations and incidental uses.

7. Land sold under Sections 112, 112.1, 112.2 and 113 of the Municipal Act.

8. Easements granted to public utilities or to telephone companies.

9. Land sold under the Municipal Tax Sales Act.

(e) Real property which may be sold by the City without a prior appraisal because the purchaser of the real property is within one of the classes of purchasers listed below, that have been designated by Provincial Regulation, are as follows:

1. Any municipality, including a metropolitan, regional or district municipality and the County of Oxford.

2. A local board as defined in the Municipal Affairs Act.

3. An authority under the Conservation Authorities Act.

4. The Crown in Right of Ontario or of Canada and their agencies.

8. Approval of Sale of Real Property

Where the steps required by section 193 of the Municipal Act and this by-law have been complied with for the City's intended sale of its real property, including a resolution or by-law of Council declaring the real property to be surplus,

(a) a resolution of Council approving the sale, shall, (except where a by-law is expressly required by statute), be sufficient authorization of such sale;

(b) the Clerk (or acting Clerk, if necessary) may sign and issue a "Certificate of Compliance" to verify matters in the form of such Certificate as prescribed by Provincial Regulation, (a copy of which prescribed form of Certificate is annexed hereto as Schedule "A");

(c) as required by the Municipal Act, such Certificate shall be attached to the City's Transfer of the real property to the purchaser;

(d) Subject to and in accordance with all normal and other approvals as may be required, being previously obtained, all documents required to carry out the real property sale, including the documents listed in subsection (e), shall be executed on behalf of The Corporation of the City of Hamilton by the Mayor and City Clerk, with the corporate seal affixed thereto (except, where the Mayor or Clerk is not available, in which case, by the Acting Mayor or Acting Clerk, as the case may be);

(e) The documents to which subsection (d) refers, are: Offers to Purchase, Options to Purchase, Agreements of Purchase and Sale, Transfers, Deeds, Easements, Leases, and Authorities to Enter;

9. Public Register of Municipal Real Property

(1) (a) A "Public Register of Municipal Real Property" shall (subject to subsection (b) hereof) be established and maintained listing and describing all real property:

(i) that is owned by the City in fee simple; and

(ii) that is leased to the City, (including all leases to the City, regardless of duration);

(b) The following classes of real property according to Ontario Regulation, need not be listed in the Public Register of real property:

(i) Land 3.0 metres or less in width acquired in connection with an approval or decision under the Planning Act;

(ii) All highways, roads and road allowances, whether or not opened, unopened, closed or stopped up;

(iii) Land formerly used for railway branch lines;

(c) The Public Register shall be filed with the Clerk, available for inspection by the public.

(2) The Public Register shall be comprised of,

(a) those portions of the last revised assessment roll of the area municipalities within Assessment Region No. 19, (being the Hamilton-Wentworth Region), prepared by the Assessment Commissioner, showing,

(i) all lands within Assessment Region No. 19 in which The Corporation of the City of Hamilton is listed as "Owner"; and

(ii) all lands within Assessment Region No. 19 in which The Corporation of the City of Hamilton is listed as "Tenant"; and

(b) including, but not limited to, the following properties,

(i) within the Township of Glanbrook, in The Regional Municipality of Hamilton - Wentworth, -- part of Lot 8, Concession 1, in the geographic township of Glanford, fronting on Twenty Road East, Glanbrook, comprising Mount Hamilton Cemetery and a portion of Turner Park;

(ii) within the City of Burlington, in The Regional Municipality of Halton -- LaSalle Park and Edgewater Park; and

(c) such further listings and descriptions of properties as may be required to record the real property of the City.

10. Administration

(a) This by-law shall be administered by the Director of Property;

(b) Where the real property intended to be sold is owned by the City on behalf of the Hamilton Civic Hospitals, the requirements of this by-law prior to Council's consideration of the intended sale of such real property, may be administered by the Hamilton Civic Hospitals;

11. This by-law,

-- shall come into force effective January 1st, 1995 and apply to all real property sales approved by Council on or after that date;

-- does not apply to real property sales approved by Council prior to January 1, 1995.

12. The short title of this by-law is the " Real Property Sales Procedural By-law".

PASSED this day of A.D. 1995

CITY CLERK MAYOR

SCHEDULE "A"

to By-law No. 95-

CERTIFICATE OF COMPLIANCE

Certificate of Compliance with section 193 of The Municipal Act in the sale or disposition of the real property described as:

(Description may be attached)

I hereby certify that:

1. The Municipality passed By-law _____ on _____. (date)

   It is a procedural by-law for the purposes of the sale or other disposition of real property and was in force on the date of the sale or disposition of the property described above.

Delete if not applicable

2. The property was declared surplus under By-law or Resolution _____ enacted or passed on _____ (date).

Delete if not applicable

3. An appraisal of the fair market value of the property was obtained on _____(date).

Delete if not applicable

4. The property sale or disposition is exempt from the requirement to obtain an appraisal of its fair market value under the following exemption:

Delete if not applicable

5. Public notice of intent to sell or dispose of the property was given by the following method(s):

   _____

   _____.
   [describe method(s)]

   on the following date(s) _____.

_____ (Signature)

_____ (date)

_____, City Clerk
of The Corporation of the City of Hamilton

2.

CONSENT AGENDA

FINANCE AND ADMINISTRATION COMMITTEE
TUESDAY, 1995 FEBRUARY 7TH

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

(a) Minutes of the regular meeting held on Tuesday, 1995 January 24th (copy to follow)

(b) Minutes of the special meeting held on Tuesday, 1995 January 31st

B. CITY CLERK

(i) Use of Hamilton City Council Chambers - 50th Anniversary Celebrations of the United Nations

(ii) Information Display - First Floor Lobby - Canada Centre for Inland Waters, Department of Fisheries and Oceans

(iii) Request to Use Council Chambers - Dr. Richard Allen, MPP, Hamilton West - Monday, 1995 February 13

C. TREASURER

Funding - 1995 Servicing Expenditures related to Sub-divisions - "Orchard Park Estates - Phase 4"

D. CITY SOLICITOR

Cemeteries By-law No. 8861 - Revised Tariff of Charges

E. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items

Tuesday, 1995 January 31
6:15 o'clock p.m.
Room 233, City Hall

A. (b.)

A Special Meeting of the Finance and Administration Committee was held.

There were present:
Alderman B. Charters, Chairperson
Alderman D. Ross, Vice-Chairperson
Mayor Robert M. Morrow
Alderman D. Drury
Alderman D. Wilson
Alderman M. Kiss
Alderman T. Anderson
Alderman D. Agostino
Alderman V. Agro

Also present:
Alderman F. Eisenberger
Alderman B. Morelli
Alderman M. Caplan
Alderman H. Merling
Alderman T. Jackson
Alderman F. D'Amico
J. Pavelka, Chief Administrative Officer
J. Johnston, Commissioner of Human Resources
Susan K. Reeder, Secretary

A G E N D A

The Committee agreed to move In-Camera to discuss a matter of a Private & Confidential nature.

The Committee then came back into Regular Session and approved the following:

> That Mr. Ross Fair be appointed as Director of Culture and Recreation, effective 1995 February 27, within Salary Schedule C of the City's Non Union Compensation Plan, and that the Commissioner of Human Resources be authorized to conclude negotiations for an Employment Contract under the terms and conditions agreed to.

ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. CHARTERS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE

Susan K. Reeder.

Susan K. Reeder
Secretary
1995 January 31

/dbm

B (i)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1995 January 19

REPORT TO: Susan K. Reeder, Secretary
Finance & Administration Committee

FROM: J.J. Schatz
City Clerk

SUBJECT: 50th Anniversary Celebrations of the United Nations - Use of Hamilton City Council Chambers

RECOMMENDATION:

(a) That approval be given to a request by the Ontario Mundialization Association and the United Nations Association - Hamilton Branch for the use of the City Council Chambers on Sunday, June 4, 1995, between the hours of 1:00 p.m. to 5:00 p.m. for a public meeting in commemoration of the 50th Anniversary of the United Nations.

(b) That the City Clerk be granted authority to approve similar use in future years provided it does not interfere with any other activity.

L. J. Mallowell for
J. J. Schatz

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Account CH55222-10034 - Use of City Facilities by Outside groups in the approximate amount of $120 for Property Maintenance staff overtime associated with this event.

BACKGROUND:

The Ontario Mundialization Association and the United Nations Association - Hamilton Branch have planned several activities in commemoration of the 50th Anniversary of the United Nations.

Dr. Robert Muller, the former Deputy Secretary General of the United Nations and current Chancellor of the University for Peace in Costa Rica has agreed to visit Hamilton on June 4, 5 & 6 and speak at a public meeting to be held on Sunday, June 4, 1995.

The Ontario Mundialization Association and the United Nations Association - Hamilton Branch have requested the use of the Council Chamber to hold this public meeting on Sunday, June 4, 1995 from 1:00 to 5:00 p.m.

cc: Mayor's Office
Robert Swan, Property & Maintenance
Information Desk
J. Thorne

B (ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 30 January 1995

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J.J. Schatz
City Clerk

SUBJECT: Information Display - First Floor Lobby
Canada Centre for Inland Waters, Department of Fisheries and Oceans

RECOMMENDATION:

a) That approval be given to the action taken by the City Clerk in authorizing a request by the Canada Centre for Inland Waters, Department of Fisheries and Oceans, Great Lakes Laboratory for Fisheries and Aquatic Sciences program, for the use of the First Floor Lobby in City Hall to exhibit an information display from Tuesday, February 7, 1995 until Friday, February 24, 1995.

b) That the City Clerk be granted authority to approve similar use in future years provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Not applicable.

BACKGROUND:

The Canada Centre for Inland Waters (CCIW), Department of Fisheries and Oceans, Great Lakes Laboratory for Fisheries and Aquatic Sciences are seeking permission to exhibit an information display in the First Floor Lobby of City Hall from February 7, 1995 until February 24, 1995.

The purpose of the display is to demonstrate components of the CCIW and its various programs and to raise public awareness about some of the projects undertaken at CCIW. The display is presented in a puzzle format which would be quite appealing to the general public. Staff from CCIW will set up and take down the display which is approximately 8 feet high and 10 feet wide.

B (iii)

CITY OF HAMILTON

- RECOMMENDATION -

JAN 30 1995

DATE: 27 January 1995

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J.J. Schatz
City Clerk

SUBJECT: Dr. Richard Allen, Ph.D., MPP, Hamilton West
Request to Use Council Chambers - Monday, February 13, 1995

RECOMMENDATION:

a) That approval be given to the action taken by the City Clerk in authorizing the use of the Council Chambers on Monday, February 13, 1995 between the hours of 2:00 p.m. to 4:00 p.m. by Dr. Richard Allen, Ph.D., MPP, Hamilton West for a pre-budget consultation with youth.

b) That the City Clerk be granted authority to approve similar use in future years provided it does not interfere with any other activity.

FINANCIAL/STAFFING LEGAL IMPLICATIONS:

Not applicable

BACKGROUND:

Dr. Richard Allen, Ph.D., MPP, Hamilton West, has requested the use of the Council Chambers on Monday, February 13, 1995 between the hours of 2:00 p.m. to 4:30 p.m., in order to conduct a pre-budget consultation with youths from the Hamilton area.

Dr. Allen requested the Council Chambers because it would provide an excellent atmosphere for this type of endeavour whereby leaders of student bodies including secondary school student council leaders, representatives from the McMaster Students Union (MSU) and the Mohawk College Student Representative Council (SRC).

cc: Mayor's Office
Robert Swan, Property & Maintenance
Information Desk

C.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 January 31

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Financing the City's Share of Services Related to Subdivisions

RECOMMENDATION:

That the City's share of "Orchard Park Estates - Phase 4" Servicing, at a cost of $18,843., be financed from Centre No. CH 00107 - "Reserve for Services Through Unsubdivided Lands".

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The net amount to be financed for all 1995 projects related to subdivision expenditures, including this recommendation, is $18,843.00. The 1995 Provisional Capital Budget includes a provision of $1,273,000. for the City's share of subdivision expenditures in 1995. This amount will be considered by the Committee of the Whole while considering the 1995-2004 Provisional Capital Budget.

BACKGROUND:

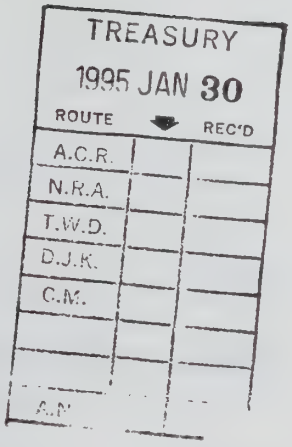
The Transport and Environment Committee will be considering this report at their meeting of 1995, February 6. The details of the project cost is outlined in the letter of Mr. E.M. Gill, Senior Director, Roads Department, dated, 1995, January 26.

NRA:jc
Attach

c.c. E.M. Gill, Senior Director, Roads Department
K. Christenson, Secretary, Transport and Environment Committee

CITY OF HAMILTON

-RECOMMENDATION-



DATE: 1995 January 26
S715-33, M.P. Sabelli

REPORT TO: K. Christenson, Secretary
Transport and Environment Committee

FROM: E.M. Gill, P.Eng.
Senior Director
Roads Department

SUBJECT: **1995 Servicing Expenditures Related to Subdivisions (R-95-04)**

RECOMMENDATION:

a i) That the submitted schedule of works be adopted for inclusion in the Subdivision Agreement with the Owners for the estimated costs of services in;

" ORCHARD PARK ESTATES - PHASE 4 ", Hamilton

City's Share **$ 18,843.00** Owner's Share - **$ 179,804.00**

ii) That the Mayor and City Clerk be authorized and directed to execute the proposed Subdivision Agreement with the Owners of **" Orchard Park Estates - Phase 4 "**, Hamilton as well as any other related documents required for this development subject to the approval of the City Solicitor.

iii) That approval of the above noted clauses be subject to the condition that no work be commenced until the final plans and subdivision agreements have been registered.

iv) That in the event the Owners wish to proceed prior to the registration of the Final Plans and Subdivision Agreements, they should be allowed to do so at their own risk provided they enter into a standard agreement with the City of Hamilton for Pre-Servicing.

v) That the City's share of services in " Orchard Park Estates - Phase 4 ", Hamilton ($18,843.00) be approved and that the Finance and Administration Committee recommend the source of funding.

Ted Gill

E.M. Gill, P. Eng.

Cont'd....

1995 Servicing Expenditures Related to Subdivisions (R-95-04)

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The total estimated cost of the City's share of services to be approved for " Orchard Park Estates - Phase 4 " is $18,843.00.

A portion of the City's share ($9,778.00) is associated with the extra depth asphalt required on Brigadoon Drive. Another portion of the City's share ($5116.00) is for a ditch inlet chamber required within the adjacent City parklands. A final portion of the City's share ($3,949.00) is for fencing required along the portion of the development which abuts the adjacent City park.

All costs have been calculated in accordance with current City cost sharing policies and there will be no recovery of the City's share in the future.

BACKGROUND:

On 1989 July 25 City Council in adopting Item 2 of the Planning and Development Committee Report 13-89 approved the proposed draft plan for " Orchard Park Estates " under the condition that the Owner (Starward Homes Limited) enter into a subdivision agreement with the City. " Orchard Park Estates - Phase 4 " is the final phase of the original approved draft plan.

" Orchard Park Estates - Phase 4 " will result in the creation of twenty-three (23) single-family residential lots and the extension of Brigadoon Drive. An estimate of costs for the subdivision has been calculated in accordance with current City cost sharing policies and it was determined that there will be a City share of $18,843.00 as discussed in the Financial Section of this report.

The lands of " Orchard Park Estates - Phase 4 " are located west of West Fifth Street and north of Stone Church Road West in the Gourley Planning Neighbourhood.

MPS
MP

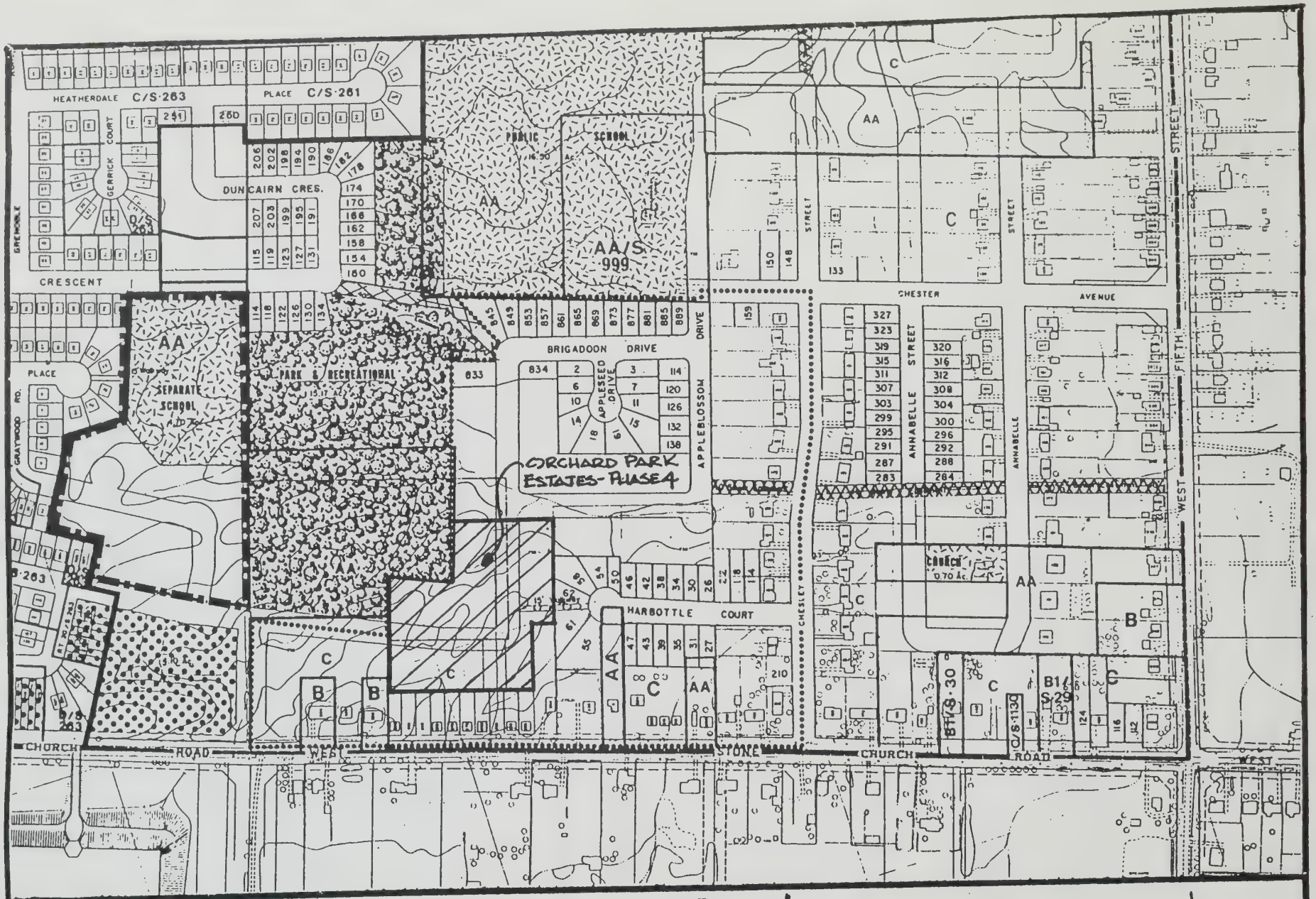
cc: A. C. Ross, City Treasury Department, Att: N. Adhya
cc: Councillor D. Ross, Chairman, Finance and Administration Committee
cc: S. Reeder, Secretary, Finance and Administration Committee

1995 SUBDIVISION EXPENDITURE SUMMARY

Name of: – SUBDIVISION – DEVELOPER – CONSULTANT – SURVEYOR	# OF LOTS and LOCATION	SUBDIVISION AGREEMENT AUTHORIZATION	DESCRIPTION OF WORKS	CITY'S SHARE OF EXPENDITURES 0.3 METRE RESERVE COSTS	CITY'S SHARE OF EXPENDITURES NON–RECOVERABLE & OVERSIZED COSTS	TOTAL CITY'S SHARE	TOTAL SUBDIVIDER'S SHARE	TOTAL SERVICING COSTS
–"ORCHARD PARK ESTATES PHASE 4" –STARWARD HOMES LIMITED –A.J. CLARKE & ASSOCIATES LTD. –B.J. CLARKE, O.L.S. –FILE NO. S715–33 (M.P. SABELLI)	24 LOTS HAMILTON	COUNCIL 89–07–25 P&D REPORT 13–89 ITEM NO. 2	Catch Basins & Connections	$0.00	$5,116.00			
			Curbs & Sidewalks	$0.00	$0.00			
			Finished Roads	$0.00	$9,778.00			
			Sewers & Watermains	$0.00	$0.00			
			Seeding/Sodding	$0.00	$0.00			
			Street Lighting	$0.00	$0.00			
			Dead End Barricades	$0.00	$0.00			
			Fencing	$0.00	$3,949.00	$18,843.00	$179,804.00	$198,647.00
TOTALS:				$0.00	$18,843.00	$18,843.00	$179,804.00	$198,647.00

Schedule "A"

* OVERSIZING EXPENDITURES are Non–Recoverable
* 0.3 METRE RESERVE EXPENDITURES are Fully Recoverable



KEY PLAN

N.T.S.

GOUGH LEY

APPROVED PLAN

D.

CITY OF HAMILTON

- RECOMMENDATION -

JAN 25 1995

DATE: 1995 January 25

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: **Cemeteries By-law No. 8861 - Revised Tariff of Charges**

RECOMMENDATION:

That the attached By-law be enacted by City Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

City Council, on December 13, 1994, in adopting Item 4 of the 1st Report of the Finance and Administration Committee authorized the City Solicitor to prepare the attached By-law to provide for an increase in the tariff of charges for 1995.

LEF:as

c.c. A. Ross, Treasurer
Attention: G. Keith
c.c. D. Lobo, Director of Public Works
Attention: R. Zbucki, Manager of Cemeteries

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 95-

To Amend

Cemeteries By-law No. 8861

Respecting:

REVISED TARIFF OF CHARGES

WHEREAS By-law No. 8861, passed on the 12th day of January 1960, in accordance with the Cemeteries Act, established a tariff of charges;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item No. 4 of the 1st Report of the Finance and Administration Committee on December 13, 1994, directed that By-law No. 8861, as amended, be further amended to provide for an increase in the tariff of charges for 1995.

NOW THEREFORE the Council of the Corporation of the City of Hamilton enacts as follows:

1. (a) By-law No. 8861, as amended by By-laws No. 74-303, 76-187, 76-337, 77-292, 78-276, 79-319, 80-229, 81-219, 83-42, 84-323, 84-268, 86-11, 87-22, 88-40, 88-274, 89-363, 90-16, 90-344, 92-185, By-law 93-019 and By-law 93-245 is further amended by deleting Schedule "B-1994" and substituting in lieu thereof Schedule "B-1995", hereto annexed and forming part of this by-law.

   (b) In all other respects, By-law No. 8861, as amended, is hereby confirmed unchanged.

2. The Manager of Cemeteries is hereby authorized and directed to make application to the Minister of Consumer and Commercial Relations, Cemeteries Branch, for approval of this by-law.

PASSED this day of , 1995.

CITY CLERK MAYOR

(1994) 1 R.F.A.C. 4, December 13

SCHEDULE "B"

JANUARY 3, 1995
(Cemeteries By-Law No. 8861)

GRAVES AND LOTS	Resident Realty Taxpayers	G.S.T.	TOTAL	Non-Residents	G.S.T.	TOTAL
Adult Single-In-A-Row Grave (Graves cannot be selected or purchased in advance but are opened in sequence.)	464.00	32.48	496.48	573.00	40.11	613.11
Adult Single Grave (Where grave may be selected and purchased in advance of need.)	776.00	54.32	830.32	959.00	67.13	1,026.13
Child Single-In-A-Row						
Stillborn - Case up to 24"	51.00	3.57	54.57	61.00	4.27	65.27
Case 24" to 60"	111.00	7.77	118.77	145.00	10.15	155.15
Case 61" to 72"	164.00	11.48	175.48	197.00	13.79	210.79
Urn Garden Grave	258.00	18.06	276.06	314.00	21.98	335.98
Cremorial	816.00	57.12	873.12	979.00	68.53	1,047.53
Columbarium	969.00	67.83	1,036.83	1,163.00	81.41	1,244.41
Veteran's Grave	441.00	30.87	471.87			
Two-Grave Lot	1,780.00	124.60	1,904.60	2,220.00	155.40	2,375.40
Two-Grave Lot - Eastlawn Section 15,16 (6 ft. burials only)	1,452.00	101.64	1,553.64	1,815.00	127.05	1,942.05
Three-Grave Lot - Woodland	2,658.00	186.06	2,844.06	3,325.00	232.75	3,557.75
Four-Grave Lot - Woodland Section 21,25 - Eastlawn Section 19	3,484.00	243.88	3,727.88	4,431.00	310.17	4,741.17
Four-Grave Lot - Woodland Section 15	6,437.00	450.59	6,887.59	8,042.00	562.94	8,604.94
Four-Grave Lot - Trinity	3,274.00	229.18	3,503.18	4,155.00	290.85	4,445.85
Mansion of Memories - Mausoleum Crypt	1,240.00	86.80	1,326.80	1,363.00	95.41	1,458.41

NOTE: **40%** of Grave and Lot sales goes into Care & Maintenance
20% of Mausoleum Crypt sales goes into Care & Maintenance
15% of Columbarium and Cremorial sales goes into Care & Maintenance

JANUARY 3, 1995
(Cemeteries By-Law No. 8861)

	Resident Realty Taxpayers			Non-Residents		
OPENING AND CLOSING		G.S.T.	TOTAL		G.S.T.	TOTAL
6 ft. Adult	471.00	32.97	503.97	565.00	39.55	604.55
8 ft. Adult	634.00	44.38	678.38	734.00	51.38	785.38
6 ft. Child - case up to 24"	76.00	5.32	81.32	92.00	6.44	98.44
- case 25" - 42"	153.00	10.71	163.71	184.00	12.88	196.88
- case 43" - 60"	224.00	15.68	239.68	269.00	18.83	287.83
- case 61" - 72"	291.00	20.37	311.37	349.00	24.43	373.43
8 ft. Child - case up to 60"	260.00	18.20	278.20	312.00	21.84	333.84
- case 61" - 72"	311.00	21.77	332.77	373.00	26.11	399.11
Cremation	153.00	10.71	163.71	184.00	12.88	196.88
Cremorial	56.00	3.92	59.92	67.00	4.69	71.69
Columbarium	100.00	7.00	107.00	120.00	8.40	128.40
Mansion of Memories -New Crypts only	388.00	27.16	415.16	465.00	32.55	497.55
LOWERING (Includes Opening, Removal, Lowering, Closing)						
Adult						
From 6 ft. to 8 ft. - Shell	1,820.00	127.40	1,947.40			
From 6 ft. to 8 ft. - Crypt or Vault	1,515.00	106.05	1,621.05			
Child						
From 6 ft. to 8 ft. - Shell	646.00	45.22	691.22			
From 6 ft. to 8 ft. - Crypt or Vault	542.00	37.94	579.94			
REMOVALS						
Adult - Shell	1,656.00	115.92	1,771.92			
- Concrete Vault or Crypt	1,352.00	94.64	1,446.64			
Child - Shell	572.00	40.04	612.04			
- Concrete Vault or Crypt	468.00	32.76	500.76			
Cremation	153.00	10.71	163.71			
ADDITIONAL SERVICES						
CRYPTS						
Youth				308.00	21.56	329.56
Intermediate				330.00	23.10	353.10
Oversize				350.00	24.50	374.50
MISC.						
Supply, install and maintain flower bed to max.three grave charge-per grave				102.00	7.14	109.14
Tent in cemetery				141.00	9.87	150.87
Rental of tent outside Cemetery				192.00	13.44	205.44
Transfer fee				41.00	2.87	43.87
Bronze Memorial Plaque for Cremorial				128.00	8.96	136.96
Bronze Memorial Plaque for Columbarium Niche				287.00	20.09	307.09
Companion Vase for above Plaque				56.00	3.92	59.92
Memorial Tree Planting-Tree, 12x10 Stone,8x6 Bronze Plaque-3 lines				357.00	24.99	381.99
Memorial Bench-8x5 Bronze Plaque - 3 lines				510.00	35.70	545.70
Flower Pot Hanger				15.00	1.05	16.05
Family Tree Research - Per Name				2.00	.14	2.14

JANUARY 3, 1995
(Cemeteries By-Law No. 8861)

	Resident Realty Taxpayers			Non-Residents		
FOUNDATIONS AND MARKERS		G.S.T.	TOTAL		G.S.T.	TOTAL
***Foundation** - pouring per square inch of surface area (to be poured six feet deep	.96	+7%		1.15	+7%	
***Marker Setting Fee**						
12"x10" & Child's 18"x14" Flat Marker	75.00	5.25	80.25	90.00	6.30	96.30
Any other size Flat Marker (Maximum size 24" long x 18" wide) (4" minimum & 8" maximum thickness)	114.00	7.98	121.98	137.00	9.59	146.59
Bronze Vase	114.00	7.98	121.98	137.00	9.59	146.59
D.V.A. Upright or Flat	96.00	6.72	102.72			

REGULATIONS

Single In-A-Row Grave
A flat granite marker 24" in length and 18" in width or smaller, minimum 4" thickness.

Preferred Single Grave
Only a flat marker 24" in length and 18" in width is permitted, minimum 4" thickness.

Urn Garden Grave
Only a flat marker 12" in length and 10" in width is permitted, minimum 4" thickness.

Children's Grave
24" or less casket a flat marker 12" in length and 10" in width is permitted, min. 4".
Over 24" casket a flat marker 18" in length and 14" in width is permitted, min. 4".

Two-Grave Lot
Upright monument is allowed. Maximum length of base must not exceed 3'2" (38") and maximum width must not exceed 1'2" (14"). All bases must be at least 6" in height. The total over-all height of any memorial must not exceed 4' (48"). All memorial bases must have a projection of at least 3" on all sides from the edge of the die or cross. For safety reasons, 6" thick monuments must be pinned to the base as well as the foundation. All other monuments must be 8" in thickness. No vases, either cut into the monument or placed upon the monument will be allowed. No bronze plaques are permitted on upright monuments. (These regulations comply with recommendations made by the joint committee of OAC & OMBA.)

Three and Four-Grave Lot
Maximum base area not to exceed 10% of lot area. Total over-all height to be governed by base size for appearance and balance. All other regulations for Two-Grave Lot apply to Three & Four-Grave Lots as well.

*NOTE: As per The Cemetery Act of April, 1993, Care & Maintenance charges will be added to those listed above.

E.

CITY OF HAMILTON

-RECOMMENDATION-

DATE: 1995 February 3rd

REPORT TO: Alderman B. Charters, Chairperson & Members,
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary,
Finance and Administration Committee

SUBJECT: **Information Items**

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Information Report - Secretary, Keep Hamilton Clean Committee - Financial Support to Pitch-In Canada - report dated 1995 January 23

(b) Correspondence - Five-Star Community Awards Program - request for nominations

(c) Minutes - VE Day Celebrations Committee - meetings held 1994 October 5 and 1994 November 30

(d) Correspondence - John Mokrycke, Architect - Hamilton Tennis Club - letter dated 1995 January 18th

(e) Information Report - Grants Co-Ordinator - Outstanding 1994 Grant - Hamilton Hurricanes - report dated 1995 January 24

(f) Information Report - Fire Chief Baker - Emergency Trunking Radio System Update - report dated 1995 January 27th

(g) Information Report - Treasurer - Accounting for Collection Agency Fees - report dated 1995 January 30

(h) Information Report - Commissioner of Human Resources - Fair Wage Policy - report dated 1995 January 30th

(i) Information Report presented to the Hamilton Status of Women Sub-Committee from the CAO and Director of Local Planning re: Women's Safety Audit Project - Final Report on Actions taken - report dated 1995 January 20th

(j) Copy of Recommendation to the Planning and Development Committee from the Building Commissioner dated 1995 January 30th re: Ontario Home Renewal Program Fund

Susan K. Reeder.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure followed for these matters is recorded.

URBAN MUNICIPAL

FEB 21 1995

GOVERNMENT DOCUMENTS

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Tuesday, 1995 February 21st
1:30 o'clock p.m.
Room 233, City Hall

Susan K. Reeder

Susan K. Reeder,
Secretary

AGENDA

1. **IN CAMERA AGENDA**

2. **CONSENT AGENDA**

3. **H. E. C. F. I.**

   H.E.C.F.I. Reserve for budget stabilization

4. **TREASURER AND INTERIM DIRECTOR OF CULTURE AND RECREATION**

   Disposition of "Club Accounts" Surplus carried forward

5. **TREASURER**

   (a) Jamesville B.I.A. - Outstanding Liability

   (b) Proposed 1994 Year End Surplus and Contingency Distribution (copy to follow)

   (c) Accounting for Unclaimed Balances

6. **DIRECTOR OF PROPERTY**

   Central Utilities Plant - Co-generation - Award of Contract

7. **COMMISSIONER OF HUMAN RESOURCES**

   Employment Equity

8. **CITY CLERK**

   Extension of hours - Juno Awards (1995 March 26) and Hamilton Music Scene '95 Festival (1995 March 25)

9. **REFERRAL FROM CITY COUNCIL**

Constituent Assembly on the Municipal Government System in Hamilton-Wentworth - City Council to appoint a citizen representative to serve

10. **OTHER BUSINESS**

11. **ADJOURNMENT**

2.

CONSENT AGENDA

FINANCE AND ADMINISTRATION COMMITTEE
TUESDAY, 1995 FEBRUARY 21ST

A. **MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE**

Minutes of the regular meeting held on Tuesday, 1995 February 7th.

B. **CITY CLERK**

Community Awareness Walk - Use of City Hall Facilities - 1995 April 30 - Women's Centre of Hamilton-Wentworth.

C. **TREASURER**

(i) Authorization to enter into Extension Agreements on Specific Properties for the Payment of Realty Tax Arrears

(ii) Remuneration and Expenses Paid to Members of Council and Members of Other Bodies for the year 1994 (copy to follow)

D. **COMMISSIONER OF HUMAN RESOURCES**

(i) Appointments to Permanent Positions with the Corporation of the City of Hamilton to 1995 February 10

(ii) Reclassification - Traffic Legislative Co-ordinator - Traffic Department

E. **DIRECTOR OF PROPERTY**

Renewal of Contract - Mechanical Maintenance of Refrigeration Ice-Making Equipment in Ten City-owned Arenas

F. **SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE**

Information Items

Tuesday, 1995 February 7
1:30 o'clock p.m.
Room 233, City Hall

The Finance and Administration Committee met.

A.

There were present: Alderman B. Charters, Chairman
Mayor Robert M. Morrow
Alderman D. Drury
Alderman V. Agro
Alderman M. Kiss
Alderman D. Agostino
Alderman D. Wilson
Alderman T. Anderson

Regrets: Alderman D. Ross - Other Business

Also present: Alderman F. Eisenberger
Alderman H. Merling
J. Pavelka, Chief Administrative Officer
A. Ross, Treasurer
J. Johnston, Commissioner of Human Resources
Fire Chief Baker
J. Schatz, City Clerk
D. Powers, Law Department
P. Noé Johnson, City Solicitor
P. Barkwell, Law Department
R. Menagh, Human Resources Centre
Susan K. Reeder, Secretary

A G E N D A

ADDED - Custom House

The Chairman spoke to the Committee with respect to some misunderstanding on behalf of Dr. Storey and Wayne Marston, respecting the decision made at the last meeting of the Committee concerning the request of the Ontario Workers' Arts and Heritage Centre on Capital Funding support for their purchase of the Custom House.

A review was done of the minutes and discussion ensued with respect to the Committee's decision to defer the decision for Capital Funding to the March 9 meeting to the Committee of the Whole Meeting on the Capital Budget.

It was moved and seconded to reconsider that decision. **MOTION LOST.**

It was moved and seconded and **CARRIED**:

> That the Chairman write to the Federal and Provincial Representatives involved with the Custom House Property to indicate to them that the City has general support for the project, but that there is a need to follow the Capital Budget process before making a decision on whether to provide Capital Funding to the Ontario Workers' Arts and Heritage Centre.

As well, it was agreed that the Treasurer should be requested to place consideration of this project close to the start of the Capital Budget meeting.

1. **TASK FORCE TO REVIEW THE SUB-COMMITTEES - Recommendations - Sub-Committees reporting to the Finance and Administration Committee**

The Committee was in receipt of a report from the Secretary of the Task Force to Review the Sub-Committee Structure, dated 1995 February 2, respecting Recommendations pertaining to Sub-Committees reporting to the Finance and Administration Committee.

The Committee was also in receipt of a request from the Chairperson of the Hamilton Status of Women Sub-Committee to speak to the Finance and Administration Committee, respecting the Recommendation pertaining to the Hamilton Status of Women Sub-Committee.

Ms. Agnes Samson, Chairperson of the Hamilton Status of Women Sub-Committee, addressed the Committee with respect to the Task Force Recommendation. She outlined the Sub-Committee's mandate and its activities, and requested that the Task Force's Recommendation be tabled in order to allow the Hamilton Status of Women Sub-Committee to properly prepare a response and report back to the Committee.

Following discussion on this matter, it was agreed that the Recommendation of the Task Force to Review the Sub-Committees would **BE TABLED** for one month's time, and that all Sub-Committees reporting to the Finance and Administration Committee would be provided with background financial information which was the basis of the Task Force's Recommendations and give the Sub-Committee's an opportunity to respond to the Finance and Administration Committee at its 1995 March 7 meeting.

The Chairperson indicated that with respect to the Keep Hamilton Clean Committee, that they should meet with the Chief Administrative Officer and the Director of Public Works with respect to the recommendation of the Task Force pertaining to their Committee.

2. **CONSENT AGENDA**

The Committee was in receipt of its Consent Agenda and approved the following:

A. **MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE**

The Committee was in receipt of the minutes of its regular meeting held on Tuesday, 1995 January 24, and its special meeting held on Tuesday, 1995 January 31. The Committee approved these minutes as circulated.

B. **CITY CLERK**

(i) **Use of Hamilton City Council Chambers - 50th Anniversary Celebrations of the United Nations**

The Committee was in receipt of a report from the City Clerk dated 1995 January 19, respecting the above noted matter. The Committee approved the following:

(a) That approval be given to a request by the Ontario Mundialization Association and the United Nations Association - Hamilton Branch for the use of the Council Chambers on Sunday, 1995 June 4th, between the hours of 1:00 o'clock p.m. to 5:00 o'clock p.m. for a public meeting in commemoration of the 50th Anniversary of the United Nations; and,

(b) That the City Clerk be granted authority to approve a similar use in future years provided it does not interfere with any other activity.

(ii) **Information Display - First Floor Lobby - Canada Centre for Inland Waters, Department of Fisheries and Oceans**

The Committee was in receipt of a report from the City Clerk dated 1995 January 30, respecting the above noted matter. The Committee approved the following:

(a) That approval be given to the action taken by the City Clerk in authorizing a request by the Canada Centre for Inland Waters, Department of Fisheries and Oceans, Great Lakes Laboratory for Fisheries and Aquatic Sciences program, for the use of the First Floor Lobby in City Hall to exhibit an information display from Tuesday, 1995 February 7 until Friday, 1995 February 24; and,

(b) That the City Clerk be granted authority to approve a similar use in future years provided it does not interfere with any other activity.

(iii) **Request to Use Council Chambers - Dr. Richard Allen, MPP, Hamilton West - Monday, 1995 February 13**

The Committee was in receipt of a report from the City Clerk dated 1995 January 27, respecting the above noted matter. The Committee approved the following:

(a) That approval be given to the action taken by the City Clerk in authorizing the use of the Council Chambers on Monday, 1995 February 13 between the hours of 2:00 o'clock p.m. to 4:00 o'clock p.m. by Dr. Richard Allen, MPP, Hamilton West for a pre-budget consultation with youth; and,

(b) That the City Clerk be granted authority to approve a similar use in future years provided it does not interfere with any other activity.

C. **TREASURER - Funding - 1995 Servicing Expenditures related to Sub-divisions - "Orchard Park Estates - Phase 4"**

The Committee was in receipt of a report from the Treasurer dated 1995 January 31, respecting the above noted matter. The Committee approved the following:

That as referred to in Section 16 of the Third Report for 1995 of the Transport and Environment Committee, the City's share of "Orchard Park Estates - Phase 4" Servicing, at a cost of $18,843., be financed from Centre No. CH 00107 - "Reserve for Services through Unsubdivided Lands".

D. **CITY SOLICITOR - Cemeteries By-law No. 8861 - Revised Tariff of Charges**

The Committee was in receipt of a report from the City Solicitor dated 1995 January 25, respecting approval of a By-law to Amend Cemeteries By-law No. 8861, respecting Revised Tariff of Charges. The Committee agreed to approve this By-law for presentation to City Council.

E. **SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items**

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee, dated 1995 February 3, respecting Information Items. The Committee approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Information Report - Secretary, Keep Hamilton Clean Committee - Financial Support to Pitch-In Canada - report dated 1995 January 23

(b) Correspondence - Five-Star Community Awards Program - request for nominations

(c) Minutes - VE Day Celebrations Committee - meetings held 1994 October 5 and 1994 November 30

(d) Correspondence - John Mokrycke, Architect - Hamilton Tennis Club - letter dated 1995 January 18th

(e) Information Report - Grants Co-Ordinator - Outstanding 1994 Grant - Hamilton Hurricanes - report dated 1995 January 24

(f) Information Report - Fire Chief Baker - Emergency Trunking Radio System Update - report dated 1995 January 27th

(g) Information Report - Treasurer - Accounting for Collection Agency Fees - report dated 1995 January 30

(h) Information Report - Commissioner of Human Resources - Fair Wage Policy - report dated 1995 January 30th

(i) Information Report presented to the Hamilton Status of Women Sub-Committee from the CAO and Director of Local Planning re: Women's Safety Audit Project - Final Report on Actions taken - report dated 1995 January 20th

(j) Copy of Recommendation to the Planning and Development Committee from the Building Commissioner dated 1995 January 30th re: Ontario Home Renewal Program Fund

3. **TREASURER**

(a) **Christian Horizons, 15 Lorraine Drive - Realty Tax Write Off**

The Committee was in receipt of a report from the Treasurer dated 1995 January 15, respecting the above noted matter and approved the following:

That the accrued interest on the outstanding realty taxes, in the amount of $4,975.20, for the property municipally known as 15 Lorraine Drive be written off under Section 441 of The Municipal Act and charged to Tax Writeoffs, Account CH-53401-24106.

(b) Subdivision Securities

The Committee was in receipt of a report from the Treasurer dated 1995 January 29, respecting the above noted matter. The Committee approved the following:

(a) That the City's policy, which was adopted by City Council on 1988 August 30, for the acceptance of subdivision securities such as Letters of Credit, Term Deposits, Savings Accounts, and Guaranteed Investment Certificates, be revised to include the following provision:

That such securities will be accepted by the City if they are issued by Schedule I Banks, Schedule II Banks with RI Middle/AA rating, and Trust Corporations with RI Middle/AA rating in accordance with the Investment Policy and Cash Management Practices adopted by City Council on 1994 May 31; and,

(b) That the provision regarding interest on subdivision securities held by the City be revised to provide interest on cash received as security at the savings rate of the City's Banker (presently the Canadian Imperial Bank of Commerce).

(c) Transfer of Trust Funds to Hospitals

The Committee was in receipt of a report from the Treasurer dated 1995 January 30, respecting the above noted matter. The Treasurer advised the Committee that the recommendation should be amended to include the words "effective 1994 December 31" at the end of the first paragraph.

The Committee then approved the following amended recommendation:

That the principal amount and accrued interest of the following trust funds be transferred to the Hamilton Civic Hospital, effective 1994 December 31:

Babies Dispensary Guild Trust
Margaret McLaren House Scholarship
Hubert Washington Memorial Fund
Elizabeth Heron Trust Fund

4. CITY SOLICITOR AND DIRECTOR OF PROPERTY - Realty Sales Procedural By-law

The Committee was in receipt of a joint report from the City Solicitor and the Director of Property dated 1995 January 30, respecting the above noted matter.

General discussion ensued with respect to the present procedures in disposing of surplus land and vacant City buildings. Concern was expressed that an Inventory List of the City Properties is needed. As well concern was expressed at the empty buildings that are owned by the City, such as the Kenilworth Police Station, that could have been generating revenue for short-term tenants.

In this regard, it was agreed that staff be directed to compile an Inventory List, as per the requirements of the recent Provincial legislation, as quickly as possible.

The Committee then approved that the By-law to Establish Procedures for Sales of Real Property owned by the City of Hamilton be forwarded to City Council for approval.

5. **IN CAMERA AGENDA**

The Committee moved In-Camera to discuss matters of a Private & Confidential nature.

7. **ADJOURNMENT**

The Committee moved back into Regular Session, and there being no further business, the meeting the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. CHARTERS, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

Susan K. Reeder

Susan K. Reeder
Secretary
1995 February 7

/dbm

B.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 6 February 1995

REPORT TO: Susan K. Reeder, Secretary
Finance & Administration Committee

FROM: J.J. Schatz
City Clerk

SUBJECT: Community Awareness Walk - Use of City Hall Facilities
April 30, 1995 - Women's Centre of Hamilton-Wentworth

RECOMMENDATIONS:

(a) That approval be given to the Women's Centre of Hamilton Wentworth, Sexual Assault Prevention Month Committee to use the City Hall Forecourt and Second Floor Foyer for its second annual Community Awareness Walk, opening ceremonies and display on Sunday, 1995 April 30th, between the hours of 12:30 o'clock p.m. until 3:30 o'clock p.m.; and,

(b) That approval be given for the use of the Second Floor Foyer from Sunday, 1995 April 30th, until Wednesday, 1995 May 31st, for visual displays commemorating Sexual Assault Prevention Month; and,

(c) That the City Clerk be granted authority to approve similar use in future years provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Account CH55222-10034 - Use of City Facilities by Outside Groups in the approximate amount of $120. for Property Maintenance staff overtime associated with the event on Sunday, 1995 April 30th.

BACKGROUND:

The Women's Centre of Hamilton-Wentworth, Sexual Assault Prevention Month Committee has requested the use of the City Hall Forecourt, the Second Floor Foyer, and the First Floor washrooms on Sunday, 1995 April 30th, between the hours of 12:30 o'clock p.m. until 3:30 o'clock p.m., for their second annual walk entitled "Breaking the Silence - Together We Can Make a Difference".

The event scheduled for Sunday, 1995 April 30, will include opening ceremonies in the City Hall Forecourt, followed by a Walk from City Hall, east to John Street, north to King Street, west to Bay Street, south to Main Street and back to City Hall. After which, refreshments will be served.

As well, the Committee has requested the use of the Second Floor Foyer from Sunday, 1995 April 30, until Wednesday, 1995 May 31, for visual displays commemorating Sexual Assault Prevention Month.

The public and representatives from secondary schools in the community will be invited and encouraged to participate.

cc: Mayor's Office
Rob Swan, Property & Maintenance
Information Desk

C.(i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 05

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Authorization to enter into extension agreements on specific properties for the payment of realty tax arrears

RECOMMENDATION:

1) That the City be authorized to enter into Extension Agreements, if required, in a form satisfactory to the City Solicitor and the City Treasurer pursuant to Section 8 of the Municipal Tax Sales Act, with the owners of the following properties to extend the time open for payment of realty tax arrears in accordance with the policy for extension agreements approved by City Council on June 28, 1994:

366 Victoria North	301 James North
31 Baillie	607 Queen Victoria
4 Tiffany	162 Barton West

2) That the attached by-law to authorize the said Extension Agreements be enacted by Council.

3) That the Mayor and City Clerk be authorized to execute the aforesaid by-law and extension agreements.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The execution of the by-law and agreements, where required, will defer the City's right to sell the lands for tax arrears for a maximum period of 24 months; however, the City will be in receipt of regular monthly payments towards current and prior years arrears over the term of the agreements.

BACKGROUND:

Section 8 of the Municipal Tax Sales Act provides that the municipality, by a by-law passed after the registration of the tax arrears certificate and before the expiry of the one-year period for redemption, may authorize an extension agreement with the owner of the land extending the period in which the cancellation price is to be paid. On June 28, 1994, in accordance with this legislation, Council approved a policy authorizing the City to enter into extension agreements with taxpayers providing certain conditions were met.

The owner of a property which has been registered for tax arrears may request the City to consider an extension agreement at any time up to and including the final day on which the redemption period expires. Administratively, there may not be sufficient time to obtain the necessary Council approval of the by-law prior to this deadline. Accordingly, staff are requesting advance authorization for the City to enter into extension agreements, if necessary, with the owners of the above specific properties providing they meet the conditions outlined in the policy adopted by Council on June 28, 1994.

In certain instances when all of the conditions in the extension agreement policy are not met the Treasurer should be allowed the latitude to recommend an extension agreement be entered into if it is deemed to be in the best financial interest of the municipality. Under these circumstances a separate report would be provided to the Committee for deliberation and approval.

During the initial months of this repayment option it has been ascertained that operational time constraints, e.g. writing of reports, council approvals, make it necessary to have the authorization to enter into these extension agreements pre-approved. Accordingly, in the month that the legislated final notices for the tax registration process are mailed out (280 days from the registration date), a listing of all those properties for which the owners may wish to enter into an extension agreement will be forwarded to Committee and Council for approval. Owners who show an interest in entering into an extension agreement with the City prior to the mailing of the final notices, will be added to the monthly reports as required.

TWD:jc
Attach

THE CORPORATION OF THE CITY OF HAMILTON

BY-LAW NO.95-

TO AUTHORIZE AN EXTENSION AGREEMENT

FOR PAYMENT OF REALTY TAX ARREARS

WHEREAS the Municipal Tax Sales Act, R.S.O. 1990, c.M.60, (hereinafter referred to as the "Act"), states that the Council of a municipality may, by by-law, authorize an Extension Agreement with the owner of land in arrears of realty taxes in excess of three (3) years after the registration of a Tax Arrears Certificate and before the expiry of the one year redemption period;

AND WHEREAS the Municipal Tax Sales Act (section 8) states that the said Extension Agreement may extend the period of time, upon the terms specified therein, within which the Cancellation Price is to be paid;

AND WHEREAS, pursuant to the Municipal Tax Sales Act, the Treasurer did register a Tax Arrears Certificate indicating arrears of realty taxes in excess of three (3) years on the lands described in Schedule "A" annexed hereto,

AND WHEREAS, the said land is recorded by The Corporation of the City of Hamilton under the specific Tax Roll Serial Nos. indicated in Schedule "A" annexed hereto.

AND WHEREAS, The Owners of the lands described in Schedule "A" have requested that the City exercise its discretion to pass a bylaw to authorize an Extension Agreement to extend the period of time in which the Cancellation Price may be paid.

AND WHEREAS the one year period within which this by-law may be enacted will therefore expire on the days described as the redemption date of Schedule "A" attached hereto.

NOW THEREFORE the Council of the Corporation of the City of Hamilton enacts as follows:

1. (a) The time open for acceptance and the permitted payments of the Cancellation Price beyond the expiry of the said one year redemption period as set out in Schedule "A" are hereby authorized to be extended pursuant to an Extension Agreement.

   (b) The owner of the land described in Schedule "A" may, on or before the redemption date, enter into the Extension Agreement with The Corporation of the City of Hamilton, and the Mayor and City Clerk are hereby authorized to execute the Extension Agreement on behalf of the City.

2. As provided in the Municipal Tax Sales Act, notwithstanding any other provision of this Extension Agreement, it is understood and agreed that while the Extension Agreement remains a subsisting agreement in good standing:

(a) that the Extension Agreement does not reduce the amount of the Cancellation Price.

(b) that the Extension Agreement does not prohibit any person from paying the Cancellation Price at any time.

(c) that any person may pay the Cancellation Price at any time.

(d) that the Extension Agreement terminates upon payment of the Cancellation Price by any person.

(e) that the Extension Agreement shall cease to be considered a subsisting Extension Agreement for purposes of section 9(2) of the Act, when and under what conditions set out in the Extension Agreement.

3. As also provided in the Municipal Tax Sales Act,

(a) while such Extension Agreement is in good standing, the period of such time shall not be counted in calculating the time within which the Cancellation Price may be paid.

(b) upon default by owner in complying with the Extension Agreement or any term thereof, the Extension Agreement shall cease and, (unless there remains time within which the Cancellation Price may be paid and is paid), the land shall be offered for sale by the Treasurer.

PASSED this **day of** **A.D., 1995,/**

CITY CLERK **MAYOR**

SCHEDULE "A"
EXTENSION AGREEMENTS

A)	PROPERTY ADDRESS	366 VICTORIA NORTH
	SERIAL NUMBER	03 02210 1180
	BRIEF LEGAL DESCRIPTION	PLAN 163 PART LOTS 6 TO 8 & 14 TO 16
	DATE OF REGISTRATION	APRIL 13, 1994
	INST # OF TAX ARREARS CERTIFICATE	180553
	REDEMPTION DATE	APRIL 13, 1995
	TOTAL ARREARS	$41,729.72
B)	PROPERTY ADDRESS	301 JAMES NORTH
	SERIAL NUMBER	02 01265 6660
	BRIEF LEGAL DESCRIPTION	PLAN 127 BLK 1 PART LOTS 1 AND 2
	DATE OF REGISTRATION	APRIL 13, 1994
	INST # OF TAX ARREARS CERTIFICATE	180552
	REDEMPTION DATE	APRIL 13, 1995
	TOTAL ARREARS	$15,131.49
C)	PROPERTY ADDRESS	31 BAILLIE
	SERIAL NUMBER	02 01435 8960
	BRIEF LEGAL DESCRIPTION	PLAN 48 PART 2 AND 3 IN BLK BOUNDED BY BAILLIE
	DATE OF REGISTRATION	APRIL 6, 1994
	INST # OF TAX ARREARS CERTIFICATE	180129
	REDEMPTION DATE	APRIL 6, 1995
	TOTAL ARREARS	$2,503.78
D)	PROPERTY ADDRESS	607 QUEEN VICTORIA
	SERIAL NUMBER	06 07010 2281
	BRIEF LEGAL DESCRIPTION	CON 7 PART LOT 6 BTN HAM
	DATE OF REGISTRATION	MARCH 8, 1994
	INST # OF TAX ARREARS CERTIFICATE	177898
	REDEMPTION DATE	MARCH 8, 1995
	TOTAL ARREARS	$9,643.91
E)	PROPERTY ADDRESS	4 TIFFANY
	SERIAL NUMBER	02 01255 7620
	BRIEF LEGAL DESCRIPTION	PLAN 119 BLK 1 PART LOT 13 AND 14 RP 62R7812 PARTS 3 TO 8
	DATE OF REGISTRATION	APRIL 6, 1994
	INST # OF TAX ARREARS CERTIFICATE	180131
	REDEMPTION DATE	APRIL 6, 1995
	TOTAL ARREARS	$18,222.39
F)	PROPERTY ADDRESS	162 BARTON STREET WEST
	SERIAL NUMBER	02 01255 6000
	BRIEF LEGAL DESCRIPTION	PLAN 119 BLK F PART LOT 16 AND 17
	DATE OF REGISTRATION	APRIL 6, 1994
	INST # OF TAX ARREARS CERTIFICATE	180128
	REDEMPTION DATE	APRIL 6, 1995
	TOTAL ARREARS	$8,543.02

D. (i)

FEB 13 1995

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 10

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To Permanent Positions with the Corporation of the City of Hamilton (C-009-095)

RECOMMENDATION:

That the attached listing of Appointments To Permanent positions with the Corporation to 1995 February 10 be approved.

JJ/mb

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

Attached.

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	STATUS	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Christopher Ridgewell	I	Truck Driver (D13)	Public Works	Replacing Mr. R. Bourque - promoted, December 12/94	$35,686.56	Jan. 17/95
Mr. Fred Rolfe	I	Rink Attendant II/ Greenskeeper II (D14)	Culture & Recreation	Replacing Mr. R. Kitchen - promoted, Nov. 21/94	$36,052.64	Jan. 23/95
Mr. Thomas Thurston	I	Assistant Maintenance Foreman/Woman (F1)	Cemeteries	Replacing Mr. J. Gibbs - promoted, May 16/94 Mr. T. Szrajber - retired, April 30/94	$38,074.40 to $43,763.20	Jan. 18/95
Mr. Larry Torresin	I	Foreman/Woman II (F1)	Public Works	Replacing Mr. A. Unelli - retired, Dec. 30/94	$38,074.40 to $43,763.20	Jan. 23/95
Mr. Thomas Warburton	I	Foreman/Woman II (F2)	Public Works	Replacing Mr. T. Polowy - lateral move to Foreman II Additional Staff Council Approved March 29, 1994	$39,884.00 to $45,843.20	Jan. 01/95

Prepared February 10/95

Status

Internal - I
External - E

D(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 16

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: John Johnston
Commissioner of Human Resources

SUBJECT: Reclassification - Traffic Legislative Coordinator - Traffic Department (C-007-095)

RECOMMENDATION:

That the position of Traffic Legislative Co-ordinator be reclassified from Level "M" to Level "L" of the Non-Union Salary Schedule, retroactive to February 17, 1992.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funds are available within the Department's current budget to accommodate the reclassification from Level "M", salary range $40,640.60 - 47,819.20, to Level "L", salary range $43,484.48 - 51,205.44. At the top end of the salary range, this reclassification constitutes a difference of $3,386.24.

BACKGROUND:

As the result of a promotion, the position of Driveway Control Officer became vacant on 1992 February 17 and the duties of the position were combined with those of one of the two existing Legislative Technologists and retitled Traffic Legislative Co-ordinator. The staffing complement remained unaffected.

On 1993 February 23 Council approved the reclassification of the Traffic Legislative Co-ordinator from C.U.P.E. Local 167 Salary Level 23E to Level "M" of the Non-Union Salary Schedule. Unfortunately, this classification created a significant compression between the

prepared by Tamara Foell

Co-ordinator's position and that of a subordinate. At the time of the classification, the Department acknowledged the position was not yet fully developed and a new questionnaire would be prepared and submitted for review when the responsibilities of the two positions became fully integrated and a more accurate description of duties and responsibilities could be formulated by the incumbent.

The preparation of the new questionnaire, however, was delayed due to workload and other exigencies and it was not until recently that the incumbent's time permitted the preparation and resubmission of an accurate and up-to-date questionnaire.

Following a comprehensive review of duties and responsibilities the position has been reclassified to Level "L" of the Non-Union Salary Schedule.

For the information of Council, Management Team recently agreed to proceed with this mater because it predates the Social Contract Act and, therefore, should remain immune from the restrictions imposed therein.

prepared by Tamara Foell

CITY OF HAMILTON

- RECOMMENDATION -

E.

DATE: 1995 February 8

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Renewal of Contract - Mechanical Maintenance of Refrigeration Ice-Making Equipment in Ten City-owned Arenas

RECOMMENDATION:

That approval be given to exercise the City's option and issue a purchase order to Toromont Industries Limited, Cimco Refrigeration, Toronto, Ontario in the amount of $131,015.51 per year including ($8,571.11 GST) for mechanical maintenance of refrigeration ice making equipment in (10) city owned arenas during 1995 and 1996, being the only tender received in accordance with specifications issued by the Manager of Purchasing (Ref: C15-26-92.)

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

This expenditure will be financed from the current year Operating Budget from accounts CH 56380 31136 Refrigeration Contract, Recreation Buildings and CH 56380 31137 Refrigeration Contract, Twin Pad Arena.

BACKGROUND:

City Council adopted Item 13 of the 17th Report of the Finance & Administration Committee on August 25, 1992 giving approval to issue a purchase order to Toromont Industries Limited, Cimco Refrigeration in the amount of $106,736.40 per year including all taxes to perform mechanical maintenance on the ice making refrigeration equipment in (9) City-owned arenas during 1992, 1993, 1994.

In accordance with the specifications (Ref:15-26-92) issued by the Manager of Purchasing, the tender received from Toromont Industries Limited included pricing for an optional (24) month period.

The annual pricing originally submitted by Toromont indicated no increases year to year, including the (24) month option. The increase in pricing shown herein represents the inclusion of the new Chedoke Twin Pad Arena.

The scope of work which was specified includes regular preventative maintenance, annual start-up and shutdowns, annual compressor overhauls and 24 hour emergency service for the (10) City arenas.

This maintenance ensures a reliable operation of refrigeration equipment thereby minimizing disruption to programming activities due to untimely equipment failure.

DWV/rd

cc. R. Desnoyers, Assistant Manager of Building Operations & Maintenance
J. Avery, Assistant Manager of Purchasing, Treasury Department
L. Lawrence, Solicitor, Law Department
W. Moffatt, Manager of Arenas & Technical Services,
Culture & Recreation Department

F.

CITY OF HAMILTON

-RECOMMENDATION-

DATE: 1995 February 15th

REPORT TO: Alderman B. Charters, Chairperson & Members,
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary,
Finance and Administration Committee

SUBJECT: **Information Items**

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Information Report - Treasurer - Obsolete Items in Purchasing Stores Inventory - report dated 1995 February 8.

(b) Information Report - Commissioner of Human Resources - Ethics Policy - Status update - report dated 1995 February 7.

(c) Information Report - Treasurer - Business Improvement Area (B.I.A.) Billings - report dated 1995 February 2.

(d) Recommendation from T. Gill to the Transport and Environment Committee dated 1995 February 1 - To take no action on the Extension of Eaglewood Drive - Eleanor Neighbourhood.

(e) Minutes - Keep Hamilton Clean Committee - meeting held on 1995 January 4.

(f) Minutes - Hamilton Status of Women Sub-Committee - meetings held 1994 December 5 and 1995 January 9.

(g) Correspondence - Regional Clerk - Regional Study of Competitive Advantages and Alternative Revenue Sources - letter dated 1995 January 27.

(h) Information Report - Provincial Offence Prosecutions and Property Standards - 1994 May to 1994 December

(i) Correspondence - Regional Clerk's Office - Regional Appointments to the Single Tier Bureaucracy Review Steering Committee - dated 1995 February 9th

(j) Memo - City Clerk - Final Report - Municipal Law Enforcement Officers Seminar - memo dated 1995 February 14

(k) Memorandum - J. Cameron Nolan, Hamilton Construction Association - Support for interest on cash securites report - dated 1995 February 3

Susan K. Reader

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure followed for these matters is recorded.

3.

DATE: February 10, 1995

REPORT TO: Mrs. Susan Reeder, Secretary
FINANCE AND ADMINISTRATION COMMITTEE
CITY OF HAMILTON

FROM: Patricia Bennett, Legislative Assistant
H.E.C.F.I.

SUBJECT: **H.E.C.F.I. RESERVE FOR BUDGET STABILIZATION**

RECOMMENDATION:

THAT THE CITY'S FINANCE AND ADMINISTRATION COMMITTEE BE REQUESTED TO AUTHORIZE THE CITY TREASURER TO SET ASIDE UP TO FIFTY PERCENT (50%) OF H.E.C.F.I.'S ANNUAL SURPLUS, IF ANY, EFFECTIVE 1994 AND BEYOND, TO A MAXIMUM CUMULATIVE BALANCE OF $250,000. IN A RESERVE FOR BUDGET STABILIZATION; and

THAT THIS RESERVE FOR BUDGET STABILIZATION BE CREDITED WITH INTEREST EARNED ANNUALLY; and

THAT THE RESERVE FOR BUDGET STABILIZATION BE UTILIZED WITH THE APPROVAL OF THE H.E.C.F.I. BOARD AND CITY COUNCIL TO FUND H.E.C.F.I.'S NET OPERATING BUDGET SHORTFALL, IF ANY, FOR THOSE YEARS WITH DISAPPOINTING FINANCIAL RESULTS.

BACKGROUND:

- The H.E.C.F.I. Board of Directors approved the foregoing motion at its regularly scheduled meeting held January 27, 1995.

- Currently, H.E.C.F.I.'s annual surplus (if any) is generally transferred into its Reserve for Capital Projects. This principle was established by the 9th Report of the City Finance Committee which was adopted by Council on April 14, 1981.

- The establishment of a Reserve for Budget Stabilization would alter this practice in that up to 50% of year-end surplus funds (if any), effective 1994 and beyond, to a maximum cumultive balance of $250,000. would be allocated to finance the Reserve for Budget Stabilization.

FINANCIAL IMPLICATIONS:

- To date, H.E.C.F.I.'s capital reserves, including the capital improvement surcharge funds for Copps Coliseum and Hamilton Place, have an accumulated balance (before interest revenue) of $1,208,526.88 at November 30, 1994. Funds required for H.E.C.F.I.'s ten year projected capital requirements are in the amount of $5,190,000. It is anticipated that as a minimum H.E.C.F.I. will fund the first two years of the ten year capital budget programme from the its capital reserves.

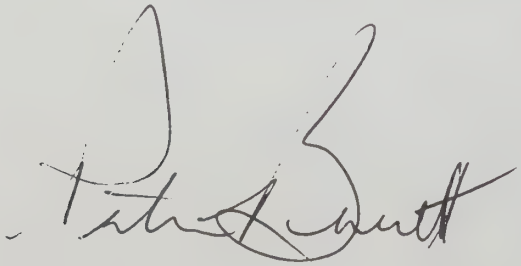
- In its review of the feasibility of establishing a stabilization fund, the Board took into consideration two main factors:

  (i) that H.E.C.F.I. revenues are very volatile (For example, during 1994 the four N.H.L. Neutral Site Games which were estimated to generate approximately $250,000. in revenue were cancelled as a result of work stopage; Landscape Ontario, which has brought its annual trade show to Copps Coliseum for the past several years, cancelled a banquet which would have generated an estimated $40,000.; and the Status of Women Committee cancelled their contracted annual banquet which would have generated an estimated $14,000. These major cancellations and other budgetary shortfalls contributed to the necessity of having to impose a spending freeze for most of 1994. The financial outlook changed dramatically as the year was coming to a close with late bookings such as: a 4-On-4 Hockey Challenge which generated $154,521.; the Toyota Skating Championships which generated $224,337.; and Jesus Christ Superstar which generated $65,786. In summary, during the course of the year, H.E.C.F.I.'s monthly revenue projections forecasted a significant shortfall in revenue for the year but ultimately, as a result of late bookings and/or events which surpassed revenue expectations, H.E.C.F.I.'s year-end revenue shortfall was significantly less than projected and as a result contributed to an unexpended surplus); and

  (ii) that H.E.C.F.I.'s promotions/co-promotions can be high risk propositions. Both factors make it difficult to maintain essential expenditure programs (i.e. - maintenance, marketing, etc.) when the expectation is that revenue shortfalls must be balanced off with expenditure reductions.

- The stabilization reserve will permit H.E.C.F.I. to maintain essential expenditure programs in the face of disappointing losses from promotions/co-promotions or other revenue shortfalls.

- The City Treasurer, Mr. A. Ross, has been apprised of the foregoing and has indicated his support of the proposal.



CITY OF HAMILTON

- RECOMMENDATION -

4.

DATE: 1995 February 16

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson, Interim Director
Culture and Recreation Department

Allan C. Ross
Treasurer

SUBJECT: Disposition of "Club Accounts" Surplus Carried Forward

RECOMMENDATION:

(a) That an amount of $12,254 for the Hamilton Men's Basketball Association be carried forward to 1995 and that the amount remaining after deducting the 1994/95 season expenses be returned to the Association.

(b) That a "Reserve for System Improvements" for the Culture & Recreation Department be approved and that the reserve be credited with interest in accordance with current policy.

(c) That the surplus within the program accounts to the end of 1994 of $252,851 be transferred to the reserve.

(d) That the balance in the control account #15406-00001 of $19,839 be transferred to the reserve.

(e) That staff be authorized to issue a Request for Proposal for the automation of the cash handling and reporting of revenues collected by the Culture and Recreation Department.

(f) That an amount of up to $2,200 be approved for the purchase of an "All Terrain" wheelchair for use in the Special Needs Program.

P. Noé Johnson

Allan C. Ross

.../2

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

DISCUSSION - RECOMMENDATION (a)

The Hamilton Men's Basketball League was started some years ago with assistance from the Culture & Recreation Department with the understanding that it would at some time become independent both organizationally and financially. The City has up to now provided some staff assistance to organize the league as well as register and collect the registration fees. Assistance from the City is no longer necessary.

The Hamilton Men's Basketball is a Program run from September to March each year. In 1995 this program will no longer be run as a City program and will be transferred to a independent association. The association will conduct its own business and be responsible for its own finances and may rent the gym's from the City. The recommendation to carry forward the accumulated funds is necessary as there are costs that will be incurred that relate to the registration fees collected in 1994. Since the next season will not be run by the City it is necessary that the funds be carried forward to meet the outstanding expenses of the current season. It is also being recommended that the remaining funds be returned to the association as they were originally generated from the registration fees charged for the program.

DISCUSSION RECOMMENDATION (b-e)

A number of issues and recommended solutions have been identified resulting from the financial review of the Culture and Recreation Club accounts. Some of the recommendations have already been implemented including the incorporation of budgets with the regular Recreation programs budgets for the 1995 budget year. Others like improved registration system will await the new Director of Culture & Recreation. This report will deal with the cash handling at all the recreation facilities.

The 1995 Current Budget for the various recreation centres and arena's will have an estimated $3.5 million in revenues flowing through these facilities. The current procedure for the collection, accounting and processing of these revenues is entirely manual. As such several manual processes have been implemented to provide a minimum level of financial control. They are, however, very cumbersome and time consuming.

The introduction of a cash register (or comparable machine) will provide the basic cash handling control as all cash collected must be reconciled to the automatic reading that the machine will provide. The advanced technology currently available will provide the further ability to automatically transfer the data collected in the cash register to a computer where this data can be further reorganized to be transmitted and posted to the City's MSA accounting system in a current, efficient, and timely manner.

.../3

Implementation of the above will provide each facility with a Cash Register, a Computer, Fax machine and all the related software. The specifications for the Cash Register will ensure compatibility with the "Point of Sale" terminals recently approved for cash collection of Taxes in the Treasury Department. It is being recommended that the one time costs for the purchase of the hardware and software will be required for telephone lines, ongoing maintenance and replacement, and other operating costs. It is expected that the savings that will accrue from the efficiencies of the automated system will more than offset the increased operating costs as well as provide the base budget for future replacement cost of the equipment and therefore be no increase in the current operating budget.

DISCUSSION RECOMMENDATION (f)

The Special need program had a balance of approximately $5,000 carried forward from previous years programs. Of this amount $2,700 was donated to the newly formed Sledge Hockey Association for the purchase of equipment for use in their Sledge Hockey program. There is need for an all terrain wheelchair for use at the Camps for the physically challenged and it is therefore being recommended that this purchase be funded from this source.

BACKGROUND:

In 1993 City Council approved the carry forward of funds, that had accumulated in the Culture And Recreation Club Accounts, to the 1994 fiscal year pending a complete review of the financial controls and processes for revenue collection in the Culture and Recreation Department. This review was done by Mr. Cecil Mascarenhas who was seconded from the Region for the purpose of reviewing and making recommendations for improvements to the financial controls in the Department of Culture & Recreation. Implementation of the recommendations in this report will provide the controls as well as automate the current cash collection at the various recreation facilities. The funds carried forward from the "club accounts" are revenues generated from recreation programs and it is being recommended that these funds be channelled back to that function to fund the required improvements.

Recommendation (e) deals with the closing of the control account that was previously used for carrying forward account balances to the next year. With the improvements to the budget and accounting noted above, this account is no longer required. The balance remaining in that account is $19,839.28 and includes funds that were originally generated from club programs and accounts in the department.

5.(a.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 13

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Jamesville B.I.A. - Outstanding Liability

RECOMMENDATION:
That the net balance of the Jamesville B.I.A. liability to the City in the amount of $2,411.84 be written off and charged to Unclassified Expense, account number CH 201XX-27201, in accordance with the Municipal Act of Ontario, R.S.O. 1990., Section 220 (16), effective December 31, 1994.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Net liabilities in the amount of $2,411.84 following the dissolution of the Jamesville B.I.A. are absorbed by the City.

BACKGROUND:
During 1991 the membership of the Jamesville B.I.A. voted to dissolve the Board of Management and thereby cease further operation of the B.I.A.. A levy was not billed in 1991 and therefore no monies were available to offset the previous year's overpayment to the B.I.A., which is normally withheld from the following year's payments. At present there is a balance of $5304.00 due to the city, representing payments made to the B.I.A. for levies not yet collected and audit fees charged upon the dissolution of the B.I.A.. A total of $2,892.18 representing levies collected since the dissolution of the B.I.A. is currently being held in a taxation collections suspense account and can be applied to reduce the total current outstanding.

As at December 31, 1994, $2,120.29 of unpaid Jamesville B.I.A. levies remained outstanding on the tax roll. Should any of these monies be collected the monies would be applied to the general revenue, thereby offsetting the effect of this transaction.

Section 220 (16) of the Municipal Act, states that the municipality assumes the assets and liabilities upon dissolution of the B.I.A. Any assets held by the Jamesville B.I.A. at the time of the dissolution were turned over to the Building Department and were used in the operation of their offsite B.I.A. coordinating office. Outstanding audit bills have since been paid by the Treasury Department. There appears to be no further assets to be disposed of nor liabilities to be satisfied.

cc. Patrice Noe Johnson
City Solicitor

Hazel Milsome
Public Works Department

5.(c)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 12 FEB 13 1995

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Accounting for Unclaimed Balances

RECOMMENDATION:

That the Treasurer be authorized to close out accounts with unclaimed balances after a period of two years and credit these amounts to the Reserve for Contingency subject to future claims.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

The Treasury Department is periodically required to make adjustments or refunds of certain amounts as a result of decisions by Council, The Assessment Review Board , Ontario Municipal Board or other Legislative Bodies.

A recent example is the decision by the Assessment Review Board to reduce the assessments on certain condominium units in Hamilton retroactive to 1985. Current owners who have appealed their assessment are entitled to an immediate refund of any overpayment of taxes. However, prior years owner's of these units who cannot be directly notified by staff may not be aware of this decision and may make application for a refund of their overpayment of taxes at some later date. As a result, the City has to carry this potential liability on its books.

In addition to the above, there are other accounts which exist with unclaimed balances relating to items such as settlements of outstanding tax appeals, deposits for bid bonds, etc. where staff are unable to locate the company or individual involved as a result of a change in address or a change in the account status.

In order to clear these outstanding balances from current operating accounts and/or suspense accounts, staff are recommending that once a reasonable attempt has been made to locate individuals or companies with actual unclaimed balances or if a claim has not been made where a potential liability exists, the Treasurer be authorized to close out these accounts after a period of two years and transfer the amounts to the Reserve for Contingency. Funds would then be available to finance future claims for return of appropriate funds should they arise. The level of balances in that Reserve can also be monitored on an overall basis and adjusted accordingly should balances grow significantly.

c.c. P. Noe Johnson, City Solicitor
J. Pavelka, Chief Administrative Officer

CITY OF HAMILTON

-RECOMMENDATION-

6.

DATE: 1995 February 10

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Central Utilities Plant - Cogeneration
- Award of Contract

RECOMMENDATION:

1. a) That approval be given to issue a Purchase Order in the amount of $812,130 inclusive of G.S.T. ($53,130) to commission Marsh Energy Inc. of Burlington, Ontario for the design, engineering and project management for a cogeneration, load displacement installation for the Central Utilities Plant in accordance with the Request For Proposal (Ref: C15-14-94) issued by the Manager of Purchasing on November 2, 1994, subject to the approval of the Minister of Municipal Affairs for the Province of Ontario responsible for the Canada/Ontario Infrastructure Works Program of the revised "Schedule 2" and change of scope; and

   b) That the Mayor and City Clerk be authorized to execute a contract in a form satisfactory to the City Solicitor.

2. That approval be given to include in the 1995 - 2004 Capital Budget the sum of $1,663,411, as additional funding required for the City's portion of the financing for the Central Utilities Plant - Cogeneration Project.

3. That approval be given to the Director of Property to examine with Marsh Energy Inc. the feasibility of financing the City's share of the overall project cost through an ESCO (Energy Service Contract) or other type of innovative financing vehicle.

4. a) That the Director of Property be authorized to initiate negotiations with the Province of Ontario, Ministry of Government Services, regarding the recovery of costs for utility services supplied by the Central Utilities Plant to the Ontario Government, Ellen Fairclough Building as indicated in the existing agreement between the City of Hamilton and Province of Ontario; and

b) That the Director of Property be authorized to initiate similar negotiations with the Art Gallery of Hamilton regarding the recovery of costs for utility services supplied to it by the Central Utilities Plant; and

c) That the Director of Property be authorized to initiate similar negotiations with the Parking Authority for the recovery of utility costs supplied by the Central Utilities Plant to the Authority's underground Parking Garage/Offices.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Partial funding of this project will be in accordance with the Agreement dated 1994 September 26, executed between the City of Hamilton and the Minister of Municipal Affairs for the Province of Ontario as part of the Canada/Ontario Infrastructure Works Program. The gross estimated cost submitted for approval under the Infrastructure Program is $6,064,500 which includes an allowance for the Engineering Consultant fees. According to the guidelines of the Infrastructure Works Program, two thirds ($4,043,000) of the approved Gross Cost will be funded by the Provincial and Federal Governments and one third by the Municipality. Included within the approved 1994 - 2003 Capital Budget is the City's one third portion ($2,021,500). The original project cost estimates were taken from the feasibility study submitted by Proctor & Redfern Limited. The proposal of Marsh Energy recommends a total capital investment of $7,699,656 for a 3.8 megawatt plant. It is being recommended herein that the additional funding ($1,663,411) required as a result of accepting the proposal from Marsh Energy Inc. be funded from the 1995 - 2004 Capital Budget. The additional funding requirement has already been brought forward to the Capital Budget Sub-Committee and has been received favourably. We fully appreciate that City Council may wish to evaluate this project and the additional funding required at the same time as it evaluates all other capital projects during deliberations on the 1995 - 2004 Capital Budget. In this case however, we would request Council to make an exception to this practice for the following reasons:

(1) The revised estimate and change in scope of the project will require the City to resubmit it's Canada/Ontario Infrastructure Works Program application in order to obtain the necessary approvals from the Minister of Municipal Affairs for the Province of Ontario. Preliminary discussions with representatives from the Province have suggested that approvals will be granted. However, this process is time consuming and should proceed immediately without further delay to ensure the timely completion of this project.

(2) For every month this project is delayed the City loses $75,000 in energy savings.

(3) In order to qualify for the Infrastructure funding, 85% of the total project cost needs to be expended by March 1996.

(4) Delivery of the major components could take up to 26 weeks. Timing is crucial to meet Infrastructure guidelines and to achieve maximum savings.

(5) A number of regulatory approvals and negotiations with surrounding property owners will have to take place before construction begins. The earlier these talks can begin the sooner the necessary approvals and agreements can be in place.

It is being recommended herein to explore with Marsh Energy the feasibility of financing the City's share of the total project cost through an ESCO (Energy Savings Contract). This is a financial vehicle whereby the ESCO firm (Marsh Energy or their parent company) would finance a portion of the project cost in return for a proportional share of the savings generated by the project. Over a negotiated period of time the capital investment by Marsh Energy is amortized by them after which the City reaps the full savings generated by the project. It remains uncertain at this time if an ESCO proposal is financially advantageous to the City. This can only be confirmed once the City has a firm ESCO proposal from Marsh and the City has had an opportunity to analyze it and compare it to the conventional method of financing such a project.

Hence, it is our recommendation that we continue to examine this financial source.

City Council adopted Item 1(d)(i) of the FOURTH Report, 1994 March 29 submitted by the Committee of the Whole which stated "That the City's share of the Canada/Ontario Infrastructure Works Program (Item 1(a) of the THIRD Report of the Committee of the Whole adopted by Council 1994 March 10) be financed by the issuance of debentures for a term not to exceed twenty years."

The economics of the preferred proposal, submitted by Marsh Energy Inc., suggests that for a total capital cost investment of $7,699,656 a first year savings of $802,478 can be achieved for a simple payback of 8.8 years on the total project cost and 4.6 years on the City's contribution. It is important to note that at this stage the "payback" periods and "return on investment" mentioned herein have been based on estimated savings and estimated capital costs. Capital Cost estimates have not been based on competitive bids and will be more clearly defined as the project progresses through the detailed design investigations in the subsequent phases.

Project Funding Summary

Total Cost of Project as Proposed by Marsh Energy Inc	$7,699,656
RFP Costs Incurred To Date (Consultant fees for Phase I submissions, printing, advertising, Courier services)	$ 28,255
	$7,727,911
Canada/Ontario Infrastructure Funding -	$4,043,000
1994 - 2003 - Capital Budget Funding - City Infrastructure Funding	$2,021,500
1995 - 2004 - Capital Budget Funding - Proposed	$1,663,411
	$7,727,911

Attached to this report is the financial analysis we have utilized to determine the economic feasibility of the project. The data used to estimate savings was obtained from our Department's actual costs. Our staff have verified the information contained in the analysis as being accurate.

A further economic analysis was undertaken by our Treasury Department to determine the rate of return the project would yield. While we have presented to you only one detailed analysis, another has been prepared on a further submission only to prove that the Marsh submission is the only proposal that provides a positive rate of return to the City based on the total project cost.

You will see from our review that the project yields a rate of return before debt charges of 14.56% based on total Project Cost and between 3.21% and 6.68% based on total project cost after debt charges, depending on the interest rate applied and the amortization period.

If one wishes to consider the viability of the project based solely on the City's net cost, then the rate of return after debt charges is 19.30% to 22.77% and 30.65% before debt charges.

This analysis indicates to the City Team that the project produces a positive cash flow and is viable.

BACKGROUND:

On 1994 January 25 City Council adopted Item 2(a) and 2(b) of the FIRST report submitted by the Finance and Administration Committee which authorized the Property Department to proceed with a Request For Proposals for the design, construction, maintenance and financing alternatives for a cogeneration installation at the Central Utilities Plant.

Cogeneration is the process of generating electricity by operating an internal combustion engine, in this case fuelled by natural gas, which is connected to a generator that will produce a significant portion of the total electrical requirements for the buildings serviced by the Central Utilities Plant. This process also produces a considerable amount of heat which would otherwise be expelled to the outside atmosphere. The introduction of heat exchange equipment captures this heat which is subsequently utilized for heating the buildings in the winter months as well as providing domestic hot water year-round.

Proctor & Redfern Limited recommended in their original feasibility study that the cogeneration installation include an absorption chiller which would utilize a portion of the waste heat in the summer months for air conditioning needs. By adding this third element (absorption chilling), improvements to the overall annual operating efficiency could be achieved. In addition, absorption chilling would assist in the phase-out plans of the CFC refrigerants currently relied upon for air conditioning needs.

At this time, absorption chilling is not being advocated by City staff because of the nominal return on the increased capital cost. The existing air conditioning equipment at the Central Utilities Plant still has many years of useful operating life remaining and poses no immediate

threat to the environment. The proposed cogeneration installation will have the capacity to fuel an absorption chiller should staff determine at some point in the future that this is the preferred technology to phasing out the use of CFC refrigerants. The current strategy developed by staff and presently implemented for the Central Utilities Plant suggests that containment and management of existing refrigerant stock will satisfy Federal legislation and ensure that our future air conditioning requirements are met.

The technology being proposed for the Central Utilities Plant cogeneration installation is not new and by no means should it be considered "pioneering." Many administrators in commercial and institutional facilities across southern Ontario have realized the benefits of cogeneration and are operating plants today. A few examples of this would be: City of Kitchener in their recently opened new City Hall; Brock University campus; Mohawk College in Hamilton, Fennel Campus; City of Cornwall and Cornwall Electric; Port Colborne General Hospital; and Rosa Flora Greenhouses in Dunnville, Ontario to name just a few.

The original feasibility study completed by Proctor and Redfern in 1993 estimated energy savings at approximately $900,000 per year as a result of a cogeneration installation.

In response to the Request For Proposal for Design Engineering and Project Management for A Cogeneration/Absorption Chilling Load Displacement Plant, issued by the Manager of Purchasing on 1994 November 2, twelve proposals were received. They were:

Cemcorp Ltd. of Mississauga
M.R. Byrne & Associates of Burlington
Can Ecosse Engineering of St. Catharines
Marsh Energy Inc. of Burlington
Proctor & Redfern Ltd. of Hamilton
J.L. Richards & Associates of Ottawa
Kilborn Inc. of Toronto
Sandwell Inc. of Burlington
Monenco Agra Inc. of Oakville
Aldworth Engineering Inc. of North York
Gryphon International Engineering Services Inc. of St. Catherines
Mac Viro Consultants of Markham

An Evaluation Committee comprised of Robert Desnoyers, Assistant Manager of Building Operations & Maintenance Division; Bill Douglas, Chief Engineer of Central Utilities Plant; and Tom Fehr, Supervisor of Maintenance, Central Utilities Plant, evaluated the twelve proposals received based on the following criteria: 1) Understanding of City's Requirements; 2) Scope of Services, Work Plan & Schedule; 3) Management of Services; 4) Consultant Team; 5) Qualifications/Experience of Firm; 6) Local Knowledge. Fees were purposely excluded from this selection stage due to the strong tendency for it to become the primary (and inevitably the only) factor in the selection decision. Ideas, innovation, technical skill, judgement, and alternatives are what are required at this stage. These are attributes that price cannot easily measure.

The following five firms were selected based on the aforementioned evaluation criteria to proceed with the next phase:

M.R. Byrne & Associates of Burlington
Marsh Energy Inc. of Burlington
Proctor & Redfern Ltd. of Hamilton
Sandwell Inc. of Burlington
Monenco Agra Inc. of Oakville

The above noted firms were commissioned for a fixed fee of $5,000 each to complete the scope of services referenced in Phase I of the Request For Proposal. The design, engineering and project management of a cogeneration facility of this magnitude and in a location as sensitive as a downtown core is a very large and extremely complex assignment with many issues to contend with and address. In Phase I of the Request for Proposals (RFP), we had requested from each of the five short listed engineering firms to provide the City with 1) A level of assurance that all of the necessary approvals were obtainable; 2) A review of the existing Proctor & Redfern feasibility study applying current utility rates and capital cost estimates in the financial analysis and to review any other relevant information and advise the City of any anticipated problems which would preclude any further progress on this project; 3) Study the various potential sites for the cogeneration installation and identify for the City any related issues; 4) Develop any alternative conceptual designs for each potential site and provide recommendations including preliminary construction cost estimates and a project schedule for each conceptual design; 5) Provide seven copies of design documents; 6) Develop a strategy employing cogeneration for the central Hamilton area to establish a timetable for the potential connection of additional facilities; 7) Investigate the feasibility of connecting Copps Coliseum to the Central Utilities Plant electrical distribution system.

It was our hope that for a nominal expenditure of $5,000 payable to each firm that they would analyze the situation in greater detail, review the Proctor & Redfern feasibility study and perhaps provide the City with additional insight and a unique solution, from an engineering perspective, on how and where to locate the proposed cogeneration plant. The monies spent by the City in this first phase to the extent of $25,000 is money extremely well spent and represents a mere .41% of the total initial project cost. The information obtained and ideas expressed in all of the Phase I submissions was diverse and invaluable to the Team involved in the project.

On completion of the tasks outlined to be completed in Phase I, each firm was expected to submit a proposal including their fixed fees for the scope of services listed in the Request For Proposal, Phases II through VI.

The proposal submitted by Sandwell Inc. of Burlington was not received in accordance with the time specified in the Request For Proposal and was therefore disqualified from any further evaluation.

The four firms remaining were then interviewed by an Evaluation Committee comprised of; Dan Vyce, Director of Property, Property Department; Robert Desnoyers, Assistant Manager of Building Operations & Maintenance Division, Property Department; Robert Martiniuk, Manager of Architectural Division, Property Department; Nik Adhya, Manager of Budgets, Treasury Department; Bill Douglas, Chief Engineer of Central Utilities Plant, Property Department; and Tom Fehr, Supervisor of Maintenance, Central Utilities Plant, Property Department.

Each firm was given a scheduled time to make their presentation after which the Committee rated them on six Evaluation Criteria, namely; 1) Understanding of the City's Requirements, 2) Scope of Services, Work Plan and Schedule; 3) Management of Services; 4) Consultant Team; 5) Qualifications & Experience of Firm; and 6) Economic Benefits. Fees for Phases II - VI were provided at this stage and were included in the economic analysis.

The economic portions of each of the proposals received were as follows:

COMPANY	ESTIMATED CAPITAL COST	ESTIMATED SAVINGS 1ST YEAR	PAYBACK TOTAL COST	PAYBACK CITY'S PORTION	(GST INCL.) ENG. FEES	FEES % TOTAL COST
Marsh Energy	$7.7M	$802,478	8.8Yrs.	4.6Yrs.	$812,130	10.5%
M.R. Byrne & Associates	$6.0M	$596,443	10.2Yrs.	3.0Yrs.	$566,779	9.5%
Monenco Agra Inc.	$6.2M	$524,000	9.2Yrs.	3.6Yrs.	$624,452	10.1%
Proctor & Redfern Ltd.	$6.5	$1,311,000 **	4.5Yrs.	1.7Yrs.	$536,760	8.3%

NOTE: ** The Evaluation Committee concluded that the savings projected are unrealistic and unsubstantiated.

NOTE: The Estimated Capital Cost and Estimated Energy Savings are based on the recommendations of each of the Consulting Firms. The Capital Cost estimates include the Engineering Fees.

Conclusions

Based on the written proposals and the evaluation interviews, the Evaluation Committee has determined that the proposed plan submitted by Marsh Energy Inc. offers the greatest potential for economic success while minimizing any detrimental effects to the environment or aesthetics to the surrounding City buildings.

Marsh Energy Inc. proved to be the only "complete cogeneration specialist" amongst the proposals received and adequately addressed the many constraints and issues identified at this

stage. Marsh Energy Inc. was the only firm which identified the sensitivity of the architecture in the downtown core and included an Architect on their proposed team.

Integrating a cogeneration plant into the existing infrastructure of buildings and plant located in the "heart" of the City, requires thorough analysis and satisfactory resolution of such issues as noise, vibration, stack emissions, aesthetic affects to existing buildings, access for major equipment installation, disruption to surrounding building activities and a schedule which meets the timing requirements of the Infrastructure Works Program. Many approvals will have to be obtained from regulatory bodies as well as owners of surrounding buildings. Close scrutiny of the above mentioned issues by the regulatory authorities will necessitate a thorough and comprehensive design which clearly addresses all issues to the satisfaction of those concerned.

The proposal submitted by Marsh Energy Inc., although still in the conceptual design stage, indicated such a thoroughness in their investigations that they were able to instill a level of confidence with the Evaluation Committee that was matched by no other proposal received. All of the "major" issues previously mentioned were addressed to a degree that advocates the City of Hamilton to proceed with the next phase of the project.

In addition to the numerous constraints and issues mentioned, the Committee had to evaluate proposals which differed significantly in their technical design and corresponding economic benefits.

The proposal submitted by Marsh Energy Inc., although having a higher estimated capital cost, provides the greatest return on the City's investment. The reduced maintenance requirements of the proposed "medium speed" engine versus the "high speed" engine will provide significant savings over the life of the plant. In addition, the lower exhaust emissions, particularly nitrogen oxides (NOX) emitted from the proposed engine plant, will most certainly negate the requirement for an unacceptably massive stack in the downtown core.

Marsh Energy Inc. proposes to have the Central Utilities Plant cogeneration installation up and running a full six months earlier than the competing Consulting firms. Staff have evaluated this and are satisfied that it represents a realistic schedule based on the detail of Marsh's investigations. This earlier start-up results in gross energy savings of approximately $450,000 over and above the other proposals. These savings would be lost if we were to accept any other proposal with a later start-up date.

The immediate and future strategies envisaged within the proposal submitted by Marsh Energy Inc. meet or exceed our current project objectives. The additional capital required to "buy" into the strategy proposed by Marsh Energy Inc. will ensure economic stability to the City's future energy consumption for buildings situated in the downtown core. Furthermore, the strategy proposed by Marsh Energy will endeavour to maximize revenue generating possibilities through the sale of excess heating water to surrounding buildings.

RD/DWV/rd

cc. J.G. Pavelka, Chief Administrative Officer
P. Noé Johnson, City Solicitor
A. Ross, City Treasurer
L. Farr, Solicitor, Law Department
N. Adhya, Manager of Budgets, Treasury Department
R. Martiniuk, Manager of Architects, Property Department
P. Hooker, Senior Solicitor, Law Department
R. Desnoyers, Assistant Manager of Building Operations & Maintenance
W.A. Douglas, Chief Engineer, Building Operations & Maintenance
T.J. Fehr, Supervisor of Maintenance, Building Operations & Maintenance
J. Krochak, Senior Buyer, Purchasing Division, Treasury Department

TRIGENERATION (Infrastructure)

Debt charges 9.50% (0.113477)

MARSH ENERGY INC. – Gross Cost

Year	Date	Total Payment	20 Years Amortization Principal	20 Years Amortization Interest	Principal Outstanding	Operating Savings	Return Exclusive of Debt Charges	Savings After Debt Charges	Return After Debt Charges
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	01–Jul–95				7,699,656				
1	30–Jun–96	873,732	142,265	731,467	7,557,391	802,478	10.42%	(71,254)	–0.93%
2	30–Jun–97	873,732	155,780	717,952	7,401,611	785,147	10.20%	(88,585)	–1.15%
3	30–Jun–98	873,732	170,579	703,153	7,231,032	721,415	9.37%	(152,317)	–1.98%
4	30–Jun–99	873,732	186,784	686,948	7,044,248	874,465	11.36%	733	0.01%
5	30–Jun–2000	873,732	204,528	669,204	6,839,720	735,958	9.56%	(137,774)	–1.79%
6	30–Jun–2001	873,732	223,959	649,773	6,615,761	980,592	12.74%	106,860	1.39%
7	30–Jun–2002	873,732	245,235	628,497	6,370,526	953,711	12.39%	79,979	1.04%
8	30–Jun–2003	873,732	268,532	605,200	6,101,994	1,089,105	14.14%	215,373	2.80%
9	30–Jun–2004	873,732	294,043	579,689	5,807,951	908,268	11.80%	34,536	0.45%
10	30–Jun–2005	873,732	321,977	551,755	5,485,974	1,182,825	15.36%	309,093	4.01%
11	30–Jun–2006	873,732	352,564	521,168	5,133,410	1,173,453	15.24%	299,721	3.89%
12	30–Jun–2007	873,732	386,058	487,674	4,747,352	1,122,718	14.58%	248,986	3.23%
13	30–Jun–2008	873,732	422,734	450,998	4,324,618	1,270,533	16.50%	396,801	5.15%
14	30–Jun–2009	873,732	462,893	410,839	3,861,725	1,063,217	13.81%	189,485	2.46%
15	30–Jun–2010	873,732	506,868	366,864	3,354,857	1,388,214	18.03%	514,482	6.68%
16	30–Jun–2011	873,732	555,021	318,711	2,799,836	1,347,377	17.50%	473,645	6.15%
17	30–Jun–2012	873,732	607,748	265,984	2,192,088	1,505,486	19.55%	631,754	8.20%
18	30–Jun–2013	873,732	665,484	208,248	1,526,604	1,185,948	15.40%	312,216	4.05%
19	30–Jun–2014	873,732	728,705	145,027	797,899	1,628,874	21.16%	755,142	9.81%
20	30–Jun–2015	873,699	797,899	75,800	0	1,694,029	22.00%	820,330	10.65%
		17,474,607	7,699,656	9,774,951		22,413,813	291.1100%	4,939,206	64.1200%
	AVERAGE RATE OF RETURN – SCENARIO "A"						14.56%		3.21%
	Net Present value of future savings after debt charges							1,082,912	

MARSH ENERGY INC. – Net City Cost

Year	Date	Total Payment	20 Years Amortization Principal	20 Years Amortization Interest	Principal Outstanding	Operating Savings	Return Exclusive of Debt Charges	Savings After Debt Charges	Return After Debt Charges
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	01–Jul–95				3,656,656				
1	30–Jun–96	414,945	67,563	347,382	3,589,093	802,478	21.95%	387,533	10.60%
2	30–Jun–97	414,945	73,981	340,964	3,515,112	785,147	21.47%	370,202	10.12%
3	30–Jun–98	414,945	81,009	333,936	3,434,103	721,415	19.73%	306,470	8.38%
4	30–Jun–99	414,945	88,705	326,240	3,345,398	874,465	23.91%	459,520	12.57%
5	30–Jun–2000	414,945	97,132	317,813	3,248,266	735,958	20.13%	321,013	8.78%
6	30–Jun–2001	414,945	106,360	308,585	3,141,906	980,592	26.82%	565,647	15.47%
7	30–Jun–2002	414,945	116,464	298,481	3,025,442	953,711	26.08%	538,766	14.73%
8	30–Jun–2003	414,945	127,528	287,417	2,897,914	1,089,105	29.78%	674,160	18.44%
9	30–Jun–2004	414,945	139,643	275,302	2,758,271	908,268	24.84%	493,323	13.49%
10	30–Jun–2005	414,945	152,909	262,036	2,605,362	1,182,825	32.35%	767,880	21.00%
11	30–Jun–2006	414,945	167,436	247,509	2,437,926	1,173,453	32.09%	758,508	20.74%
12	30–Jun–2007	414,945	183,342	231,603	2,254,584	1,122,718	30.70%	707,773	19.36%
13	30–Jun–2008	414,945	200,760	214,185	2,053,824	1,270,533	34.75%	855,588	23.40%
14	30–Jun–2009	414,945	219,832	195,113	1,833,992	1,063,217	29.08%	648,272	17.73%
15	30–Jun–2010	414,945	240,716	174,229	1,593,276	1,388,214	37.96%	973,269	26.62%
16	30–Jun–2011	414,945	263,584	151,361	1,329,692	1,347,377	36.85%	932,432	25.50%
17	30–Jun–2012	414,945	288,624	126,321	1,041,068	1,505,486	41.17%	1,090,541	29.82%
18	30–Jun–2013	414,945	316,044	98,901	725,024	1,185,948	32.43%	771,003	21.08%
19	30–Jun–2014	414,945	346,068	68,877	378,956	1,628,874	44.55%	1,213,929	33.20%
20	30–Jun–2015	414,957	378,956	36,001	0	1,694,029	46.33%	1,279,072	34.98%
		8,298,912	3,656,656	4,642,256		22,413,813	612.9700%	14,114,901	386.0100%
	AVERAGE RATE OF RETURN – SCENARIO "B"						30.65%		19.30%
	Net Present value of future savings after debt charges							5,125,911	

TRIGENERATION (Infrastructure)

Debt charges 9.25% (0.157543)

MARSH ENERGY INC. – Gross Cost

Year	Date	Total Payment	10 Years Amortization Principal	10 Years Amortization Interest	Principal Outstanding	Operating Savings	Return Exclusive of Debt Charges	Savings After Debt Charges	Return After Debt Charges
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	01–Jul–95				7,699,656				
1	30–Jun–96	1,213,028	500,810	712,218	7,198,846	802,478	10.42%	(410,550)	–5.33%
2	30–Jun–97	1,213,028	547,135	665,893	6,651,711	785,147	10.20%	(427,881)	–5.56%
3	30–Jun–98	1,213,028	597,745	615,283	6,053,966	721,415	9.37%	(491,613)	–6.38%
4	30–Jun–99	1,213,028	653,036	559,992	5,400,930	874,465	11.36%	(338,563)	–4.40%
5	30–Jun–2000	1,213,028	713,442	499,586	4,687,488	735,958	9.56%	(477,070)	–6.20%
6	30–Jun–2001	1,213,028	779,435	433,593	3,908,053	980,592	12.74%	(232,436)	–3.02%
7	30–Jun–2002	1,213,028	851,533	361,495	3,056,520	953,711	12.39%	(259,317)	–3.37%
8	30–Jun–2003	1,213,028	930,300	282,728	2,126,220	1,089,105	14.14%	(123,923)	–1.61%
9	30–Jun–2004	1,213,028	1,016,353	196,675	1,109,867	908,268	11.80%	(304,760)	–3.96%
10	30–Jun–2005	1,212,530	1,109,867	102,663	0	1,182,825	15.36%	(29,705)	–0.39%
11	30–Jun–2006				0	1,173,453	15.24%	1,173,453	15.24%
12	30–Jun–2007				0	1,122,718	14.58%	1,122,718	14.58%
13	30–Jun–2008				0	1,270,533	16.50%	1,270,533	16.50%
14	30–Jun–2009				0	1,063,217	13.81%	1,063,217	13.81%
15	30–Jun–2010				0	1,388,214	18.03%	1,388,214	18.03%
16	30–Jun–2011				0	1,347,377	17.50%	1,347,377	17.50%
17	30–Jun–2012				0	1,505,486	19.55%	1,505,486	19.55%
18	30–Jun–2013				0	1,185,948	15.40%	1,185,948	15.40%
19	30–Jun–2014				0	1,628,874	21.16%	1,628,874	21.16%
20	30–Jun–2015				0	1,694,029	22.00%	1,694,029	22.00%
		12,129,782	7,699,656	4,430,126		22,413,813	291.1100%	10,284,031	133.5500%
	AVERAGE RATE OF RETURN – SCENARIO "C"						14.56%		6.68%
	Net Present value of future savings after debt charges							1,166,410	

MARSH ENERGY INC. – Net City Cost (Cash Flow Position)

Year	Date	Total Payment	10 Years Amortization Principal	10 Years Amortization Interest	Principal Outstanding	Operating Savings	Return Exclusive of Debt Charges	Savings After Debt Charges	Return After Debt Charges
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	01–Jul–95				3,656,656				
1	30–Jun–96	576,081	237,840	338,241	3,418,816	802,478	21.95%	226,397	6.19%
2	30–Jun–97	576,081	259,841	316,240	3,158,975	785,147	21.47%	209,066	5.72%
3	30–Jun–98	576,081	283,876	292,205	2,875,099	721,415	19.73%	145,334	3.97%
4	30–Jun–99	576,081	310,134	265,947	2,564,965	874,465	23.91%	298,384	8.16%
5	30–Jun–2000	576,081	338,822	237,259	2,226,143	735,958	20.13%	159,877	4.37%
6	30–Jun–2001	576,081	370,163	205,918	1,855,980	980,592	26.82%	404,511	11.06%
7	30–Jun–2002	576,081	404,403	171,678	1,451,577	953,711	26.08%	377,630	10.33%
8	30–Jun–2003	576,081	441,810	134,271	1,009,767	1,089,105	29.78%	513,024	14.03%
9	30–Jun–2004	576,081	482,678	93,403	527,089	908,268	24.84%	332,187	9.08%
10	30–Jun–2005	575,845	527,089	48,756	0	1,182,825	32.35%	606,980	16.60%
11	30–Jun–2006				0	1,173,453	32.09%	1,173,453	32.09%
12	30–Jun–2007				0	1,122,718	30.70%	1,122,718	30.70%
13	30–Jun–2008				0	1,270,533	34.75%	1,270,533	34.75%
14	30–Jun–2009				0	1,063,217	29.08%	1,063,217	29.08%
15	30–Jun–2010				0	1,388,214	37.96%	1,388,214	37.96%
16	30–Jun–2011				0	1,347,377	36.85%	1,347,377	36.85%
17	30–Jun–2012				0	1,505,486	41.17%	1,505,486	41.17%
18	30–Jun–2013				0	1,185,948	32.43%	1,185,948	32.43%
19	30–Jun–2014				0	1,628,874	44.55%	1,628,874	44.55%
20	30–Jun–2015				0	1,694,029	46.33%	1,694,029	46.33%
		5,760,574	3,656,656	2,103,918		22,413,813	612.9700%	16,653,239	455.4200%
	AVERAGE RATE OF RETURN – SCENARIO "D"						30.65%		22.77%
	Net Present value of future savings after debt charges							5,165,566	

MARSH ENERGY INC. – NET CITY COST PRIVATELY FINANCED

Year	Date	Total Payment	10 Years Amortization Principal	10 Years Amortization Interest	Principal Outstanding	Operating Savings	Return Exclusive of Debt Charges	Savings After Debt Charges	Return After Debt Charges
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	01–Jul–95				0				
1	30–Jun–96	0	0	0	0	80,248		80,248	
2	30–Jun–97	0	0	0	0	78,515		78,515	
3	30–Jun–98	0	0	0	0	72,142		72,142	
4	30–Jun–99	0	0	0	0	87,447		87,447	
5	30–Jun–2000	0	0	0	0	73,596		73,596	
6	30–Jun–2001	0	0	0	0	98,059		98,059	
7	30–Jun–2002	0	0	0	0	95,371		95,371	
8	30–Jun–2003	0	0	0	0	108,911		108,911	
9	30–Jun–2004	0	0	0	0	90,827		90,827	
10	30–Jun–2005	0	0	0	0	118,283		118,283	
11	30–Jun–2006		0		0	938,762		938,762	
12	30–Jun–2007				0	898,174		898,174	
13	30–Jun–2008				0	1,016,426		1,016,426	
14	30–Jun–2009				0	850,574		850,574	
15	30–Jun–2010				0	1,110,571		1,110,571	
16	30–Jun–2011				0	1,077,902		1,077,902	
17	30–Jun–2012				0	1,204,389		1,204,389	
18	30–Jun–2013				0	948,758		948,758	
19	30–Jun–2014				0	1,303,099		1,303,099	
20	30–Jun–2015				0	1,355,223		1,355,223	
21									
		0	0	0		11,607,277		11,607,277	

AVERAGE RATE OF RETURN – SCENARIO "E"

Net Present value of future savings after debt charges 3,181,262

NOTE:

(1) PRIVATE FUNDING FOR 100% CITY'S NET COST AFTER INFRASTRUCTURE FUNDING ($3,656,656);
(2) THE CITY WOULD LEASE THE PLANT FOR 10 YEARS AND BUY BACK AT A $1.00 AFTER TEN YEARS;
(3) THE CITY WOULD RECEIVE 10% OF THE NET SAVINGS FOR FIRST 10 YEARS AND 80% FOR SECOND 10 YEARS;
(4) THERE ARE SEVERAL OTHER CONDITIONS WHICH MAY AFFECT THE NET SAVINGS TRANSFERRED TO THE CITY.

DESCRIPTION (SUMMARY)	SCENARIO (Noted as above) "A"	"B"	"C"	"D"	"E"
(1)	(2)	(3)	(4)	(5)	(6)
TOTAL COST OF THE PROJECT	7,699,656	7,699,656	7,699,656	7,699,656	7,699,656
LESS SUBSIDY:					
INFRASTRUCTURE FUNDING		4,043,000		4,043,000	4,043,000
PRIVATE FUNDING					3,656,656
NET CITY COST	7,699,656	3,656,656	7,699,656	3,656,656	0
SAVINGS AVAILABLE AFTER DEBT CHARGES					
– Total for 20 years	4,939,206	14,114,901	10,284,031	16,653,239	11,607,277
– Average return	3.21%	19.30%	6.68%	22.77%	
– Net Present Value after debt charges	1,082,912	5,125,911	1,166,410	5,165,566	3,181,262

1996 ESTIMATED ENERGY COSTS BEFORE COGENERATION

CUP - Before Cogeneration - LARGE USER RATES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
On Peak Energy, kWhr	1326720	1396327	1507272	1151880	1128863	1440264	1422607	1431162	1208715	1145137	1309474	1276155	15744576
Charge	$62,656	$65,943	$71,182	$47,232	$46,288	$59,057	$58,333	$58,683	$49,562	$54,080	$61,841	$60,268	$695,124
Off Peak Energy, kWhr	1029719	903250	908549	745416	805789	815575	944007	895811	735198	840655	800268	943920	10368157
Charge	$35,921	$31,509	$31,694	$17,868	$19,315	$19,549	$22,628	$21,473	$17,623	$29,325	$27,917	$32,928	$307,748
Demand, kW	5278	5473	5139	4260	5011	5230	5578	5945	5209	4815	4761	4897	61596
Charge	$78,708	$81,616	$76,635	$46,146	$54,281	$56,653	$60,423	$64,399	$56,426	$71,803	$70,998	$73,026	$791,114
Total	$177,284	$179,067	$179,511	$111,245	$119,884	$135,259	$141,384	$144,555	$123,611	$155,209	$160,756	$166,221	$1,793,986
Gas Consumption, MCF	9048	8323	7111	4611	1667	865	959	1004	1104	1891	4694	6904	1364565
Charge	$38,583	$35,493	$30,323	$19,661	$7,107	$3,690	$4,091	$4,282	$4,709	$8,063	$20,017	$29,441	$205,461
EXPENSE	$215,867	$214,560	$209,834	$130,906	$126,991	$138,950	$145,475	$148,836	$128,320	$163,272	$180,773	$195,662	$1,999,447

COPPS (electrical) - Before Cogeneration - COMMERCIAL INDUSTRIAL RATES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Electrical Energy, kWhr	440081	476642	532416	383836	240081	260335	343959	250489	411489	539416	471821	451832	4802397
Charge	$26,239	$28,552	$31,744	$22,919	$14,314	$15,545	$20,508	$14,935	$24,570	$32,162	$28,172	$26,940	$286,598
Demand (kW)	1490	1771	1674	1503	1208	1440	2168	1125	1320	1484	1610	1367	18160
Charge	$4,711	$5,600	$5,293	$4,752	$3,820	$4,553	$6,855	$3,557	$4,174	$4,692	$5,091	$4,322	$57,422
EXPENSE	$30,950	$34,152	$37,037	$27,671	$18,134	$20,098	$27,363	$18,492	$28,744	$36,854	$33,263	$31,262	$344,020

Note: No tax included

2% Hydro increase in 1996

CUP:	**$1,999,447**
COPPS:	**$344,020**
TOTAL COST BEFORE COGEN:	**$2,343,467**

6-Feb-95

MARSH ENERGY INC.

A2- 1996 ESTIMATED ENERGY COSTS AFTER COGENERATION

After Cogeneration - CUP and Copps (electrical) - COMMERCIAL INDUSTRIAL RATES

COGENERATION OUTPUTS													TOTAL
Electrical Energy, kWhr	2293138	2071222	2293138	2219166	2174733	2219166	2293138	2293138	2219166	2293138	2219166	2293138	26881448
Gas Displaced, MCF	9048	8323	7111	4611	1667	865	959	1004	1104	1891	4694	6904	48183
Remaining Heat Value	$9,155	$7,747	$15,859	$23,207	$32,611	$36,168	$37,149	$36,994	$35,342	$33,925	$22,918	$16,575	$307,649
COGENERATION EXPENSES													
Gas Consumption, MCF	22315	20155	22315	21595	21163	21595	22315	22315	21595	22315	21595	22315	261588
Charge	$77,228	$69,754	$77,228	$74,736	$73,240	$74,736	$77,228	$77,228	$74,736	$77,228	$74,736	$77,228	$905,305
Maintenance Cost (est.)	$18,393	$18,393	$18,393	$18,393	$18,393	$18,393	$18,393	$18,393	$18,393	$18,393	$18,393	$18,393	$220,712
REMAINING COSTS													
Electrical Energy, kWhr	503382	704997	655099	61966	0	297008	417435	284324	136236	232070	362397	378769	4033682
Charge	$30,013	$42,231	$39,059	$3,700	$0	$17,734	$24,889	$16,952	$8,135	$13,837	$21,639	$22,583	$240,771
Demand	1558	1753	1419	540	1291	1510	1858	5945	1489	1095	1041	1177	20676
Charge	$4,926	$5,543	$4,487	$1,707	$4,082	$4,775	$5,875	$50,444	$4,708	$3,462	$3,292	$3,722	$97,023
Standby Charges	$3,794	$3,794	$3,794	$3,794	$3,794	$3,794	$3,794	$35,440	$3,794	$3,794	$3,794	$3,794	$77,178
Gas Consumption, MCF	0	0	0	0	0	0	0	0	0	0	0	0	0
Charge	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
EXPENSE	$134,354	$139,715	$142,960	$102,331	$99,509	$119,432	$130,178	$198,456	$109,766	$116,714	$121,854	$125,720	$1,540,989

CUP & COPPS BEFORE COGEN:	**$2,343,467**
CUP & COPPS AFTER COGEN:	**$1,540,989**
1996 ESTIMATED SAVINGS:	**$802,478**

VALUE OF UNUSED HEAT

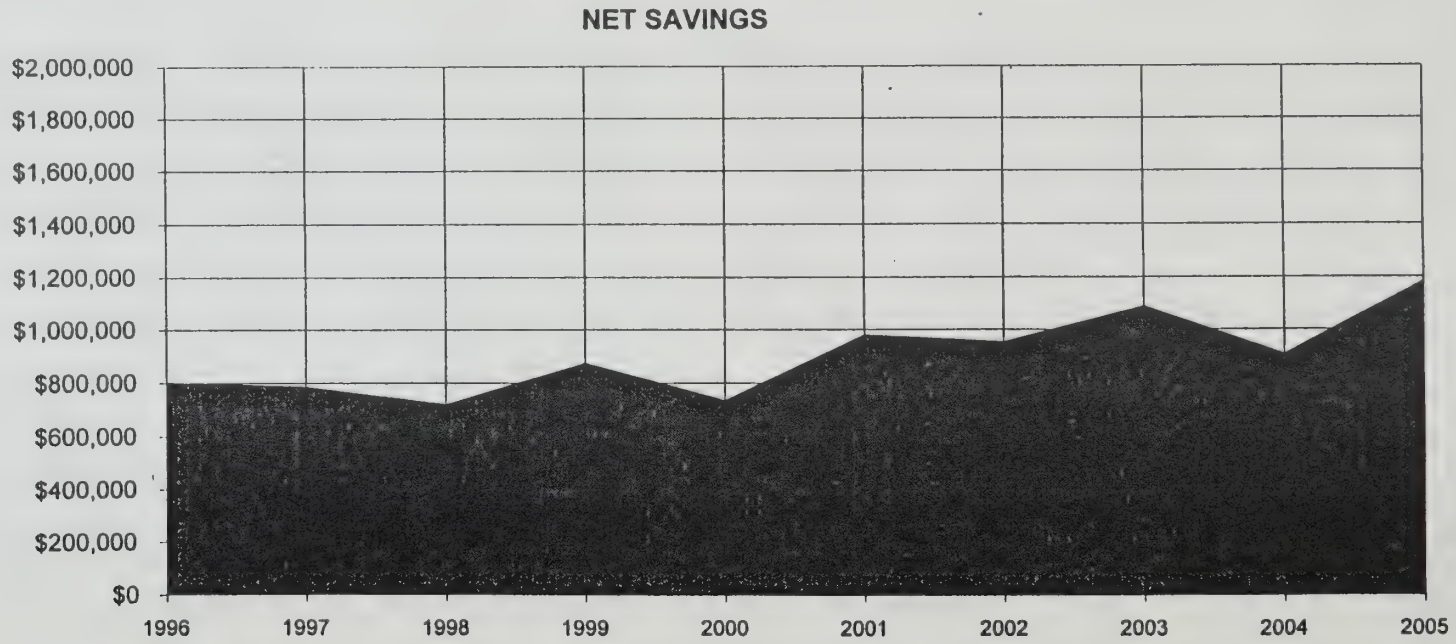
$307,649

Option A2 - NO CHILLER - $7,699,656 (PST)

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
WITHOUT COGEN.										
Electricity	$2,138,006	$2,180,766	$2,224,382	$2,313,357	$2,405,891	$2,502,127	$2,602,212	$2,706,300	$2,814,552	$2,927,134
Natural Gas	$205,461	$209,570	$213,762	$222,312	$231,205	$240,453	$250,071	$260,074	$270,477	$281,296
Total	$2,343,467	$2,390,337	$2,438,143	$2,535,669	$2,637,096	$2,742,580	$2,852,283	$2,966,374	$3,085,029	$3,208,430
WITH COGEN.										
Electricity + Standby	$414,972	$423,271	$431,737	$449,006	$466,967	$485,645	$505,071	$525,274	$546,285	$568,136
Natural Gas	$905,305	$923,411	$941,879	$979,554	$1,018,736	$1,059,486	$1,101,865	$1,145,940	$1,191,777	$1,239,449
Total	$1,320,277	$1,346,682	$1,373,616	$1,428,561	$1,485,703	$1,545,131	$1,606,936	$1,671,214	$1,738,062	$1,807,585
GROSS SAVINGS	$1,023,190	$1,043,654	$1,064,527	$1,107,108	$1,151,393	$1,197,449	$1,245,346	$1,295,160	$1,346,967	$1,400,845
Maintenance	$220,712	$258,508	$343,112	$232,643	$415,434	$216,857	$291,635	$206,056	$438,699	$218,020
Net Savings	$802,478	$785,147	$721,415	$874,465	$735,958	$980,592	$953,711	$1,089,105	$908,268	$1,182,825
SIMPLE ROI	10.4%	10.2%	9.4%	11.4%	9.6%	12.7%	12.4%	14.1%	11.8%	15.4%

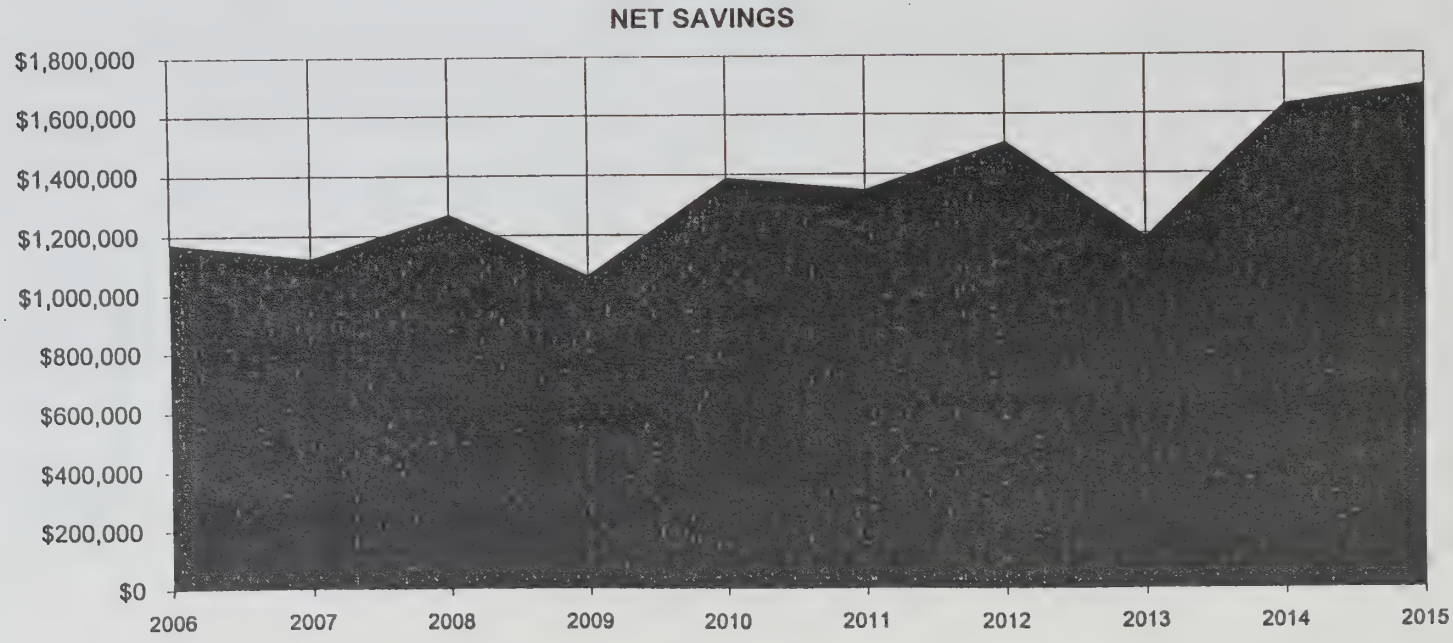
CUMULATIVE NET SAVINGS
$22,413,814

NPV *
$1,448,448



Option A2 - NO CHILLER - $7,699,656 (PST)

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
WITHOUT COGEN.										
Electricity	$3,044,220	$3,165,989	$3,292,628	$3,424,333	$3,561,307	$3,703,759	$3,851,909	$4,005,986	$4,166,225	$4,332,874
Natural Gas	$292,548	$304,250	$316,420	$329,076	$342,239	$355,929	$370,166	$384,973	$400,372	$416,386
Total	$3,336,767	$3,470,238	$3,609,048	$3,753,410	$3,903,546	$4,059,688	$4,222,075	$4,390,958	$4,566,597	$4,749,261
WITH COGEN.										
Electricity + Standby	$590,862	$614,496	$639,076	$664,639	$691,225	$718,874	$747,629	$777,534	$808,635	$840,980
Natural Gas	$1,289,027	$1,340,588	$1,394,211	$1,449,980	$1,507,979	$1,568,298	$1,631,030	$1,696,271	$1,764,122	$1,834,687
Total	$1,879,888	$1,955,084	$2,033,287	$2,114,619	$2,199,203	$2,287,171	$2,378,658	$2,473,805	$2,572,757	$2,675,667
GROSS SAVINGS	$1,456,879	$1,515,154	$1,575,761	$1,638,791	$1,704,343	$1,772,516	$1,843,417	$1,917,154	$1,993,840	$2,073,593
Maintenance	$283,426	$392,436	$305,228	$575,574	$316,129	$425,139	$337,931	$731,206	$364,966	$379,564
Net Savings	$1,173,453	$1,122,718	$1,270,533	$1,063,217	$1,388,214	$1,347,377	$1,505,486	$1,185,948	$1,628,874	$1,694,029
SIMPLE ROI	15.2%	14.6%	16.5%	13.8%	18.0%	17.5%	19.6%	15.4%	21.2%	22.0%

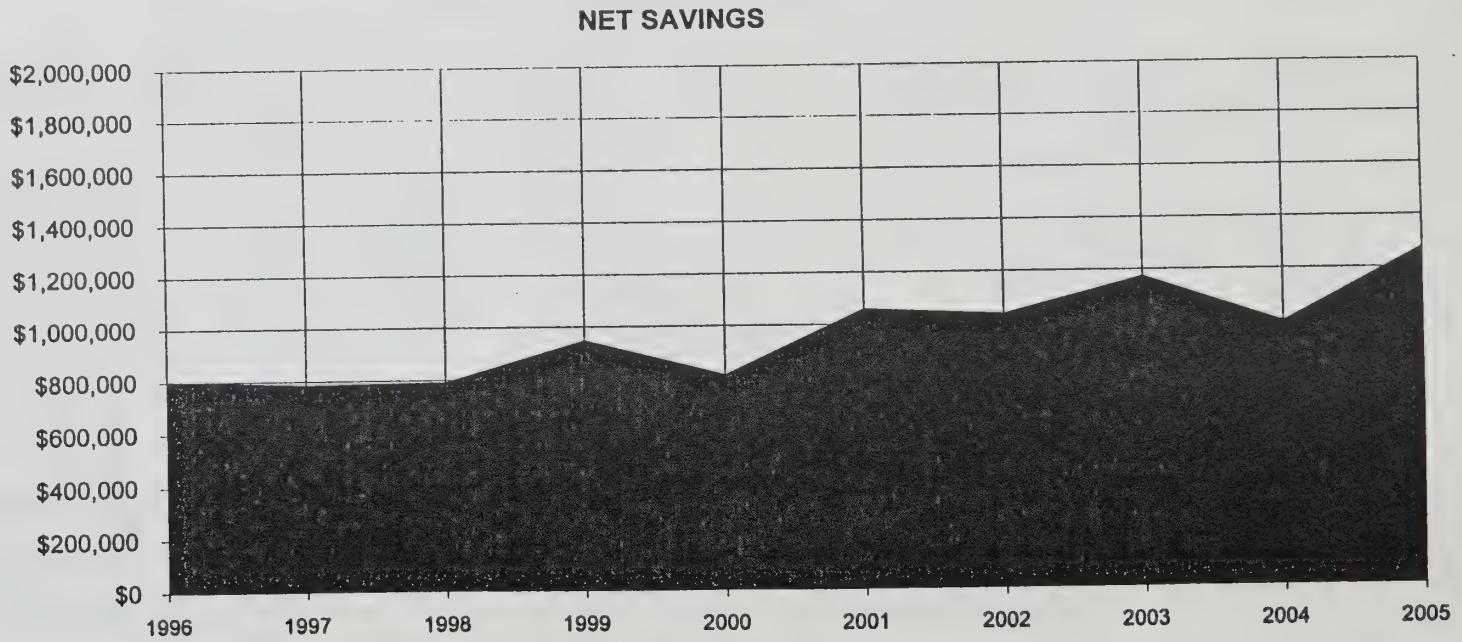


Option A2 - CHILLER INSTALLED 1998 - $7,699,656 (PST)

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
WITHOUT COGEN.										
Electricity	$2,138,006	$2,180,766	$2,224,382	$2,313,357	$2,405,891	$2,502,127	$2,602,212	$2,706,300	$2,814,552	$2,927,134
Natural Gas	$205,461	$209,570	$213,762	$222,312	$231,205	$240,453	$250,071	$260,074	$270,477	$281,296
Total	$2,343,467	$2,390,337	$2,438,143	$2,535,669	$2,637,096	$2,742,580	$2,852,283	$2,966,374	$3,085,029	$3,208,430
WITH COGEN.										
Electricity + Standby	$414,972	$423,271	$375,314	$390,327	$405,940	$422,177	$439,064	$456,627	$474,892	$493,888
Natural Gas	$905,305	$923,411	$928,077	$965,200	$1,003,808	$1,043,960	$1,085,718	$1,129,147	$1,174,313	$1,221,286
Total	$1,320,277	$1,346,682	$1,303,391	$1,355,526	$1,409,747	$1,466,137	$1,524,783	$1,585,774	$1,649,205	$1,715,173
GROSS SAVINGS	$1,023,190	$1,043,655	$1,134,753	$1,180,143	$1,227,348	$1,276,442	$1,327,500	$1,380,600	$1,435,824	$1,493,257
Maintenance	$220,712	$258,508	$343,112	$232,643	$415,434	$216,857	$291,635	$206,056	$438,699	$218,020
Net Savings	$802,478	$785,147	$791,641	$947,499	$811,914	$1,059,586	$1,035,865	$1,174,545	$997,125	$1,275,237
SIMPLE ROI	10.4%	10.2%	10.3%	12.3%	10.5%	13.8%	13.5%	15.3%	13.0%	16.6%

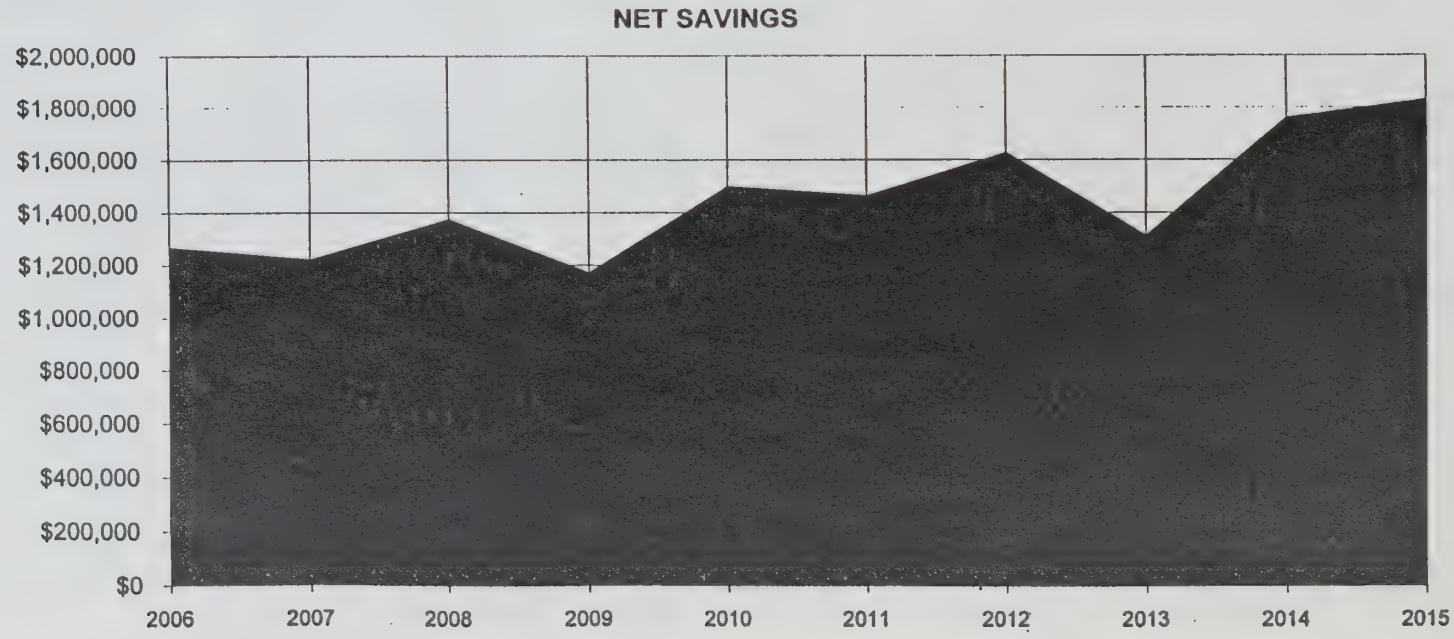
CUMULATIVE NET SAVINGS
$24,214,771

NPV *
$2,122,908



Option A2 - CHILLER INSTALLED 1998 - $7,699,656 (PST)

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
WITHOUT COGEN.										
Electricity	$3,044,220	$3,165,989	$3,292,628	$3,424,333	$3,561,307	$3,703,759	$3,851,909	$4,005,986	$4,166,225	$4,332,874
Natural Gas	$292,548	$304,250	$316,420	$329,076	$342,239	$355,929	$370,166	$384,973	$400,372	$416,386
Total	$3,336,767	$3,470,238	$3,609,048	$3,753,410	$3,903,546	$4,059,688	$4,222,075	$4,390,958	$4,566,597	$4,749,261
WITH COGEN.										
Electricity + Standby	$513,643	$534,189	$555,556	$577,779	$600,890	$624,925	$649,922	$675,919	$702,956	$731,074
Natural Gas	$1,270,137	$1,320,942	$1,373,780	$1,428,731	$1,485,881	$1,545,316	$1,607,129	$1,671,414	$1,738,270	$1,807,801
Total	$1,783,780	$1,855,131	$1,929,337	$2,006,510	$2,086,770	$2,170,241	$2,257,051	$2,347,333	$2,441,226	$2,538,875
GROSS SAVINGS	$1,552,987	$1,615,107	$1,679,711	$1,746,900	$1,816,776	$1,889,447	$1,965,024	$2,043,625	$2,125,370	$2,210,385
Maintenance	$283,426	$392,436	$305,228	$575,574	$316,129	$425,139	$337,931	$731,206	$364,966	$379,564
Net Savings	$1,269,561	$1,222,671	$1,374,483	$1,171,326	$1,500,647	$1,464,308	$1,627,093	$1,312,419	$1,760,405	$1,830,821
SIMPLE ROI	16.5%	15.9%	17.9%	15.2%	19.5%	19.0%	21.1%	17.0%	22.9%	23.8%



7.

CITY OF HAMILTON

- RECOMMENDATION -

FEB 13 1995

DATE: 1995 February 13

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: John Johnston
Commissioner of Human Resources

SUBJECT: Employment Equity (C-010-095)

RECOMMENDATION:

a) that the Commissioner of Human Resources be directed to continue to develop and implement processes to ensure compliance with the Employment Equity Act and its Regulation. A summary of the legislative requirements and employer tasks is summarized in Appendix A.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Financial Implications

There will be no additional costs incurred. Funding for employment equity initiatives requiring Human Resources staff time and materials can be absorbed within the Human Resources Centre. Costs associated with union representation and employee participation on committees will be absorbed by the contributing Departments.

The acquisition of a Human Resources Information System (HRIS) is critical to our ability to document, report and monitor Employment Equity initiatives, monitor progress and prepare the required compliance reports. The acquisition of an HRIS forms part of the capital budget submission.

Staffing Implications
Currently 2.0 FTE, the Employment Equity Officer and the Employment Equity Assistant and .5 FTE Administrative Assistant IV, are assigned to the Employment Equity project.

Legal Implications
The Act and its Regulations require the Employer and Bargaining Agents to complete a number of steps within prescribed timeframes which are designed to improve the representation of designated groups within the workforce and to identify and eliminate barriers to employment.

BACKGROUND

On September 1, 1994, Ontario's Employment Equity Act came into effect. The Act, which sets out the principles and objectives of employment equity is accompanied by regulations which outline the steps necessary to achieve employment equity.

Different types and sizes of employers have different requirements and timeframes for completing and implementing the process. As a broader sector employer, we are required to complete our employment equity plan(s) by 1996 March 1. A copy of the certificate(s) must be filed with the Employment Equity Commission and posted in the workplace by 1996 September 1.

Legislative Intent
Employment equity is a joint responsibility between the employer and bargaining agent(s). It is intended to address the inequities in all aspects of employment - hiring, selection, retention, promotion and training. It is about recognizing that members of four designated groups -women, racial minorities, persons with disabilities and aboriginal persons experience more discrimination in employment than others and taking steps to change this.

Legislative Compliance
Compliance with the legislation and the regulations requires the completion of four steps:

a). Development of a communication and consultation process - employees must be informed and target group members and unrepresented employees must be consulted prior to each step of the process.

b). Workforce Survey - collection and analysis of self-identified information on the composition of the workforce and comparison of this information with external availability data.

c). Employment Systems Review - a systematic review of formal and informal policies and practices to identify barriers that adversely affect current and potential employees; and

d). Employment Equity Plan - establishment of goals and timetables to,

where necessary, to increase the representation of target group members and the implementation of measures to remove employment barriers.

In addition to the four steps, employers are also required to prepare a report on or before the day that is six months after the beginning of the term of the first plan.

This report must contain the following information:

a) the number of employees in each employment equity occupation group and the number of designated group members among those employees at the beginning of the term of the plan;

b) the number of permanen full-time, permanent part-time, term and seasonal employees and the number of designated group members among those employees at the beginning of the term of the plan;

c) the total number of employees who filled out and returned a workfoce survey before the beginning of the term of the plan;

d) employers with more than 500 employees must also provide information about the number of designated group members in four salary range groups for each occupational group.

Employment Equity Action to Date

There is a substantial amount of groundwork that must be completed before proceeding with the requirements under the Act.

Human Resource Information System
The HRIS project team continues to work diligently within a tight deadline. They anticipate that a system will be in place by the summer of 1995 and will be operational, for the purposes of employment equity, by March 1996 - the deadline date for completion of our employment equity plan(s).

Conversion of Employment Coding Systems
Employment Equity staff are working on the conversion of the existing system of coding positions to the systems required under the Act. These positions will then be assigned to one of fourteen occupation groups based on a master list provided by the Employment Equity Commission.

Employer Relationship
The Law department is in the process of determining a legal opinion on "Employer/Employee" relationship based on the definition set out in the Employment Equity Act. Their decision will outline whether The Corporation of the City of Hamilton is the employer for Boards such as HECFI, Hamilton Public Library and Parking Authority,

for the purposes of this Act.

Joint Coordinating Committee

One of the requirements under the Act states that Employer's with more than one bargaining agent shall establish a joint coordinating committee at least twelve months before the date by which the Employer is required to prepare the employment equity plan. The committee shall be composed of one representative of each of the bargaining agents and a number of representatives of the Employer not to exceed the total number of representatives from the bargaining agents.

In October/November, the Commissioner of Human Resources and the Employment Equity staff met individually with the Union Presidents and Vice-Presidents. The agenda in mind, was to discuss the process for the operation of the joint coordinating committee. It became evident very early in these meetings that the various bargaining agents were in the initial stage of familiarizing themselves with the requirements of the Employment Equity Act. It was agreed by all the bargaining agents, at the suggestion of the Commissioner of Human Resources, that a workshop be held to:

a) summarize the requirements under the Act and;

b) discuss a process in which the joint coordinating committee would function.

This one-day workshop was held on 1994 December 12. Present were upper management representatives from both the City and the Region, the Commissioner of Human Resources, the Manager of Employment Services, Employment Equity staff and the presidents and vice-presidents, or designates, from the following unions:

H.P.F.F.A. Local 288
CUPE Local 1041
CUPE Local 5
CUPE Local 167
IUOE Local 772
ONA Local 50
ONA Local 72
ATU Local 1585
ATU Local 107

A process model was developed by Employment Equity staff as a basis on which to commence discussion and ascertain the direction of the various bargaining agents. While the Act states it is mandatory that the Employer establish a joint coordinating committee, this does not preclude the employer and bargaining agents from agreeing to bargaining agents, with the agreement of the Employer, may choose to have their own employment equity plan.

Following this workshop, a letter was sent to each of the bargaining agents requesting that they submit, in writing, their intentions on how they wish to proceed.

To date, we have heard back from the majority of the bargaining agents. The outcome is as follows:

> CUPE Local 167, CUPE Local 1041, IUOE 772, ONA 50, ONA 72 wish to proceed with employment equity as part of a larger group.
>
> CUPE Local 5, ATU 1585 and ATU 107 wish to have their own employment equity plans, but still wish to participate as part of larger group.

While there are still issues that need to be resolved before a joint coordinating committee is struck, we are moving closer and are confident the committee will be in place and operational before the March, 1995 deadline.

Employment Equity Action Plan

In the next ten months, our focus will be in the following four areas:

> a) Employment Equity Planning - administrative functions that must be carried out prior to completion of the workforce survey;
>
> b) Communication - develop a process for carrying out the mandatory tasks for informing employees and consulting with designated group members prior to each step of the employment equity process;
>
> c) The Workforce Survey - outline the tasks required to develop, conduct and analyze the workforce survey; and
>
> d) The Employment Systems Review - outline the tasks required to develop, conduct and analyze an employment systems review.

Steps b,c and d, must be carried out jointly with the bargaining agents. Once the Joint Coordinating Committee is in place, initiation of these tasks will be a priority.

Conclusion

The process of developing and implementing an employment equity plan that meets the requirements under the Employment Equity Act is one that requires committment and cooperation from all levels within the organization.

EMPLOYMENT EQUITY
A Summary of Legislative Requirements and Employer Tasks

A. Joint Coordinating Committee

Employment equity is a joint responsibility between bargaining agents and employers. Under the Act, employers and bargaining agents are jointly accountable for the completion of the employment equity process. The co-ordinating committee must be in place and operational a minimum of twelve (12) months before the March 1, 1996 deadline. Joint responsibilities must be carried out in good faith and separate from the collective bargaining process.

Each bargaining agent is entitled to have one representative from each bargaining unit that is represented by the agent as a member of the joint co-ordinating committee, however, a bargaining agent may choose to select one representative for two or more units and two or more bargaining agents may choose to be jointly represented. The employer is entitled to have as many representatives on the joint committee as there are bargaining agent representatives.

The joint co-ordinating committee members will have ultimate decision making power on the employment equity process. Issues that cannot be resolved will be dealt with by the Employment Equity Commission.

Responsibilities:

* provide information to employees about employment equity
* consult with designated group members
* plan and conduct the workforce survey
* review policies and practices
* identify barriers
* develop the employment equity plan
* review and revise the plan
* determine the number of employment equity plans
* determine the division of the workforce within each plan

B. Goals and Timetables

Employment equity does not mean imposing quotas. The legislation requires the establishment of numerical goals and timetables. Numerical goals are the proportion of job openings in an occupation group that are targeted for members of the designated groups.

The goals we set will be based on the underrepresentation of designated group members in the organization and the availability of **qualified** designated group members both inside and outside of the organization.

Requirements:

* prepare a three-year plan(s)
* establish numerical goals
* describe measures to be taken
* provide a timetable for the implementation and monitoring of measures and goals
* describe employment equity measures already taken
* outline the procedure an employee or prospective employee may use to request accommodation and the procedure to be used to respond to a request

Tasks:

* prepare a list of policies identified as barriers that will be eliminated
* develop and describe measures that will be implemented
* establish numerical goals for each occupation group
* establish the timetable for implementing the measures and achieving the goals
* develop and implement a monitoring system
* identify and prepare a list of measures that have already been implemented
* develop procedures for an accommodation request and the employer's response to such a request

C. Communication

Employee understanding is crucial to the success of employment equity. Employees must be informed about the principles of employment equity before the process begins and, more specifically, each step must be explained before it is initiated.

The employer and bargaining agents must develop a process for consultation with all employees including non union employees. If designated group members are not available for consultation within the workforce, the employer or the bargaining agent must contact the Employment Equity Commission for information on how to address that particular group's interests.

Requirements:

* inform employees of the principles and process of employment equity, prior to any development and implementation, on a regular and on-going basis
* post a summary of The Employment Equity Act and Regulations
* post a summary of the consultation process for each employment equity plan
* post a copy of the certificate(s) filed with the Employment Equity Commission
* ensure access to a copy of the employment equity plan, reports on the plan, and any orders of the Employment Equity Tribunal or Employment Equity Commission concerning the plan
* outline the participatory process with employees that will achieve the consultation requirements of the Act and provide a summary of employee comments and a description of how the employer addressed any concerns that were raised

Tasks:

* develop a strategy for internal and/or external consultation with designated group members
* develop a strategy for inclusion and consultation with non-union employees
* develop a strategy for effective and on-going employee communication

D. Workforce Survey

The workforce survey will reveal a current profile of the workforce including how many members of the designated groups are in the organization at a particular point in time and in which occupational groups they are located.

The workforce profile must be maintained on an ongoing basis. Employers must be able to report on the current composition of the workforce and any changes in the profiles of the occupational groups. The employer must be able to track promotions, transfers, salary and designated group status changes.

In order to achieve these requirements we will need a database capable of tracking historical data and monitoring changes in the workforce on an ongoing basis.

Our workforce profile will be compared with external availability data provided by the Employment Equity Commission. This information will be developed from data gathered by Statistics Canada for the Hamilton Census Metropolitan Area and from information provided by educational institutions across Ontario. Comparisons with this data will be used to:

1. determine underrepresentation of designated group members in occupational groups;
2. define the relevant availability of potentially qualified designated group members outside the organization; and

3. develop realistic numerical goals for our employment equity plan.

Requirements:

* completion of this survey is voluntary, but not anonymous
* return of survey form is mandatory, whether or not it is completed
* individual information collected in the survey must be kept confidential
* employer and bargaining agent(s) must aid employees who require assistance in completing the survey form

Tasks:

* develop a workforce survey form
* ensure adequate database system in place
* develop distribution strategy
* administer the survey
* input the data

* follow-up on delinquent returns
* analyze data
* compare with external availability data

E. Review of Policies and Practices

Employers and bargaining agents are required to review employment policies and practices to determine if they present barriers to the equitable treatment of designated group members in the workplace.

Requirements:

* employer and bargaining agents shall jointly review the employment policies and practices with respect to: recruitment, selection and hiring, promotion, training and development, evaluating performance, termination, salaries and benefits, accommodating special needs of designated groups and any treatment of employees or conditions of employment that are not otherwise addressed

Tasks:

* develop a systems review process including an employment systems review questionnaire
* administer questionnaire and conduct interviews
* input and review data
* identify barriers

F. Filing the Certificates

Employers will be required to provide information to the Employment Equity Commission through the submission of a certificate signed by the Chief Administrative Officer six (6) months after the implementation of the plan.

A new certificate is required every three years and is to be filed six months after the development of a revised employment equity plan.

Requirements:

* file an initial certificate six months after the beginning of the initial plan
* provide statistics on the profile of each occupational group and on job openings
* outline the plans for removing barriers and improving workplace practices
* file subsequent certificates six months after the beginning of subsequent plans
* compare workforce profiles at the beginning of each plan
* describe the measures taken and to be undertaken
* outline information on efforts and results achieved

8.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 16

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Extension of hours - Juno Awards (1995 March 26) and Hamilton Music Scene '95 Festival (1995 March 25)

RECOMMENDATION:

(a) That in accordance with Section 26 (1)(2) of Ontario Regulation 546/90 of the Liquor Licence Act, 1990, the Council of the Corporation of the City of Hamilton deems the 1995 Juno Awards to be held in Hamilton on Friday, 1995 March 24th to Sunday, 1995 March 26th inclusive to be an event of municipal/national significance; and,

(b) That the Council of the Corporation of the City of Hamilton deems the Hamilton Music Scene '95 Festival to be held in Hamilton in conjunction with the Juno Awards on Saturday, 1995 March 25th to be an event of municipal significance City-wide; and,

(c) That as both of these events are municipally significant, that the Liquor Licence Board of Ontario be requested to give favourable consideration to extending the hours of operation at all existing licenced establishments to a 2:00 o'clock a.m. closing.

BACKGROUND:

The Liquor Licence Act of Ontario provides that the Liquor Licence Board may extend the hours of sale of liquor during events of municipal significance if the appliable municipal Council has designated the event as being of municipal and/or national significance.

With approval of the above noted recommendation, liquor licence holders in the City of Hamilton may apply to the Liquor Licence Board for extended hours of operation during the period of the Juno Awards and the Hamilton Music Scene '95 Festival.

The determination as to whether or not an individual applicant is granted extended hours rests solely with the Liquor Licence Board.

However, in the event that City Council chooses not to deem these events as having municipal/national significance, the Liquor Licence Board will not entertain any applicants for extended hours.

9.

OFFICE OF THE CITY CLERK

MEMORANDUM

****

TO:	Susan K. Reeder, Secretary Finance and Administration Committee	YOUR FILE:	
FROM:	Mr. J. J. Schatz City Clerk Office of the City Clerk	OUR FILE: PHONE:	 546-2727
SUBJECT:	Referral from City Council	DATE:	1995 February 15

Attached herewith is correspondence referred by City Council to the Finance and Administration Committee at its meeting held Tuesday, 1995 February 14th.

Would you please ensure that this correspondence is placed before the Finance and Administration Committee for its consideration in determining the process in selecting the City's citizen representative.

JJS/SKR

Attachment

REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of the Clerk

Robert C. Prowse, Clerk
Michael A. Rallo, Deputy Clerk

OFFICE OF THE CITY CLERK
FEB 1 4 1995
REC. BY ..... DATE .....
REF'D. TO ..... DATE .....
REF'D. TO ..... DATE .....
REF'D. TO ..... DATE .....
ACTION: For City Council

February 13, 1995

Mr. Joseph J. Schatz
Clerk
City of Hamilton
71 Main Street West, 2nd Floor
Hamilton, Ontario
L8N 3T4

Dear Mr. Schatz:

Regional Council at its meeting held on Tuesday, February 7, 1995 approved Item 7 of the Administrative Services Committee Report 2-95, as follows:

7. Constituent Assembly on the Municipal Government System in Hamilton-Wentworth (CHM 95-001)

a) That the Terms of Reference for a Constituent Assembly on the Municipal Government System in Hamilton-Wentworth attached to Report CHM 95-001, be amended to include a citizen representative from each of the six area municipalities nominated by their respective Councils, increasing the maximum membership from seventeen (17) members to twenty-three (23) members;

b) That the Constituent Assembly on the Municipal Government System in Hamilton-Wentworth, be established under the amended Terms of Reference attached to Report CHM 95-001, contingent upon Provincial funding;

c) That the Constituent Assembly on the Municipal Government System in Hamilton-Wentworth report to Regional Council through the Administrative Services Committee. **Item 3.5**

If you have any further questions or concerns, please do not hesitate to contact the Office of the Clerk at (905) 546-2148.

Yours truly,

Lynda Sohal (Ms.)
Legislative Assistant

c.c. Terry Cooke, Regional Chairman

119 King Street West, 15th Floor
P.O. Box 910
Hamilton, Ontario L8N 3V9

Tel. (905) 546-4154
Fax (905) 546-2546
TDD (905) 522-1787

REGION OF HAMILTON-WENTWORTH

- RECOMMENDATION -

DATE: January 23, 1995

REPORT TO: Chairman and Members
Administrative Services Committee

FROM: Regional Chairman
Terry Cooke

SUBJECT: **Constituent Assembly on the Municipal Government System in Hamilton-Wentworth (CHM 95-001)**

RECOMMENDATION:

For the consideration of the Committee.

Terry Cooke

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The proposed budget is $550,000 (copy attached), and is contingent upon the receipt of matching subsidy (50%) from the Province of Ontario. The resulting Regional share of $275,000 is proposed to be funded from salary savings in the various budgets from which staff will be seconded to this project ($258,000) and through use of funds from the Comprehensive Audit Program ($17,000) which will be foregone in 1995.

It is important to note that this project will be entirely funded from existing budgets and that no increased spending will be undertaken by the Region.

SUSTAINABLE DEVELOPMENT IMPLICATIONS:

(Vision 2020, adopted by Regional Council as their vision for the future of Hamilton-Wentworth, embodies the concept of a sustainable community which is an equal balance of the economy, the environment, and social/health factors in all regional decision-making).

A review of the existing municipal government system supports the goals of Vision 2020 in terms of the objective to be pursued and the proposed review process. The review is necessary to realize the potential for improvement to the existing system so that the system can be more effective in achieving the economic, environmental and social/health goals of sustainability.

The community consultation process encourages meaningful participation of citizens and supports the goal of community empowerment. The review will increase community understanding about the role of local government and the type of services it delivers. The process ensures that every citizen has the opportunity to participate in the review of the municipal government system.

BACKGROUND:

The Regional Chairman's Task Force on Sustainable Development was a citizen's group mandated by Regional Council to explore the concept of sustainable development. Over 1000 citizens contributed to the work of the Task Force which culminated in a vision for a sustainable future for Hamilton-Wentworth. Presented in February, 1993 by the citizens of Hamilton-Wentworth, **Vision 2020: The Sustainable Region** was unanimously adopted by Regional Council as a guide to all regional decision making.

Task Force members and citizens formulated strategies to move the Region in the direction of the community set out in **Vision 2020: The Sustainable Region.** To address concerns that municipal government was perceived as less responsive than citizens would have liked and exhibited little commitment to long term planning and policy development, the following strategy was put forward:

> Establish a community working group to examine alternative political structures (e.g. one tier municipal government, directly elected Regional politicians) which would provide incentive for bringing broad, long range perspectives to decision making. [Detailed Strategies and Actions Creating a Sustainable Region; January 1993, p.42]

During a press release held on January 19, 1995, Hamilton businessman Chester Waxman and former Flamborough Mayor Don Granger were named to lead a 15-member volunteer group to be formed for the purpose of coming up with recommendations for restructuring municipal government. The purpose of this assembly will be to meet neighbourhood associations, labour organizations and agriculture groups, among others. In addition, an opportunity will be made available for interested citizens (other than Regional City or Town staff and politicians) to express their concerns and comments. **

The attached draft Terms of Reference and Community Consultation Process are being presented to the Administrative Services Committee and Regional Council for their consideration.

** See Administrative Services Committee minutes of February 1, 1995 meeting.

LS/
attach.

Constituent Assembly On Municipal Government System in Hamilton–Wentworth

Budget

Description		
Purchased Services		
Goods/Services	$75,000	
Consulting Services	$175,000	
Total		$250,000
Staff Resources		
Project Coordination		$138,000
Support Staff		
Policy Staff (4*.5 FTE)	$108,000	
Clerical (1FTE)	$33,000	
T & C (.5FTE)	$21,000	
Sub–total		$162,000
Total Staff Resources		$300,000
Total Expenses		$550,000
Funded from:		
Provincial Subsidy (50%)		$275,000
Salary gapping from budgets of seconded staff		$258,000
Comprehensive Audit		$17,000
Total		$550,000

TERMS OF REFERENCE FOR A CONSTITUENT ASSEMBLY ON THE MUNICIPAL GOVERNMENT SYSTEM IN HAMILTON-WENTWORTH

Background

The Regional Chairman's Task Force on Sustainable Development was a citizens' group created in 1990 and mandated by Regional Council to explore the concept of sustainable development. During its two and one-half year mandate over 1000 citizens contributed to the work of the Task Force which culminated in a vision of a sustainable future for Hamilton-Wentworth adopted by Regional Council.

During these consultative exercises, the community expressed concern about the current structure of municipal government and the manner of public service delivery. Local government was perceived as less responsive than citizens would have liked, exhibiting little commitment to long term planning and policy development. Citizens envisioned a high quality of life for the community, founded on the following principles:

> All of us take responsibility for our health, citizenship and public decision-making. As citizens, we are active participants in cooperative, region-wide community planning. Government is coordinated, efficient and easily accessible. [Vision 2020: The Sustainable Region; June 1992, p.7]

Task Force members and citizens formulated strategies to move the Region in the direction of the community set out in **Vision 2020: The Sustainable Region**. To address these concerns, the following strategy was put forward:

> Establish a community working group to examine alternative political structures (e.g. one tier municipal government, directly elected Regional politicians) which would provide incentives for bringing broad, long range perspectives to decision making. [Detailed Strategies and Actions Creating a Sustainable Region; January 1993, p.42]

The structure of municipal government was a dominant issue during the last municipal election campaign in Hamilton-Wentworth. All sides of the issue conceded that a review of the existing structure was necessary in view that there was potential for improvement. These admissions have been long standing in the community. The Sustainable Development initiative revealed that citizens' expectations with respect to government are changing. Customer service expectations are being applied to municipal operations. A public experiencing significant tax fatigue is demanding quality service, effective and responsive decision-making, and efficiency in operation. In essence, citizens are demanding value for their money. Citizens are also demanding more meaningful participation in the local decision making process.

A number of other pressures are being exerted causing municipal governments to examine and consider reform of local government structure, responsibilities and manner of service delivery.

Reform considerations also extend to the nature of the provincial-municipal relationship. Retaining a high quality of life demands a local government system able to anticipate and respond effectively to increasingly complex issues and conditions that are changing rapidly. A complex local government system and institutional constraints, played out in provincial legislation, regulation and multiple bureaucratic layers frustrate an effective and timely response by municipal government to these pressures.

The globalization of the world's economies and the rise of knowledge-based production is demanding an infrastructure that is able to efficiently and competitively move goods and services across multiple jurisdictions and provide for high technology linkages. Municipal governments are active players in funding and providing these infrastructures.

Environmental issues also transcend political boundaries. Waste management services, water and sewage treatment, land use planning and development, and protection of natural areas from urban encroachment require municipal structures capable of responding to the multi-municipal nature of these issues.

Demographic trends are demanding a municipal government structure and service delivery mechanism capable of efficiently allocating increasingly scarce resources throughout a changing community. An aging society, significant variation in household structure as compared to previous years, an increase in the number of children living in low-income families and an increasingly diverse immigrant population hold implications for the way in which public services will be planned, financed and delivered.

Municipal government is being challenged as the legitimate forum which citizens are seeking to enhance their participation in decision making. Urged on by senior government budgetary restraint, provincial ministries are devolving significant planning, management and service delivery responsibilities to locally-based provincial agencies, special purpose bodies, voluntary-sector organizations, municipal government or a combination thereof. As democratically elected bodies, municipal government must retain the allegiance and the legitimacy bestowed upon it by the local electorate in order to assure a meaningful role for itself in community quality of life issues.

Institutional and structural constraints, a declining tax base, consistent shortfalls in transfers from senior levels of government, rising staff and equipment costs, opportunities being made available by advancement in technology and telecommunication, the rising cost of public service delivery, and the influential role of special purpose bodies are challenging the ability of municipal government to respond to these changing realities and the changing expectations of citizens.

In light of these circumstances, it is proposed that a Constituent Assembly be established with a mandate to involve the community in a region-wide discussion on the role and structure of municipal government and manner of service delivery for the purpose of ensuring a high quality of life for citizens of Hamilton-Wentworth.

Purpose of the Constituent Assembly

1. To ensure the community is involved in the work of the Constituent Assembly.

2. To examine the existing municipal government system, including the manner of public service delivery, within the Region of Hamilton-Wentworth.

3. To evaluate whether change to the existing system and manner of service delivery is necessary, and, if so, what practical options exist to provide for such change.

4. To provide recommendations to Regional Council, through the **Administrative Services Committee Regional Chairman, on the most appropriate municipal government system and manner of public service delivery in the Region of Hamilton-Wentworth.

** See Administrative Services Committee meeting minutes of February 1, 1995.

Scope

The Constituent Assembly will provide community-based input and advice on the viability of the existing municipal government system and manner of public service delivery. The Constituent Assembly will identify the existing and future condition within which municipal government operates and the implications for the municipal government system. Areas to be investigated include, but are not limited to:

- political structure
- community identity
- administrative services
- economic development
- heritage and cultural development
- land use planning and development
- parks and recreational services
- protection and emergency services
- public health and social services
- public transit
- special purposes bodies
- transportation services
- water/wastewater treatment services and waste management

Representation

The Constituent Assembly will be jointly chaired with one co-chairperson to be selected from a suburban municipality within the Region of Hamilton-Wentworth and the other chairperson selected from the City of Hamilton. Both chairpersons must not hold public office during the tenure of the Constituent Assembly nor must these individuals be employed by a municipal corporation. The Constituent Assembly will attempt to make decisions by consensus. It is expected that the Constituent Assembly will convene one day per week to deliberate its responsibilities. Total membership on the Constituent Assembly will number seventeen (17), two of which will be the co-chairpersons. Membership will attempt to reflect the following broad sectors of interest in the community:

- academic/research
- agriculture
- area school boards
- arts/heritage/culture
- community organizations
- environmentalists
- finance/commerce
- health services
- industry
- labour
- neighbourhood associations
- recreation associations
- social services
- urban development
- youth

The Regional Chairman and the two co-chairpersons will be responsible for selecting Constituent Assembly members. The following criteria will be used in the selection process:

1. Proven commitment through effective involvement in an organization(s) directly concerned with the sector of interest.

2. The ability to reflect a sector of interest within the community while remaining oriented towards the community as a whole.

3. The willingness and ability to liaise with the full range of specific interest groups, agencies or organizations within the broad sector represented.

4. A commitment to work towards a consensus with the Constituent Assembly to develop a system of local government which will serve all interests in the community.

Although members will not be selected to represent specific area municipalities, an effort will be made to ensure that those selected reside or work in the various geographic areas of the Region.

Consultative Strategy

The Constituent Assembly will be responsible for ensuring that every opportunity will be made to encourage the community to participate fully in deliberations to ensure that the following goal of community empowerment, as defined in Vision 2020, is achieved:

> To allow all citizens from our diverse population the opportunity to have meaningful participation in government and in cultural, education, health and social service/institutions. [Detailed Strategies and Actions Creating A Sustainable Region; January 1993, p.41]

Consideration will be given to the use of various consultative mechanisms in the construction of the Constituent Assembly's consultative strategy, including, but not limited to the following:

- town hall/public meetings
- workshops
- special research groups
- focus groups
- questionnaires
- phone lines
- participatory television/radio
- newspapers

Reporting

The Constituent Assembly will report to Regional Council through the Region's Administrative Services Committee.

Time Frame

It is projected that a Constituent Assembly could be selected and the first formal meeting commence in March, 1995. It is expected that the Constituent Assembly will have a final report completed by March 31, 1996. The Constituent Assembly will set out a more detailed timetable for activities once it is established through discussion at its initial meeting.

Outcome

The outcome from the Constituent Assembly will be a report identifying issues of concern, community preference on how to address these concerns, an evaluation of preferences and a recommended course of action.

A CONSTITUENT ASSEMBLY

ON

THE MUNICIPAL GOVERNMENT SYSTEM

IN HAMILTON-WENTWORTH

Community Consultation Process

for discussion only

INTRODUCTION

On June 16, 1992 Regional Council adopted *"VISION 2020 - The Sustainable Region"* as a basis for regional decision making in Hamilton-Wentworth. VISION 2020 defines, in its introduction, four principles of sustainable development which should guide decision making. The principle of

> *"provision for self-determination through public involvement in the definition and development of local solutions . .",*

has guided the development of the proposed consultation strategy. Several mechanisms are suggested for ensuring all citizens of Hamilton-Wentworth have the opportunity to participate in an informed discussion on possible changes to the structure of local government and mechanisms for delivery of services.

PURPOSE

To increase understanding about the mandate of local government and the type of services it delivers to the community.

To create a community consensus about the future role and structure of local government in Hamilton-Wentworth.

To ensure every citizen has the opportunity to participate in the discussion.

A Citizen's Constituent Assembly

The community must have direct control over the process and preparation of the final report. This can be best achieved by creating a Citizen's Constituent Assembly. With a membership of seventeen citizens, it will consist of community leaders with a history of involvement in the following sectors:

- academic/research;
- area school boards;
- community organizations;
- finance/commerce;
- industry;
- neighbourhood associations;
- social services;
- youth.
- agriculture;
- arts/heritage/culture;
- environmentalists;
- health services;
- labour;
- recreation associations;
- urban development; and

The Constituent Assembly will have a mandate to investigate with its fellow citizens the current operation of local government and recommend, if necessary, any changes.

The Constituent Assembly will attempt to make decisions by consensus.

Selected by the Regional Chairman, the Constituent Assembly will be jointly chaired by one resident from the City of Hamilton and one resident from one of the other five Area Municipalities.

The only people excluded from membership, will be elected officials and employees of Regional and Area Municipal Governments in Hamilton-Wentworth.

The Regional Chairman and the Constituent Assembly Co-chairpersons will select the other fifteen members from applicants solicited through advertising. These members will be selected based on:

- proven commitment through effective involvement in an organisation(s) directly concerned with the sector of interest;
- the ability to reflect a sector of interest within the community while remaining oriented towards the community as a whole;
- the willingness and ability to liaise with the full range of specific interest groups, agencies or organizations within the broad sector represented; and
- a commitment to work towards a consensus with the Constituent Assembly to develop a system of local government which will serve all interests in the community.

Although members will not be selected to represent specific Area Municipalities there will be a serious effort to ensure that the selected membership reside or work in the various geographic areas of the Region.

Each member, excluding the Co-chairpersons, will be expected to chair one of the issue working groups. It is expected that members will be attending at least one meeting a week.

Consultation Process

Although the Constituent Assembly will map out the consultation process, the following broad process will be followed to fulfil its mandate. The suggested process revolves around twelve service delivery areas of local government and involves four general approaches for involving the community in the discussions. The twelve service delivery areas are:

- political structure;
- administrative services;
- economic development;
- heritage and cultural development;
- land use planning and development;
- parks and recreational services;
- protection and emergency services;
- public health and social services;
- public transit;
- special purpose bodies.
- transportation services;
- water/wastewater treatment services and waste management;

Part One Issue Working Groups

Twelve working groups will be formed with each group given one of the twelve service delivery topic areas. These groups will be chaired by a member of the Constituent Assembly and will have the mandate:

> *to explore, in five months, within their topic area, the current structure of service delivery, issues of concern, possible changes, and if warranted, a course of action for modifying the current structure.*

To allow wider community input, the working groups will also be responsible for hosting at least two community workshops. The workshops will be open to whoever wishes to attend and will be held whenever possible outside the downtown core of the City of Hamilton. This means a minimum of twenty-four community workshops will be held in the various geographic areas of the Region.

Community groups identified as probably having a special interest in the topic area will receive a direct invitation to attend the workshop.

The working groups will have a maximum membership of seven. Members will be selected from applicants not picked for the Constituent Assembly and other individuals identified by the members of the Constituent Assembly. As with the Constituent Assembly, membership will be open to all members of the community, except those employed by a municipal corporation located in Hamilton-Wentworth.

The working groups will be supported by a full-time coordinator and will have access, when requested, to a senior level Regional and Area Municipal employee currently involved in the provision of the service being examined by the working group.

The final report prepared by each working group will identify, if any, issues of concern, possible solutions, and a recommended course of action.

Part Two Community Focus Groups

Various groups and citizens may wish to prepare their own report on specific issues. If any group in the community chooses this option, they will be provided with a package which includes guidelines for discussion and a structure for preparing their report. At the request of the group, a volunteer facilitator will be available to assist the group.

To profile this option, the Regional Chair and the Constituent Assembly Co-chairs will host a number of focus groups involving groups, such as local youth and community leaders.

Part Three Reaching all Citizens of the Community

Many members of the community, for various reasons, will be unable or uncomfortable about participating in the consultation process. This would include people unable to travel or those for whom english is a second language. These groups will be identified and offered the opportunity to participate by organizing their own focus group. The process will be the same as the one organized for the community focus groups.

Part Four Individual Comment

An opportunity must be provided for citizens who do not want to participate in a group process. The availability of a questionnaire will be advertised through various mechanisms, such as water bills and newspaper advertisements.

The questionnaire will include a brief overview of the current situation in each issue area. For each of the twelve areas, respondents will be asked to answer open ended questions similar to the following:

Are you satisfied with the current situation for delivery of services?

If yes, please explain why.

If no, please explain why.

Can you offer any changes to the current situation?

If yes, please list the changes you would make.

RESULTS

At the end of the consultation process, the Constituent Assembly should have three reports on each issue area. One from the working groups, one from the focus groups, and one from the completed questionnaires.

PREPARING THE FINAL REPORT

Based on the results of the consultation process the Constituent Assembly will prepare a final report identifying:

- issues of concern;
- community preferences on how to address these concerns;
- an evaluation of preferences,; and
- a recommended course of action.

This report will be first presented for public review and comment. A community forum will be held to examine the report and receive comments from the community. After the forum the Constituent Assembly will revise their report where they feel appropriate.

A final report will be completed by March 31, 1996 and presented through the Region's Administrative Services Committee to Regional Council.

INCREASING AWARENESS

Throughout the mandate of the Constituent Assembly, various tools will be used to facilitate the development of informed discussion and keep the community informed about the work and purpose of the Constituent Assembly.

Media Campaign

The local media will be approached about preparing a special series on the issue of local government and the challenges they face, such as restructuring, changing finances, and changing socio-economic trends.

The local community access cable television channel will be approached about hosting a series of phone-in talk shows focused on the issue of local government structure and delivery of services.

Fact Sheets

To ensure every participant has at least a general level of knowledge about the current structure of local government and methods of delivering services, twelve four page fact sheets will be prepared on each of the identified service delivery topic areas. The fact sheets will identify the current level of services, responsibilities, and financing. They will not provide any conclusions or identify any issues of possible concern.

For example, the fact sheet on public transit would identify:

- the current level of service;
- the financial costs and sources of revenue;
- the urban transit area (UTA);
- the responsibilities for defining the level of service in the UTA;
- the responsibilities for defining the level of service outside the UTA; and
- the socio-economic and policy trends that may influence the demand for future service.

It is critical that these fact sheets be prepared before beginning the community consultation process.

Advertising

Advertising will be needed to keep people informed about:

- the issues being explored by the Constituent Assembly;
- ways of participating in the discussion; and
- the final results.

Methods that will be used include newspaper advertising, attachments to water bills, direct mailings, radio, bus posters, and so on.

Open Houses

To be held in the town halls of each Area Municipality, the open houses will be focused on providing information about the purpose of the Constituent Assembly and methods of participating in the discussion. These should be held within the first month of the Constituent Assembly's mandate.

Information Line

A phone line will be dedicated to the project. It will provide people with direct access to the people coordinating and involved in the process.

FINANCIAL COSTS

Printing	$15,000
Advertising	$30,000
Mailing	$2,000
Room Rentals	$5,000
Displays	$5,000
Transportation	$5,000
Community Forum	$10,000
Misc.	$3,000
TOTAL	$75,000

The proposed budget plan is contingent on a 50/50 cost sharing arrangement with the Province of Ontario.

STAFFING

2 full-time coordinators (Project start to March, 1996)

The coordinators will be responsible for the overall management of the process. This will involve management of all advertising, organization of the working groups, facilitator training, preparation of displays, communication with the public and media, preparation of summary reports from the consultation process, coordination of the focus groups, and general support to the Constituent Assembly.

6 full-time support staff (mid-February to August, 1995)

The primary role of the support staff will be to act as the facilitator/clerk for the issue working groups. They will need to organize meetings, take minutes, organize the two community workshops, and assist whenever possible in the research efforts of the working groups. They will also be expected to assist in the coordination of the focus groups and implement specific advertising actions.

1 part-time (10%) clerk (March, 1995 to March, 1996)

The clerk will be responsible for recording the discussions of the Constituent Assembly at its regular biweekly meetings and for distributing the minutes to the members after each meeting.

1 part-time (20%) secretary (Project start to March, 1996)

As support to the coordinators, the secretary will assist in preparing mailings, and dealing with information requests.

3 full-time research staff (January and February, 1995)

Their primary and only responsibility will be to prepare by February, 1995 the twelve fact sheets.

1 part-time person (50%) from T&C (January to March, 1996)

This person will be responsible for preparing the design and graphics for the Fact Sheets, Advertisements, Display Panels, and the Final Report.

Estimated total staffing costs - $425,000.

CONSULTING SERVICES

Although existing staff resources can be used to fulfil many of the identified staffing needs, there are some gaps in expertise. Outside expertise is needed in the development and implementation of the communication strategy, while an independent review will be required to assess the costs and benefits of any recommendations made by the Constituent Assembly and possibly the Working Groups.

Expected costs for consulting services - $150,000.

TIMETABLE

See attached chart.

PREPARATION				CONSULTATION				REFLECTION				RECOMMENDATION		
JAN '95	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN '96	FEB	MARC
Prepare fact sheets.														
	Administrative Services Committee Approval of Terms of Reference, Feb. 01													
	Regional Council Approval of Terms of Reference, Feb. 07	Select the Constituent Assembly						Preparation by Constituent Assembly of Draft Final Report				Preparation and Completion of Final Report		
	Advertise for Members of the Constituent Assembly	First Meeting of the Constituent Assembly	Organize Working Groups & Community Workshop Schedule						Public Review & Community Forum					Final Repo to Aministra Services Council
			Advertise Focus Group Option	Host Workshops Investigations		Working Groups Prepare Reports								Presentati of Final Rep to Region Council
				Operate Focus Groups		Summary Report Given to Constituent Assembly								
			Advertise and Distribute Questionaires			Summary Report Given to Constituent Assembly								
	Initiate Media Campaign	Advertising Blitz						Advertise Public Forum						
			Hold Open Houses In the Six Area Municipalities				Summary Report on Results of Consultation Available For Public Review							Open Hous on Content of Final Report

URBAN/MUNICIPAL
CA4 ON HBL A05
C51F31
1995

Urban/Municipal Librarian
Hamilton Public Library
2nd Floor

NOTICE OF MEETING

URBAN MUNICIPAL

MAR 8 1995

GOVERNMENT DOCUMENTS

FINANCE AND ADMINISTRATION COMMITTEE

Tuesday, 1995 March 7th
1:30 o'clock p.m.
Room 233, City Hall

Susan K. Reeder.

Susan K. Reeder,
Secretary

AGENDA

A. DELEGATIONS

(a) Public Meeting - Adult Movies in Convenience Stores

(i) Ms. Kathy Connor, representating Elliot Heights Baptist Church (no copy)

(ii) Bill Johnstone, Canadians for Positive Community Standards

(iii) Lorne Funnell, Principal, St. Cecilia School

(iv) Patrick J. Daly, Chairperson of the Board, and representatives, The Hamilton-Wentworth Roman Catholic Separate School Board

(v) Edward J. Beattie - on behalf of community delegation

(vi) Petition - Ward 6 Community

(vii) Information Report - Acting City Clerk - Adult Videos

(b) Response from the Finance and Administration Sub-Committees to the recommendations of the Task Force to Review Sub-Committees

(i) Farmers Market Sub-Committee
(1) Background

(ii) Status of Women Sub-Committee
(1) Background

1. **IN CAMERA AGENDA**

2. **CONSENT AGENDA**

3. **TASK FORCE TO REVIEW THE SUB-COMMITTEES**

Recommendations on Sub-Committees reporting to the Finance and Administration Committee (previously tabled to allow presentations from the Sub-Committees)

4. **DIRECTOR OF PROPERTY**

Realty Sales Procedural By-law 95-049 - Declaration of Surplus Property

5. **OTHER BUSINESS**

6. **ADJOURNMENT**

FAX Message

Canadians For Positive Community Standards
PO Box 47565 Hamilton, Ontario L8H 7S7

Count Me In!
Canadians
For Positive Community Standards

A. (a.) (ii)

Date 3/3/95 -

Attention of: Susan Reeder

Fax number: 546 - ~~2405~~ 2095 - Secretary Fin & Admin.

From: Bill Johnstone

Subject: Presentation Mar 7/95 - Re verbal Presentation

Number of Pages (including this cover):

Message:

Please schedule on the agenda, a time for Mr Johnstone to address the committee. Due to more community concern and evidence of the harm pornography causes, our concern is of greater importance
We believe the City of Hamilton may be able to have more input to protect all citizens by strengthening the existing by laws which are in place & when we were involved with the initial request

Thank you!
Eleanor Johnstone

HAMILTON-WENTWORTH SEPARATE SCHOOL BOARD
ST. CECILIA SCHOOL
50 LAWSON STREET
HAMILTON - ONTARIO
L8V 4R8
TELEPHONE: 388-8879

A. (a.) (iii)

DATE: *March 2, 1995*

PRESENTATION TO: *Finance and Administration Committee*
City of Hamilton

FROM: *Lorne Funnell,*
Principal, St. Cecilia School

SUBJECT: *Adult Videos*

PRESENTATION!

First of all, I wish to thank the committee for the opportunity to make this presentation at this time. I am here not only as the principal of an elementary school, but as a member of a school community advisory council and a concerned parent.

Our council has some very serious concerns with By-law 94-045 for the licensing, regulating and governing of adult video stores. Whereas, the actual power governing the sale and distribution of these video rests with the Provincial Legislature, it is the actual licensing and regulating of these adult video stores that is to be addressed at this time.

First, the appropriateness of these adult videos, offered as an incidental item along with the rental/sale of family videos in convenience stores has a most questionable merit. Since the requirement of an annual fee of $2,000.00 for those stores specializing in the sale of adult videos exists, a certain inequity is seen when the local convenience store may offer much the same material along with the sale of milk, bread, cigarettes and ice cream. It is duly noted that, although these convenience stores must adhere to a number of by-law requirements, these same stores are also frequented by young children and teenagers at various times during the day and night. These are the very people that the by-law requirements are intended to protect from viewing the posters and notices advertising these same videos.

There also exists a difficulty in supervising or policing the actual video area in convenience stores. The actual working of the by-law stating that the designated display area for these videos in the convenience stores must not allow for viewing for any member of the public outside the designated area can be, and in certain instances, is a problem. Since there is no actual

definition of what type of barrier is to be provided, it can range from a solid locking door to a curtain. Many times the curtain may be left open and in some instances, minors could have easy access to this restricted area without the knowledge and consent of the proprietor.

The present procedures and situations do cause a certain sense of frustration with what is felt to be a rather uneven application of the present procedures. Although most proprietors do conform to the letter of the law, it is the spirit of the law that perhaps must be addressed.

An amendment to Regulation 25 #1 is proposed with the addition of the words -

"This defined area is to have a solid door capable of being locked to prohibit entry to this area without the knowledge and consent of the proprietor."

Thank you for the opportunity to speak on this matter this afternoon.

Sincerely,

Lorne V. Funnell

L. Funnell
Principal, St. Cecilia School

The Hamilton-Wentworth Roman Catholic Separate School Board
Le Conseil des Écoles Séparées Catholiques Romaines de Hamilton-Wentworth
90 MULBERRY ST., P.O. BOX 2012 HAMILTON, ONTARIO, CANADA L8N 3R9
TEL (905) 525-2930 FAX (905) 525-1724

March 2, 1995

File Code: M01

Chairperson of the Board
Mr. P.J. Daly

A. (a.) (iv)

Susan Reeder
Secretary of the Finance
and Administration Committee
City Clerk's Department
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Susan Reeder:

RE: ADULT VIDEOS

We will be making a verbal presentation to the Finance and Adminstration Committee.

On March 7, our presentation to the Finance and Administration Committee will include the following items:

- *Appropriateness of adult videos in convenience stores.*
- *Difficulty in supervising or policing the actual video area.*
- *Range of barriers and partitions.*
- *Amendment to By-law -- security.*
- *Amendment to By-law -- packaging.*

Your co-operation and assistance have been greatly appreciated. If you require further information, please let me know.

Yours very truly

P.J. Daly per Md

Patrick J. Daly
Chairperson of the Board

A. (a.) (v)

MARJORIE LEITCH
88 Brentwood Drive
Hamilton, Ontario
L8T 3W3

Telephone: (905)383-6349

March 1st, 1995.

Ms. Susan Reeder, Secretary,
Finance and Administration Committee,
City Clerk's Department,
71 Main St. West,
Hamilton, Ontario.
L8N 3T4.

Re: Adult Videos in Variety/Convenience Stores.

Dear Ms. Reeder:

In reply to a letter received from Acting City Clerk, S. G. Hollowell, please find enclosed a copy of our presentation which will be presented by Mr. Edward J. Beattie on behalf of our delegation, on Tuesday, March 7th, 1995 before the Finance and Administration Committee.

I trust that this is the information that you require, and if there is anything else, please let me know.

Thank you for your assistance and co-operation in this matter.

Yours very truly,

Marjorie Leitch

Mrs. Marjorie Leitch.

PRESENTED BY: EDWARD J. BEATTIE.

March 1st, 1995.

TO: FINANCE AND ADMINISTRATION COMMITTEE.

RE: ADULT VIDEOS IN CONVENIENCE (VARIETY) STORES.

As a father, grandfather and concerned citizen of this community, I am deeply concerned about the pornographic material being made available and in full view to any youngster shopping in a Convenience/Variety store in their neighbourhood.

The by-law regulating the sale and display of "Adult Videos" is not enforced. In a Variety Store on the east mountain, there was a carton of "Adult Videos" on top of the popsicles and ice cream bars. The carton was laying on its side with the movies sliding out if full view of any youngster. The sign on the carton read "NEW ADULT MOVIES - $17.99 + tax". The jackets on these movies were pornographic and an insult to any woman. In other Convenience stores, they are simply stacked against the wall and children like to go in and look at the covers.

It is a known fact that pornography leads to crime and violence against women. Is the public not aware of the harmful effects that these "Adult Movies" have on our children. Pornography is dangerous to our community. Almost half of all sex offenders are under the age of 18 and 85% of all sex offenders use pornography. Many who are exposed to pornography progress through four stages: 1st - Addiction; 2nd - Escalation; 3rd - Acceptance; 4th - Acting Out.

Adult Movies are a very harmful product to our youth and children, please use your influence to have them taken out of our Convenience/Variety Stores.

If they cannot be taken out the stores altogether, then some definite changes must be made to the By-Law regulating their sale. Perhaps a lesson can be learned from the Liquor Licensing Board of Ontario - before a product can be purchased in a store, the store must meet certain regulations and when these regulations are met, then the store is allowed to sell the product.

If you must allow Adult Movies to be sold in Convenience/Variety Stores, first ensure that the store has a **PROPER DOOR WITH LOCK IN THE DESIGNATED AREA** for these movies and that only adults are allowed to enter this area and that jackets are not in full view of the public.

In some of these stores the clerk is also under age and must view these jackets when a customer purchases or rents one of these videos. Therefore, a Convenience/Variety Store which carries these Adult Movies **MUST ONLY HIRE ADULT CLERKS.**

And only once all regulations to the By-Law are met, then they can be allowed to have Adult Videos in their store. It seems that the cart is put before the horse, in that the stores are allowed to have the adult videos and then they make "a place" for them.

PORNOGRAPHY VIOLENCE MAKES VICTIMS OF US ALL!!!

A. (a.) (vi)

26/94.

Jackson, alderman, ward 6.
do not want "adult" movies in the
enience Stores, for example the Fennel
enience next door -
we urge you to change the by-la
allows this.

this envelope there are 621 signatu
63
684
petition sheets from, -
Elliott Heights Baptist Church -
St. Michaels' Anglican Church -
St. Margaret Mary Church -
Huntington Park School -
nd the community.

Sample sheet

Mr. Tom Jackson, alderman ward 6.

We, the undersigned, do not want adult movies in our corner stores. We appeal to you and the members of council to amend that by-law which allows convenience stores to rent adult movies.

MURPHY 85 Allison

STREUN 18 Alderson D

KAVANAGH 62 Chipman

MALE 477 Lancaster Rd

SUE WOITOWICZ 68 Lister

Agnes YSSELMUIDEN

150 Bell

COLANTINO 125 Erin ave

TOZZI

MONTECRISTO 34 Darlington

99 Murray wood

CHTOFALO 126 LuScombe

MARCHETTI 1250 Limeridge

37

255 Queensdale E

Mc SWEENEY 155 Turnbull

CARUIA 13 Cresonbrea Rd Cambridge CAMBRIDGE

KONINGS 1 Elm St. Cambridge

MCPHEE

Mrs Evelyn Coulson 215 E 13th

A. (a.) (vii)

CITY OF HAMILTON

- INFORMATION -

DATE: 1995 March 1

REPORT TO: Susan K. Reeder
Secretary, Finance and Administration Committee

FROM: S. G. Hollowell
Acting City Clerk

SUBJECT: Adult Videos

BACKGROUND:

City Council, at its meeting held February 23, 1993, enacted By-law 93-045 which provides for the licensing, regulating and governing of adult video stores and for the regulating of video stores in which adult videos are provided.

During the month of March 1993, Licence Inspectors visited approximately 900 stores. Approximately 100 of these stores were identified as offering adult videos for sale or rent. Over several months, these stores came into compliance with the By-law. There are now approximately 125 stores which offer adult videos, as an incidental use to their other video business.

There are also four (4) adult video stores which offer adult films exclusively and are, therefore, required to obtain a City of Hamilton licence, the annual fee for which is $2,000. Initially, there were six (6) locations provided for in the By-law. This has been reduced to four (4) locations and the by-law should be amended to reflect this decrease. If any other locations cease operating, further reductions in the number of authorized licences could be made to the By-law until the number is reduced to two (2).

Stores which offer adult videos, as an incidental use, together with the rental/sale of family videos are not required to be licensed, however, they must adhere to a number of by-law requirements. In particular, the adult videos can only be displayed in a separate designated area and cannot be viewed by the public outside of this area. Signs must be posted at every entrance to this designated area, indicating that no person under the age of 18 years old is permitted to enter this area.

The Licence Division continues to monitor stores offering adult videos by responding to complaints and performing random spot checks. Since 1993, the Licence Division has received 26 complaints all relating to stores which rent or sell adult videos as an incidental use. The complaints were as follows:

- 4 complaints of the sale of adult videos to minors which is prohibited under the Theatres Act and these complaints are referred to the Police Department.
- 2 complaints of having no adult video licences. Stores which offer adult videos only are required to obtain a licence.
- 16 complaints concerned the improper display of adult videos in the designated area, i.e. improper door.
- 4 complaints of adult videos not being displayed in a designated area.

When the Licence Division receives a complaint, a Licence Inspector usually responds the same day. The store owners have complied with the By-law when informed that they were in violation and follow-up inspections were not necessary. All complaints which the Licence Division received related to variety stores where adult videos are offered. No complaints were received with respect to the four licensed adult video stores.

In addition to the original 900 inspections which were carried out in 1993 to ensure compliance with the new By-law, 156 random inspections were performed from April to December of the same year. During 1994, there were 372 random inspections completed. Since the enactment of the By-law in February 1993, a total of 528 random inspections have been completed.

In May 1994, the Licence Division and members of the Hamilton-Wentworth Regional Police worked together to ensure that all stores were in compliance with the by-law. During these inspections, it was found that changes in store ownership, difficulty in understanding the by-law or remodelling of premises resulted in the necessity to change the designated display areas for adult videos in order to comply with the By-law.

The Licence Division has received correspondence from various organizations and individuals requesting that adult videos be banned from variety stores, that the Adult Video By-law be amended to provide for further restrictions on the display of adult videos and that enforcement of the By-law be increased. Attached are copies of correspondence received from the following individuals:

(a) Mrs. Marjorie Leitch, Community Life Convenor of St. Margaret Mary Catholic Women's League, submitted a 621 name petition on behalf of the following individuals who wish to see the sale & rental of adult movies prohibited:

i) Elliot Heights Baptist Church
ii) St. Michael's Anglican Church
iii) St. Margaret Mary Church
iv) Huntington Park School and
v) Members of the Community

(b) Patrick Daly, Ward 7 School Trustee and Chairperson, Hamilton-Wentworth Roman Catholic Separate School Board,
(c) Lorne Funnell, Principal St. Cecilia School
(d) Helen Manning, St. Cecilia School Community Advisory Council
(e) Eleanor Johnstone, Canadians for Positive Standards

Licence Inspectors have indicated that they have encountered difficulty in regard to Section 25 of the By-law, respecting the designated area for display of adult videos. It states that "adult videos which reveal a specified body area or a specified sexual activity shall be displayed so that they may not be viewed by any member of the public outside the designated area". The entrance to these designated areas is the source of the problem. A number of locations only provide a curtain at the entrance to the designated area. The curtain may be too short and allows the public to see inside the area. The curtain may also be left open and go unnoticed by an attendant. As a result, children could have easy access into this restricted area.

The City cannot ban a business from Hamilton and cannot prohibit the sale of goods or services. It is within the City's power to amend the By-law to provide for further controls on adult video stores, but this does not extend to prohibition or limits on expression if they cannot be justified. It is important to identify what the problems are with the operation of adult video stores and focus regulations on these issues, rather than on options such as the prohibitions suggested by some. As a result of complaints and random inspections, it is the opinion of staff that the main problem is in enforcing the designated area, and it would help to make the By-law more specific in this regard.

SUGGESTED OPTIONS

The Adult Video By-law could be amended to:

(a) require that all stores which sell or rent Adult Videos install a self-closing door or doors to the designated area; and

(b) in order to prevent adult movies in their original covers being carried to the cashier by a customer and put on the counter in full view of persons under eighteen years of age, that one of the following be required:

i) that adult movies be placed in an opaque package so that no part of the movie cover can be seen before being taken from the designated area, or

ii) adult movie covers remain in the designated enclosed area and a numbered tag be presented to the cashier in order to obtain the movie, which would then be given to the customer in a plain package, or

iii) any other solution which the proprietor develops which accomplishes the same objective.

Note: Sub-sections "i to iii" above would also benefit anyone who may find adult movie material offensive.

A. (b.) (i)

REPORT TO FINANCE AND ADMINISTRATION ON THE HAMILTON FARMERS MARKET SUB-COMMITTEE

The Hamilton Farmers Market Stallholders Association is in agreement that the sub-committee in its present form has become a burden and needs to be readdressed. The original mandate of the sub-committee was to address the concerns of stallholders with City Hall. The Stallholders Association recommends that we return to this original mandate. We also recommend that we return to the original format of four quarterly meetings, if needed, at the request of the Stallholders Association.

With regards to the cost of operating this sub-committee it should be noted that the figures used are based on a 1993 report in which eleven meetings were held. Only four meetings were held in 1994. The 1994 cost of operation would therefor be slightly more than one quarter of these costs.

The allocated cost for "staff" is actually a distribution figure of where and how staff spends its time and does not reflect an actual "cash savings" if this sub-committee was disbanded.

Lunch is an unnecessary extravagance we can do without.

There will always be a certain amount of paperwork generated in the operation of the market but it could be greatly reduced by a reduced number of meetings and an agenda in accordance with the mandate.

In our estimate we do not normally require more than four quarterly meetings per year. By returning to the original mandate of the Farmers Market Sub-Committee unnecessary agenda items, updates and repetition would be eliminated.

Reasons For support of Farmers Market Sub-Committee

- To provide a working liaison between market vendors, management and Finance and Administration.
- Many problems and suggestions for market improvements are successfully resolved without having to appear as a delegation before the Finance and Administration Committee on each issue as it arises.
- Allows for improved communication with stallholders through the Stallholders Association and the various levels of City government and staff at City Hall.

A. (b) (i) (1.)

Farmers Market Sub-Committee

Mandate:	Maintains and increases the importance of the Hamilton Farmers Market with the local community, visitors, tourists and stallholders, as an integral part of the downtown core.
Reports to:	Finance and Administration Committee
Composition:	2 Members of City Council 4 Citizen Members
Meetings:	Meets the first Wednesday of the month at 12:00 noon. There are no meetings in July and August.

Number of Meetings held in 1993: 11

Number of Reports sent to Standing Committee in 1993: 5

Total Estimated Annual Costs:

-	Annual Staff costs	$16,920.
-	Coffee/Meals	540.
-	Printing	840.
Total Annual Costs		$18,300.

TASK FORCE RECOMMENDATION:

(a) That the Hamilton Farmers Market Sub-Committee be disbanded as a Sub-Committee of the Finance and Administration Committee; and,

(b) That two members of the Finance and Administration Committee and the appropriate staff attend the Annual Meeting of the Market Stallholders Association for liaison purposes.

(c) That a registry of existing members be created to serve as a resource for the Finance and Administration Comittee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

THE

HAMILTON status of WOMEN

Sub-Committee

Encourages

Advises

Responds and

Informs

WOMEN

About the Sub-Committee

The Hamilton Status of Women Sub-Committee was created in 1972 by the Hamilton City Council. This Committee was unique to Canadian Municipalities as it was the first of its kind to be appointed by a City Council in order to advise on issues pertaining to women. The Committee, a sub-committee of the Legislation Committee of City Council, consists of twelve appointed members and two elected representatives of City Council. Volunteers from the community also serve on an Advisory Council.

In addition to advising and making recommendations to City Council, the Sub-Committee lobbies for changes and responds to any issues which affect the status of women. It also informs the community about these issues and encourages women to participate fully in the life of their community within the Region of Hamilton-Wentworth.

Projects Undertaken

- held workshops and seminars on employment, affirmative action, and political awareness
- researched a study and reported on community standards and pornography
- produced a publication with guidelines for women starting their own business
- conducted a research study and report on violence against women
- held the annual Women of the Year awards dinner, with winners in six different categories.

Express Your Views

You are invited to attend meetings of the Hamilton Status of Women Sub-Committee, on the second Monday of every month at the City Hall. You will find the discussions interesting and informative.

If you want to participate more directly, you may request to have an issue added to the agenda. To do so, contact the secretary to the Status of Women Committee at City Hall, 71 Main Street West, Hamilton (phone 526-2735) two weeks before the meeting.

Appointed Member to serve on Regional Day Care Task Force

Consulted with Hamilton-Wentworth Police Department on new Employment Equity Policies and Community-based Policing Policy

Presented report and recommendations from the Safety Audit Report to City Council for implementation

In 1994:

Sponsored a series of workshops on Violence against women and children

Held 2 day Workshop on Employment Equity

Held community workshops on the proposed Social Security Policy Review

Co-Sponsored the More Bountiful Women Exhibit

Conducted two All-Candidates nights for municipal candidates on the Hamilton Mountain and below the Mountain

Wrote the Terms of Reference for a Safe City Committee

Initiated a proposal for a Safe City Committee which was unanimously approved by the Finance and Administration Committee and subsequently approved by Hamilton City Council to begin in 1995

Participated in numerous community and national events to heighten awareness around issues affecting women

Celebrated Women's History Month in October by displays featuring outstanding women in the history of Hamilton

Planned International Women's Day, 1995 Celebrations

Sponsored a public presentation by Winnie Ng of NAC on the proposed Social Security Policy Reform

Had consultations and lobbied for reforms in the Law Society

Participated in a media conference for the Justice for Women Coalition

Co-sponsored a community seminar on the Social Security Review Discussion Paper and Questionnaire along with the Women's Centre

Organized the annual Women of the Year Dinner to honour women in our community for their outstanding achievements

EXPRESS YOUR VIEWS

You are invited to attend monthly meetings of the Hamilton Status of Women Sub-Committee at City Hall

If you want to participate more directly, you may request to have an item placed on the agenda. To do so, contact the Committee Secretary 546-3994.

Correspondence can be sent to:

City Hall
71 Main St. W.
Hamilton, ON L8N 3T4

CITY OF HAMILTON

STATUS OF WOMEN

HISTORY OF THE SUB-COMMITTEE

The Hamilton Status of Women Sub-Committee was created in 1972 by Hamilton City Council. This Committee was unique to Canadian Municipalities as it was the first of its kind to be appointed by a City Council in order to advise on issues pertaining to women. The Committee, a Sub-Committee of the Finance and Administration Committee, consists of fifteen appointed members and two Aldermen of City Council.

MANDATE

The Sub-Committee:

defines, investigates, studies and makes recommendations to City Council on issues affecting the status of women in the City of Hamilton and on other matters of social or municipal concern;

informs citizens of the City of Hamilton on issues affecting the status of women;

actively encourages women to participate in all aspects of society and supports them in their life choices.

PROJECTS UNDERTAKEN

In 1992:

Conducted a Safety Audit of the City of Hamilton

Participated in public consultations on Employment Equity

Lobbied for changes in Municipal Child Care Subsidies

Lobbied against the new Unemployment Insurance changes

Held a workshop on Anti-Racism for all Sub-Committee Members

Held outreach meetings with groups in the community including the North End Children's Centre and the Kirkendale Neighbourhood

Celebrated Women's History Month in October by organizing the inaugural celebration locally

Held a public meeting on the Ontario Training Adjustment Board

In 1993:

Held Workshop and Panel Discussion Group to celebrate Women's History Month

Conducted a Women in Politics Conference for women interested in entering the political arena

Organized an Ontario Women's Directorate Consultation on the Integration of Provincial Policies on Wife Assault and Sexual Assault Initiatives

Co-Sponsored Self-Defence Demonstration with YWCA in conjunction with Wife Assault Prevention Month

Co-Sponsored Hamilton District Council of Women's Centennial Celebration

Worked in consultation with Women's Wellness in the Hamilton area

Participated in community panel on Violence Against Women at the Hamilton Spectator

Conducted numerous panel discussions and community initiatives with groups such as Shalom Village, Elizabeth Fry Society, etc.

Lobbied for the elimination of Beauty Pageants and female-only competitions

Engaged in affirmative lobbying activities at municipal, provincial and federal levels to improve status of women i.e. need for refugee status on the grounds of gender persecution; need for increased research funding directed at women with Aids; and, the need for improved Day Care

HAMILTON STATUS of WOMEN

19TH ANNUAL AWARDS DINNER

1994 WOMEN OF THE YEAR NOMINEES

Alberta Adams
Nancy Alexanian
Sharon Bonham
Isabella Brearley
Brigitte Brown
E. Mary Buzzell
Geraldine Copps
Mavis Ehlert
Lyle Fauteux
Dorothy Ferris
Janice Freckleton
Carmeta Gentles
Rosita Hall
Joan Hutcheson
Dr. Heather Johnston
Helen Kirkpatrick
Dr. Elizabeth Latimer
Anne Meisel
Zenaida Misa
Lynda Morris
Kim Ness
Marie Peebles
Elizabeth Phinney
Paula Randazzo
Victoria Reiding
Marjolaine Richardson
Mary Romeo
Rev. Canon Wendy Roy
Doris Sanchez
Patricia Saunders
Catherine Seward
Marie Smith
Jessie Smith
Brenda Szabo
Cynthia Taylor
Margaret Thompson
Vivian Truesdale
Sister Agnes Ward
Helen Wilson
Denise Zawislak

Congratulations!

I am pleased to offer sincere congratulations, on behalf of the City of Hamilton, to the Hamilton Status of Women Sub-Committee on the occasion of the 19th Anniversary of honouring women in the community.

The Status of Women Sub-Committee has done an outstanding job over the years in advancing the cause of all women in our community and country. They have also recognized the outstanding achievements of many wonderful women in Hamilton. We are also proud of the accomplishments of the 40 nominees and six Award recipients.

Best wishes for continued success in all future endeavours.

Robert M. Morrow
Mayor, City of Hamilton

History of the Women of the Year Awards

The tradition of the Awards is a celebratory one. To mark the United Nations Decade for Women in 1975, the Committee sponsored an award each month of that year. By 1983, they recognized the need to increase the number of awards from one to six, reflecting the difficulty of choosing from the many exemplary women who were proposed. The Status of Women Sub-Committee acknowledges all of the nominees from the Hamilton community who have made outstanding contributions, and joins with the public in giving them the praise and appreciation that they so rightly deserve. Today, these Awards recognize women in the six categories of Arts, Public Affairs, Health/Sports and Fitness, Workplace, Communications, and Community Service.

The award itself is comprised of a silver ring in a distinctively embossed floral design with the initials "WY" engraved to represent Woman of the Year, produced by Jewels Verne Jewellery. The six Award recipients will also receive a framed certificate and have their names added to the Women of the Year Plaque that hangs in the upstairs foyer at City Hall.

Program

Hamilton Status of Women
19th Annual
Women of the Year
Awards Dinner

Carmen's Banquet Centre
February 8, 1995

Procession and *O Canada*

Introduction of Nominees and Head Table

Greetings from the Mayor and Sub-Committee Chairperson

Invocation and Toast to Women

Dinner

Salutations from Government Officials

Keynote Speaker - Sunera Thobani
President, National Action Committee on the Status of Women

Presentation of Awards

Closing

Menu

Penne with light cream tomato sauce
Veal Parmigiano
Italian Roast Chicken
Roast Potatoes
Vegetable Medley
Tossed Salad
(Vegetarian Steak on request)
Assorted Pastries/Tea & Coffee

Service is Family Style on Platters

Sunera Thobani

Keynote Speaker

Sunera Thobani is the President of the National Action Committee for the Status of Women, Canada's largest feminist organization, representing over 550 member groups. Sunera was elected onto the NAC Executive in 1991 as a member at large, and has served as a Co-Chair of the Violence Against Women Committee, as well as of the New Reproductive Technologies Committee. Last year, she was elected as Table Officer.

Before becoming President of NAC, Sunera was active with a number of women's organizations. As a member of the India Mahila Association, she helped organize against the opening of sex selection clinics in B.C. Sunera is also a founding member of South Asian Women's Action Network and worked toward the opening of a South Asian Women's Centre in Vancouver. As part of the Immigrant Women and Racism Committee at the Vancouver Status of Women, Sunera was one of the collective which organized "Tapestry", a celebration by and for Women of Colour. She continues to volunteer as a member of the Co-ordinating Collective for VSW.

Sunera has written and spoken on such issues as New Reproductive Technologies, violence against women, racism and multiculturalism, women of colour and the feminist movement, and colonialism and nationalism. She has also presented papers at CRIAW, the American Anthropological Association, and the Western Social Science Association, among others.

She has held jobs as an accounting clerk, secretary, community development worker, research assistant, and as a teacher of Interdisciplinary Social Sciences.

Sunera has a BA (Hons) in Social Sciences. While studying for an MA in Social Sciences, she also worked toward a Certificate in Women's Studies. Currently she is a Doctoral Candidate, having completed all the requirements for a PhD in Sociology with the exception of her Dissertation.

Sunera was born in Bukoba, Tanzania.



Alberta Adams

Her volunteer work spans fifty years of community service to such organizations as the IODE, the Canadian Cancer Society, The Red Cross Blood Bank, the CNIB and the Board of Health. Alberta is a leader who works persistently and without fanfare, achieving her goals even though family cares and illness sometimes take precidence. Her kindness extends to many others as she finds time to visit and encourage the isolated and the elderly.

Nancy Alexanian

A supporter of the Arts, Nancy volunteers time and energy, the equivalent of a full-time job to Opera Hamilton and The Liberal Arts at McMaster. Her family and business management experience, as well as her fundraising skills greatly assist these organizations. Nancy's generous contribution does much to strengthen the artistic and cultural life in Hamilton.

Sharon Bonham

Through her involvement with the Hamilton-Wentworth Chapter of Native Women, Sharon was instrumental in the development of the Native Women's Centre, an emergency shelter for Native women and their children, in Hamilton. She was also a co-founder of the Native Women's Professional and Creative Arts League which recognized and supported local Native artists. Her dedication to Native issues is evident in her participation in the Hamilton Regional Indian Centre, Urban Native Homes Inc. and the Pathways to Success Program NPAAMB.

Isabella Brearly

A recipient of the prestigious Ontario Senior Achievement Award for her lifetime of community service, this active senior of 85 years still serves on numerous community boards. Isabella takes a leadership role in a myriad of activities and was a member of the steering committee that resulted in the building of the Sackville Hill Senior's Recreation Centre.

Brigitte Brown

Brigitte's work at Doncaster Home Health Care demands that products such as power wheel chairs and other aids necessary to the physically challenged, be dispensed with care and accuracy. However, her contributions to the welfare of the many she meets reaches far beyond any monetary equation. Her warmth and ability to listen to friends and staff, as well as clients bring her respect, admiration and love.

Mary Buzzell

Since gradation as an RN Mary has continued to work and study in the health care field. Leader, teacher and professor,she is now Director of Community Education and Public Relations for the VON. While her academic achievements are numerous, it is her constant consideration of, and advocacy for, the patient as an individual that have made her a profound and extensive influence in nursing education.

Geraldine Copps

The demands of an active political life have not prevented Geraldine from giving generously of her time and energy to groups such as the CNIB, United Disabled Consumers and PATH. Her leadership in introducing projects that facilitate and enhance the lives of the disabled and her dedication and commitment to the disadvantaged are acknowledged and appreciated throughout the region.

Mavis Ehlert

A sculptor of note, Mavis' portrait figures and heads in bronze, clay, plaster and fibre glass grace both public galleries and private collections throughout Canada and abroad. (Portrait figurines of children are her specialty.) Well known for her contributions to the artistic community, she generously gives of her talent to teach others and has won awards for Excellence in the Arts and Sculptor of the Year.

Lyle Fauteux

Lyle's long nursing career has focused on the various aspects of public health. She is recognized for outstanding contributions to the work of Zonta, The Canadian Cancer Society and the Registered Nurses Association. Lyle also takes time to address women's groups on nutrition, birth control and communicable diseases. Other commitments include groups such as Adopt-a-Grandparent, Foot Rest and Open Arms Haven for Women while Lyle continues to speak publicly on pertinent health issues.

Dorothy Ferris

Dorothy's vitality, determination and courage has served her well in overcoming some of life's worst obstacles. Although now seriously ill with cancer, she looks back on a full and rewarding life both in Canada and working for CIDA in the third world. Always conscious of the needs of others she finds time and strength to knit dozens of mitts and hats for homeless men.

Janice Freckleton

As an Estimator/Coordinator at Dufferin Construction Company, Janice is responsible for the co-ordination of construction activities, from cost estimates to the actualization of construction projects. As both a past President of the National Association of Women in Construction (Hamilton Chapter) and as Vice President of the Hamilton and Niagara Sewer and Watermain Contractors Association, Janice has used her leadership skills for the betterment of not only her co-workers, but also all women.

Carmeta Gentles

Carmeta is a single mother who cares for children at the Reigel Home. She is a shy and caring women who, under ordinary circumstances, might have passed her life unnoticed by the public. However, out of personal tragedy she has found the strength to speak out and to pursue the reasons for her son's untimely death. She has made Canadian legal history in her successful endeavour to lay criminal charges against prison guards, resulting in the accused being brought to trial.

Rosita Hall

As the Executive Director of the Emergency Shelter Foundation of Hamilton-Wentworth Second Stage Housing, Rosita works to help abused women and children begin anew. In these times of diminishing funding she has managed to raise much needed money for the shelter through her own initiative. Dedicated to empowering all women, she contributes her talent and energy to other community efforts as well as raising a young family of her own.

Joan Hutcheson

In her community work Joan utilizes the skills that make her a dynamic member of the Certified Administrative Managers Association of Ontario. She has held numerous leadership roles in the local Zonta Club and was the first Canadian woman to hold the important post of Zonta International Vice President. Her influence enabled the development of international service projects and helped to promote Zonta's international role in improving the status of women.

Dr. Heather Johnston

Heather has been an energetic and active participant in the Hamilton community for the past three decades. She has used her remarkable leadership and organizational skills to help establish many educational and developmental groups such as the Ecumenical Discussion Group, The Hamilton Multicultural Society and the Ecumenical Development Society of Hamilton. More recently, Heather co-chaired the hugely successful Canadian Christian Festival IV, where over 6,000 were in attendance.

Helen Kirkpatrick

A nurse who continually seeks improvement in mental health care, Helen's publications and innovative programs are focused on the well being of schizophrenics. Her work in developing supported housing options for patients at risk for long term institutionalization earned her the Ontario Ministry of Health Certificate of Recognition in Quality Improvement. In the community she is an active member of the Program for Renewal, Improvement, Development and Economic Revitalization.

Dr. Elizabeth Latimer

As nurse, nurse practitioner and doctor, Elizabeth has published extensively in her field of palliative care. A respected pioneer in this demanding and highly challenging area of medicine, she brings warmth, hope and understanding to dying patients and their families. Ever conscious of the wishes and beliefs of others, she is known nationally and internationally for her fine work.

Anne Meisel

Apart from her full-time job at St. Joseph's Community Health Centre, Anne became President of the Beach Strip Woodward Community Council. Recognizing the lack of recreational facilities in the area she worked with several sub-committees to see the joint efforts of Kiwanis and the City of Hamilton come to fruition in the form of new parks and a Community Centre. Anne also works on environmental issues and with police officers in the maintenance of a youth gym, "cop camp" and Neighbourhood Watch.

Zenaida Misa

For many years Zenaida has been a board member of Hamilton and District Multicultural Centre and the Hamilton Folk Arts and Heritage Council. She has organized the Philippine Women's Organization, coordinated the Cultural World Project during the Year of the Child, serves as advisor to Hamilton's Filipino Canadian Seniors and provides support to new immigrants. Her many awards testify to a life of dedicated community service.

Lynda Morris

As a community activist Lynda has worked many years to create spaces and places that make people, especially women, feel safe and more comfortable. Her professional projects and recommendations are painstakingly researched and often implemented by municipalities. As a past member of the Hamilton Status of Women Sub-Committee, Lynda was the first chairperson of the Safety Audit Committee where her vision and hard work helped to initiate the Safety Audit concept for the City of Hamilton.

Kim Ness

Kim has been a key driving force behind the exponential growth that has transformed the McMaster University Museum of Art from a small university space to one of Canada's premier public art galleries. As Curator and Director, Kim has worked tirelessly to create a museum that is both dynamic and accessible. Her dedication to creating a quality collection has taken her all over North America and Europe, where her sound judgment and expertise has been put to good use.

Marie Peebles

As a violist with the Hamilton Philharmonic and a teacher, on a voluntary basis Marie co-founded the Musicians' Clinic and is the Chairperson of the Canadian Foundation for Health in the Arts. She recognized the need, first hand, for understanding and medical intervention for injuries that affect artistic performers. As a result of her persistence and cooperation with the medical community she helped to pioneer the first clinic in Canada treating performing and visual artists from across North America in a new specialty of arts medicine.

Elizabeth Phinney

As Member of Provincial Parliament for Hamilton Mountain, Beth has exercised her keen interest in the rights of people with disabilities as Vice-Chairperson of the Standing Committee on Human Rights and the Status of Disabled Persons. In addition, she has worked endlessly to ensure the realization of the International Children's Games, an event that involved 700 athletes from 26 countries. Beth is dedicated supporter of CAVEAT, the National Women's Liberal Commission and the Girl Guides of Canada.

Paula Randazzo

Paula's keen interest in improving the working and living conditions for not only women, but all citizens, led her to found the Workers' Education Centre which provides literacy training for workers (especially immigrant women) on the job, and Labourhood which facilitates social housing for women and children. In addition, Paula was instrumental in organizing the part-time literacy teachers into the OPEIU (Local 343), a largely female union whose primary goal is the prevention of sexual harassment in the work place.

Victoria Reiding

Founder and President of Miles-Brown Associates, a micro-computer management business, Victoria has utilized her leadership and organizational skills to fuel her enormous volunteer endeavours. She is currently a member of the Human Resource Committee at the Hamilton & District Chamber of Commerce, Secretary to the Board of Directors of the Zonta Club of Hamilton II and a fundraiser for several organizations such as UNICEF, JA and the Canadian Diabetes Association.

Marjolaine Richardson

Through her position as President and Honourary Patron of the Women's Art Association of Hamilton, Marjolaine has been instrumental in arranging speakers, exhibits and seminars at the Art Gallery of Hamilton. Active as the Chairperson of the Scholarship Fund, she has raised money in order to facilitate the education of worthy students in the arts. In addition, Marjolaine has held a leadership role in a local skating club, having served as President, Secretary and Chairperson.

Mary Romeo

A long-time volunteer, Mary has acted her part in many organizations including that of President of Medical Wives, Chairperson of Miles for Millions, Coordinator of Cultural Events for Festitalia, as well as establishing a fund called Santa Senior to provide Christmas gifts for seniors. In addition, Mary has been integral to the development of Opera Hamilton, not only as a fundraiser and former President of the Opera Guild, but also as the current Chorus Administrative Assistant to the Artistic Director.

Rev. Canon Wendy Roy

Reverend Canon Roy is a graduate of Trinity College (Toronto) and the Executive Director of St. Matthew's House in Hamilton. As Director, Wendy actively and imaginatively coordinates the feeding and ministering to over 600 families that pass through the doors of St. Matthew's House each month. From raising funds to actual personal ministering, Wendy's dedication to helping others is unremitting and devoted.

Doris Sanchez

Doris has been active as a volunteer to develop and sustain the local Filipino community helping in social and sports programs and assisting as a fundraiser for the new community centre. She is currently the Manager of Hamilton's Earthsong Festival, working her way into that position after only one year as the Coordinator. The harmony that she creates between the artists, business people and volunteers has earned her praise and recognition from those she works with.

Patricia Saunders

A Social Worker at the Hamilton Psychiatric Hospital, Pat has dedicated much of her life to educating the public about schizophrenia. As a founding member and Secretary of the Hamilton Chapter of Friends of Schizophrenics, she has raised funds and organized positive interventions to help the families of schizophrenics understand and cope with this illness. Over the years, Pat has chaired most of the Chapter's committees and presently is active on three of them. In addition, she has most recently been appointed as Chairperson of the Police Services Board of Hamilton-Wentworth.

Catherine Seward

An advocate for quality care for children, Catherine has dedicated her career to the betterment and education about child care in Hamilton. She is past President of AECEO (Hamilton) and as co-founder of Week of the Child (Hamilton-Wentworth), has been vital in the planning and realization of each year's celebrations. Catherine has also acted as Treasurer of the Queenston Parent Child Drop-In Centre and Director of the Association for Child Care Centres of Hamilton-Wentworth.

Jessie Smith

As Chairperson of the Education Committee of CAVEAT, Jessie strove endlessly to realize the CAVEAT Youth Challenge, the first ever violence prevention education conference for students in Canada. Since the senseless and tragic murder of her parents and the attempted murder of her sister, Jessie has been committed to educating people about the impact of violence. She has spoken to hundreds of senior elementary and secondary students in their schools, and appeared on City TV, Cable 10 TV (Scarborough), Focus 2000 (Halton Board of Education) and the Anglican Youth Synod of Ontario.

Marie Smith

As a valued volunteer with the After 4 programs, Marie demonstrated the dedication and organizational skills that are now utilized in her role as Manager of Lakeland Community Centre. In this position she has created recreational activities for a community that was lacking in any such family programs, working with outside agencies to help develop a positive and productive atmosphere. Marie's desire to meet the needs of people of all ages in the neighbourhood is evident in the amount and quality of services she has implemented, including the re-opening of the Lakeland Pool.

Brenda Szabo

A former nurse, Brenda has allotted countless hours to developing the Peer Support and Patient Service Programs of the Kidney Foundation of Canada (Hamilton and District Chapter). A recipient of a liver transplant herself, Brenda has used her special insight to help set up a local support group for the Canadian Liver Foundation, as well as speaking publicly on behalf of the Multiple Organ Retrieval and Exchange Program.

Cynthia Taylor

A former secondary school teacher, Cynthia has used her leadership and educational skills to promote multicultural togetherness for immigrant families. She has been actively involved in Internat Family Camps, the Bermuda Canadian Association and SHAIR International. Cynthia is a past recipient of the Hamilton Race Relations Committee Community Award of Excellence, the Citizen Court Reception Appreciation Award and the Culture and Community Services Appreciation Award.

Margaret Thompson

As a leader in the insurance profession, Margaret has demonstrated the faculty to promote the role of women in the insurance industry and to help women who are just entering into the work force. To this end, she was a participant on a cross Canada, five woman think tank that evaluated the status of women in the life insurance industry and she presented at, and mentored for, Non-Traditional Careers for Women through Mohawk College. Margaret is also an active volunteer in Girl Guides of Canada and as President of the Zonta Club of Hamilton II.

Vivian Truesdale

As an employee in the telecommunications department at St. Joseph's Hospital, Vivian has honed the skills that have led to her position as President of International PBX Telecommunicators. After holding the offices of Treasurer, Secretary and Vice-President, she is now responsible for the publication of a bulletin which addresses issues of employer/employee relations. Vivian is the first Canadian International President and is presently a union steward and Executive Member of Local 786.

Sister Agnes Ward

A member of the community of the Sisters of St. Joseph, Sister Agnes is a teacher, missionary and refuge advocate. She networks on national and international levels, collaborating with inter-church refuge committees and ecumenical groups. Her tenacious dedication to social justice is revealed in the crisis work she does on behalf of those refugees with no other voices.

Helen Wilson

An innovator and activist, Helen has exhibited leadership as an educator, school trustee and political candidate. During 28 years as a teacher, she was instrumental in piloting such resourceful programs as the Learning Centre Model and the Active Learning Model. Helen was the first woman President of the Wentworth-North Provincial Liberal Association which led to her membership on the Executive Council for the Liberal Party of Ontario. She has also acted as a fundraiser for the Multiple Sclerosis Society and is Regional Chairperson for the Heart and Stroke Foundation.

Denise Zawislak

Denise has shown her allegiance to community service through her voluntary participation with a myriad of organizations. Over the past year alone, she has been a volunteer with special needs children at St. Teresa of Avila School, with young girls as the Brown Owl of the 96th Brownie Pack and with the fundraising committee of the CPTA. Most recently, Denise has actively taken part in conducting Bone Marrow Information Sessions to encourage more people to donate much needed blood products to the Red Cross.

History of the Status of Women Sub-Committee

In January 1972, Hamilton City Council addressed the issue of women's equality in a tangible way by establishing a Hamilton Status of Women Committee. It was unique to Canadian municipalities as the first group of its kind appointed by a City Council to advise them on issues pertaining to women. In 1981 the Committee underwent a structural change in the City and became a Sub-Committee of the Finance and Administration Committee. It consists of fifteen appointed members and two aldermen of City Council.

In addition to advising and making recommendations to City Council, the Sub-Committee responds to any issues which affect the status of women and lobbies for changes by presenting briefs to legislative bodies and petitioning local Members of Parliament. The committee also joins other community groups in similar efforts. As a result, it has been integral to many social reforms that have occurred in the past.

The Status of Women Sub-Committee Mandate
defines, investigates, studies and makes recommendations to City Council on issues affecting the status of women in the City of Hamilton and on other matters of social or municipal concern; it informs citizens of the City of Hamilton on issues affecting the status of women; it actively encourages women to participate in all aspects of society and supports them in their life choices

Activities in 1994

- Participated in numerous community and national events to heighten public awareness regarding issues affecting women, *i.e.* National Action Committee Conference, International Women's Day March, Take Back the Night March, Presentation on Wife Assault Prevention Month, Vigil for the Victims of the Montreal Massacre
- Initiated a proposal for a Safe City Committee which was subsequently approved by City Council to begin in 1995; wrote the Terms of Reference
- Sponsored a series of four workshops on Violence Against Women and Children
- Held community workshops on the proposed Social Security Policy Review; invited NAC representative Winnie Ng to make a public presentation
- Conducted two All-Candidates meetings for municipal election
- Had consultations and lobbied for reforms in the Law Society; participated in a media conference for the Justice for Women Coalition
- Co-sponsored the More Bountiful Women Exhibit
- Held two day workshop on Employment Equity
- Celebrated Women's History Month in October with public displays

Sub-Committee Members

Agnes Samson*,
Chairperson
Alderman Mary Kiss,
Vice-Chairperson
Carmen Nemeth*,
Dinner Chairperson
Alderman Dominic Agostino
Gloria Early-Wade
Eleanor Johnstone
Elvira Krakovic
Joan MacDonald*
Gino Monaco
Evelyn Myrie
Elsie Paget*
Sandy Shaw
Christine Templeton
Janice Tomkins
May Toth
Jennifer Warren*
Betty Carter,
Secretary

**Designates Executive Member*

Special Thanks

Ancaster Old Mill Inn
Artset Hamilton
Black Forest Inn
Bright's Wine
Bronzie's Place
C & D Jewellery
Carmen's Banquet Centre
Cooper's Flower Shop
Shirley Elford
F. Eleanor Johnson
Fortino's
Hamilton Philharmonic Orchestra
Hamilton TV - Cable 14
Ruth Hoffman
Jewels Verne Jewellery
Lo Presti's at Maxwell's
Minuteman Press - 96 Main St. E.
Reggie's Music & Sound
Samuel's Family Restaurant
Annette Smith
Theatre Aquarius

Acknowledgements

About Town Event & Meeting Planners
Paul Benton Trio
City of Hamilton
Cottage Florist
Arlene Wright & Mary Jay

Hamilton Status of Women Sub-Committee

Mandate: Makes recommendations on issues affecting the status of women in the City of Hamilton; actively encourages women to participate in all aspects of society; and co-ordinates the annual Women of the Year Banquet.

A. (b.) (ii) (1.)

Reports to: Finance and Administration Committee

Composition: 2 Members of City Council
15 Citizen Members

Meetings: Meets the first Thursday of the month at 6:00 o'clock p.m.

Number of Meetings held in 1993: 13

Number of Reports sent to Standing Committee in 1993: 6

Total Estimated Annual Costs: **$89,846.28** (detailed cost breakdown attached)

TASK FORCE RECOMMENDATION:

(a) That the Hamilton Status of Women Sub-Committee be reconstituted as an independent Committee; and,

(b) That the Hamilton Status of Women Sub-Committee receive an annual committed grant in the amount of $15,000.; and,

(c) That approval of the grant be referred to the Grants Process; and,

(d) That the City provide the Hamilton Status of Women Committee with meeting facilities; and,

(e) That City Council continue to appoint two members of City Council to serve on the Hamilton Status of Women Sub-Committee (ie. as the City appoints members to serve on the Mundialization Committee, the Hamilton Safety Council, etc.).

Note: This will give the Sub-Committee more latitude to deal with matters that have in the past been outside the jurisdiction of the City.

The Committee also requires a full time Co-ordinator/Secretary who can respond to callers and deal with the problems facing women in our community. This service cannot be provided by the City given time restraints and lack of training in this area.

The Sub-Committee presently receives an annual budget of $11,200. As an independent Committee, the Status of Women Committee is encouraged to apply for funding form Provincial and Federal sources for specific projects they wish to undertake.

TOTAL ESTIMATED ANNUAL COSTS

HAMILTON STATUS OF WOMEN SUB-COMMITTEE

Budget allocation $11,280. (breakdown attached)

Printing Costs
(Note: The above noted budget breakdown reflects the printing of Status of Women stationery and envelopes only in the amount of $481.35.)

Additional printing costs presently absorbed by the Clerk's Department are:

(a) Mass mailing to Sub-Committees Mailing List of approximately 1,000 names. This list is cirularized approximately 4 times a year (1 - Women of the Year ticket advertising/ 1 Request for Nominations for Women of the Year/ advertising for approximately 2 seminars/workshops a year.

Printing costs for these flyers	$ 200.
Mailing costs for flyers (4 a year)	$ 1,720.

(b) Agendas (12 times a year)

- Cost to print 35 copies	$ 672.
- Cost to mail 22 copies	$ 578.

(c) Information Packages (18 times a year)

- Cost to print 20 copies	$ 3,477.60
- Cost to mail 14 copies	$ 504.

(d) Women of the Year Nomination packages (once a year)

- Cost to print 20 copies	$ 1,235.60
- Cost to mail 14	$ 35.

TOTAL ANNUAL PRINTING COSTS $8,422.20

Dinner at meetings

12 times a year at an average cost of $136.85 - $1,642.20
Note: The budget allocates only $922.02. Balance of $ 720.18

ANNUAL STAFFING COSTS

Between the months of November - February, the Committee Secretary and the Stenographer dedicate approximately 80-90% of their time to the Status of Women activities as a result of the Women of the Year Dinner.

For the balance of the year, the Committee Secretary and the Stenographer devote approximately 75% of their time to the activities of the Committee.

Work associated with the Sub-Committee involves the following:

- Agenda preparation
- Agenda Review Meeting with the Chairperson
- Attendance at meetings (approximately 3 - 3-1/2 hours)
- Dictation of minutes
- Information package prepared (photocopying) and mailing twice a month of all general correspondence received (1/2 inch thick packages each)
- Work on special projects ie: All Candidates Debates/ Seminars and Workshops (Note: Committee Secretary and the Stenographer are involved in the bulk of arrangements)
- Composing and sending out numerous letters on behalf of the Sub-Subs to members of Provincial and Federal parliament ie: Women in Politics Sub-Committee and Social and Justice Sub-Committee - letters of support
- Sending out Notice of Meetings for Sub-Sub Committees and Executive Committee
- Women of the Year Dinner - mailing/ faxing/ phoning/ taking plaque to get engraved (use of City car required)/preparing and framing of Certifcates of Recognition/ ordering gift for Guest Speaker/ making up table place cards/ "gopher" at Dinner evening doing many functions. Note: Years ago the Committee Secretary was responsible for ticket sales
- Providing Women's Directorate service for women calling from the community with problems. Committee Secretary acts as a referral to other agencies, or directing to the Chairperson for resolve.

- A lot of time spent on the telephone. Note: The Committee Secretaries over the years have felt ill equipped to handle inquiries, due to lack of training and knowledge of women's issues and organizations.

- The Committee Secretary and Stenographer receive regular phone calls from all members of the Committee giving them direction to undertake various work projects beyond those matters approved at the Sub-Committee meetings.

Cost of Committee Secretary's staff time estimated at 75% at the $29.88 hourly rate including benefits applicable =	$40,786.20
Cost of Stenographer's staff time estimated at 75% at the $20.98 hourly rate including benefits applicable =	$28,637.70

SUMMARY OF COSTS

Status of Women Sub-Committee budget allocation	$11,280.
Costs above the Budget allocation	
Printing Costs	$ 8,422.20
Additional Dinner meeting expenses	$ 720.18
Staffing costs - Committee Secretary	$40,786.20
Staffing costs - Stenographer	$28,637.70
TOTAL ANNUAL COSTS	$89,846.28

HAMILTON STATUS OF WOMEN SUB-COMMITTEE

1995 BUDGET

Women of the Year Banquet (20th Anniversary)	$ 5,604.44
Printing for Committee Stationery, etc.	$ 481.35
Seminars, Conferences, etc.	$ 708.40
Dinner Meetings, City Hall	$ 922.02
Women in Politics Committee	$ 1,187.93
Community Outreach Committee	$ 1,187.93
Social and Justice Committee	$ 1,187.93
TOTAL EXPENSES	$ 11,280.00

Note: 1994 Budget approved in the amount of $11,280.00. The 1995 Budget Submission reflects a 0% increase over 1994.

EXPLANATORY NOTES
HAMILTON STATUS OF WOMEN SUB-COMMITTEE
PROJECTED COSTS FOR 1995

BUDGET

The Projected Costs for the Hamilton Status of Women Sub-Committee for the 1995 fiscal year are listed below. These projections are based on our present experience with the 1994 actual costs.

WOMEN OF THE YEAR BANQUET

- Facilities, entertainment, awards, advertising, etc. (ticket price offset the majority of costs incurred including meals). $5,604.44

- 1995 Dinner is 20th Anniversary.

COMMITTEE COSTS

- Printing for Committee stationery, etc. $ 481.35

- Dinner Meetings, City Hall $ 922.02

SEMINARS CONFERENCES

- Costs to send two Committee representatives to the National Action Committee on the Status of Women's Annual General Meeting in Ottawa in 1994 June and other local conferences as the Committee deems would benefit the Committee in serving the best interests of women in our community $ 708.40

SUB-COMMITTEES

a) Community Outreach Committee $1,187.93

Projected costs reflect the committee expenses (facility rental, refreshments, babysitting, etc.) to enable representatives from the community to be involved in attending scheduled activities. Costs also reflect the purchase of a banner to advertise International Women's Day.

In 1995, the Community Outreach Sub-Committee will be hosting a Women's History Month Celebration and a week of events in support of International Women's Day.

b) Women in Politics Committee — $1,187.93

Projected costs reflect the committtee expenses (facility rental, refreshments, babysitting, etc.) to enable representatives from the community to be involved in attending scheduled activities.

In 1995, the Women in Politics Sub-Committee plans to organize and carry out seminars/forums for women to become aware of how the political processes are accessed locally; how to become involved in the political process; and, how to lobby all levels of government effectively. A workshop is scheduled for February 4th, 1995, from 8:30 a.m. to 1:00 p.m.

The Committee hosted two All Candidates Nights during the Municipal Election; one at Terryberry Library for the Mountain candidates (Wards 6-8) and a second at City Hall for Wards 1-5. An All Candidates Night will take place during the up-coming Provincial election.

c) Social and Justice Committee — $1,187.93

Projected costs reflect the committee expenses (facility rental, refreshments, babysitting, etc.) to enable representatives from the community to be involved in attending scheduled activities.

In 1995, the Social and Justice Sub-Committee will follow up and co-ordinate a program on the Date Rape Project. On-going issues to be explored are:

1. Immigration and Deportation Policies pertaining to abusive spouses;
2. Appointments to Tribunals;
3. Court Challenges Program;
4. Community workshops dealing with the Social Security Policy Review.

3.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 2

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Task Force to Review the Sub-Committee Structure

SUBJECT: Recommendations - Sub-Committees reporting to the Finance and Administration Committee

RECOMMENDATION:

A. That the following recommendations respecting the Sub-Committees which report to the Finance and Administration Committee be approved:

(a) Hamilton Municipal Employees Retirement Fund Committee

That the Hamilton Municipal Employees Retirement Fund Committee continue as a Sub-Committee of the Finance and Administration Committee

(b) Hamilton Status of Women Sub-Committee

(i) That the Hamilton Status of Women Sub-Committee be reconstituted as an independent Committee; and,

(ii) That the Hamilton Status of Women Committee receive an annual committed grant in the amount of $15,000.; and,

(iii) That approval of the grant be referred to the Grants Process; and,

(iv) That the City provide the Hamilton Status of Women Committee with meeting facilities; and,

(v) That City Council continue to appoint two members of City Council to serve on the Hamilton Status of Women Committee (ie as the City appoints members to serve on the Mundialization Committee, the Hamilton Safety Council, etc.)

Note: This would give the Committee more latitude to deal with matters that have in the past been outside the jurisdiction of the City.

The Committee also requires a full time Co-ordinator/Secretary that can respond to callers and deal with the problems facing women in our community. This service cannot be provided by the City given time restraints and lack of training in this area.

The Sub-Committee presently receives an annual budget of $11,200. As an independent Committee, the Status of Women Committee is encouraged to apply for funding from Provincial and Federal sources for specific projects they wish to undertake.

(c) Hamilton Farmers Market Sub-Committee

(i) That the Hamilton Farmers Market Sub-Committee be disbanded; and,

(ii) That two members of the Finance and Administration Committee and the appropriate staff attend the Annual Meeting of the Market Stallholders Association for liaison purposes.

(iii) That a registry of existing members be created to serve as a resource for the Finance and Administration Committee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

(d) French Sub-Committee

(i) That the French Sub-Committee be disbanded; and,

(ii) That a registry of existing members be created to serve as a resource for the Finance and Administration Committee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

(e) Taxi Advisory Sub-Committee

(i) That the Taxi Advisory Sub-Committee be disbanded; and,

(ii) That a registry of existing members be created to serve as a resource for the Finance and Administration Committee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

(f) English Language Sub-Committee

That the English Language Sub-Committee be disbanded

(g) Advisory Committee on Equitable Representation on Committes, Boards and Commissions

(i) That the Advisory Committee on Equitable Representation on Committees, Boards and Commissions be disbanded; and,

(ii) That a registry of existing members be created to serve as a resource for the Finance and Administration Committee, so that they can be contacted and reactivated as a Task-oriented group when the Finance and Administration Committee has specific issues that it wishes to refer to this group for comment and input.

Note: This Committee has fulfilled its mandate with the implementation of a new process for appointing members to City Committees, Boards and Commissions. The Committee could be called upon from time to time to provide input on the Equitable Representation Survey conducted by the Human Resources Centre and to provide members to serve on the Selection Committee when interviews of citizen members are held.

(h) Keep Hamilton Clean Committee

(i) That the Keep Hamilton Clean Committee be disbanded; and,

(ii) That the responsibilities for this Sub-Committee's mandate be transferred to the Transport and Environment Committee; and,

(iii) That the Transport and Environment Committee give consideration to having the functions performed by the Keep Hamilton Clean Committee be assumed by the Public Works Department in a similar manner as the Beautification Committee. (ie projects such as the Spotless Debate, Pitch-In Week, etc. can be done by groups of volunteers from the community, and funds for these projects can be budgeted from within the Public Works Department budget)

(i) Hamilton Sesquicentennial Celebrations Committee

No action is required.

With the approval of City Council, this Committee has now been Incorporated, and is independent from the City structure. The Committee is task-oriented, and will be disbanded after the City's Sesquicentennial in 1996. For liaison purposes, staff resource persons from the City Clerk's Office and the Department of Culture and Recreation are working with this group.

(j) Safe City Committee

That the Safe City Sub-Committee continue as a Sub-Committee of the Finance and Administration Committee

Note: In accordance with the Terms of Reference and Mandate of the Safe City Sub-Committee approved by the Finance and Administration Committee on 1994 September 22nd, no staff resources will be required for this Sub-Committee. The City will provide meeting facilities.

B. That the following recommendations respecting various Committees which receive services from the City be approved:

(k) Hamilton-Scourge Committee

That the Finance and Administration Committee review the staff resources and expenses for this Committee.

(l) Mayor's Committee Against Racism and Discrimination & Mayor's Advisory Council Against Racism and Discrimination

That the Finance and Administration Committee review the staff resources and expenses for these Committees.

(m) Municipal Non-Profit (Hamilton) Housing Corporation & Hamilton Housing Company

That the secretarial support and resource staff support continue being provided by the Housing Department and charged to the Municipal Non-Profit (Hamilton) Housing Corporation

(n) Canadian Football Hall of Fame and Museum Management Committee

As this is not a City Committee, that the City Clerk review the resources presently being provided with the Hall of Fame General Manager.

Susan K. Reader.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Changes to the Sub-Committee structure, as referenced above, will realize significant savings in the area of staff resources and meeting expenses.

BACKGROUND:

City Council, at its meeting held 1993 September 28th, approved the formation of a Task Force to Review the Sub-Committees. The creation of this Review arose as a result of an Internal Audit on the costs of staff resources and meeting expenses incurred by the Sub-Committees.

The Task Force consisted of the Chairpersons and Vice-Chairpersons of the four Standing Committees of City Council.

The Chairpersons and Vice-Chairpersons of each Standing Committee met with the applicable staff involved in providing resources to the Sub-Committees. From those meetings, recommendations were formulated, and brought back to the Task Force for discussion.

The Task Force, at its meeting held 1995 January 24th, have approved the above-noted recommendations with respect to the Sub-Committees of the Finance and Administration Committee.

CITY OF HAMILTON FEB 4.

- RECOMMENDATION -

DATE: 1995 February 27

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Realty Sales Procedural By-law 95-049
Declaration of Surplus Property

RECOMMENDATION:

1. That the following properties be declared surplus to the requirements of the City in accordance with the Realty Sales Procedural By-law 95-049:

a) 775 Upper Wentworth Street
b) 91 Nash Road North
c) 817* Stone Church Road East
d) 940 Queensdale Avenue East
e) 284 Sherman Avenue South
f) 253 Kenilworth Avenue North
g) 195 Parkdale Avenue North
h) 1477 Upper James Street
i) 96* Stone Church Road East
j) 1319 Main Street East
k) 26 Ewen Road
l) 45* Owen Place
m) 177 Sherman Avenue North
n) 314 Grosvenor Avenue North

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

By-law 95-049 requires all City owned lands not exempted by Ontario Regulation 815/94 be declared surplus prior to sale.

BACKGROUND:

Effective 1995 January 1 the Municipal Act was amended by the Planning and Municipal Statute Law Amendment Act requiring municipalities to enact a by-law to establish procedures for the sale of real property owned by a municipality.

On 1995 February 14 City Council adopted Item 8 of the 5th Report of the Finance and Administration Committee and enacted the Realty Sales Procedure By-law 95-049. Section 5(a) of this by-law declares that "Real property of the City shall not be sold unless it is surplus to the requirements of the City."

All of the properties being recommended as surplus have been circulated to all City departments and associated boards and commissions and there has been no declared municipal interest, with the following exception:

> 775 Upper Wentworth Street. The Municipal Non-Profit (Hamilton) Housing Corporation has expressed an interest in this property for a Senior Citizen housing development but, as no funding is currently available or is expected in the foreseeable future, they are unable to proceed at this time.

The following properties have not been circulated to City departments and associated boards and commissions:

> 1477 Upper James Street. This property has not been circulated because it is of insufficient size to be independently developed, and, the existing zoning regulations require assembly with the abutting lands to the north before development can proceed.
>
> 284 Sherman Avenue South. This is a landlocked 25' by 50' parcel of vacant land that cannot be independently developed and has value only to the abutting property owners.

Should the identified parcels be declared surplus to City requirements, they will be made available to the Region and, through the Region, to other public boards and agencies before being made available to the public on the open market.

At its meeting on 1995 February 7, the Finance and Administration Committee requested a list of those City buildings that are not surplus to City needs but that are currently vacant. The following properties meet those criteria:

125 Kenilworth Avenue North. The Kenilworth Composite building formerly housing Police/Health Departments.

130 Bay Street South. The former St. Mark's Church that is to undergo structural, renovation and use studies.

RAB/nw

c.c. Joe Pavelka, Chief Administrative Officer

P. Noé Johnson, City Solicitor

J. J. Schatz, City Clerk

PROPERTY DESCRIPTION

a) 775 Upper Wentworth Street
The Upper Wentworth Composite building located at the north/east corner of Mohawk Road West and Upper Wentworth formerly housing the Fire and Health Departments.

b) 91 Nash Road North
A 1.7 acre parcel of vacant land fronting onto Kently Drive. Adjacent to a 6 acre parcel of residential development land that is currently being tendered by the Public School Board.

c) 817* Stone Church Road East
Leaway Avenue road closure. Minor variances approved for two single family dwellings.

d) 940 Queensdale Avenue East
Former fire station located a the south/west corner of Queensdale and Upper Gage. Building approximately 2,300 square feet on a 10,000 square foot "G" zoned lot.

e) 284 Sherman Avenue South
A 25' by 50' landlocked parcel obtained through tax arrears and useful only to abutting property owners to extend existing residential lots.

f) 253 Kenilworth Avenue North
Former Golden Bell Tavern and boarding housing obtained through tax arrears. Building approximately 5,000 square feet on a 7,500 square foot "H" zoned site.

g) 195 Parkdale Avenue North
Former Hamilton Parking Authority lot at the south/west corner of Parkdale Avenue North and Britannia Avenue. Approximately 6,300 square feet in size, zoned "H".

h) 1477 Upper James Street
A 2,216 square metre commercial/residential parcel obtained as injuriously affected remainder land resulting from the expropriation of Regina Drive. Zoning requires assembly with abutting owner to north.

i) 96* Stone Church Road East
Vacant residential land in the process of being rezoned and severed into three single family lots in conjunction with land exchange/assembly with abutting owner.

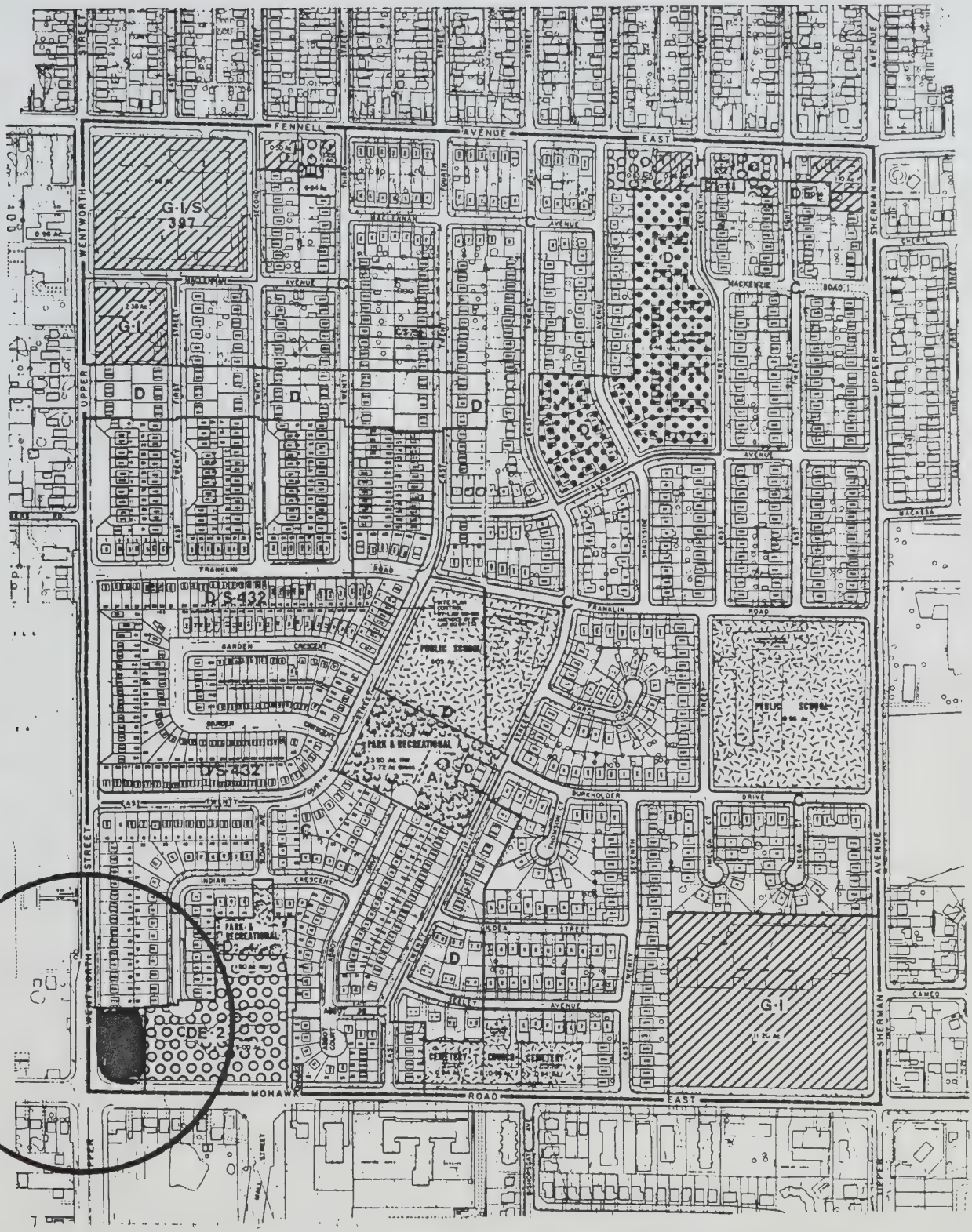
j) 1319 Main Street East
Former pinball arcade and pool room across from Delta High School obtained through tax arrears. Building approximately 2,000 square feet on 3,000 square foot "H" zoned site.

k) 26 Ewen Road
A 5,000 square foot parcel of M-14 Industrial land in which the Region has an interest in the northerly half for access to the Hamilton-Jerseyville Rail Trail. Union Gas has an interest in purchasing the remainder.

l) 45* Owen Place
Road closure suitable for one single family residential lot.

m) 177 Sherman Avenue North
Former Theatre Terra Nova building obtained through mortgage default. Listed since 1994 February 10 on MLS.

n) 314 Grosvenor Avenue North
Former Hamilton Parking Authority lot approximately 6,500 square feet in size, zoned G-3 and designated commercial on the Crown Point West secondary plan.



NOTE: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

NOTE :

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL

Neighbourhood Boundary

Zoning Boundary

Approvals

Planning Committee JULY 24, 1974 Council OCT. 29, 1974

Latest Revision Date JAN. 27, 1988

CITY OF HAMILTON
PLANNING DEPARTMENT

BURKHOLME

APPROVED PLAN

This is a GUIDE PLAN only and is subject to
e. For details contact the local planning division
Regional Municipality of Hamilton-Wentworth.

XISTING POPULATION (1988) 3947

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial and apartments

COMMERCIAL
INDUSTRIAL
CIVIC & INSTITUTIONAL
PARK & RECREATIONAL
OPEN SPACE
UTILITIES

— Neighbourhood Boundary
— Zoning Boundary

Approvals

Committee JULY 9,1970 Council SEPT. 29,1970

Latest Revision Date NOV. 1/90

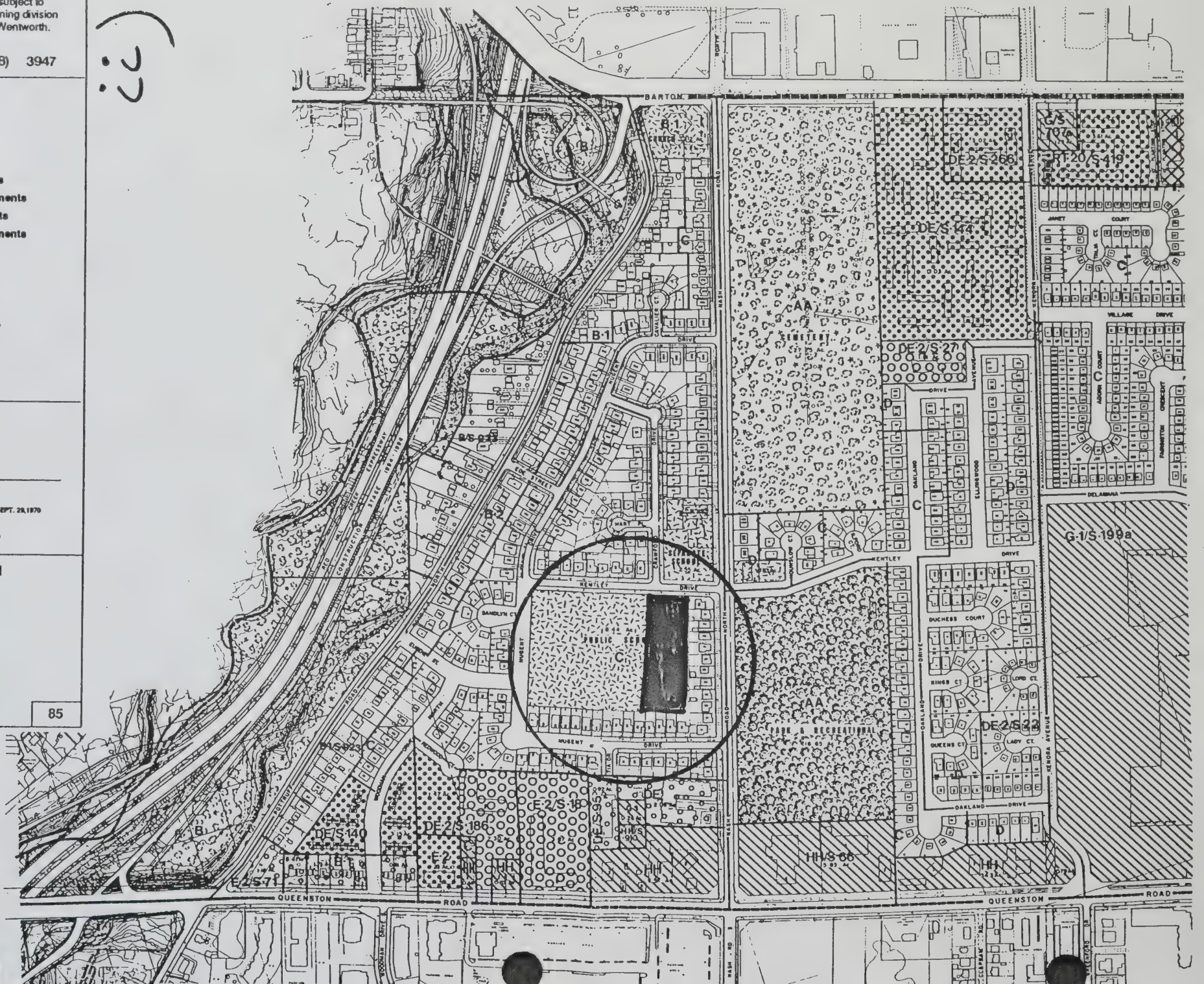
CITY OF HAMILTON
Planning Department

KENTLEY
APPROVED PLAN

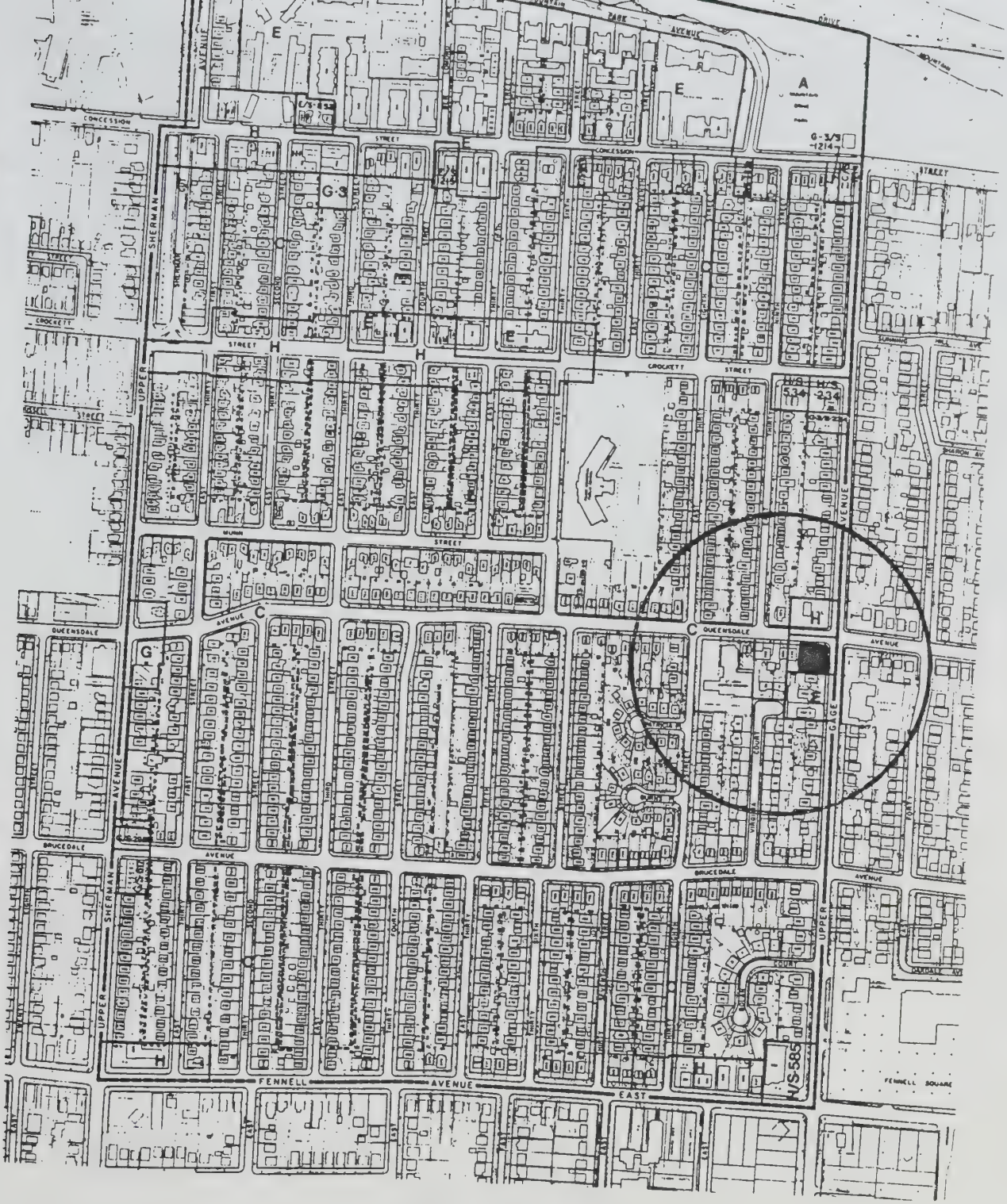
NORTH

SCALE 50m 100m

85



iv)



124	12	37
42	111	128
18	96	61

This is not a Legal Document
For Zoning Verification Please
Contact City Building Department.

CITY OF HAMILTON

RALEIGH

ZONING

Neighbourhood Boundary

Zoning Boundary.

0 100m

SCALE 50m

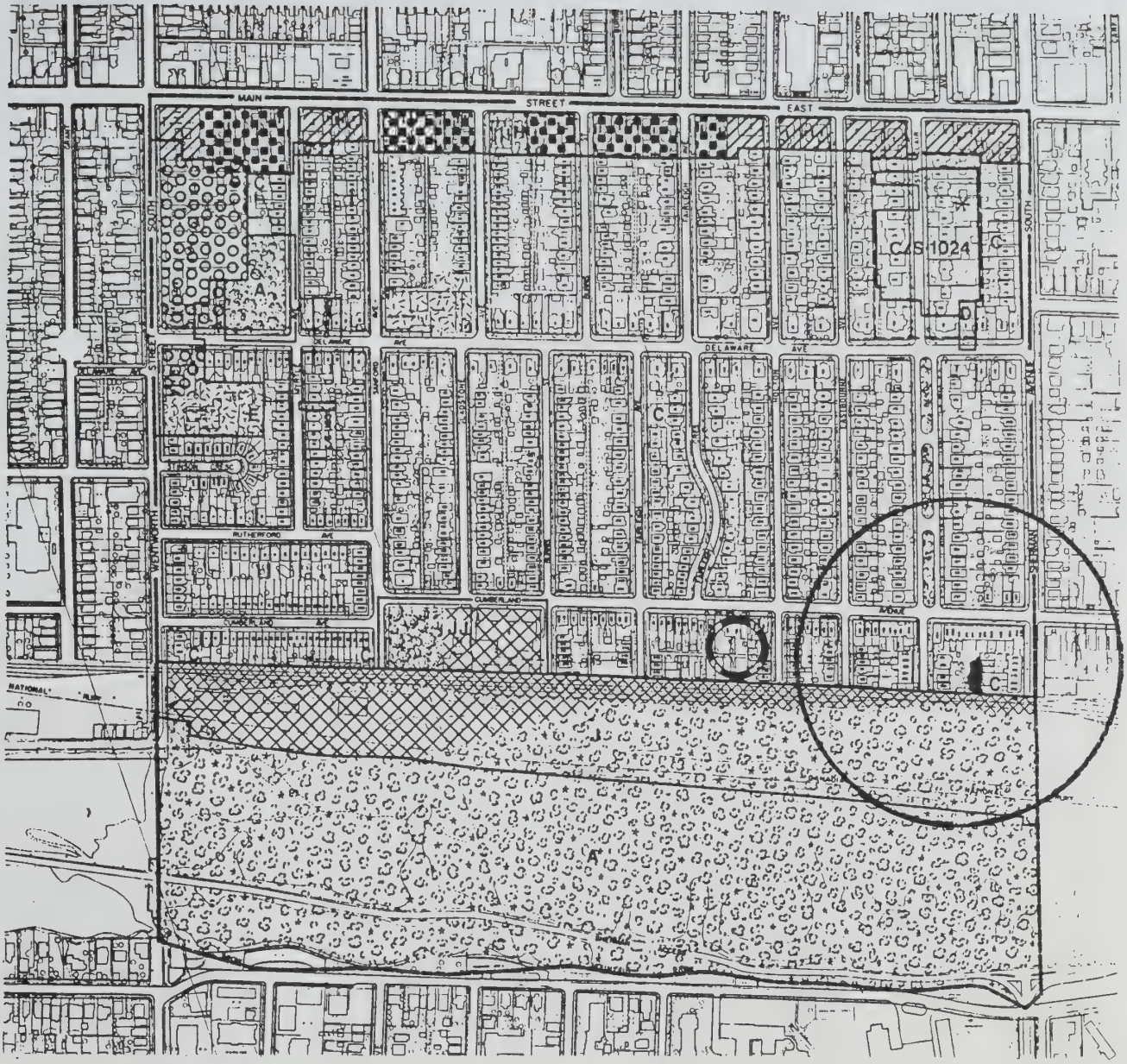
NORTH

Prepared for The City of Hamilton
by the Planning and Development Department
of The Regional Municipality of Hamilton-Wentworth

PLANNING UNIT NO. 7212

PAGE NO. 111

v)



NOTE: This is a **GUIDE PLAN** only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

NOTE :

* HERITAGE DISTRIC (SEE SPECIAL POLICIES)

POSSIBLE ALTERNATIVE TO EXISTING PLAY GROUND AT THE CORNER OF SANFORD AVE. AND CUMBERLAND AVE.

EXISTING POPULATION (1985) 3293

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES

Neighbourhood Boundary

Zoning Boundary

Approvals

Planning Committee FEB. 12, 1975 Council JUNE 24, 1975

Latest Revision Date APRIL 12, 1989

CITY OF HAMILTON
PLANNING DEPARTMENT

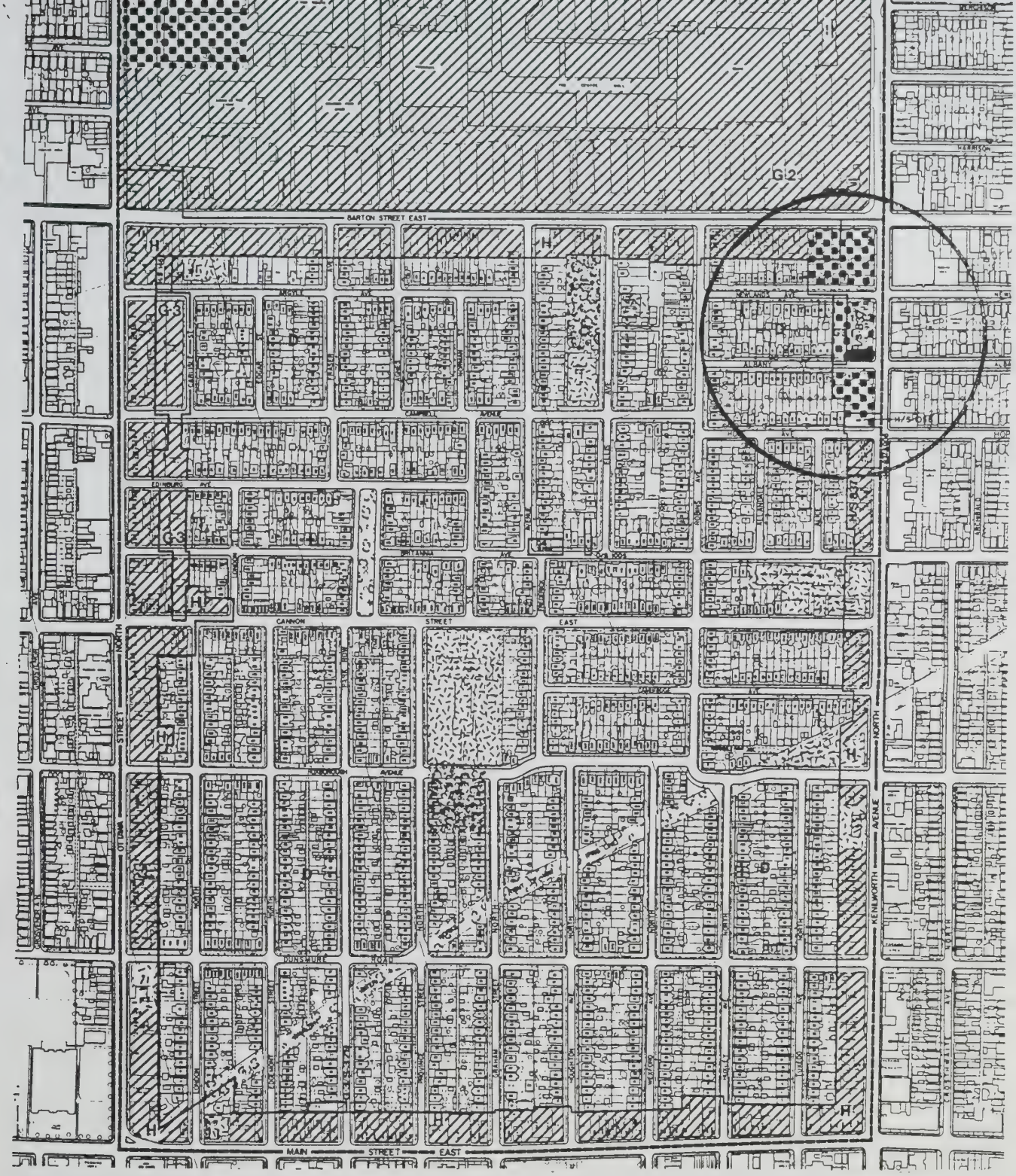
ST. CLAIR
APPROVED PLAN

NORTH

0 100 m

SCALE 50 m

124



NOTE: This is a **GUIDE PLAN** only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

Note: A Park Area of 1 to 2 Acres to be Located North of Cannon Street East. The Exact Location to be Determined when Funding is Available.

Water Works	Total Gross 1.38 Ha
Right -of-Way	Total Net 0.96 Ha

EXISTING POPULATION (1988) 5568

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES

---- Neighbourhood Boundary
—— Zoning Boundary

Approvals

Planning Committee Feb.13,1980 Council Mar. 11,1980

Latest Revision Date November 13,1984

CITY OF HAMILTON
PLANNING DEPARTMENT

CROWN POINT EAST

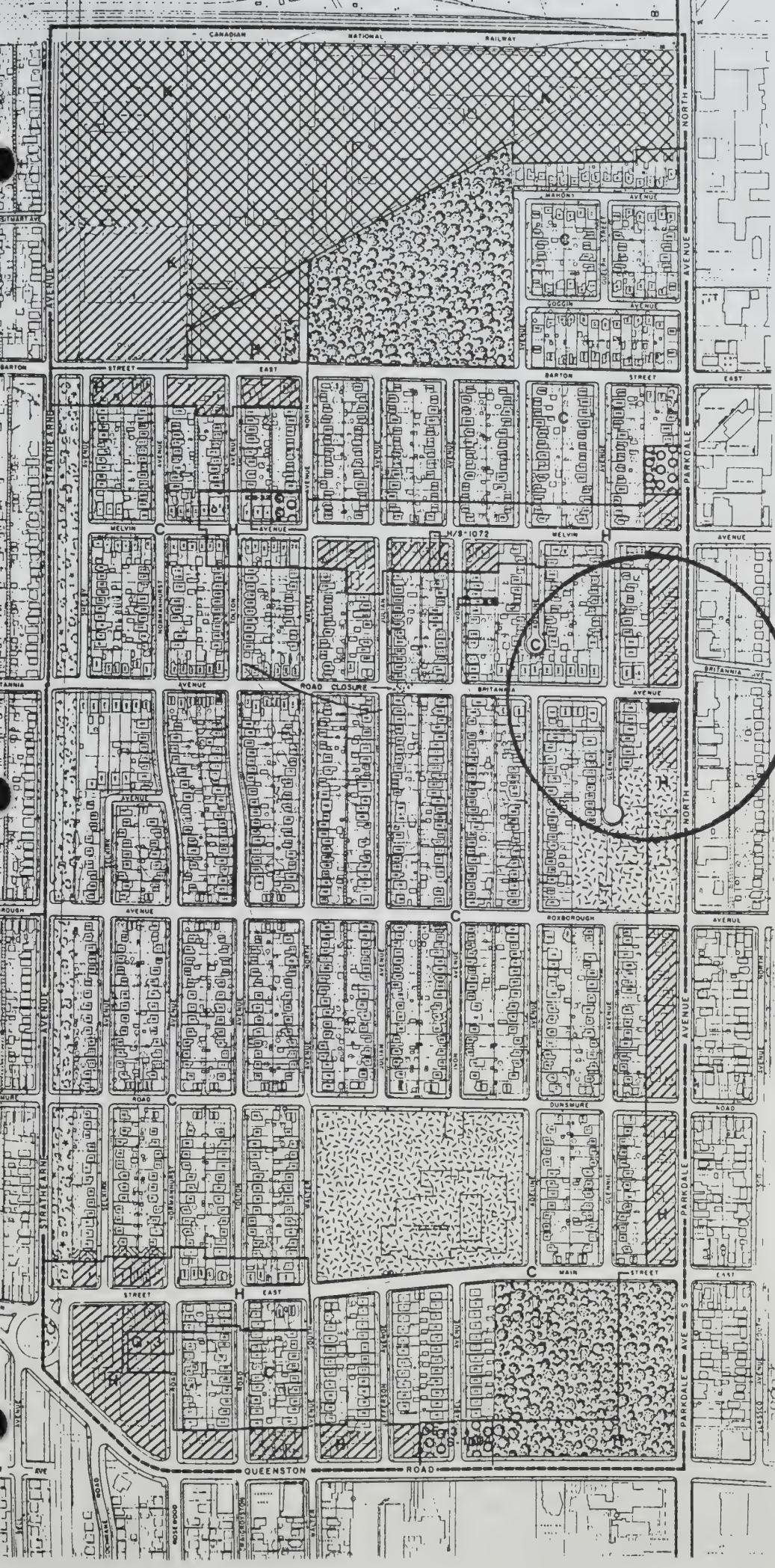
APPROVED PLAN

NORTH

0 100 m

SCALE

24



Note: This is a **GUIDE PLAN** only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

EXISTING POPULATION (1985) 3537

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial and apartments

- COMMERCIAL
- INDUSTRIAL (GENERAL)
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES
- COMMERCIAL PARKING

- Neighbourhood Boundary
- Zoning Boundary

Approvals

Planning Committee NOV. 9, 1983 Council DEC. 13, 1983

Latest Revision Date APRIL 11, 1989

CITY OF HAMILTON
Planning Department

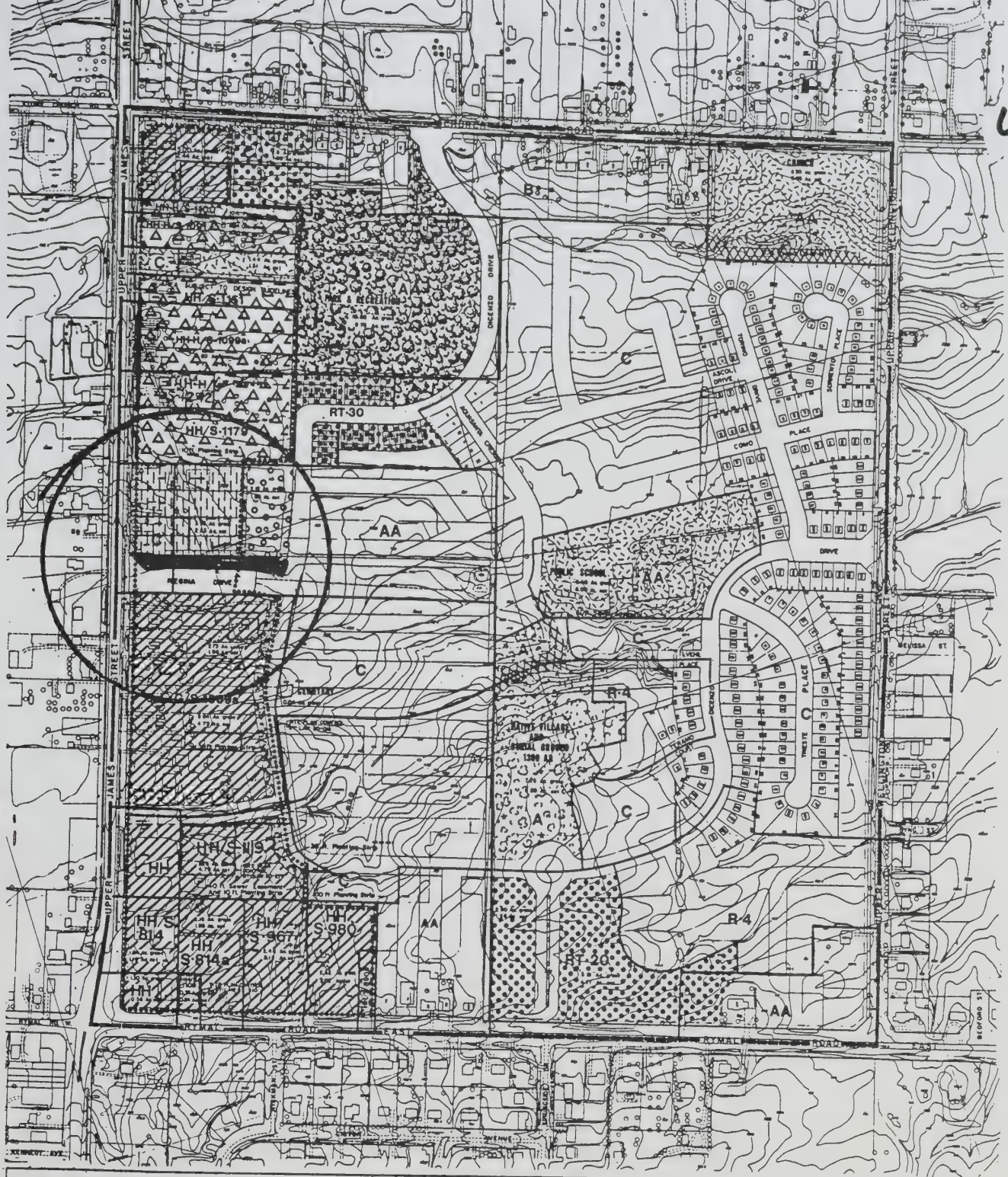
NORMANHURST
APPROVED PLAN

NORTH

0 100m

SCALE 50m

viii)



NOTE: This is a **GUIDE PLAN** only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

LEGEND

- LIMIT OF DRAINAGE AREA
- EXISTING TRUNK SEWERS
- AREA SUBJECT TO URBAN DESIGN GUIDELINE
- TREED BOULEVARD
- URBAN DESIGN FEATURES

EXISTING POPULATION (1988) 369

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & retail warehouse

- COMMERCIAL
- NEIGHB'D COMMERCIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES

- Neighbourhood Boundary
- Zoning Boundary

Approvals

Planning Committee JULY 8, 1986 Council JULY 22, 1986

Latest Revision Date JUNE14, 1990

CITY OF HAMILTON
PLANNING DEPARTMENT

RYCKMANS

APPROVED PLAN

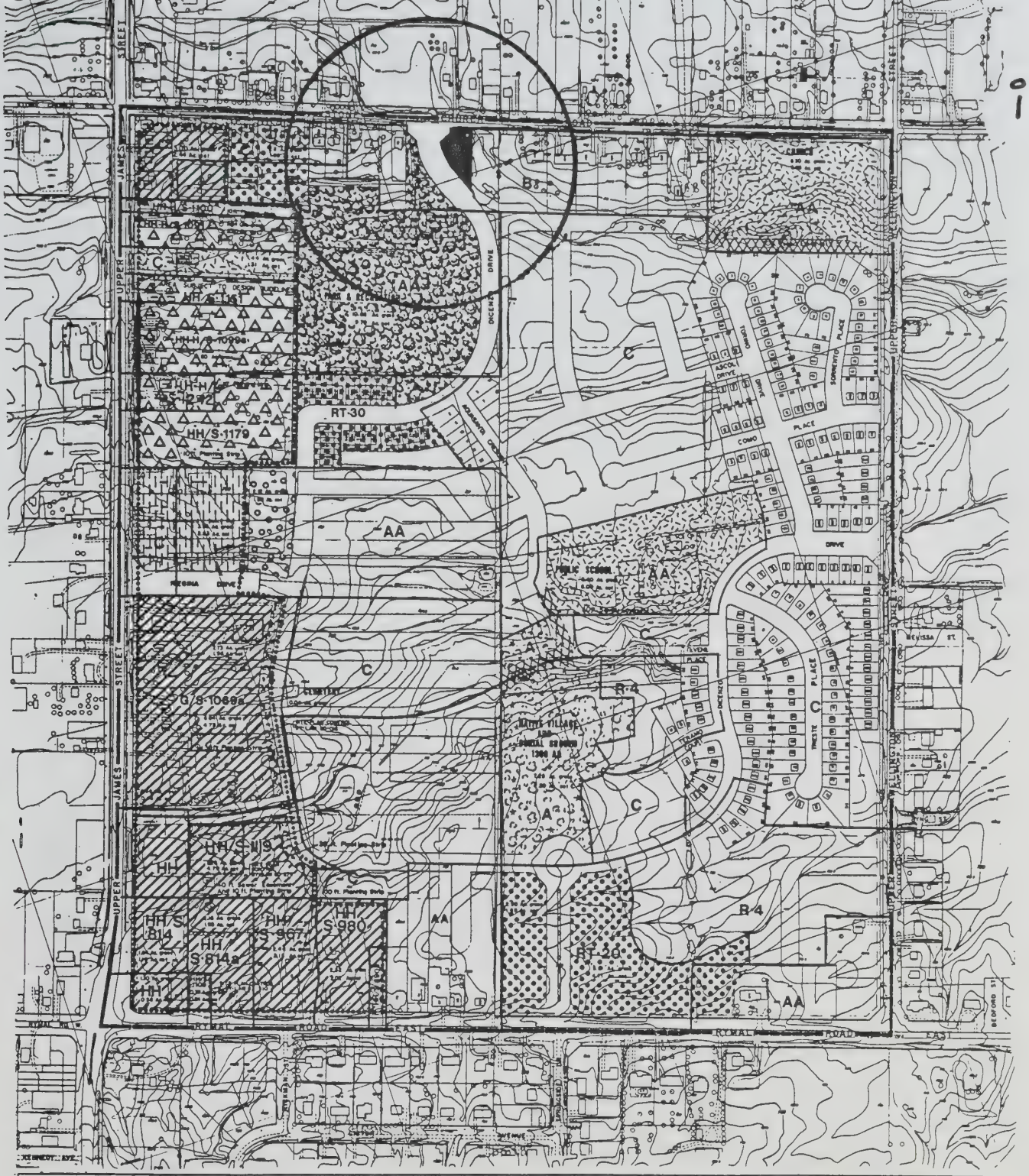
NORTH

0 100 m

SCALE 50 m

119

ix)



NOTE: This is a **GUIDE PLAN** only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

LEGEND

- LIMIT OF DRAINAGE AREA
- EXISTING TRUNK SEWERS
- AREA SUBJECT TO URBAN DESIGN GUIDELINE
- TREED BOULEVARD
- URBAN DESIGN FEATURES

EXISTING POPULATION (1988) 369

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & retail warehouse

- COMMERCIAL
- NEIGHB'D COMMERCIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES

- Neighbourhood Boundary
- Zoning Boundary

Approvals

Planning Committee JULY 9, 1986 Council JULY 22, 1986

Latest Revision Date JUNE14, 1990

CITY OF HAMILTON
PLANNING DEPARTMENT

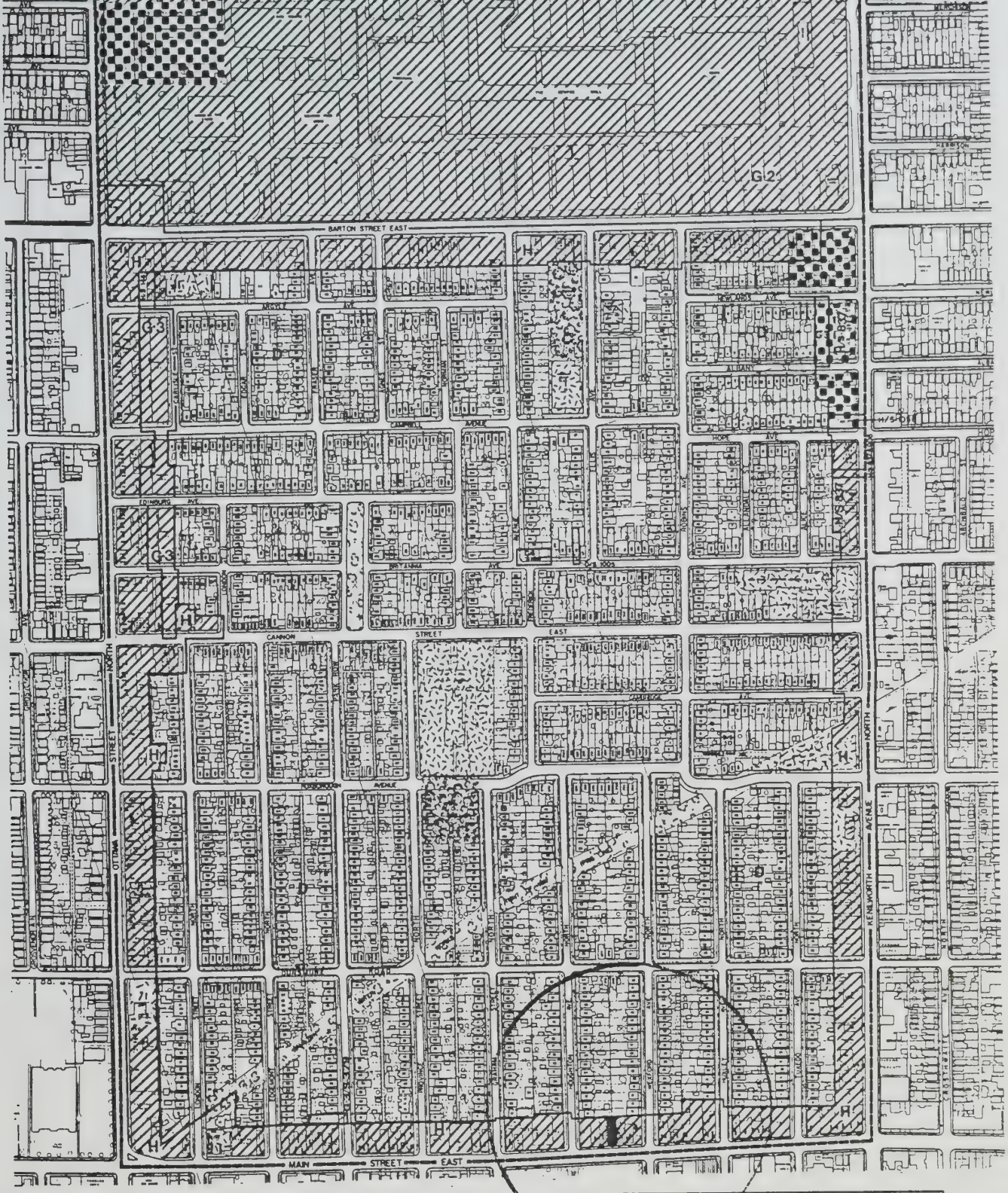
RYCKMANS

APPROVED PLAN

NORTH

SCALE 0 50 m 100 m

119



NOTE: This is a **GUIDE PLAN** only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

Note: A Park Area of 1 to 2 Acres to be Located North of Cannon Street East. The Exact Location to be Determined when Funding is Available.

Water Works Total Gross 1.38 Ha
Right -of-Way Total Net 0.96 Ha

EXISTING POPULATION (1988) 5568

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES

Neighbourhood Boundary
Zoning Boundary

Approvals

Planning Committee Feb.13,1980 Council Mar. 11,1980

Latest Revision Date November 13,1984

CITY OF HAMILTON
PLANNING DEPARTMENT

CROWN POINT EAST

APPROVED PLAN

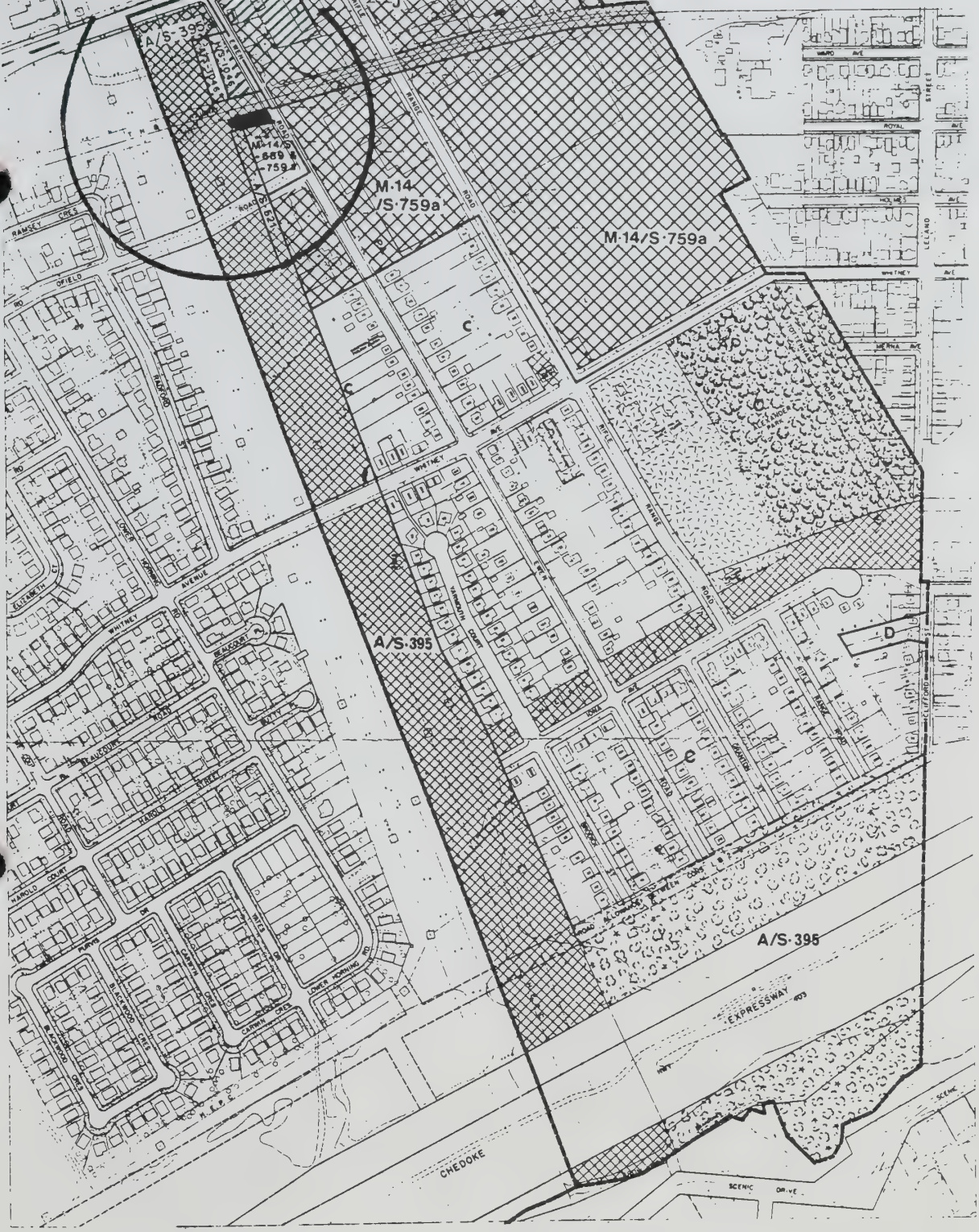
NORTH

0 100 m

SCALE 50 m

34

xi)



NOTE: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

NOTE:

Access to industrial area will not be via Whitney Avenue.

EXISTING POPULATION (1988) 620

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES

---- Neighbourhood Boundary

——— Zoning Boundary

Approvals

Planning Committee DEC. 11, 1974 Council JAN. 28, 1975

Latest Revision Date NOV. 10, 1987

CITY OF HAMILTON
PLANNING DEPARTMENT

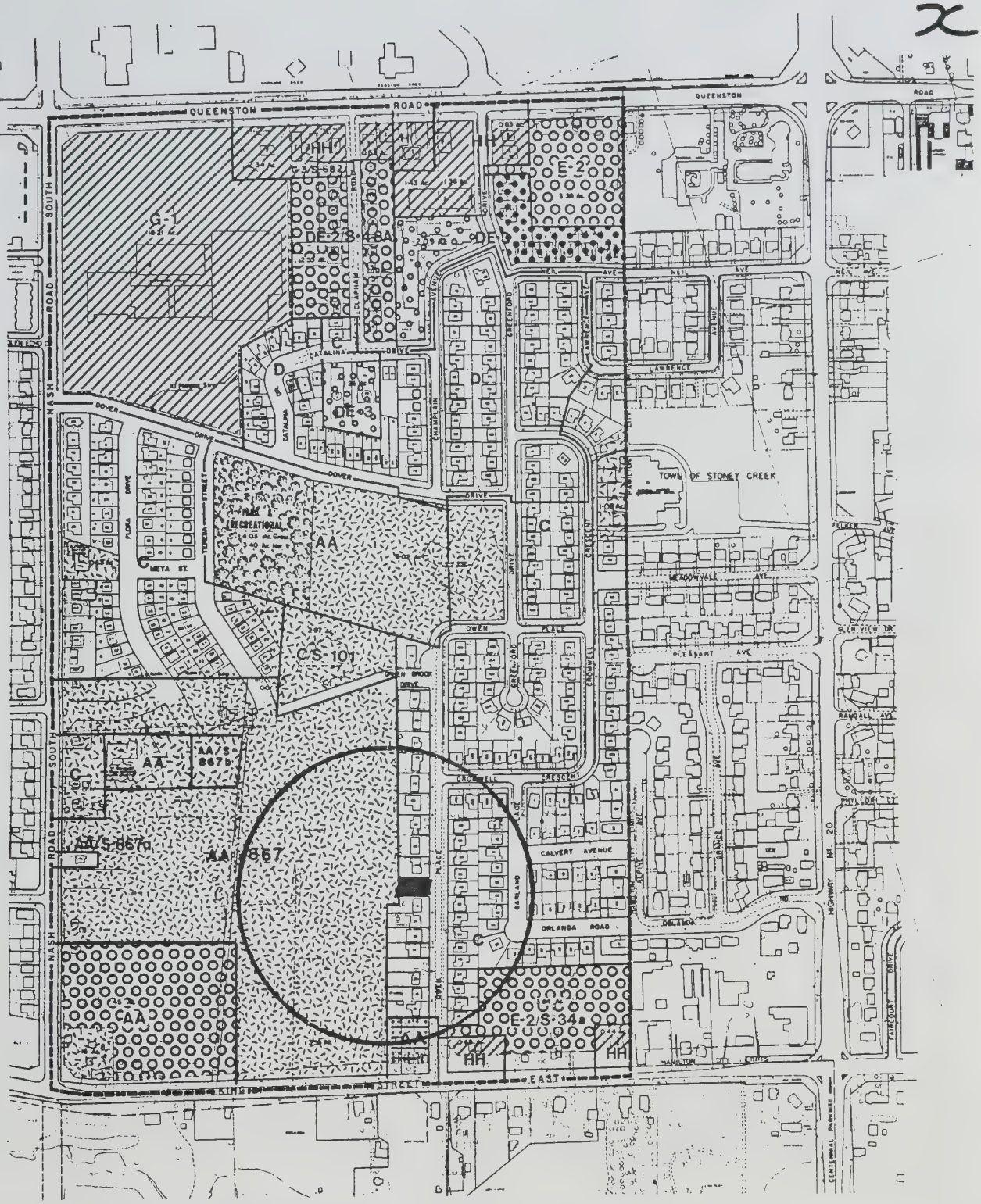
AINSLIE WOOD

APPROVED PLAN

NORTH

0 100 m

xcc)



NOTE THIS IS A GUIDE PLAN ONLY AND IS SUBJECT TO CHANGE.
FOR DETAILS CONTACT THE LOCAL PLANNING DIVISION OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

NOTE: This is a **GUIDE PLAN** only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & appartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES

Neighbourhood Boundary

Zoning Boundary

Approvals

Planning Committee JUN. 22, 1967 Council NOV. 14, 1967

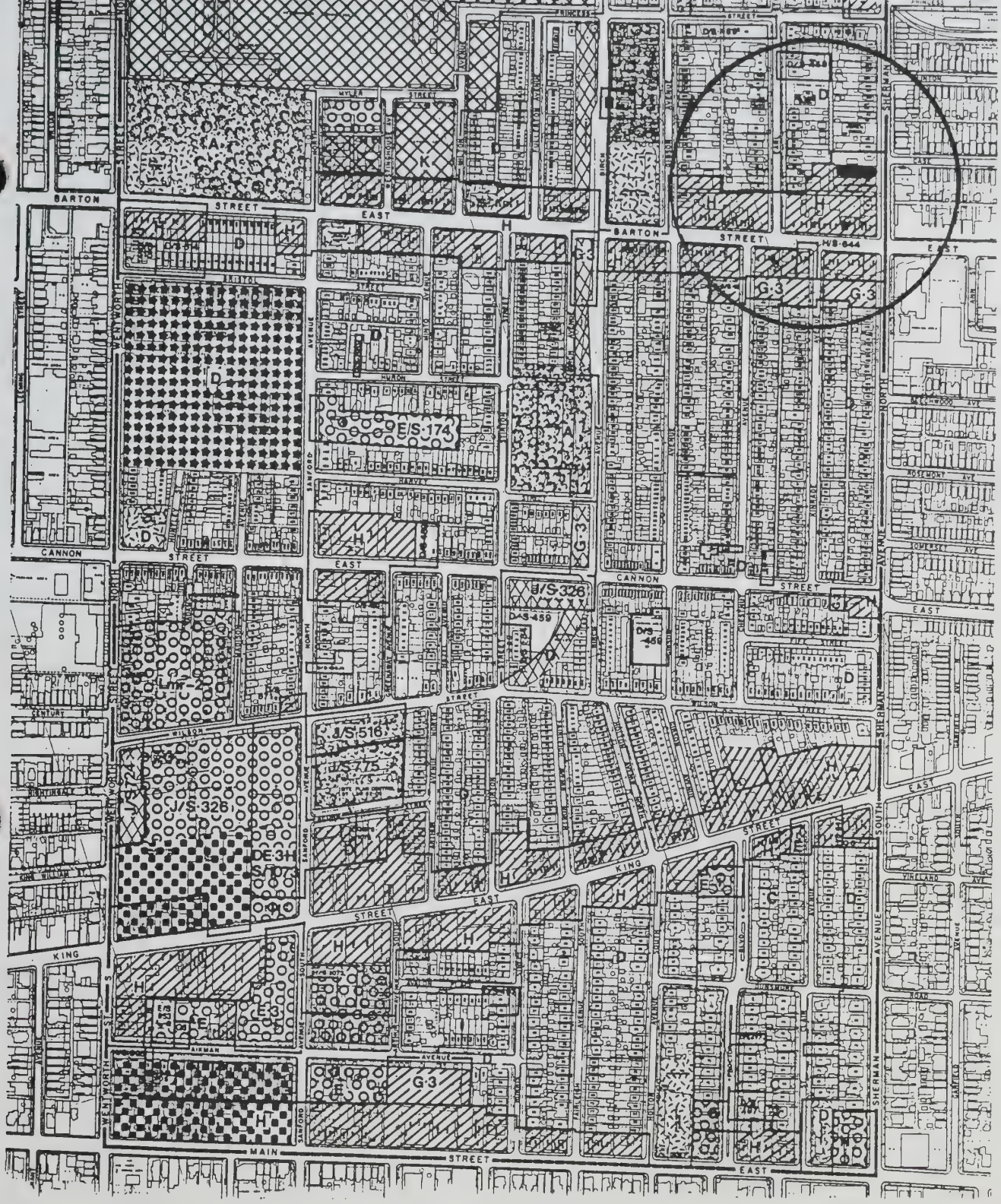
Latest Revision Date OCTOBER 25, 1968

CITY OF HAMILTON
PLANNING DEPARTMENT

GREENFORD

APPROVED PLAN

NORTH



XIII 000

NOTE: This is a **GUIDE PLAN** only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

NOTE: Existing "non-obnoxious" industries will be dealt with by an individual control Zoning By-law which may permit some expansion.

EXISTING POPULATION (1985) 7616

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES

Neighbourhood Boundary

Zoning Boundary

Approvals

Planning Committee MAR. 31,1973 Council MAR.6,1973

Latest Revision Date October 30, 1990

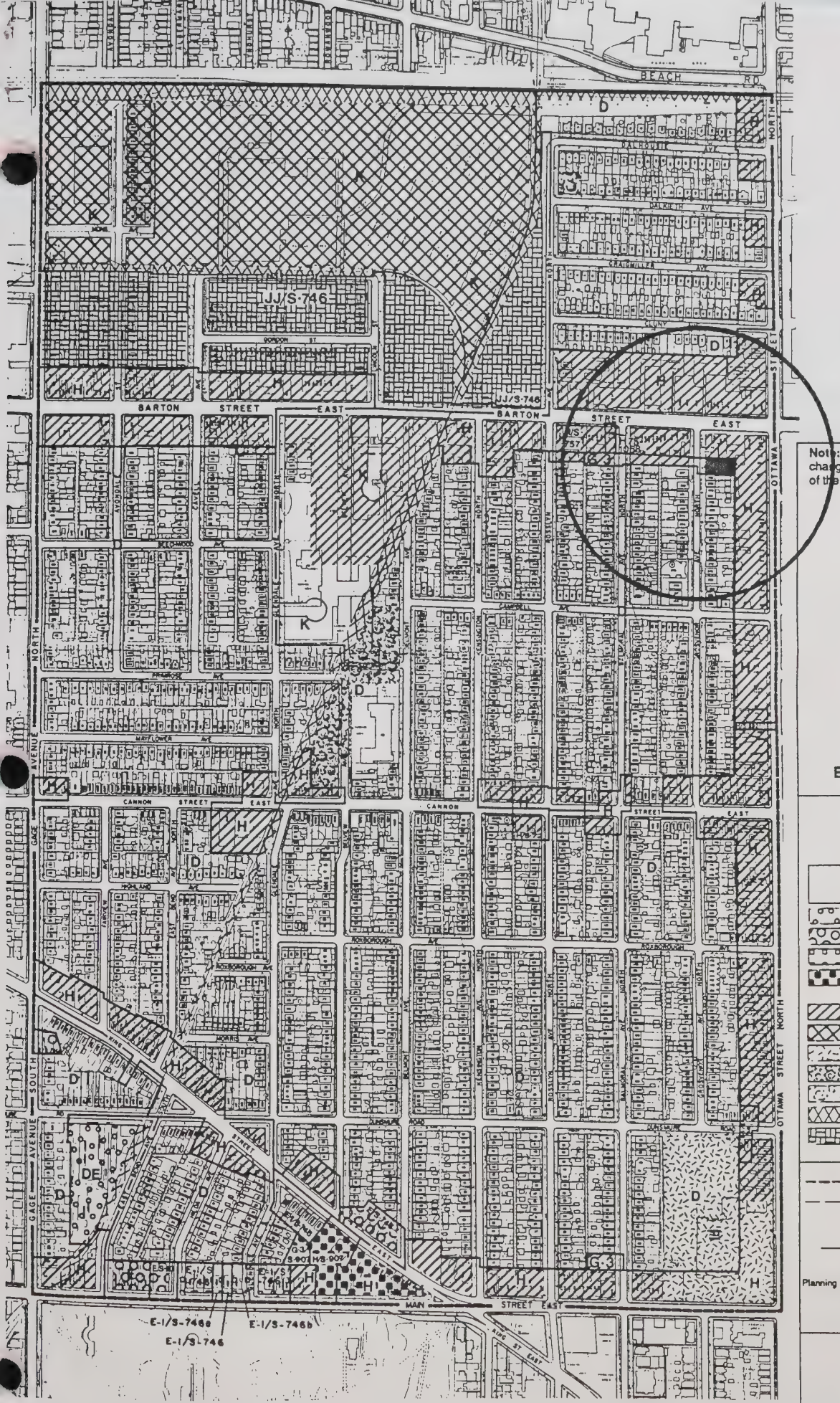
CITY OF HAMILTON
PLANNING DEPARTMENT

GIBSON
APPROVED PLAN

NORTH

0 100 m

xiv)



Note: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

EXISTING POPULATION (1988) 6776

LAND USE

RESIDENTIAL

- single and double & attached housing
- low density apts.
- medium density apts.
- commercial conversion & low density apts.
- commercial and apartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES
- COMMERCIAL & INDUSTRIAL

- Neighbourhood Boundary
- Zoning Boundary

App ovals

Planning Committee OCT. 13,1981 Council APRIL 14,198

Latest Revision Date NOVEMBER 28,1989.

CITY OF HAMILTON
Planning Department

CROWN POINT WEST
APPROVED PLAN

NORTH
0 100m

2.

CONSENT AGENDA

FINANCE AND ADMINISTRATION COMMITTEE
TUESDAY, 1995 MARCH 7TH

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

(i) Minutes of the regular meeting held on Tuesday, 1995 February 21st

(ii) Minutes of the special meeting held on Tuesday, 1995 February 28th

B. CITY CLERK

(i) Taxicab Priority List Annual Renewal for 1994

(ii) Use of City Hall facilities - Display of New Hamilton Court House Model

C. DIRECTOR OF PROPERTY

Closure of Property Department Capital Projects

D. TREASURER

Authorization to enter into extension agreements on specific properties for the payment of realty tax arrears

Tuesday, 1995 February 21
1:30 o'clock p.m.
Room 233, City Hall

The Finance and Administration Committee met.

A.(i)

There were present: Alderman B. Charters, Chairman
Alderman D. Ross, Vice-Chairman
Mayor Robert M. Morrow
Alderman D. Agostino
Alderman M. Kiss
Alderman T. Anderson
Alderman D. Wilson
Alderman D. Drury

Regrets: Alderman V. Agro-illness

Also Present: Alderman G. Copps
Alderman H. Merling
J. Pavelka, Chief Administrative Officer
J. Johnston, Commissioner of Human Resources
L. Bournes, Human Resources
P. Hooker, Law Department
D. Vyce, Director of Property Department
B. Desnoyers, Property Department
S. Hollowell, Acting City Clerk
P. Noe Johnson, City Solicitor
A. Ross, City Treasurer
Susan K. Reeder, Secretary

A G E N D A

ADDED

Members of the HECFI staff were in attendance at the meeting and the Committee agreed to move Item 3 of the Regular Agenda up in order hear this matter while the HECFI staff were in attendance.

3. **HECFI - HECFI Reserve for Budget Stabilization**

The Committee was in receipt of a report from the Legislative Assistance for HECFI, dated 1995 February 10, respecting the above noted matter.

The Committee approved the following:

(a) That the City Treasurer be authorized to set aside up to fifty percent (50%) of H.E.C.F.I.'s annual surplus, if any, effective 1994 and beyond, to a maximum cumulative balance of $250,000., in a reserve for budget stabilization; and,

(b) That this reserve for budget stabilization be credited with interest earned annually; and,

(c) That the reserve for budget stabilization be utilized with the approval of the H.E.C.F.I. Board and City Council to fund H.E.C.F.I.'s net operating budget shortfall, if any, for those years with disappointing financial results.

1. <u>In-Camera Agenda</u>

The Committee agreed to move In-Camera to discuss matters of a Private & Confidential nature.

While In-Camera, the committee briefly recessed and all staff, including the Committee Secretary, left the room.

The meeting then reconvened in open session and the committee approved the following:

AA. CITY SOLICITOR AND DIRECTOR OF PUBLIC WORKS

(i) Ontario Court (General Division) Action NO. 5646/94 City of Hamilton - ats- Gabriele et.el.

(a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 5646/94 by the payment of $1,500., inclusive of all claims for damages, interest and costs to the Plaintiffs, Paola, Guiseppe, Maria, Anthony and Joseph Gabriele; and,

(b) That the Plaintiffs be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,

(c) That Ontario Court (General Division) Action No. 5646/94 in any and all cross and counterclaims in that action be dismissed as against the City of Hamilton without costs.

(ii) Ontario Court (General Division) Action No. 5861/94 City of Hamilton -ats- Karl.

(a) That the City resolve Ontario Court (General Division) Action No. 5861/94 by the payment to the Plaintiffs, Rosalie, Martin and Irene Karl of the sum of $35,875., inclusive of all claims for damages, interest and costs; and,

(b) That the Plaintiffs, Rosalie, Martin and Irene Karl, be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,

(c) That Ontario Court (General Division) Action No. 5861/94 in any and all cross and counterclaims in that action be dismissed as against the City of Hamilton without costs.

(iii) Ontario Court (General Division) Action NO. 30373/91 Michael Haw et.al. - vs - City and Vilis Imaks.

(a) That the City resolve Ontario Court (General Division) Action No. 30373/91 by payment to the Plaintiffs, Michael Haw and Lynn Haw personally, and as Litigation Guardian for the infant Plaintiffs Michael Haw and Christopher Boylan of the sum of $76,475.40, inclusive of all claims for damages, interest and costs; and,

(b) That the Plaintiffs be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,

(c) That Ontario Court (General Division) Action No. 30373/91 be dismissed without costs.

BB. CITY SOLICITOR AND DIRECTOR OF PROPERTY

City of Hamilton -ats- Del Cotto - Expropriation of 32 Stinson Street - Ontario Municipal Board File #L910021.

(a) That the City of Hamilton resolve Ontario Municipal Board Action No. L 910021, claimant Ronald Del Cotto, regarding compensation for the expropriation of 32 Stinson Street in the City of Hamilton, by the payment to the claimant of $102,000., inclusive of all claims for compensation, interest, and costs; and,

(b) That the claimant, Ronald Del Cotto, be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,

(c) That Ontario Municipal Board Action No. L 910021 be dismissed or discontinued without costs; and,

(d) That this settlement be financed out of the Reserve for Park Lands (5% Land Dedication) Account Centre CH 00201.

DD. COMMISSIONER OF HUMAN RESOURCES

Merit Grievance.

That all merits due for the period 1993 January 1 to 1993 June 13 be paid to eligible employees.

Public Meeting - Adult Movies in Convenience Stores

The Committee agreed that it would hold a public meeting at its 1995 March 7 meeting, in order to hear presentations respecting adult movies in convenience stores.

2. CONSENT AGENDA

The Committee was in receipt of its consent agenda and approved the following:

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its regular meeting held Tuesday, 1995 February 7, and approved these minutes as circulated.

B. CITY CLERK

(i) **Community Awareness Walk - Use of City Hall Facilities - 1995 April 30 - Women's Centre of Hamilton-Wentworth.**

The Committee was in receipt of a report from the City Clerk, dated 1995 February 6, respecting the above noted matter.

The Committee approved the following:

(a) That approval be given to the Women's Centre of Hamilton Wentworth, Sexual Assault Prevention Month Committee to use

the City Hall Forecourt and Second Floor Foyer for its second annual Community Awareness Walk, opening ceremonies and display on Sunday, 1995 May 7th, between the hours of 12:30 o'clock p.m. until 3:30 o'clock p.m.; and,

(b) That approval be given for the use of the Second Floor Foyer from Sunday, 1995 April 30th, until Wednesday, 1995 May 31st, for visual displays commemorating Sexual Assault Prevention Month; and,

(c) That the City Clerk be granted authority to approve similar use in future years provided it does not interfere with any other activity.

C. TREASURER

(i) Authorization to enter into extension Agreements on Specific Properties for the Payment of Realty Tax Arrears.

The Committee was in receipt of a report from the Treasurer, dated 1995, February 5 respecting the above noted matter.

The Committee approved the following:

(a) That the City be authorized to enter into Extension Agreements, if required, in a form satisfactory to the City Solicitor and the City Treasurer pursuant to Section 8 of the Municipal Tax Sales Act, with the owners of the following properties to extend the time open for payment of realty tax arrears in accordance with the policy for extension agreements approved by City Council on 1994 June 28:

366 Victoria North	301 James North
31 Baillie	607 Queen Victoria
4 Tiffany	162 Barton West

(b) That the Mayor and City Clerk be authorized to execute the aforesaid by-law and extension agreements.

(ii) Remuneration and Expenses Paid to Members of Council and Members of Other Bodies for the year 1994

The Committee was in receipt of a report which was distributed at the meeting, dated 1995 February 21 respecting the above noted matter.

The Committee approved the following:

That the Statement of the Treasurer summarizing remuneration and expenses paid to Members of Council and Members of Other Bodies for the year 1994 be received by City Council.

D. COMMISSIONER OF HUMAN RESOURCES

(i) Appointments to Permanent Positions with the Corporation of the City of Hamilton to 1995 February 10.

The Committee was in receipt of a report from the Commissioner of Human Resources, dated 1995 February 10 respecting the above noted matter.

The Committee approved the following:

That the listing of Appointments To Permanent Positions with the Corporation of the City of Hamilton to 1995 February 10.

(ii) **Reclassification - Traffic Legislative Co-ordinator - Traffic Department.**

The Committee was in receipt of a report from the Commissioner of Human Resources, dated 1995 February 16 respecting the above noted matter.

The Committee approved the following:

That the position of Traffic Legislative Co-ordinator be reclassified from Level "M" to Level "L" of the Non-Union Salary Schedule, retroactive to 1992 February 17

E. DIRECTOR OF PROPERTY

(i) **Renewal of Contract - Mechanical Maintenance of Refrigeration Ice-Making Equipment in Ten City-owned Arenas.**

The Committee was in receipt of a report from the Director of Property, dated 1995 February 8 respecting the above noted matter.

The Committee approved the following:

That approval be given to exercise the City's option and issue a purchase order to Toromont Industries Limited, Cimco Refrigeration, Toronto, Ontario in the amount of $131,015.51 per year including ($8,571.11 GST) for mechanical maintenance of refrigeration ice making equipment in ten (10) City owned arenas during 1995 and 1996, being the only tender received in accordance with specifications issued by the Manager of Purchasing (Ref: C15-26-92.)

F. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee, dated 1995 February 15, and approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Information Report - Treasurer - Obsolete Items in Purchasing Stores Inventory - report dated 1995 February 8.

(b) Information Report - Commissioner of Human Resources - Ethics Policy - Status update - report dated 1995 February 7.

(c) Information Report - Treasurer - Business Improvement Area (B.I.A.) Billings - report dated 1995 February 2.

(d) Recommendation from T. Gill to the Transport and Environment Committee dated 1995 February 1 - To take no action on the Extension of Eaglewood Drive - Eleanor Neighbourhood.

(e) Minutes - Keep Hamilton Clean Committee - meeting held on 1995 January 4.

(f) Minutes - Hamilton Status of Women Sub-Committee - meetings held 1994 December 5 and 1995 January 9.

(g) Correspondence - Regional Clerk - Regional Study of Competitive Advantages and Alternative Revenue Sources - letter dated 1995 January 27.

(h) Information Report - Provincial Offence Prosecutions and Property Standards - 1994 May to 1994 December

(i) Correspondence - Regional Clerk's Office - Regional Appointments to the Single Tier Bureaucracy Review Steering Committee - dated 1995 February 9th

(j) Memo - City Clerk - Final Report - Municipal Law Enforcement Officers Seminar -memo dated 1995 February 14

(k) Memorandum - J. Cameron Nolan, Hamilton Construction Association - Support for interest on cash securities report - dated 1995 February 3

ADDED - TASK FORCE TO REVIEW LOCAL LABOUR CONTENT IN CONTRACTS

As a result of the In-Camera session where all staff were excluded, the Committee approved the following:

That a Task Force consisting of Alderman D. Drury as Chairman, Alderman H. Merling and Alderman Wilson be formed to review local labour content in contracts, and report back to the Finance and Administration Committee in two months time (1995 April 18 meeting).

4. TREASURER AND INTERIM DIRECTOR OF CULTURE AND RECREATION - (Disposition of Club Accounts Surplus Carried Forward)

The Committee was in receipt of a joint report from the Interim Director of Culture and Recreation and the Treasurer, dated 1995 February 16 respecting the above noted matter.

In this regard, the Treasurer indicated that Section (c) of the report should read "an estimated" prior to the dollar figure of $252,851. since the exact amount in that account is unknown at this point.

Accordingly, the Committee approved the following amended recommendation:

That further to the approval of the Parks and Recreation Committee respecting the disposition of "Club Accounts" surplus being carried forward, the following be approved:

(a) That an amount of $12,254. for the Hamilton Men's Basketball Association be carried forward to 1995 and that the amount remaining after deducting the 1994/95 Season Expenses be returned to the Association; and,

(b) That a "Reserve for System Improvements" for the Culture and Recreation Department be approved and that the reserve be credited with interest in accordance with current policy; and,

(c) That the surplus within the Program Accounts to the end of 1994 of an estimated $252,851. be transferred to the reserve; and,

(d) That the balance in the Control Account No. 15406-00001 of $19,839. be transferred to the reserve; and,

(e) That staff be authorized to issue a Request for Proposal for the automation of the cash handling and reporting of revenues collected by the Culture and Recreation Department; and,

(f) That an amount of up to $2,200. be approved for the purchase of an "All Terrain" wheelchair for use in the Special Needs Program.

5. TREASURER

(a) Jamesville BIA, eg. Outstanding Liability

The Committee was in receipt of a report from the Treasurer, dated 1995 February 13 respecting the above noted matter.

The Committee voted on the recommendation and the following motion **LOST**:

> That the net balance of the Jamesville BIA liability to the City in the amount of $2,411.84 be written off and charged to Unclassified Expense, Account No. CH 201XX-27201, in accordance with the Municipal Act of Ontario, R.S.O. 1990, Section 220 (16), affective 1994 December 31.

(b) Proposed 1994 Year End Surplus and Contingency Distribution

The Committee was in receipt of a report from the Treasurer, dated 1995 February 21 respecting the above noted matter.

The Committee approved the following:

(a) That the 1994 Current Budget surplus be transferred to the Reserve for Tax Stabilization, 00135; and,

(b) That the surplus of $42,504.19, resulting from the International Children's Games, be carried forward to 1995 until the Games Committee can recommend to Committee and Council the method of disposition; and,

(c) That transitional funding be provided to any departments incurring a 1994 net deficit position solely as a result of transitional costs related to 1994 Budget Reduction Packages.

(c) Accounting for Unclaimed Balances

The Committee was in receipt of a report from the Treasurer, dated 1995 February 12 respecting the above noted matter.

The Committee approved the following:

That the Treasurer be authorized to close out accounts with unclaimed balances after a period of two years and credit these amounts to the Reserve for Contingency subject to future claims.

6. **DIRECTOR OF PROPERTY - Central Utilities Plant - Co-generation - Award of Contract**

The Committee was in receipt of a report from the Director of Property, dated 1995 February 10 respecting the above noted matter.

Mr. Dan Vyce, the Director of Property, and Mr. Bob Desnoyers of the Property Department, both spoke to the Committee with respect to this recommendation.

The Committee then approved the following:

(a) (i) That approval be given to issue a Purchase Order in the amount of $812,130. inclusive of G.S.T. ($53,130.) to commission Marsh Energy Inc. of Burlington, Ontario for the design, engineering and project management for a cogeneration, load displacement installation for the Central Utilities Plant in accordance with the Request For Proposal (Ref: C15-14-94) issued by the Manager of Purchasing on 1994 November 2, subject to the approval of the Minister of Municipal Affairs for the Province of Ontario responsible for the Canada/Ontario Infrastructure Works Program of the revised "Schedule 2" and change of scope; and,

(ii) That the Mayor and City Clerk be authorized to execute a contract in a form satisfactory to the City Solicitor; and,

(b) That approval be given to include in the 1995 - 2004 Capital Budget the sum of $1,663,411., as additional funding required for the City's portion of the financing for the Central Utilities Plant - Cogeneration Project; and,

(c) That approval be given to the Director of Property to examine with Marsh Energy Inc. the feasibility of financing the City's share of the overall project cost through an ESCO (Energy Service Contract) or other type of innovative financing vehicle; and,

(d) (i) That the Director of Property be authorized to initiate negotiations with the Province of Ontario, Ministry of Government Services, regarding the recovery of costs for utility services supplied by the Central Utilities Plant to the Ontario Government, Ellen Fairclough Building as indicated in the existing agreement between the City of Hamilton and Province of Ontario; and,

(ii) That the Director of Property be authorized to initiate similar negotiations with the Art Gallery of Hamilton regarding the recovery of costs for utility services supplied to it by the Central Utilities Plant; and

(iii) That the Director of Property be authorized to initiate similar negotiations with the Parking Authority for the recovery of utility costs supplied by the Central Utilities Plant to the Authority's underground Parking Garage/Offices.

7. **COMMISSIONER OF HUMAN RESOURCES - Employment Equity**

The Committee was in receipt of a report from the Commissioner of Human Resources, dated 1995 February 13 respecting the above noted matter.

The Committee approved the following:

That the Commissioner of Human Resources be directed to continue to develop and implement processes to insure compliance with the Employment Equity Act and it's regulation as per a summary of the legislative requirements and employment tasks attached to the above noted report.

8. **CITY CLERK - Extension of hours - Juno Awards (1995 March 26) and Hamilton Music Scene '95 Festival (1995 March 25)**

The Committee was in receipt of a report from the City Clerk, dated 1995 February 16 respecting the above noted matter.

The Committee approved the following:

(a) That in accordance with Section 26 (1)(2) of Ontario Regulation 546/90 of the Liquor Licence Act, 1990, the Council of the Corporation of the City of Hamilton deems the 1995 Juno Awards to be held in Hamilton on Friday, 1995 March 24th to Sunday, 1995 March 26th inclusive to be an event of municipal/national significance; and,

(b) That the Council of the Corporation of the City of Hamilton deems the Hamilton Music Scene '95 Festival to be held in Hamilton in conjunction with the Juno Awards on Saturday, 1995 March 25th to be an event of municipal significance City-wide; and,

(c) That as both of these events are municipally significant, that the Liquor Licence Board of Ontario be requested to give favourable consideration to extending the hours of operation at all existing licenced establishments to a 2:00 o'clock a.m. closing.

NOTE: Alderman Wilson opposed.

9. **REFERRAL FROM CITY COUNCIL - Constituent Assembly on the Municipal Government System in Hamilton-Wentworth - City Council to appoint a citizen representative to serve.**

The Committee was in receipt of correspondence from the City Clerk respecting a request from Regional Council that each area municipality appoint a citizen representative to serve on the Constituent Assembly on the Municipal Government System in Hamilton-Wentworth.

The Committee then discussed the process to be used in appointing this citizen representative.

The Committee agreed that the Committee Secretary should send out a letter to all members of Council, inviting them to bring forward a list of names to the March 7 meeting for consideration on a citizen appointment.

11. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved.

ALDERMAN B. CHARTERS, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

Susan K. Reeder
Secretary
1995 February 21

/jm

Tuesday, 1995 February 28
5:30 o'clock p.m.
Room 233, City Hall

A. (ii)

A Special Meeting of the Finance and Administration Committee was held.

There were present: Alderman B. Charters, Chairman
Mayor Robert M. Morrow
Alderman M. Kiss
Alderman V. Agro
Alderman D. Wilson

Regrets: Alderman D. Ross, Vice-Chairman
Alderman D. Drury
Alderman D. Agostino
Alderman T. Anderson

Also Present: Alderman W. McCulloch
Alderman T. Jackson
Alderman H. Merling
Alderman M. Caplan
J. Pavelka, Chief Administrative Officer
J. Johnston, Commissioner of Human Resources
Susan K. Reeder, Secretary

A G E N D A

The Committee agreed to move In-Camera to discuss a matter of a Private & Confidential nature.

The Committee then moved back into Regular Session and approved the following:

1. **Contract for Chief Administrative Officer**

That Mr. Joseph Pavelka be retained as the Chief Administrative Officer effective 1995 February 27 for a five year term concluding on 2000 February 26, within salary schedule A of the City's Non Union Compensation Plan, and that the Commissioner of Human Resources be authorized to conclude negotiations for an employment contract under the terms and conditions agreed to.

2. **Contract for City Treasurer**

That Mr. Allan Ross be retained as the City Treasurer effective 1995 May 14 for a five year term concluding on 2000 May 13, within salary schedule B of the City's Non Union Compensation Plan, and that the Commissioner of Human Resources be authorized to conclude negotiations for an employment contract under the terms and conditions agreed to.

3. **Contract for Director of Public Works**

That Mr. Doug Lobo be retained as the Director of Public Works effective 1995 March 1 for a five year term concluding on 2000 March 1, within salary schedule B of the City's Non Union Compensation Plan, and that the Commissioner of Human Resources be authorized to conclude negotiations for an employment contract under the terms and conditions agreed to.

4. Adjournment

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. CHARTERS, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

Susan K. Reeder
Secretary
1995 February 28

/jm

B (i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 February 22

REPORT TO: Susan K. Reeder
Secretary, Finance and Administrative Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: Taxicab Priority List Annual Renewal for 1994

RECOMMENDATION:

(a) That the attached list of 228 names of individuals who renewed their names on the Taxicab Priority List, in accordance with By-law 93-069, be adopted.

A. ? Holland for
J. J. Schatz

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

At their meeting of 1994 February 8 the City of Hamilton Licensing Committee was in receipt of the following report. The Committee approved the attached Taxicab Priority List and made the above recommendation.

> "For the year ending December 31, 1993, 250 persons were approved on the Taxicab Priority List. Between January 1, 1994 and September 30, 1994, 210 persons had paid the $60.00 fee to maintain their names on the Taxicab Priority List.
>
> The Taxicab By-law also provides for a late payment fee of $100.00 after September 30, 1994 and on or before December 31, 1994. Eighteen individuals renewed their name on the Taxicab Priority List between October 1, 1994 and December 31, 1994 for a total of 228 individuals who are requesting that their names be approved for the 1994 Taxicab Priority List.
>
> The names of 22 persons have been removed from the Taxicab Priority list. Only one letter was returned undelivered and we have been unable to locate this person."

CITY OF HAMILTON
TAXICAB PRIORITY LIST

NOTE: Plate issuances are NOT automatic for any reason. All applications are considered within the terms and conditions contained in relevant by-laws as enacted by Hamilton City Council.

All addresses without the name of a City/Town are located within the City of Hamilton.

EFFECTIVE: JULY 25, 1989 - City Council
REVISED: Dec. 31, 1994

APPLICATION DATE YR/MO/DAY	NAME
73.5.11	Lou Parco
75.8.18	Simon Hishmeh
75.9.15	Hassan Agha
78.1.25	Barbara Jean O'Neill
78.2.1	Marilyn Majoros
78.2.13	Paul Hathaway
78.2.15	Theresa Donald
78.2.15	Roman Jankevicius
78.2.16	Cecil Snow
78.2.23	Robert Offen
78.3.7	George Kepenyes

78.4.3	Hans Wienhold
78.4.17	Khalil Zourob
78.7.24	Ishar Singh Thiara
78.12.5	William T. Winship
79.3.30	Joseph Kubina
79.4.3	Peter C. Eldridge
79.5.9	Muriel Truelove
79.5.9	John Driscoll
79.5.9	Ken Muschik
79.5.9	Gordon Simigian
79.5.9	Gary A. Vere
79.5.9	Richard M. Stolman
79.5.10	Gerald J. McRoberts
79.5.10	Garry C. Gardiner
79.5.10	Petros Iliou
79.5.10	Steve Iliou
79.5.10	Norman L. Domenico
79.5.11	Norman G. Chatten
79.5.11	June Luke
79.5.14	Judith Offen
79.5.15	Daniel Gagnon
79.5.17	Edward J. Halloran
79.5.18	Walid Chafic

79.5.18	Leopauld G. Beauchamp
79.5.22	Yair Ziser
79.5.23	Hannibal Rizzuto
79.5.28	Malcolm R. Moore
79.5.28	Colin O'Rourke
79.5.28	William D. Cranston
79.6.1	Thomas G. Brown
79.6.4	Lynne B. Clay
79.6.6	Leonard Willetts
79.6.26	Gerald J. Tremblay
79.6.28	Earl J. Shaidle
79.7.5	Stan Krok
79.7.12	Wainwright Cruickshank
79.7.13	Gordon Cumming
79.8.15	Adnan Shedhadeh
79.9.11	Sharon Bellamy
79.10.01	Daniel L. Bernier
79.10.5	Lorraine Mooney
79.10.30	William J. Perkins
79.11.9	Larry Roberge
79.11.14	Roger Francoeur
79.11.19	Michael McLoughlin

79.12.6	Peter Obratoski
79.12.17	Zuhair Shihadeh
79.12.18	Dan Bissett
80.1.14	Antal Takacs
80.2.11	J. Michael Grant
80.2.12	Marc Stuart Hathaway
80.2.14	Yoginder K. Sharma
80.2.27	Adelia Balice
80.2.28	Cosimo Balice
80.3.26	Paul Voloundakis
80.7.14	Anthony Paul DiCiccio
80.7.29	Inam-Ur-Rehman
80.10.6	Joginder S. Sanghera
80.10.6	Gurdip S. Soor
80.12.5	Mohammad Ahmed
80.12.18	William T. Stokoe
80.12.22	Kaloust Kaloustian
80.12.23	Robert Koczerzat
80.12.24	Solomon Marcellin
81.1.7	Randall G. Cruden
81.1.20	Michele A. Gilmour
81.4.8	Nathan Anderson

81.4.22	John Weiss
81.4.30	Shirley Hathaway
81.8.6	Daniel Veltri
81.10.26	Stephen Jones
81.10.30	Ronald Mladenich
81.11.24	Wayne Stewart McGregor
81.12.14	Elaine Suggett
81.12.16	George Truelove
81.12.18	Larry E. Fitzpatrick Sr.
82.1.13	Donald Horrocks
82.1.18	Richard Urban
82.1.28	John Francis Mooney
82.1.28	Anthony Rizzuto
82.2.1	Philip Dales
82.2.8	Drago Basic
82.2.10	Alecia Davis
82.2.26	John C. MacDonald
82.3.18	Theodors Toma
82.4.5	Putrus Isak
82.4.14	Jogindar Singh Dhaliwal
82.6.8	Keith Johnson
82.6.10	Donna Bourke

82.6.24	William Khammo
82.6.24	Andrea Rochelle Rosart
82.7.6	Pat Rostron
82.7.6	Randy Rostron
82.7.21	Thomas F. Sebisty
82.7.21	Pierre Richard
82.8.9	Frederick R. Neale
82.10.8	Richard Sindall
82.10.18	Harbans Singh Kalsi
82.11.1	Mark Granby
82.11.8	Uffe Mortensen
82.11.8	William G. Romans
82.12.1	Sam Veltri
82.12.17	Elizabeth Jane Milligan
82.12.17	Tessie Mary Manson
82.12.23	Ahmad Malik
83.2.21	Ronald Geer
83.4.27	Basil W. Scime
83.5.18	Devinder Bains
83.6.9	Sandra Fukumoto
83.7.4	Dane Hathaway
83.8.15	Madan Lal Arora

87.1.5	Basharat Butt
87.1.8	William Majoros
87.1.9	Eric Shepherd
87.1.20	Ken A. Watson
87.1.26	Wayne Lepine
87.2.10	Dirk J. Van Boort
87.2.19	Gordon A. Greb
87.2.23	Edward Seeley
87.2.26	Radmila R. Iliou
87.3.6	Peter Kalika
87.4.21	John R. Kurpeikis
87.5.1	Joseph Vanderheyden
87.5.16	Nabo Terika
87.5.29	Kenneth C. Reichert
87.8.31	Alisa A. Cleary
87.10.8	Bonnie L. Roubos
87.11.25	William P. McKenna
87.12.21	Joseph Varga
88.1.4	Berhane Asghedom
88.1.5	Frederick J. Muldoon
88.1.6	Mario Posteraro
88.1.13	Jagir Multani

88.1.14	Gurdeep Braich
88.1.18	Paul J. Shaver
88.1.29	Mohammad Farooq
88.2.10	Michael J. Magee
88.2.12	James Whittaker
88.2.22	Raphael Kolenko
88.2.22	Al Arthurs
88.2.26	Martha Ferguson
88.2.26	Sam Sleiman
88.3.31	Brian Cosgrove
88.4.19	Rodger McEachern
88.4.25	Audrey Johnson
88.5.4	Pantelis Ilios
88.5.11	Farrukh Qureshi
88.6.24	Ijaz H. Syed
88.8.7	Ronald Airth
88.9.6	Claudio Balice
88.9.19	Ghulam N. Butt
88.10.20	Michael G. Ford
88.11.4	Robert Maschewski
88.11.10	George Hutchinson
88.11.16	Sandra Hathaway

89.1.10	Ronald VanKleef
89.1.11	Brent J. Dawson
89.1.13	Ray Maurice
89.1.24	Jerry Zaraski
89.2.13	Larry P. E. Broadbent
89.4.5	Daniel Sullivan
89.4.24	Mary Button
89.7.13	Josephine Rizzuto
89.7.26	Peter Rihbany
89.8.3	Dimitrios Alkabakopoulos
89.8.8	Elizabeth Elkan
90.06.15	William Perks
90.08.31	Gail Rizzuto
91.02.20	Ronald Roberge
91.03.26	Edward C. Beattie
91.04.17	Tokunbo(Dave)Ogunlade
92.01/03	Jagtar Singh Chahal
92.09.04	Angela Rizzuto

85.4.4	Naomi E. Brink
85.5.29	Delmer(Wayne)Robinson
86.1.16	Leonard Roberge
86.1.31	Jack H. Yachouh
86.1.31	Karlis Valodze
86.2.6	Rudolf J. Weber
86.5.8	Ian E. Morrice
86.7.2	Michael Geer
86.7.3	Denise Georgian
86.8.5	Shabir Ahmed
86.9.5	Habte-ab Tecle-Mariam
86.10.2	Ibrahim Saddik
86.10.23	Peter H. Robertson
86.12.10	John Fischer
86.12.15	Jeff Sindall
86.12.29	Anthony R. Rizzuto
86.12.29	Felita Anderer
86.12.29	J. Wayne Vanderham
86.12.29	Lance Vanderham
86.12.29	Shahid Butt
86.12.30	Shakil Siddiqui
87.1.2	Rob Hathaway

87.1.5	Basharat Butt
87.1.8	William Majoros
87.1.9	Eric Shepherd
87.1.20	Ken A. Watson
87.1.26	Wayne Lepine
87.2.10	Dirk J. Van Boort
87.2.19	Gordon A. Greb
87.2.23	Edward Seeley
87.2.26	Radmila R. Iliou
87.3.6	Peter Kalika
87.4.21	John R. Kurpeikis
87.5.1	Joseph Vanderheyden
87.5.16	Nabo Terika
87.5.29	Kenneth C. Reichert
87.8.31	Alisa A. Cleary
87.10.8	Bonnie L. Roubos
87.11.25	William P. McKenna
87.12.21	Joseph Varga
88.1.4	Berhane Asghedom
88.1.5	Frederick J. Muldoon
88.1.6	Mario Posteraro
88.1.13	Jagir Multani

88.1.14	Gurdeep Braich
88.1.18	Paul J. Shaver
88.1.29	Mohammad Farooq
88.2.10	Michael J. Magee
88.2.12	James Whittaker
88.2.22	Raphael Kolenko
88.2.22	Al Arthurs
88.2.26	Martha Ferguson
88.2.26	Sam Sleiman
88.3.31	Brian Cosgrove
88.4.19	Rodger McEachern
88.4.25	Audrey Johnson
88.5.4	Pantelis Ilios
88.5.11	Farrukh Qureshi
88.6.24	Ijaz H. Syed
88.8.7	Ronald Airth
88.9.6	Claudio Balice
88.9.19	Ghulam N. Butt
88.10.20	Michael G. Ford
88.11.4	Robert Maschewski
88.11.10	George Hutchinson
88.11.16	Sandra Hathaway

89.1.10	Ronald VanKleef
89.1.11	Brent J. Dawson
89.1.13	Ray Maurice
89.1.24	Jerry Zaraski
89.2.13	Larry P. E. Broadbent
89.4.5	Daniel Sullivan
89.4.24	Mary Button
89.7.13	Josephine Rizzuto
89.7.26	Peter Rihbany
89.8.3	Dimitrios Alkabakopoulos
89.8.8	Elizabeth Elkan
90.06.15	William Perks
90.08.31	Gail Rizzuto
91.02.20	Ronald Roberge
91.03.26	Edward C. Beattie
91.04.17	Tokunbo(Dave)Ogunlade
92.01/03	Jagtar Singh Chahal
92.09.04	Angela Rizzuto

B (ii)

CITY OF HAMILTON

- RECOMMENDATION -

FEB 17 1995

DATE: 16 February 1995

REPORT TO: Susan K. Reeder, Secretary
Finance & Administration Committee

FROM: J.J. Schatz
City Clerk

SUBJECT: Display of New Hamilton Court House Model

RECOMMENDATION:

That approval be given to the action taken by the City Clerk in authorizing the Project Development Branch of the Ontario Realty Corporation to use the second floor foyer (west end) from Friday, 1995 February 17 until Friday, 1995 March 3 to display a model of the New Hamilton Court House.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

The L.A.C.A.C. Committee requested the Ontario Realty Corporation to display their model of the New Hamilton Court House as part of the celebrations commemorating Heritage Day/Week. The New Hamilton Court House is a significant part of Hamilton's heritage as it is part of an historic Hamilton landmark (formerly the Post Office building).

The Ontario Realty Corporation displayed this model last year in this location to gain community exposure. The building is targeted for completion and occupancy by October 1996.

cc: Mayor's Office
Rob Swan, Manager of Building Operations & Maintenance Division
Information Desk

CITY OF HAMILTON

- RECOMMENDATION -

C.

DATE: 1995 February 24

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property
Property Department

SUBJECT: **Closure of Property Department Capital Projects**

RECOMMENDATION:

That the City Treasurer be directed to close the following Capital Project accounts with any excess funding to be transferred to its original source of financing:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended/ Committed To Date	Balance Available	Source(s) of Financing
a) 319441007	Rosedale Arena-Roof Replacement	$180,000.00	$137,861.12	$42,138.88	CL
b) 319441008	Scott Park Arena - Roof Replacement	150,000.00	147,290.64	2,709.36	CL
c) 319441012	Farmers' Market-Roof Replacement	134,000.00	104,432.86	29,567.14	CL
d) 489441034	Central Fire Station-Major Repairs	86,120.00	86,110.22	9.78	RCP
e) 709241002	Chedoke Pool-New Change/Washroom Facilities	175,000.00	173,816.55	1,183.45	RCP
	TOTAL			$75,608.61	

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

The work relating to these projects has been completed and, therefore, the affected accounts can be closed.

The savings realized on the roof replacement projects are attributable to the more competitive pricing obtained after the original estimates were formulated.

JC/dcr

c.c. Allan C. Ross, Treasurer, Treasury Department
Attention: N. R. Adhya
D. Heintz, Project Maintenance Engineer, Public Works
K. Harrop, Manager of Community Services, Culture & Recreation Department
R. Swan, Manager, Building Operations & Maintenance Division
Attention: R. Desnoyers
R. Martiniuk, Manager, Architectural Division
J. Cerio, Manager of Administration, Property Department

D.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1995 March 01

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Authorization to enter into extension agreements on specific properties for the payment of realty tax arrears

RECOMMENDATION:

1) That the City be authorized to enter into Extension Agreements, if required, in a form satisfactory to the City Solicitor and the City Treasurer pursuant to Section 8 of the Municipal Tax Sales Act, with the owners of the following properties to extend the time open for payment of realty tax arrears in accordance with the policy for extension agreements approved by City Council on June 28, 1994:

227 Mary
188 Cavell
188 Graham South
316 Woodward
101 Robins
1024 King East
224 Mary
1291 Cannon East
22 Belmont
58 Garside South
32 Britannia
712 Upper Gage

2) That the attached by-law to authorize the said Extension Agreements be enacted by Council.

3) That the Mayor and City Clerk be authorized to execute the aforesaid by-law and extension agreements.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The execution of the by-law and agreements, where required, will defer the City's right to sell the lands for tax arrears for a maximum period of 24 months; however, the City will be in receipt of regular monthly payments towards current and prior years arrears over the term of the agreements.

BACKGROUND:

Section 8 of the Municipal Tax Sales Act provides that the municipality, by a by-law passed after the registration of the tax arrears certificate and before the expiry of the one-year period for redemption, may authorize an extension agreement with the owner of the land extending the period in which the cancellation price is to be paid. On June 28, 1994, in accordance with this legislation, Council approved a policy authorizing the City to enter into extension agreements with taxpayers providing certain conditions were met.

The owner of a property which has been registered for tax arrears may request the City to consider an extension agreement at any time up to and including the final day on which the redemption period expires. Administratively, there may not be sufficient time to obtain the necessary Council approval of the by-law prior to this deadline. Accordingly, staff are requesting advance authorization for the City to enter into extension agreements, if necessary, with the owners of the above specific properties providing they meet the conditions outlined in the policy adopted by Council on June 28, 1994.

In certain instances when all of the conditions in the extension agreement policy are not met the Treasurer should be allowed the latitude to recommend an extension agreement be entered into if it is deemed to be in the best financial interest of the municipality. Under these circumstances a separate report would be provided to the Committee for deliberation and approval.

During the initial months of this repayment option it has been ascertained that operational time constraints, e.g. writing of reports, council approvals, make it necessary to have the authorization to enter into these extension agreements pre-approved. Accordingly, in the month that the legislated final notices for the tax registration process are mailed out (280 days from the registration date), a listing of all those properties for which the owners may wish to enter into an extension agreement will be forwarded to Committee and Council for approval. Owners who show an interest in entering into an extension agreement with the City prior to the mailing of the final notices, will be added to the monthly reports as required.

TWD:jc
Attach

THE CORPORATION OF THE CITY OF HAMILTON

BY-LAW NO.95-

TO AUTHORIZE AN EXTENSION AGREEMENT

FOR PAYMENT OF REALTY TAX ARREARS

WHEREAS the Municipal Tax Sales Act, R.S.O. 1990, c.M.60, (hereinafter referred to as the "Act"), states that the Council of a municipality may, by by-law, authorize an Extension Agreement with the owner of land in arrears of realty taxes in excess of three (3) years after the registration of a Tax Arrears Certificate and before the expiry of the one year redemption period;

AND WHEREAS the Municipal Tax Sales Act (section 8) states that the said Extension Agreement may extend the period of time, upon the terms specified therein, within which the Cancellation Price is to be paid;

AND WHEREAS, pursuant to the Municipal Tax Sales Act, the Treasurer did register a Tax Arrears Certificate indicating arrears of realty taxes in excess of three (3) years on the lands described in Schedule "A" annexed hereto,

AND WHEREAS, the said land is recorded by The Corporation of the City of Hamilton under the specific Tax Roll Serial Nos. indicated in Schedule "A" annexed hereto.

AND WHEREAS, The Owners of the lands described in Schedule "A" have requested that the
authorize an Extension Agreement to extend the period of time in which the Cancellation Price may be paid.

AND WHEREAS the one year period within which this by-law may be enacted will therefore expire on the days described as the redemption date of Schedule "A" attached hereto.

NOW THEREFORE the Council of the Corporation of the City of Hamilton enacts as follows:

1. (a) The time open for acceptance and the permitted payments of the Cancellation Price beyond the expiry of the said one year redemption period as set out in Schedule "A" are hereby authorized to be extended pursuant to an Extension Agreement.

   (b) The owner of the land described in Schedule "A" may, on or before the redemption date, enter into the Extension Agreement with The Corporation of the City of Hamilton, and the Mayor and City Clerk are hereby authorized to execute the Extension Agreement on behalf of the City.

2. As provided in the Municipal Tax Sales Act, notwithstanding any other provision of this Extension Agreement, it is understood and agreed that while the Extension Agreement remains a subsisting agreement in good standing:

(a) that the Extension Agreement does not reduce the amount of the Cancellation Price.

(b) that the Extension Agreement does not prohibit any person from paying the Cancellation Price at any time.

(c) that any person may pay the Cancellation Price at any time.

(d) that the Extension Agreement terminates upon payment of the Cancellation Price by any person.

(e) that the Extension Agreement shall cease to be considered a subsisting Extension Agreement for purposes of section 9(2) of the Act, when and under what conditions set out in the Extension Agreement.

3. As also provided in the Municipal Tax Sales Act,

(a) while such Extension Agreement is in good standing, the period of such time shall not be counted in calculating the time within which the Cancellation Price may be paid.

(b) upon default by owner in complying with the Extension Agreement or any term thereof, the Extension Agreement shall cease and, (unless there remains time within which the Cancellation Price may be paid and is paid), the land shall be offered for sale by the Treasurer.

PASSED this **day of** **1995,/ A.D.,**

CITY CLERK **MAYOR**

SCHEDULE "A"
EXTENSION AGREEMENTS

A)	PROPERTY ADDRESS	227 MARY
	SERIAL NUMBER	02 01560 5880
	BRIEF LEGAL DESCRIPTION	SVY N HUGHSON PART LOTS 23 & 24
	DATE OF REGISTRATION	APRIL 26,1994
	INST # OF TAX ARREARS CERTIFICATE	181467
	REDEMPTION DATE	APRIL 26,1995
	TOTAL ARREARS	$7,098.50
B)	PROPERTY ADDRESS	22 BELMONT
	SERIAL NUMBER	04 02855 4800
	BRIEF LEGAL DESCRIPTION	PLAN 545 PART LOT 30
	DATE OF REGISTRATION	MAY 19,1994
	INST # OF TAX ARREARS CERTIFICATE	183891
	REDEMPTION DATE	MAY 19,1995
	TOTAL ARREARS	$8,589.23
C)	PROPERTY ADDRESS	58 GARSIDE S
	SERIAL NUMBER	04 03420 4590
	BRIEF LEGAL DESCRIPTION	PLAN 766 LOT 71
	DATE OF REGISTRATION	JUNE 3, 1994
	INST # OF TAX ARREARS CERTIFICATE	185459
	REDEMPTION DATE	JUNE 3, 1995
	TOTAL ARREARS	$13,173.66
D)	PROPERTY ADDRESS	188 GRAHAM S.
	SERIAL NUMBER	04 03050 7430
	BRIEF LEGAL DESCRIPTION	PLAN 546 LOT 91
	DATE OF REGISTRATION	MAY 19, 1994
	INST # OF TAX ARREARS CERTIFICATE	183888
	REDEMPTION DATE	MAY 19, 1995
	TOTAL ARREARS	$41,573.61
E)	PROPERTY ADDRESS	188 CAVELL
	SERIAL NUMBER	04 02855 4800
	BRIEF LEGAL DESCRIPTION	PLAN 414 LOT 55 TO 56
	DATE OF REGISTRATION	MAY 18, 1994
	INST # OF TAX ARREARS CERTIFICATE	183726
	REDEMPTION DATE	MAY 18, 1995
	TOTAL ARREARS	$8,589.23
F)	PROPERTY ADDRESS	316 WOODWARD
	SERIAL NUMBER	05 04920 6700
	BRIEF LEGAL DESCRIPTION	PLAN 593 LOT 40
	DATE OF REGISTRATION	JUNE 3, 1994
	INST # OF TAX ARREARS CERTIFICATE	185464
	REDEMPTION DATE	JUNE 3, 1995
	TOTAL ARREARS	$8,702.09
G)	PROPERTY ADDRESS	32 BRITANNIA
	SERIAL NUMBER	04 03135 2380
	BRIEF LEGAL DESCRIPTION	PLAN 297 PART LOTS 121,122 & 123
	DATE OF REGISTRATION	JUNE 3, 1994
	INST # OF TAX ARREARS CERTIFICATE	185460
	REDEMPTION DATE	JUNE 3, 1995
	TOTAL ARREARS	$13,756.02

SCHEDULE "A"
EXTENSION AGREEMENTS

H)	PROPERTY ADDRESS	101 ROBINS
	SERIAL NUMBER	04 03155 1030
	BRIEF LEGAL DESCRIPTION	PLAN 395 BLOCK C, LOT 88
	DATE OF REGISTRATION	JUNE 3, 1994
	INST # OF TAX ARREARS CERTIFICATE	185461
	REDEMPTION DATE	JUNE 3, 1995
	TOTAL ARREARS	$8,248.86
I)	PROPERTY ADDRESS	712 UPPER GAGE
	SERIAL NUMBER	07 06320 7670
	BRIEF LEGAL DESCRIPTION	CONCESSION 5, PART LOT 7, BTN HAM
	DATE OF REGISTRATION	JUNE 3, 1994
	INST # OF TAX ARREARS CERTIFICATE	185465
	REDEMPTION DATE	JUNE 3, 1995
	TOTAL ARREARS	$14,221.47
J)	PROPERTY ADDRESS	1024 KING E.
	SERIAL NUMBER	03 02635 0760
	BRIEF LEGAL DESCRIPTION	PLAN 541 LOT 39 PART LOT 38
	DATE OF REGISTRATION	JUNE 20,1994
	INST # OF TAX ARREARS CERTIFICATE	186575
	REDEMPTION DATE	JUNE 20,1995
	TOTAL ARREARS	$62,666.42
K)	PROPERTY ADDRESS	1291 CANNON E.
	SERIAL NUMBER	04 03120 2500
	BRIEF LEGAL DESCRIPTION	PLAN 297 PART LOTS 240,241 & 242
	DATE OF REGISTRATION	SEPTEMBER 2, 1994
	INST # OF TAX ARREARS CERTIFICATE	193147
	REDEMPTION DATE	SEPTEMBER 2, 1995
	TOTAL ARREARS	$7,337.94
L)	PROPERTY ADDRESS	224 MARY
	SERIAL NUMBER	02 01560 7380
	BRIEF LEGAL DESCRIPTION	PLAN 287 NORTH HALF LOT 17
	DATE OF REGISTRATION	SEPTEMBER 16, 1994
	INST # OF TAX ARREARS CERTIFICATE	194088
	REDEMPTION DATE	SEPTEMBER 16, 1995
	TOTAL ARREARS	$13,228.35

URBAN/MUNICIPAL
CA4 ON HBL A05
C51F31
1995

Urban/Municipal Librarian
Hamilton Public Library
2nd Floor

URBAN MUNICIPAL

MAR 8 1995

GOVERNMENT DOCUMENTS

NOTICE OF SPECIAL MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1995 March 9th
9:30 o'clock a.m.
Room 233, City Hall

Susan K. Reeder
Secretary

AGENDA

1. Public Meeting - Development Charges

   (The purpose of this Public Meeting is to inform the public about the Development Charge proposal and to allow the public to make comments and/or written submissions to the Committee for its consideration before approving a new By-Law.)

OFFICE OF THE CITY CLERK

MEMORANDUM

****

TO: Mr. L. King
Building Commissioner
Building Department

YOUR FILE:

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

OUR FILE:
PHONE: 546-2753

SUBJECT: Authorization for Public Meeting - Development Charges By-law

DATE: 1995 February 15

For your confirmation, please be advised that City Council, at its meeting held Tuesday, 1995 February 14th approved an ADDED Section 9 of the Fifth Report for 1995 of the Finance and Administration Committee as follows:

9. (a) That City Council hold a public meeting on 1995 March 9 respecting a new Development Charges By-law; and,

(b) That the City Clerk be authorized and directed to give notice of the Public Meeting for the purpose of a new Development Charges By-law. The notice shall be in accordance with Section 8 of Ontario Regulations 725/89 made under the Development Charges Act, 1989.
ADDED.

Trusting that this confirmation is of assistance.

SKR

cc Allan Ross, Treasurer - Attention: C. Secore

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1994 February 13

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: L.C. King, P.Eng.
Building Commissioner, Chairman
Review of the Development Charges Committe

SUBJECT: Development Charges Bylaw
Authorization for Public Meeting
(95.4.12) (95.4.12.A.) (95.2.4.2.1.A)

RECOMMENDATION:

a) That Council hold a public meeting on March 9,1995 respecting a new Development Charges By-law.

b) That the City Clerk be authorized and directed to give notice of the Public Meeting for the purpose of a new development charges by-law. The notice shall be in accordance with section 8 of Ontario Regulations 725/89 made under the Development Charges Act, 1989.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

On 1990 March 27, City Council passed the City's first Development Charges By-law #90-074. This by-law was passed under the Development Charges Act, and imposes development charges for both residential and non-residential development. The by-law was subsequently amended in 1992 June to reduce the charges by 40%.

.../2

Under Section 6 of the Development Charges Act, all development charges by-law expire after five years. The development Charges By-law will expire 1995 March 27 and a new by-law will have to be prepared to coincide with the expiry date.

The Development Charges Act,requires the City to conduct a review of its development charges polices prior to the passing of a new by-law. A public meeting was held in December 1994 at which time representation was made from several industry groups.

The next stage in the process requires Council to hold a public meeting for the following reason:

> 4(1)(c) shall ensure that sufficient information is made available at the meeting to enable the public to understand generally the development charges proposal.

In order to meet the deadline of March 27, 1995 and still meet the prescribed periods to allow appeals, Council must approve a by-law by that date. Holding the public meeting on March 9,1995 allows the issue to be considered in conjunction with the Capital Budget which encompasses the related capital projects.

LCK/PCL/mm

NOTICE TO CITIZENS

NOTICE OF PUBLIC MEETING
DEVELOPMENT CHARGES

Development charges *are amounts levied upon new development in the City to help finance the net capital costs of municipal services and facilities required to service that growth.*

As required by sections 4, 6 & 7 of the **Development Charges Act** R.S.O., 1990 c. D,9, the Council for the City of Hamilton will hold a public meeting on

Thursday March 9, 1995
City Hall, Room 233
at 9:30 a.m.

The public meeting is being held to consider a proposed by-law to replace the existing Development Charges By-law #90-074, as amended. The proposed by-law, will be based on recommendations contained in the appropriate background reports.

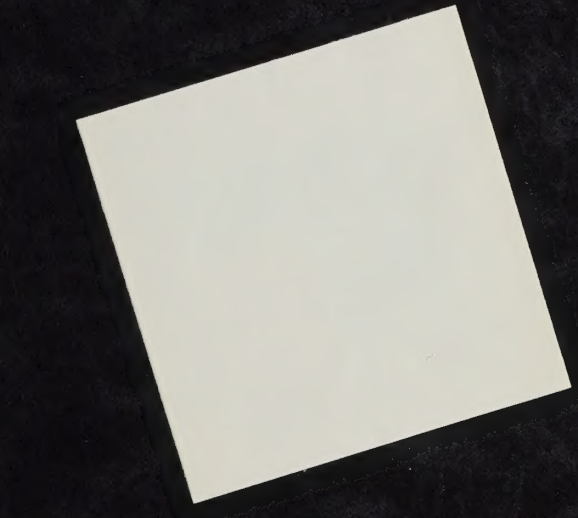
Copies of the appropriate background reports will be available for information at the time of the meeting.

The purpose of the public meeting is to receive comments from the public about the background reports. At the beginning of the meeting there will be a presentation. No decisions will be made by the Committee at the public meeting, although the background reports will be considered at a subsequent meeting of the Committee.

Groups and individuals wishing to make representations about the reports are requested to notify the Office of the City Clerk in order to be placed on the agenda. Nevertheless anyone in attendance at the meeting is entitled to address the Committee.

Dated at the Corporation of the City of Hamilton this 16th day of February, 1994.

J.J. Schatz, City Clerk
71 Main Street West
Hamilton, Ontario
L8N 3T4




ACCO® USA
WHEELING, ILLINOIS 60090
ITEM NO. 25071
MADE IN USA
0 50505 25071 4
BLACK/NOIR/NEGRO

HAMILTON PUBLIC LIBRARY
3 2022 21334329 2